

## How to make Online Payments:

Note: If your balance is current and have access to MyCOM, please follow the instructions below on how to make a payment online. Otherwise, if your balance is over 2 years and cannot access MyCOM, please mail us a check addressed to College of Marin, Cashier's Office, 835 College Ave, Kentfield, CA 94904 or come in person to pay at either Kentfield or IVC Campus during our scheduled Business hours. Please check our website for hours and contact information.

1. Login to MyCOM
2. Select STUDENTS tab

The screenshot shows the MyCOM Portal homepage. At the top left is the College of Marin logo and the MyCOM Portal text. A search bar is located to the right. Below the header is a navigation menu with tabs for Home, Students (highlighted), Employees, Services, Applications, Broadcasters, and Help Desk. Below the navigation menu are utility icons for Add Apps, Manage Pages, and Chan. The main content area is divided into two sections: 'Quick Links' on the left and 'New Students' on the right. The 'Quick Links' section includes a 'Quick Launch' button, a 'LAUNCHPAD' section, and an 'APPLICATIONS' section with an 'Overview' link. The 'New Students' section contains a welcome message and a list of 'Steps for Success'.

3. On the Student Dashboard, select MAKE A PAYMENT

The screenshot shows the MyCOM Student Dashboard. The navigation menu is the same as in the previous screenshot. The main content area is divided into three sections: 'Quick Links' on the left, 'New Students' in the middle, and 'Student Dashboard' on the right. The 'Quick Links' section includes a 'Quick Launch' button, a 'LAUNCHPAD' section, and an 'APPLICATIONS' section with a list of links including Overview, Banner (SSB), Canvas, Citrix Remote Apps, COM CARE, COM ServiceDesk, DegreeWorks, eLumen, Office 365, Office 365 ProLearning, SchoolDude - Requests, SchoolDude - Management, Webmail, and Webmail. The 'New Students' section contains a welcome message and a list of 'Steps for Success' including Application, Orientation, Counseling, Registration, and Contact. The 'Student Dashboard' section includes a 'Pick a term' dropdown menu, a 'Registration' section with a list of links, a 'Records' section with a list of links, and an 'Account' section with a list of links including 'Make A Payment'.

4. Click on Make a Payment

COLLEGE OF MARIN

netnet Español Customer Service

Home My Profile Financial Accounts Signed in as Marin

Hello Marin

**Payment Activity** View Details  
Marin Mariner ID: M00179654  
Current Balance  
**\$8,100.00** Transaction Details  
**Make a Payment**

SPRING 2020 AMOUNT DUE  
Current Charges **\$2,662.00**

**Marin Mariner**  
mmariner@mycom.marin.edu  
Register to receive text services on your mobile phone.  
Want to allow a friend or family member to pay toward your balance?  
Add an Authorized Party.

5. Enter the amount and click on Enter payment method.

COLLEGE OF MARIN

Home My Profile Financial Accounts Signed in as Marin

**Make A Payment** 1 Select A Payment 2 Payment Method 3 Receipt  
Marin Mariner ID: M00179654

Payments are generally applied to oldest unpaid charges first. If you would like your payment to be applied to a specific charge, please contact your Cashiering Services representative directly or email cashier@marin.edu for assistance. Want to designate another payer?

Select Accounts to Pay

ACCOUNT	TERM	CURRENT BALANCE	PAYMENT AMOUNT
<input checked="" type="checkbox"/> Student Account Balance	Spring 2020	2,662.00	\$ 2,662.00

6. Provide the payment method information and click on Save & Continue.