



# COLLEGE of marin



## **BUILDING OUR FUTURE**

A Special Report to the COMMunity

See page 111

## **INSIDE**

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**CREDIT/NONCREDIT  
CLASSES**

**SPRING 2012**  
JAN 21-MAY 25



# President's Welcome



## Dear Students, Prospective Students, and Community Members:

The cover of this credit/noncredit class schedule features architectural drawings of our Math, Science, Nursing, and Central Plant Complex; and Child Study Center. Since passing a major facilities bond measure in 2004, COM has been busy constructing new buildings, revitalizing infrastructure, and modernizing several outdated facilities. The college has completed four major building projects, with several more underway. I am very grateful to all who have participated in the modernization process and I am especially appreciative to the community for supporting the bond measure allowing the college to rebuild, improve, and renew its facilities. Please see page 111 for a Special Report: Building Our Future.

Community colleges, K-12 schools, and universities throughout California continue to feel the effects of the bad economy and budget cuts. Earlier this academic year the state legislature voted to raise community college enrollment fees to \$36 per unit. Starting in summer 2012, enrollment fees are scheduled to increase again to \$46 per unit. The good news for many of our students is that they are eligible for a Board of Governor's Waiver (BOGW) and other financial aid. For more information about financial aid please see pages 8-11.

Thank you for your interest in COM. I hope to see you on campus this semester.

*David Wain Coon*

Sincerely,  
David Wain Coon, Ed.D.  
Superintendent/President

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## Registration Hours

### Online Registration

24 hours a day, 7 days a week  
[mycom.marin.edu](http://mycom.marin.edu)

### Fax Registration

Processed during normal  
business hours  
415.460.0773

### Kentfield Campus Walk-in Registration

Student Services Building  
M,T, F, 8 am – 4:30 pm  
W,Th, 8 am – 6 pm  
Closed: Nov 24 – 26 and  
Dec 23 – Jan 2

### Indian Valley Campus Walk-in Registration

Student Services Center  
M-T, 8 am – 6 pm  
W,Th,F, 8 am – 4:30 pm  
Closed: Nov 24 – 26 and  
Dec 23 – Jan 2

### Please visit:

[www.marin.edu/admissions](http://www.marin.edu/admissions)  
for information about  
expanded hours during  
heavy registration periods.

# Important Dates

## Spring 2012 Credit Program Important Dates

EOPS, DSPS, Athletes, and Veterans Students register: [mycom.marin.edu](http://mycom.marin.edu) ..... Nov 14

Continuing students begin registering according to priority:

[mycom.marin.edu](http://mycom.marin.edu)..... Beginning Nov 15

New and readmit students register for classes:

[mycom.marin.edu](http://mycom.marin.edu)..... Beginning Dec 6

Concurrently enrolled high school students register, in person only,

Kentfield or Indian Valley Campus..... Beginning Jan 13

California Residency Determination Date..... Jan 20, 2011

**First day of instruction for weekend classes .....Saturday, Jan 21**

**First day of instruction for weekday classes ..... Monday, Jan 23**

Last day for dismissed students to file a Petition to Return ..... Feb 3

Last day to drop or reduce course work to qualify for a refund of enrollment

fees, nonresident tuition, and international student tuition ..... Feb 3

File application for fall graduation .....Feb 6 - Mar 16

Last day to add a full-term class.....In-person Feb 10

..... Online Feb 12

Holiday — campuses closed ..... Feb 17-20

Last day to drop a full-term class without a W symbol.

Date equivalent to 30 percent of term for short-term classes..... Feb 21

Last day file a Petition to Add Late ..... Feb 24

Last day to request P/NP grade ..... Feb 27

End of mid-term period..... Mar 23

Mid-term grades available: [mycom.marin.edu](http://mycom.marin.edu) ..... Mar 30

Spring Break — no classes, college offices open M-F.....Apr 9-15

Last day to drop a full-term class with a W symbol.

Date equivalent to 75 percent of term for short-term classes. .... Apr 20

Last day of classes before final exams .....May 18

Final exams for full-term Saturday classes ..... May 19

Final exams .....May 21-25

Commencement .....May 26

Holiday — campuses closed .....May 28

Final grades available: [mycom.marin.edu](http://mycom.marin.edu).....Jun 11

**Note:** Deadline dates listed above apply to full-term classes only. For short-term classes, please consult the deadline dates on the Short-Term Classes listing on pages 18-19 of this schedule.

## Complete Your Transfer Requirements at Night!

COM is offering all of the evening classes that you need to transfer to the University of California and California State University systems. Look inside for evening class sections, which are indicated in bold type and shaded. For information about transferring to a four-year university, talk to a College of Marin counselor and see pages 92 to 95. For a detailed listing of all evening courses refer to the html version of the spring 2012 credit/noncredit class schedule available online at [www.marin.edu/schedule](http://www.marin.edu/schedule).

COLLEGE OF MARIN  
835 COLLEGE AVENUE  
KENTFIELD, CA 94904-2590  
INDIAN VALLEY CAMPUS  
1800 IGNACIO BOULEVARD  
NOVATO, CA 94949  
415.457.8811  
[WWW.MARIN.EDU](http://WWW.MARIN.EDU)

ON THE COVER: Architectural drawings of COM's Child Study Center and the Math, Science, Nursing, and Central Plant Complex

### January 2012

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February 2012

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	21	22	23	24	25
26	27	28	29			

### March 2012

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April 2012

1	2	3	4	5	6	7
8	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### May 2012

			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	<b>28</b>	29	30	31			

**Class days are shaded.**  
**Holidays are bold.**

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# Admissions

## How to Enroll

### Continuing Student Priority Registration Begins November 15, 2011

Students may register online at mycom.marin.edu, by fax 415.460.0773, or in person. After the initial registration students may add classes to their program online until the first class meeting.

**Note:** It is strongly recommended that you register on your priority registration date since you will have a better chance of enrolling in your first choice of classes.

### Continuing and Readmitted Student Priority Registration Dates

To determine your continuing or readmitted student priority registration date please log into your MyCOM Portal account and click on the Student Tab, then click on the Registration Status link list under the Registration Tools channel.

## New Students

### New and Readmitted Students— Enrolling at College of Marin is Easy

If you have never enrolled for credit classes at the College of Marin (Kentfield Campus or Indian Valley Campus), or if you are enrolling after an absence of a year or more, please follow these simple steps to enroll.

#### STEP 1

### Complete an Application for Admission

- Online at: mycom.marin.edu;  
**Note:** Processing your Application for Admissions online will expedite your registration and greatly increase your chances of enrolling in the classes of your choice. Please allow one business day following submission for processing.
- Or fax your application to 415.460.0773;
- Or mail your application to:  
Office of Admissions and Records  
College of Marin  
835 College Avenue  
Kentfield, CA 94904
- Or submit your application in person to the Office of Admissions and Records at either the Kentfield Campus or the Indian Valley Campus. You may download an Application for Admissions at [http://www.marin.edu/PDFs/85\\_Cr\\_Apln\\_05\\_08.pdf](http://www.marin.edu/PDFs/85_Cr_Apln_05_08.pdf)

**Important:** If you choose to submit your

Application for Admissions in person, by fax, or by mail; allow five business days following submission for processing.

### Student Identification Number:

Students will be assigned a College of Marin Student Identification Number.

**Note:** If you choose not to disclose your Social Security number on the Application for Admissions it will not be printed on your 1098T tax credit form or official academic transcripts. Students applying for Financial Aid, Veterans Benefits, and College Student Employment must disclose their Social Security number on the Application for Admissions.

#### STEP 2

### Complete Orientation and Placement Test

#### For Native English Speakers:

- Obtain a College of Marin Student ID Number.
- Complete the Online Orientation at [www.marin.edu/orientation](http://www.marin.edu/orientation)
- Print out the Certificate of Completion.
- Fax certificate to 415.456.7770 or bring it to Counseling Services at KTD, SS 211.
- Call the Testing Office at 415.485.9469 or Counseling Services at 415.485.9436 to schedule your College of Marin Math and English Placement Tests.
- See the pre-test sample questions at [www.collegeboard.com/student/testing/accuplacer/index.html](http://www.collegeboard.com/student/testing/accuplacer/index.html).

#### For Credit ESL Students:

- Obtain a College of Marin Student ID Number.
- Call the Testing Office at 415.485.9469 to make an appointment for one of the ESL Workshops listed on page 7.

#### STEP 3

### Meet with an Academic Counselor

- Call Counseling Services (415.485.9432) or come to KTD, SS 212, to make a counseling appointment.
- Indicate that you are new and have completed your orientation and placement testing.

Discuss your academic goals, previous educational experience, and develop an educational plan for selecting your courses.

**Exemption from Steps 2 and 3: You may be exempted from Steps 2 and 3 if you:**

- Have an Associate Degree or higher; or

- Have completed 15 units or more at COM or from another college/university;
- Or are not enrolling in English, ESL, math, or any course that has these subjects as a prerequisite.

#### STEP 4

### Register For Classes

New Student Registration begins Dec 6, 2011. Once you have submitted an application for admissions, you will receive a COM Welcome Letter with your username and temporary password for creating a MyCOM Student Portal account. New students can register anytime on or after Dec 6, 2011. The Welcome Letter will be sent via e-mail or by US mail if no e-mail address is provided. Please note: you must provide a valid e-mail address to create a student portal account.

#### STEP 5

### Wait-list Option

When a class is full, you may place yourself on a wait-list to register for the class. If a space opens up in the class, you will be notified by e-mail that is sent to your MyCOM.marin.edu e-mail account.

### AUTOMATED Wait-list FEATURES:

- You should meet course pre-requisites prior to placing yourself on a wait-list.
- You have 72 hours to respond to e-mail with registration opportunity.
- Failure to act by the 72 hour deadline will result in your name being removed from the wait-list.
- See page 5 of this schedule for more information regarding the automated wait-list.

#### STEP 6

### Pay Your Fees

- Online at mycom.marin.edu;
- Or in person with a MC/Visa credit card, MC/Visa debit card, personal check, cash, cashiers check, or money order.

### Students Who Must Register In Person

If you are a concurrently enrolled high school student or a dismissed student, you must register in person.

## Confirmation of Enrollment

A confirmation of enrollment may be obtained at anytime through the Student Portal at [mycom.marin.edu](http://mycom.marin.edu).

## Open Enrollment/Add Period

Monday, January 23 through  
Sunday, February 12

Last Day to Add Full-Term Classes is:  
In-person: Friday, February 10  
Online: Sunday, February 12

Students who did not enroll in a class before the first class meeting, may attend the first class meeting to see if space is available. Instructors may admit students by issuing an add authorization code, then students must complete enrollment online through the Student Portal at [mycom.marin.edu](http://mycom.marin.edu) using the add authorization code by the deadline date. For short-term classes, please refer to last day to add on the short-term classes listing on pages 18-19.

### Important Notice

Students who owe any outstanding fees will have a HOLD placed on their student records and will be prohibited from enrolling in any classes until all fees are paid in full.

If you attempt to add a class and you receive the following message:

***"You may not add or drop classes due to holds on your record"***

You may view the hold(s) by clicking on the [View Holds] link.

## Other Admissions Information

### First Class Meeting

Failure to attend may result in a "no show drop" by the instructor. If a student cannot attend the first class meeting, the student may request that their place be held in the class by contacting the instructor prior to the first class meeting. See Faculty & Staff Directory page on our website for contact information: <http://www.marin.edu/EmployeeDirectory>

**Please note: instructors are generally not on campus between terms.**

Instructors take roll for students officially enrolled and on the waiting list at the first class meeting. By attending the first class meeting on time, students may avoid losing their place to another student.

### Failure to attend a class does not constitute an automatic drop

Students must drop classes online by the refund deadline or the state requires fees be assessed. See Important Dates on page 3 to avoid fees and a penalty grade.

## Dropping Classes

Students may drop a class online at [mycom.marin.edu](http://mycom.marin.edu). Note: Students must provide a valid e-mail address to create a student portal account. Full-term classes dropped by February 21 will not be issued a W symbol. Full-term classes dropped between February 21 and April 20, will be issued a W symbol. Full-term classes may not be dropped after April 20. See drop dates for short-term classes on pages 18-19.

**Not attending a class does not constitute an automatic drop.** Students are also responsible for any outstanding fees for courses they did not attend, but did not drop by the refund deadline.

### Course Repetitions

Generally, students may enroll in a course only one time. Specific activity courses may be taken four times. Check the college catalog for exceptions and the Course Repetition Policy.

### Closed Classes

Classes are closed when they reach the enrollment limit. Students may choose to place themselves on a wait-list and attend the first class meeting to see if there's space available.

## NEW Prerequisite Enforcement at the time of Enrollment

As described on page 90 of this schedule, under the Prerequisites, Corequisites & Advisories section, by law the college requires students to satisfactorily complete prerequisite courses prior to registering in courses that have prerequisites.

Starting spring 2012 enforcement of prerequisites will take place at the time of enrollment, not in the classroom with instructors. Students who have not met a prerequisite will be blocked from enrolling in courses that require prerequisites.

See <http://www.marin.edu/admissions/prerequisites> for detailed information regarding prerequisites, equivalencies, placement test scores, and challenges.

## Automated Wait-list Function

When a class is full, you may place yourself on a wait-list. If a space opens up in the class prior to the first day that the class meets, you will be notified by e-mail that is sent to your MyCOM email account.

## Automated Wait-list Features

- You must meet course prerequisites prior to placing yourself on a wait-list.
- You have 72 hours from the date/time that the space availability e-mail is sent to enroll.
- If you do not enroll by the 72 hour deadline, you will automatically be dropped from the wait-list.
- It is important that you log onto the MyCOM Portal on a daily basis prior to the start of the class to check your inbox messages to see if you were sent an e-mail.
- You may not put yourself on a wait-list for more than one section of the same course.
- Once you are on a wait-list for a course, you must drop yourself before enrolling in another section of the same course.
- You may not put yourself on a wait-list that conflicts in time with another course.

### Course Conflicts

As a general rule, the State of California prohibits student's attendance in two or more courses which meet at the same or overlapping time for which a California community college will claim funding for that student's attendance. However, it is recognized that without an occasional overlap in schedule, students could be denied the opportunity to complete their studies in a reasonable period of time. In order to accommodate this possibility, College of Marin will permit a student to enroll in overlapping courses if: (a) rationale justification (scheduling convenience is not considered one) on a student-by-student basis can be established and can be documented by the college, and (b) the college maintains documentation that each student made up the hours of overlap in the course (partially or wholly not attended as scheduled) at some other time during the same week under the supervision of the instructor of the course. Students must complete and submit a Time Conflict Petition to the Office of Admissions and Records. (Available online on the Admissions page at [www.marin.edu](http://www.marin.edu) or at the Admissions Offices at either campus)

# Cómo Matricularse

## La matriculación de prioridad para los estudiantes que continúan comienza el 15 de noviembre de 2011

Los estudiantes pueden matricularse por Internet en [mycom.marin.edu](http://mycom.marin.edu), por fax al 415.460.0773 o personalmente. Después de la matriculación inicial los estudiantes pueden agregar clases a su programa por Internet hasta el primer día de la clase.

**Nota:** Se recomienda mucho que se matricule en su fecha de matriculación de prioridad ya que tendrá más posibilidades de conseguir los cursos que desee.

## Fechas de matriculación de prioridad para los estudiantes que continúan y que retornan

Para determinar su fecha de matriculación si continúa o retorna por favor entre en su cuenta de Portal MyCOM y haga clic en Student, luego en Registration Status en el canal de Registration Tools.

## Estudiantes que retornan y nuevos—matricularse en el College of Marin es fácil

Si nunca se ha matriculado en cursos recibiendo crédito en el College of Marin (en el campus de Kentfield o en el de Indian Valley) o si se está matriculando después de una ausencia de un año o más, por favor siga estos simples pasos para matricularse.

### PASO 1

#### Complete una Solicitud de Admisión

- Por Internet en [mycom.marin.edu](http://mycom.marin.edu);  
**Nota:** Procesar su solicitud de admisión por Internet acelerará su matriculación y aumentará en gran medida sus posibilidades de obtener las clases que desea. El proceso de matriculación se realizará el día siguiente al día en que se matricule.

Nota a estudiantes que retornan: Los estudiantes a quienes se les ha otorgado nombre de usuario y contraseña para MyCOM pueden usar ese nombre y contraseña para entrar en el portal MyCOM. Si los han olvidado, por favor comuníquense con la Oficina de Admisión llamando al 415.457.8811, interno 8822

- O envíe su solicitud por fax al 415.460.0773;
- O por correo a: Oficina de Admisión, College of Marin, 835 College Avenue, Kentfield, CA 94904

- O presente la solicitud personalmente en la Oficina de Admisión en el campus de Kentfield o en el de Indian Valley. Puede bajar una Solicitud de Admisión de [http://www.marin.edu/PDFs/85\\_Cr\\_Apln\\_05\\_08.pdf](http://www.marin.edu/PDFs/85_Cr_Apln_05_08.pdf)

**Importante:** Si presenta su solicitud de admisión en persona, por fax o por correo, deje pasar aproximadamente 5 días después de presentarla antes de inscribirse en las clases. **Nº de identificación del estudiante:** Se les asignará a los estudiantes un número de identificación del College of Marin. **NOTA:** Si usted elige no dar a conocer su número de Seguro Social, no será impreso en su formulario de crédito impositivo 1098T ni en el expediente académico oficial con sus calificaciones. Los estudiantes que solicitan ayuda financiera, beneficios de veteranos y empleo estudiantil en el College deben dar su número de Seguro Social en la Solicitud de Admisión

### PASO 2

#### Complete la prueba de Orientación y Ubicación

##### Para los estudiantes de habla inglesa:

- Obtenga un Nº de identidad del College of Marin.
- Complete la orientación por Internet en [www.marin.edu/orientation](http://www.marin.edu/orientation)
- Imprima un Certificado de Conclusión
- Envíelo por fax (415.456.7770) o llévelo a Servicios de Consejeros en KTD, SS 211.
- Llame a la oficina de Pruebas (415.485.9469) o a Servicios de Consejeros (415.485.9436) para concertar sus pruebas de ubicación en matemáticas e inglés en el College of Marin.
- Ver el ejemplo de preguntas previas a la prueba en [www.collegeboard.com/student/testing/accuplacer/index.html](http://www.collegeboard.com/student/testing/accuplacer/index.html).

##### Para los estudiantes de ESL por crédito:

- Obtenga un Nº de identidad del College of Marin.
- Llame a la oficina de Pruebas (415.485.9469) para concertar su asistencia a uno de los talleres de ESL mencionados en la página 7.

### PASO 3

#### Reúnase con un Consejero Académico.

- Llame a Servicios de Consejeros (415.485.9432) o vaya a KTD, SS 212, para concertar una cita con un consejero.
- Indique que es nuevo y que ya ha completado sus pruebas de orientación y ubicación.

Discuta sus metas académicas, su experiencia educacional previa y desarrolle un plan para seleccionar sus cursos. Exención de los pasos 2 y 3: Puede ser eximido de los pasos 2 y 3 si:

- Tiene ya título de Associate o más alto;
- Ha completado 15 unidades o más en el COM o en otro college o universidad.

### PASO 4

#### Matricúlese en los Cursos.

La matriculación de los nuevos estudiantes comienza el 24 de mayo de 2011. Una vez que haya presentado la solicitud de admisión recibirá una carta de bienvenida del COM, con su nombre de usuario y una contraseña provisoria para crear una cuenta de Portal en MyCOM. Los nuevos estudiantes pueden matricularse en cualquier momento a partir del 6 de diciembre de 2011. La carta de bienvenida se le enviará por e-mail, o por correo si no provee una dirección de e-mail.

Por favor note: debe proveer una dirección de e-mail válida para crear una cuenta de portal estudiantil

### PASO 5

#### Opción de Lista de Espera

Cuando una clase esté completa, puede poner su nombre en la lista de espera para matricularse en la clase. Si se desocupa un lugar en la clase, se le notificará por e-mail, enviada a su cuenta en MyCOM.marin.edu. Nuevas características de la Lista de Espera:

- Debe satisfacer los requisitos previos para el curso antes de poner su nombre en la lista de espera.
- Para tener la oportunidad de matricularse tiene que responder al e-mail en menos de 72 horas.
- Si no responde en las 72 horas de plazo su nombre será borrado de la lista de espera.
- Por favor vea información IMPORTANTE sobre la lista de espera en la página 5.

**PASO 6****Pague los Gastos de Matrícula:**

- Por Internet en mycom.marin.edu;
- O personalmente, con tarjeta de crédito Visa o MC, con tarjeta de débito Visa o MC, con cheque personal, dinero en efectivo, cheque bancario o giro postal.

**Estudiantes que deben matricularse en persona**

Si usted asiste al mismo tiempo a la escuela secundaria, o si ha sido echado, debe matricularse en persona.

**Confirmación de matriculación**

Puede obtener en cualquier momento una confirmación de su matriculación a través del Portal del estudiante en mycom.marin.edu.

**Período de matriculación abierta y de agregar clases**

Los estudiantes que no se matricularon en un curso antes del primer día de clase pueden asistir a la primera clase para ver si hay lugar disponible. Los instructores pueden admitir estudiantes dándoles un código de autorización para agregar la clase, y luego los estudiantes deben completar la matriculación por Internet

a través del portal del estudiante en mycom.marin.edu, usando el código de autorización para agregar la clase antes de la fecha de plazo. Por favor vea las fechas de plazo para agregar clases de primavera dadas en las páginas 18 y 19.

**Notificación importante**

A los estudiantes que deben honorarios previos no se les entregarán sus calificaciones y se les prohibirá matricularse en clases hasta que hayan pagado todo lo que deben. Si usted trata de agregar una clase y recibe el siguiente mensaje:

**“You may not add or drop classes due to holds on your record”.**

Puede averiguar el problema haciendo clic en el vínculo [View Holds] en el Portal.

## ESL Student Success Workshop Schedules

**Credit ESL Student Success Workshop (Intermediate to Advanced ESL Students)**

Please check in by 8:45 am for morning tests and 4:45 pm for evening tests.

The Credit ESL Student Workshop is an orientation to College of Marin and a Credit English as a Second Language (ESL) Test.

- Please complete a College of Marin Admissions Application and receive your Student ID # before you schedule your appointment.
- You must sign up for a Credit ESL Student Workshop in advance:
- By Phone at 415.485.9642 (ESL Office), or 415.485.9432 (Counseling Office), or 415.485.9469 (Assessment and Testing Office) OR
- In Person at the ESL Office (Harlan Center 101), or at the Counseling Office (Student Services 212), or Assessment and Testing Office (Student Services 238)

**CREDIT ESL STUDENT SUCCESS WORKSHOP SCHEDULE (Intermediate to Advanced ESL Students)**

DATE	CAMPUS / ROOM*	TIME
Friday, December 9	KTD / FH 120	9 am-1 pm
Thursday, January 5	KTD / FH 120	5 pm-9 pm
Wednesday, January 11	KTD / FH 120	5 pm-9 pm
Saturday, January 14	KTD / FH 120	9 am-1 pm
Tuesday, January 17	KTD / FH 120	9 am-1 pm
Tuesday, January 24	KTD / LC 150	5 pm-9 pm

\* Check in for test 15 minutes before it is scheduled to begin. \*Room number subject to change.

## Noncredit ESL Student Success Workshop (Beginning to Low-Intermediate ESL Students)

The Noncredit ESL Workshop is an orientation to College of Marin and a Noncredit (English as a Second Language (ESL) Test.

- No appointment is necessary for this workshop
  - Arrive early as there is limited seating
  - Please see the Noncredit ESL class listing in the back of this schedule
  - For more information please call 415.485.9642
- Examen de Inglés como Segundo Idioma Sin Crédito (para estudiantes de nivel principiante hasta nivel intermedio bajo)
- Examen de Inglés como Segundo idioma y orientación sobre College of Marin
  - No es necesario solicitar una cita
  - Favor de llegar temprano ya que el cupo es limitado
  - Favor de ver las clases de Inglés como Segundo Idioma Sin Crédito en la parte posterior de este horario
  - Para más información favor de llamar al 415.485.9642

**NONCREDIT ESL STUDENT SUCCESS WORKSHOP SCHEDULE (Beginning to Low-Intermediate ESL Students) Doors open one hour before start time. Puertas abren una hora antes del tiempo de inicio.**

DATE	CAMPUS / ROOM*	TIME
Saturday, December 10 / sábado 10 de diciembre	KTD / FH 120	9 am-11:30 am
Monday, December 19 / lunes 19 de diciembre	KTD / FH 120	6 pm-8:30 pm
Saturday, January 7 / sábado 7 de enero	KTD / FH 120	9 am-11:30 am
Thursday, January 12 / jueves 12 de enero	KTD / FH 120	6 pm-8:30 pm
Saturday, February 25 / sábado 25 de febrero	KTD / FH 120	9 am-11:30 am

\*Room number subject to change. \*El aula puede cambiar sin previo aviso. KTD = Kentfield Campus

# Fees, Fee Exemptions, and Waivers

## New Convenient Payment Plan To Help You Pay for College Fees

To help you meet your education expenses, College of Marin is pleased to offer Nelnet Business Solutions e-Cashier deferred payment plan. It is not a loan; therefore, you have no debt. Additionally, no interest or finance charges are assessed and there is no credit check.

The cost to budget monthly payments is a \$20 per semester nonrefundable enrollment fee. The enrollment fee is automatically deducted from your account within 14 DAYS of your agreement being posted to the FACTS/NBS system.

Your payment will be automatically deducted on the 5th of each month from a checking or savings account. You must have a minimum balance of \$600 to participate in a monthly payment plan.

To enroll in this convenient payment plan, simply register online through your MyCOM Portal account. For additional information regarding paying your enrollment fees please go to <http://www.marin.edu/Admissions/reginfo.htm> or call Nelnet Business Solutions/FACTS at 800.609.8056.

## Costs of College

The enrollment and other fees you pay to attend College of Marin and all community colleges in the state are set by the California State Legislature. Fees may be paid by Mastercard/Visa, cash, check, or cashiers check.

### Registration Fees

Enrollment Fee.....	\$36/unit
Health Fee.....	\$17
International Student Application Fee (nonrefundable).....	\$50
Materials Fee .....	varies
Nonresident, U.S. Citizen	
Tuition Fee.....	\$198/unit
Nonresident, Non-U.S. Citizen	
Tuition Fee.....	\$201/unit
Student Representation Fee .....	\$1
Student Activities Fee (Optional) .....	\$8

### Fees for Other Services

Credit by Exam .....	\$36/unit
Document/Verification Fee.....	\$6
Rush Document/Verification Fee .....	\$15
Parking Fee .....	\$3/daily, \$40/semester
Returned Checks/Declined Visa/Mastercard or Debit Card Fee.....	\$15
Service Fee for Processing Refunds and Deferred Fees for Dropped Classes.....	\$10
Transcript Fee (first 2 copies free) .....	\$6
Rush Transcript Fee (next business day) .....	\$15

#### Please note:

- Transcripts will be delayed until all delinquencies are cleared.
- Returned check/credit card delinquencies may not be paid with another personal check, but must be cleared with cash, money order, or cashier's check.
- In addition to the above fees, students must purchase their own books and supplies. Fees are subject to change without notice.

### Student Representation Fee

Money collected for the student representation fee shall be expended to provide support for students or representatives who may be stating their positions and viewpoints before city, county, and district government, and before offices and agencies of the state and federal government.

Students have the right to refuse to pay the fee for religious, political, moral or financial reasons. A Student Representation Fee Waiver Form must be submitted at the time of registration for each semester in which the student does not wish to pay this fee.

### Student Activities Fee

Money collected for the student activities fee shall be expended to provide support for educational and social events for the campus community and to support campus clubs and organizations, student related activities, and intercollegiate athletics.

Students have the right to refuse to pay this optional fee. A Student Activities Fee Waiver Form must be submitted at the time of registration for each semester in which the student does not wish to pay this fee.

### Fees Paid by an Agency

If an agency or program is to pay your fees, a voucher or authorization to bill must be provided at the time of registration. Remember to keep a copy of the voucher or authorization. College of Marin will invoice the agency or program within the appropriate time lines.

### Military Fee Exemption

Dependents of deceased/disabled veterans (with an eligibility letter) will only be charged materials fees, if applicable.

Contact your local county Veterans Services Office (located in the government listings section of your telephone book under county government offices) to obtain applications, information, and how to apply for benefits under this program.

### California Nonresident Exemption/ AB540

Students not otherwise eligible for resident status who have attended a California high school for three years and graduated may apply for an AB 540 fee exemption. Students must complete the California Nonresident Exemption Request form.

## Tax Credit

### Eligibility

In accordance with federal tax credit legislation, College of Marin will mail a verification 1098T form at the end of January to each student registered at least half-time on census day who has paid registration fees.

Please check with your tax preparer to determine if you are eligible to take advantage of this credit.

### Change of Address

For tax credit and other important communications from the college, it is important that the college have your current address. If you have moved, you may update your address and phone number through your MyCOM Portal account or by completing and submitting a green change form to the Office of Admissions and Records.

### Social Security Numbers

Social Security numbers of students who have chosen not to disclose their Social Security number will not be printed on the 1098T.

## Enrollment Fee Waivers

### Board of Governors

See page 11 for BOGW form. Students required to pay out-of-state fees or who receive an AB 540 fee exemption are not eligible. The California Community Colleges Board of Governors provides a waiver of enrollment fees for students who are residents of the State of California and meet one or more of the following criteria:

1. Student or student's family receives TANF, SSI, or General Assistance benefits.
2. Income for 2010 was below the limits identified in the table.
3. Student files Financial Aid Application and is determined eligible by the Financial Aid Office.

Financial Aid and Fee Waiver information is available in Spanish. All financial aid students are still required to pay any materials fees and the health fee. Contact the Financial Aid Office at 415.485.9409 for additional information.

The above information is subject to change in the event of new federal or state regulations.

### 2011/2012 Income Standards\* for BOGFW Part B Eligibility

Family Size	2010 Income
1	\$16,245
2	\$21,855
3	\$27,465
4	\$33,075
5	\$38,685
6	\$44,295
7	\$49,905
8	\$55,515
For each additional family member	Add \$5,610

\*These standards are based upon the federal poverty guidelines as published each year by the U.S. Department of Health and Human Services. Per Title 5 of the California Code of Regulations, the Income Standards for the bogfw program equal 150 percent of the federal poverty guidelines for the base year. Additional information on the poverty guidelines can be obtained from <http://aspe.hhs.gov/poverty/00poverty.htm>

## Refund Policy

### Refund Service Fee

A \$10 per semester service fee and any outstanding balance due the college will be deducted from all refunds. No service fee is charged if the class is cancelled by the college. **The service fee also applies to students who drop classes when fees have not been paid.**

### Short-Term Classes

In accordance with state law, refund requests for short-term classes will be granted if the class is dropped before completion of 10 percent of the course. See drop dates for short-term classes on pages 18-19.

### Materials Fees

Provided that no materials have been used, refund of materials fees will be granted through February 4, 2012, for full-term classes, or before completion of 10 percent of the class for short-term classes. **Please note that Financial Aid Fee Waivers do not cover health or materials fees.**

### Financial Aid Students

Prior to refunding any enrollment fee or tuition, the district may determine if the student received federal Title IV funds during the term of enrollment. If funds were received, the refund may be held up to 30 days while the district determines if any institutional or student return to the federal Title IV programs is due under Section 485 of the Higher Education Amendments of 1998, P.L. 105-244.

If a return is deemed to be required, the amount of enrollment fee refund may first be used to meet any return obligation of the district and, if an amount of enrollment fee refund remains after the district obligation has been met, that amount may be used to meet any return obligation of the student.

If an enrollment fee refund amount remains after all return obligations have been met, the student shall receive the remainder.

### Nonresident Tuition Refunds

The college will not grant refunds after the deadline date listed on the important dates listing on page 3. See drop dates for short-term classes on page 18-19.

## Parking Permit Refund

Students may request a refund of term parking permit fees under the following conditions:

- The college has canceled a class and the student is no longer enrolled in any credit, noncredit, community education or emeritus college class.
- The student has dropped all classes on or before the last day to qualify for a fee refund or by the 10 percent point of the length of a class for a short-term class. **Note:** The parking permit sticker must be returned to the Office of Admissions & Records when requesting the refund.

## Illegal Distribution of Copyrighted Materials

College of Marin students are prohibited from using the college's information network to illegally download or share music, video, and all other copyrighted intellectual property. College of Marin supports the Higher Education Opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material. Under the law, college administrators may be obligated to provide copyright holders with information about users of the college's information network who have violated the law.

Be aware that illegal forms of downloading and file sharing, as well as the unauthorized distribution of copyrighted materials, are violations of the law and may subject you to academic sanctions from the college as well as criminal and civil penalties, including a lawsuit against you by the Recording Industry Association of America (RIAA). Learn more at [www.campusdownloading.com](http://www.campusdownloading.com). In addition to being illegal, file sharing drains the network bandwidth, which slows computer connections for students and employees who are using the network for legitimate academic purposes and ultimately costs the college money. There are plenty of easy, affordable ways to get music online legally. For a list of sources that offer legal downloading sites, access [www.riaa.com](http://www.riaa.com).

# Financial Aid

Need help with enrollment fees? Contact the College of Marin Financial Aid Office for additional information on fee waivers and other financial aid programs. Call 415.485.9409 or 415.883.2211 ext. 8118 or e-mail [financial.aid@marin.edu](mailto:financial.aid@marin.edu).

## Student Financial Assistance

All students enrolling or wishing to enroll in an academic or vocational program at College of Marin may apply for financial assistance. Students meeting financial and other eligibility requirements receive funds from a variety of federal, state, and community programs to help cover school and living expenses. College of Marin offers students funding from the following programs.

## Financial Aid Application Deadline

**March 1**

Students applying for Cal Grants, 10,000 Degrees, and College of Marin Foundation Scholarships must submit a Free Application Federal Student Aid Application (FAFSA) and supplemental forms prior to March 1 for the spring 2012 term.

## Financial Aid Programs/ Grants and Scholarships

### Federal Pell Grants

Grants range from \$400 to \$5,550 per year depending on eligibility.

### Federal Supplemental Educational Opportunity Grants (SEOG)

Grants range from \$400 to \$2,000 per year for students with the highest financial need who also qualify for Pell Grants.

### Extended Opportunity Programs & Services Grants (EOPS)

This program provides book grants and counseling services to students who qualify. (See page 100 for additional information.)

## Board of Governors Fee Waivers (BOGW)

Eligible California residents receive a waiver of enrollment. See additional information on page 9, and for your convenience a BOGW form is on page 11.

## Cal Grants

The State of California provides grants ranging from \$530 to \$1550 per year for eligible students.

## Apply online for Financial Aid

Free application for Federal Student Aid at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

## 10,000 Degrees Grants

Residents of Marin County may apply for 10,000 Degrees grants ranging from \$400 to \$4,000 per year. For more information call 415.459.4240.

## College of Marin Foundation Scholarships

The College of Marin Foundation solicits funding from the community for scholarships that are awarded to students who meet need and academic criteria. Scholarships range from \$250 to \$1000 per year and are available to students who are transferring to a four-year institution or continuing at COM. For more information call 415.485.9382.

## Federal Student Loans

### Student Loans Must Be Repaid

Before considering a student loan, it is important to develop a financing plan for your education that takes into account the total amount of debt that you will be able to afford to repay when you reach your final educational goal.

### Subsidized Stafford Student Loans

Students who qualify on the basis of financial need may borrow up to \$3500 per year for freshman year and up to \$4500 per year for sophomore year at a variable interest rate. Principal and interest are deferred until six months after the last day of enrollment as at least a half-time student in an educational program.

### Unsubsidized Stafford Student loans

Independent students who do not meet financial need criteria for a Subsidized Stafford Loan or need additional loan

assistance may borrow all or part of that amount under the Unsubsidized Stafford Loan Program up to \$6,000 per year. Interest becomes due when the loan is borrowed. Principal is deferred until six months after the student ceases to be enrolled at least half-time in an educational program.

## Work Programs

### Federal College Work-Study Program

Federal funds provide a limited number of part-time jobs on campus for students who qualify. Some jobs are available off campus. Students work up to 25 hours per week.

### Job Placement Office

The Job Placement Office provides students with information on a large number of jobs that are available throughout the community.

### Work Experience

Students may enroll in Work Experience classes to obtain credit for current employment.

## Additional Financial Assistance

### Application Procedures

Students must file a Federal Student Aid Application [Free Application for Federal Student Aid (FAFSA)]. Some programs [Marin Education Fund (MEF), COM Foundation Scholarships, Cal Grants, loan programs] may have additional application forms. Once the initial form is filed, the Financial Aid Office may request additional forms and verifying documentation. The FAFSA is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Forms for the next academic year are available in January.

### Additional Information

For paper application forms and additional information, please contact the Financial Aid Office at either the Kentfield Campus or the Indian Valley Campus.

### College of Marin Emergency Loans

Associated Students College of Marin (ASCOM) and the College of Marin Foundation have provided funds for the college's emergency loan program. Thirty-day loans are available for up to \$100 for students who qualify.

## Tax Credit

For tax credit information see page 8.

## California Community Colleges 2010-2011 Board of Governors Fee Waiver Application

*This is an application to have your **ENROLLMENT FEES WAIVED**. This **FREE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or at the Financial Aid Office.***

**Note:** Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____	Student ID # _____
<i>Last                      First                      Middle Initial</i>	
Email (if available): _____	Telephone Number: (____) _____
Home Address: _____	Date of Birth: ____/____/____
<i>Street                      City                      Zip Code</i>	
Has the Admissions or Registrar's Office determined that you are a California resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	

### IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**Note:** These provisions apply to state student financial aid **ONLY**, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.)      ☐ Yes    ☐ No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status:    ☐ Single    ☐ Married    ☐ Divorced    ☐ Separated    ☐ Widowed    ☐ Registered Domestic Partnership

### DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an **INDEPENDENT** student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1987? (If "Yes," skip to question 13) ☐ Yes    ☐ No
2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)?  
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. Also, if you answer "Yes," skip to question 13.) ☐ Yes    ☐ No
3. Are you a veteran of the U.S. Armed Forces **or** currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) ☐ Yes    ☐ No
4. Do you have children who will receive more than half of their support from you between July 1, 2010-June 30, 2011, **or** other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2011? (If "Yes," skip to question 13) ☐ Yes    ☐ No
5. At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a dependent or ward of the court? (If "Yes," skip to question 13) ☐ Yes    ☐ No
6. Are you or were you an emancipated minor as determined by a court in your state of legal residence? (If "Yes," skip to question 13) ☐ Yes    ☐ No

**DEPENDENCY STATUS (Continued)**

7. Are you or were you in legal guardianship as determined by a court in your state of legal residence?  
(If "Yes," skip to question 13) ☐ Yes ☐ No
8. At any time on or after July 1, 2009, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) ☐ Yes ☐ No
9. At any time on or after July 1, 2009, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?  
(If "Yes," skip to question 13) ☐ Yes ☐ No
10. At any time on or after July 1, 2009, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?  
(If "Yes," skip to question 13) ☐ Yes ☐ No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2009 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? ☐ Will Not File ☐ Yes ☐ No
12. Do you live with one or both of your parent(s) and/or his/her RDP? ☐ Yes ☐ No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s') information.

**METHOD A ENROLLMENT FEE WAIVER**

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? ☐ Yes ☐ No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? ☐ Yes ☐ No
- General Assistance? ☐ Yes ☐ No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? ☐ Yes ☐ No

• If you answered "Yes" to question 13 or 14 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

**METHOD B ENROLLMENT FEE WAIVER**

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2011.) \_\_\_\_\_
16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2011.) \_\_\_\_\_
17. **2009 Income Information**

	<b>DEPENDENT STUDENT: PARENT(S)/ RDP INCOME ONLY</b>	<b>INDEPENDENT STUDENT: STUDENT (&amp; SPOUSE'S/ RDP) INCOME</b>
(Dependent students should not include their income information for Q 17 a and b below.)		
a. Adjusted Gross Income (If 2009 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include <b>ALL money</b> received in 2009 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).	\$ _____	\$ _____
<b>TOTAL</b> Income for 2009 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an **ENROLLMENT FEE WAIVER** under Method B. If you do not qualify using this simple method, you should file a FAFSA.

**SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS**

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?  
*Submit certification.* ☐ Yes ☐ No
19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?  
*Submit certification.* ☐ Yes ☐ No
20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?  
*Submit documentation from the Department of Veterans Affairs.* ☐ Yes ☐ No
21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?  
*Submit documentation from the CA Victim Compensation and Government Claims Board.* ☐ Yes ☐ No
22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?  
*Submit documentation from the public agency employer of record.* ☐ Yes ☐ No
- If you answered "Yes" to any of the questions from 18-22, you are eligible for an **ENROLLMENT FEE WAIVER** and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.



# Who May Enroll

## College of Marin Serves Students of All Ages with or without a High School Diploma

Anyone 18 years of age or older, with or without a high school diploma, is eligible to enroll at College of Marin. For information concerning enrollment of students under age 18, call the Office of Admissions and Records or the Counseling Department.

## High School Students

### Advanced Scholastic and Vocational Programs

College of Marin has a special program which allows students attending high school to enroll in college courses in advanced scholastic and vocational programs before earning their high school diploma. Concurrently enrolled students are restricted from credit physical education classes, and remedial classes numbered below 100.

### In Person Registration

Each term a high school student must submit a completed College Credit Program (CCP) form signed by a parent, high school principal or designee, and college counselor to the Office of Admissions and Records. New students must submit a Credit Application for Admissions.

### No Enrollment Fee

Concurrently enrolled high school students will not be charged the Enrollment Fee. High school students who are not legal residents of the state will be subject to nonresident tuition charges.

## International Students

All documents must be received by the stipulated deadlines.

### Admission

International students seeking admission to the credit program must provide the following:

- Evidence of completion of a high school education, or equivalent.
- Transcripts of all U.S. colleges and universities attended.
- A score of 500 or higher on the Test of English as a Foreign Language (TOEFL).

- Documentation verifying adequate financial support for housing, food, tuition, and medical care.
- Completed International Student Application.

### Tuition

International students are subject to international student tuition of \$201 per unit, a \$36 per unit enrollment fee, a \$50 application fee, a \$17 health fee, a \$1 student representation fee, and an \$8 student activities fee. Fees must be paid at the time of registration. Credit F1 students are required to maintain enrollment in a minimum of 12 units.

### Medical Insurance

Medical insurance is required and payable with class registration. The cost of spring 2012 medical insurance will be approximately \$637. A refund, less a service fee, of the medical insurance will be issued for students who withdraw from the college through the second week of the semester as long as no benefits were used.

### Intensive English

Students scoring below 500 on the TOEFL can contact the International Student not-for-credit Intensive English Program, phone 415.457.8811, ext. 8822 or e-mail [paulette.foster@marin.edu](mailto:paulette.foster@marin.edu). Applications for the program are at [www.marincommunityed.org](http://www.marincommunityed.org).

## Residence Information

In general, to be considered a California resident for tuition purposes, a student must have lived continuously in California for one year immediately following the residence determination date of January 20, 2011.

The student must also provide evidence (as defined by California Education Code) proving the student's intention to make California the student's permanent home. Documented intent must start at least one year before the residency determination date. Non-U.S. Citizens on certain visas are ineligible to enroll in credit classes.

Please review the college catalog for more information.

## Student's Right to Privacy

Occasionally, College of Marin receives requests from various entities or private persons seeking directory information on our students. These entities can be public, private, or governmental in origin, e.g., private scholarship search companies, public and private colleges and universities, U.S. Military (Department of Defense and others).

### Directory Information Defined

Directory information is defined as information contained in an educational record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to, the student's name, address, telephone listing, date and place of birth, level of education, major field of study, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, and most recent previous educational agency or institution attended.

### Release of Directory Information

Directory information may be released at the discretion of the college; however, under federal and state law, a student has the right to request that College of Marin withhold directory information on behalf of the student.

Once a request is made, directory information will be withheld from all entities. The college assumes no liability for honoring a student's request that such information be withheld.

### Request to Withhold Directory Information

A request to withhold directory information must be directed to the dean of enrollment services in writing. The request must be signed and dated by the student. Students may also come to the Admissions and Records Office at the Kentfield Campus or Indian Valley Campus and complete a Request to Withhold Directory Information form. Forms are available online at: <http://www.marin.edu/admissions/index.htm>.

# Late-Starting Classes

All classes listed below begin after the first week of the semester, and are of varying lengths. Please see course listings beginning on page 20 for complete information. The dates given are the start dates. After the semester begins, short-term classes may be added online or in-person until the first class meeting without an instructor's approval. Students registering after the first class meeting must obtain an add authorization code and add online or in-person by the last day to add. See pages 18-19 for Refund/Add/Drop dates for short-term classes.

CRN	Course ID	Course Title	Start Date
10710	ACRT 095	Applied Automotive Math	04/17
10733	AUTO 095	Applied Automotive Math	04/17
10753	AUTO 240	Enhanced Area Clean Air Car Course	04/02
11487	AUTO 239	Bureau of Automotive Repair (B.A.R.) 2011-2012 Update Training Course	03/31
10474	BIOL 099	General Science	02/21
11085	BUS 114	Beginning Computer Accounting	03/21
11089	BUS 133	Diversity in the Workplace	03/26
11090	BUS 134	Human Relations	03/21
11245	BUS 127	Create A Business Plan	03/19
11099	BOS 114	Beginning Word Processing	03/21
11691	BOS 114	Beginning Word Processing	03/24
10842	COMM 160	Images of Race, Gender, and Class in the Media	02/07
11589	COMM 110	Introduction to Mass Communication and Media Literacy	02/06
11039	CIS 113	Presentations and Publications	03/22
11042	CIS 118	Introduction to Spreadsheet Design	03/26
11044	CIS 101	Introduction to Personal Computers and Operating Systems	03/24
11048	CIS 126	Introduction to Windows	03/20
11049	CIS 127	Intermediate Database Design	03/20
11050	CIS 128	Intermediate Spreadsheet Design	03/26
11053	CIS 142	Intermediate HTML and Scripting	03/22
11055	CIS 237	Introduction to SQL Programming	03/26
11069	CIS 101	Introduction to Personal Computers and Operating Systems	03/21
11252	CIS 164	Troubleshooting System Peripherals and Networking	03/20
11599	CIS 159	Computer Network Security Basics	03/20
10143	COUN 125	How to Study Effectively	01/31
10160	COUN 130	Career Life Skills Planning	02/08
10163	COUN 125	How to Study Effectively	03/08
11721	COUN 133	Career Exploration	03/08
10646	DANC 241A	Dance Company A	02/15
10647	DANC 241B	Dance Company B	02/15
10687	DANC 241C	Dance Company C	02/15
10691	DANC 241D	Dance Company D	02/15
11635	DANC 160A	Introduction to Dance Performance Skills	02/15
10125	DENT 183L	Advanced Dental Procedures Lab	02/01
11253	DRAM 161	Production Preparation - Sets and Properties	03/19
11255	DRAM 162	Production Preparation - Costumes and Hair	03/19
11257	DRAM 163	Production Preparation - Lights and Sound	03/19
11259	DRAM 164	Production Crew	03/19

CRN	Course ID	Course Title	Start Date
11527	DRAM 246	Rehearsal and Performance of a Modern Comedy	03/20
11647	DRAM 160	Production Stagecraft	03/19
10387	ECE 222	Working with Special Needs Children in Early Childhood Settings	02/04
10390	ECE 261	Early Childhood Education Conference Course	04/28
11606	ECE 132	Planning and Leading Circle Times with Young Children	03/03
10256	ESL 058B	Pronunciation for Non-Native English Speakers II	03/21
10566	GEOL 099	General Science	02/21
10573	GEOL 126	Field Geology II	02/10
10851	JOUN 110	Introduction to Mass Communication and Media Literacy	02/06
10857	JOUN 160	Images of Race, Gender, and Class in the Media	02/07
10660	MEDA 210L	Clinical Externship	03/23
10087	MUS 191	Musical Production: Orchestra	03/11
10111	MUS 191	Musical Production: Orchestra	03/11
10115	MUS 191	Musical Production: Orchestra	03/11
10118	MUS 193	Musical Production: Cast	03/11
10120	MUS 193	Musical Production: Cast	03/11
10121	MUS 193	Musical Production: Cast	03/11
10802	NE 210	Nursing Care of the Childbearing Family	03/19
10903	NE 210L	Nursing Care of the Childbearing Family Clinical Laboratory	03/21
10907	NE 210L	Nursing Care of the Childbearing Family Clinical Laboratory	03/21
10908	NE 212	Nursing in Mental Health and Nursing of the Older Adult	03/19
10914	NE 212L	Nursing in Mental Health and Nursing of the Older Adult Clinical Laboratory	03/21
10924	NE 214	Nursing III: Advanced Concepts in Mobility, Sensation, and Cognition	03/19
10925	NE 214L	Nursing III: Clinical Laboratory - Advanced Concepts in Mobility, Sensation, and Cognition	03/20
10937	NE 225L	Clinical Transition: Clinical Laboratory	03/19
10939	NE 225L	Clinical Transition: Clinical Laboratory	03/19
10942	NE 225L	Clinical Transition: Clinical Laboratory	03/19
10944	NE 225L	Clinical Transition: Clinical Laboratory	03/19
11220	PE 117	Basketball	02/21

# Weekend Classes

Some of our most popular courses are given on weekends for the convenience of employed students who cannot attend during traditional school hours. Beginning on page 20, these courses are listed under their department headings with their course description, class times, and course reference numbers (CRN).

## ART

### ART 116-Jewelry Design I

11345 S 9:10am-12:00pm

11345 S 1:10pm-4:00pm

### ART 117-Jewelry Design II

11346 S 9:10am-12:00pm

11346 S 1:10pm-4:00pm

### ART 170-Ceramics I

10855 S 9:10am-12:00pm

10855 S 1:10pm-4:00pm

### ART 171-Ceramics II

10862 S 9:10am-12:00pm

10862 S 1:10pm-4:00pm

### ART 185-Life Sculpture I

11704 S 9:10am-12:00pm

11704 S 1:10pm-4:00pm

### ART 186-Life Sculpture II

11705 S 9:10am-12:00pm

11705 S 1:10pm-4:00pm

### ART 216-Jewelry Design III

11347 S 9:10am-12:00pm

11347 S 1:10pm-4:00pm

### ART 217-Jewelry Design IV

11348 S 9:10am-12:00pm

11348 S 1:10pm-4:00pm

### ART 270-Ceramics III

11002 S 9:10am-12:00pm

11002 S 1:10pm-4:00pm

### ART 271-Ceramics IV

11005 S 9:10am-12:00pm

11005 S 1:10pm-4:00pm

### ART 285-Life Sculpture III

11715 S 9:10am-12:00pm

11715 S 1:10pm-4:00pm

### ART 286-Life Sculpture IV

11716 S 9:10am-12:00pm

11716 S 1:10pm-4:00pm

### ART 295-Advanced Projects in Art

11556 S 9:10am-12:00pm

11556 S 1:10pm-4:00pm

11560 S 9:10am-12:00pm

11560 S 1:10pm-4:00pm

## AUTOMOTIVE COLLISION REPAIR TECHNOLOGY

### ACRT 106-Metal Fabrication

11723 S 8:10am-10:00pm

11723 S 10:10am-5:00pm

(Class meets 8 Saturdays: 2/4, 2/25, 3/10, 3/24, 4/7, 4/28, 5/12, 5/19)

## AUTOMOTIVE TECHNOLOGY

### AUTO 239-B.A.R. 2011-2012 Update

11487 SU 8:10am-1:00pm (03/31-04/01)

11487 SU 1:30pm-5:30pm (03/31-04/01)

## BIOLOGY

### BIOL 120-Human Anatomy

10545 S 9:40am-12:30pm (01/21-05/25)

10545 S 12:40pm-2:00pm (01/21-05/25)

## BUSINESS

### BUS 112-Financial Accounting

11080 S 9:10am-1:00pm (01/21-05/26)

## BUSINESS OFFICE SYSTEMS

### BOS 114-Beginning Word Processing

11691 S 9:10am-11:00am (03/24-05/19)

## CHEMISTRY

### CHEM 110-Chemistry/Allied Health Sci

10367 S 10:10am-11:00am

10367 S 11:10am-2:00pm

## COMPUTER INFORMATION SYSTEMS

### CIS 101-Intro Personal Computers

11044 S 9:10am-11:00am (03/24-05/19)

### CIS 122-Networking Essentials

11047 S 9:10am-12:00pm (01/21-03/17)

## COUNSELING

### COUN 130-Career Life Skills Planning

10160 S 9:00am-3:00pm (02/08-05/12)

## DANCE

### DANC 122-Jazz Dance I

10439 S 9:10am-12:00pm

### DANC 123-Jazz Dance II

10441 S 9:10am-12:00pm

### DANC 161-Beginning Ballroom Dance

11634 S 9:10am-12:00pm

## EARLY CHILDHOOD EDUCATION

### ECE 132-Plan/Lead Circle Times

11606 S 8:40am-2:30pm (03/03-03/03)

11606 S 8:40am-2:30pm (03/24-03/24)

11606 S 8:40am-2:30pm (04/21-04/21)

### ECE 222-Special Needs Children

10387 S 8:10am-3:30pm (02/04-02/04)

10387 S 8:10am-3:30pm (02/25-02/25)

10387 S 8:10am-3:30pm (03/10-03/10)

10387 S 8:10am-3:30pm (03/17-03/17)

10387 S 8:10am-3:30pm (03/31-03/31)

### ECE 260-Childcare Conf & Workshop

10389 S 8:10am-5:00pm (01/28-01/28)

10389 S 8:10am-5:00pm (02/11-02/11)

## ECE 261-ECE Conference Course

10390 S 8:00am-4:25pm (04/28-04/28)

## ELECTRONICS TECHNOLOGY

### ELEC 110-Solar Installation/Integration

11288 S 9:10am-3:30pm (01/28-03/24)

## FIRE TECHNOLOGY

### FIRE 112-Emergency Medical Tech I

10557 U 8:30am-5:00pm (01/22-05/25)

### FIRE 120A-EMT-1 Refresher A

11479 S 8:30am-5:00pm (01/23-05/25)

### FIRE 120B-EMT-1 Refresher B

11480 S 8:30am-5:00pm (01/23-05/25)

## MATHEMATICS

### MATH 115-Probability and Statistics

10304 S 9:10am-1:00pm

## MULTIMEDIA STUDIES

### MMST 114-Intro to Game Design

11673 S 10:00am-1:00pm

## MUSIC

### MUS 191-Mus Production: Orchestra

10087 U 5:10pm-8:00pm (03/11-05/27)

10111 U 5:10pm-8:00pm (03/11-05/27)

10115 U 6:10pm-9:00pm (03/11-05/27)

### MUS 193-Mus Production: Cast

10118 U 5:10pm-8:00pm (03/11-05/27)

10120 U 5:10pm-8:00pm (03/11-05/27)

10121 U 5:10pm-8:00pm (03/11-05/27)

## NURSING: REGISTERED (R.N.)

### NE 140L-Nursing II: Clinical Lab

10796 TWS 6:30am-12:30pm

(01/24-02/19)

10796 S 8:10am-3:30pm (01/21-01/21)

10797 S 8:10am-3:30pm (01/21-01/21)

10797 TS 2:00pm-9:30pm (02/21-03/17)

10799 S 8:10am-3:30pm (01/21-01/21)

10799 TS 2:00pm-9:30pm (01/24-02/18)

10800 TWS 2:00pm-8:30pm (02/21-03/17)

# New Courses

For detailed descriptions, prerequisites, times, dates, and section numbers, see class listings beginning on page 20.

### COUN 115 Planning for Success in College

### COUN 133 Career Exploration

### H ED/PE 114 Introduction to Kinesiology

### JPNS 225 Advanced Japanese I

### JPNS 226 Advanced Japanese II

# Short-Term Classes

After the semester begins, short-term classes may be added online or in-person until the first class meeting without an instructor's approval. Students registering after the first class meeting must obtain an add code from the instructor and add the class online by the last day to add.

Course ID	CRN	Refund Date	Last Day to Add	Request drop w/out W & P/NP	Last Drop w/W
ACRT 095	10710	04/17/12	04/17/12	04/24/12	05/08/12
ACRT 225	10715	01/24/12	01/31/12	02/07/12	03/13/12
AJ 212	11659	02/03/12	02/12/12	02/21/12	04/20/12
AJ 215	11660	02/03/12	02/12/12	02/21/12	04/20/12
AJ 220	11661	02/03/12	02/12/12	02/21/12	04/20/12
AUTO 095	10733	04/17/12	04/17/12	04/24/12	05/08/12
AUTO 118	11662	02/03/12	02/12/12	02/21/12	04/20/12
AUTO 225	10742	01/24/12	01/31/12	02/07/12	03/13/12
AUTO 232	10746	01/31/12	02/10/12	02/21/12	04/06/12
AUTO 238	10751	01/25/12	02/01/12	02/08/12	03/12/12
AUTO 239	11487	03/31/12	03/31/12	03/31/12	04/01/12
AUTO 240	10753	04/02/12	04/04/12	04/16/12	05/02/12
BIOL 099	10474	02/21/12	03/06/12	03/13/12	05/01/12
BIOL 120	10545	01/28/12	02/10/12	03/02/12	04/27/12
BOS 114	11099	03/21/12	03/28/12	03/28/12	05/02/12
BOS 114	11100	01/23/12	01/30/12	01/30/12	03/05/12
BOS 114	11691	03/24/12	03/31/12	03/31/12	05/05/12
BUS 112	11080	02/03/12	02/12/12	02/21/12	04/20/12
BUS 114	11085	03/21/12	03/28/12	03/28/12	05/02/12
BUS 127	11245	03/21/12	03/28/12	04/04/12	05/09/12
BUS 132	11088	01/23/12	01/23/12	01/30/12	02/27/12
BUS 133	11089	03/26/12	04/02/12	04/02/12	05/07/12
BUS 134	11090	03/21/12	03/28/12	03/28/12	05/02/12
CIS 101	11044	03/24/12	03/31/12	03/31/12	05/05/12
CIS 101	11045	01/23/12	01/30/12	01/30/12	03/05/12
CIS 101	11069	03/21/12	03/28/12	03/28/12	05/02/12
CIS 101	11247	01/24/12	01/31/12	01/31/12	02/28/12
CIS 113	11039	03/22/12	03/29/12	03/29/12	05/03/12
CIS 117	11040	01/24/12	01/31/12	01/31/12	02/28/12
CIS 118	11042	03/26/12	04/02/12	04/02/12	05/07/12
CIS 118	11043	01/23/12	01/30/12	01/30/12	03/05/12
CIS 122	11047	01/21/12	01/28/12	01/28/12	03/03/12
CIS 126	11048	03/20/12	03/27/12	03/27/12	05/01/12
CIS 127	11049	03/20/12	03/27/12	03/27/12	05/01/12
CIS 128	11050	03/26/12	04/02/12	04/02/12	05/07/12
CIS 137	11051	01/23/12	01/30/12	01/30/12	03/05/12
CIS 141	11052	01/26/12	02/02/12	02/02/12	03/01/12
CIS 142	11053	03/22/12	03/29/12	03/29/12	05/03/12
CIS 150	11248	01/26/12	01/31/12	02/07/12	03/01/12
CIS 159	11599	03/20/12	03/27/12	03/27/12	05/01/12
CIS 163	11250	01/26/12	01/31/12	02/07/12	03/01/12
CIS 164	11252	03/22/12	03/27/12	04/03/12	05/03/12
CIS 237	11055	03/26/12	04/02/12	04/02/12	05/07/12

Course ID	CRN	Refund Date	Last Day to Add	Request drop w/out W & P/NP	Last Drop w/W
COMM 110	11589	02/03/12	02/12/12	02/21/12	04/20/12
COMM 160	10842	02/07/12	02/21/12	02/28/12	04/24/12
COUN 114	10132	02/03/12	02/10/12	03/02/12	04/20/12
COUN 125	10143	01/31/12	02/02/12	02/09/12	02/28/12
COUN 125	10163	03/08/12	03/08/12	03/15/12	04/05/12
COUN 130	10160	02/15/12	02/25/12	03/07/12	04/21/12
COUN 133	11721	03/08/12	03/29/12	03/08/12	03/22/12
COUR 282A	10826	01/24/12	01/31/12	01/31/12	02/28/12
DANC 160A	11635	02/27/12	03/06/12	03/15/12	05/03/12
DANC 241A	10646	02/27/12	03/06/12	03/15/12	05/03/12
DANC 241B	10647	02/27/12	03/06/12	03/15/12	05/03/12
DANC 241C	10687	02/27/12	03/06/12	03/15/12	05/03/12
DANC 241D	10691	02/27/12	03/06/12	03/15/12	05/03/12
DENT 183L	10124	02/01/12	02/08/12	02/22/12	04/04/12
DENT 183L	10125	02/08/12	02/15/12	02/29/12	04/18/12
DENT 186	10129	01/24/12	01/26/12	01/26/12	02/09/12
DENT 186L	10130	01/24/12	01/26/12	01/26/12	02/09/12
DENT 186L	10131	01/31/12	02/14/12	02/23/12	04/26/12
DENT 186L	10133	01/31/12	02/14/12	02/23/12	04/26/12
DENT 188	10159	01/13/12	01/27/12	02/09/12	04/16/12
DRAM 160	11646	01/23/12	01/23/12	01/30/12	02/27/12
DRAM 160	11647	03/19/12	03/19/12	03/26/12	04/23/12
DRAM 161	11251	01/23/12	01/23/12	01/30/12	02/27/12
DRAM 161	11253	03/19/12	03/19/12	03/26/12	04/23/12
DRAM 162	11254	01/23/12	01/23/12	01/30/12	02/27/12
DRAM 162	11255	03/19/12	03/19/12	03/26/12	04/23/12
DRAM 163	11256	01/23/12	01/23/12	01/30/12	02/27/12
DRAM 163	11257	03/19/12	03/19/12	03/26/12	04/23/12
DRAM 164	11258	01/23/12	01/23/12	01/30/12	02/27/12
DRAM 164	11259	03/19/12	03/19/12	03/26/12	04/23/12
DRAM 237	11648	01/25/12	02/01/12	02/01/12	02/29/12
DRAM 245	11526	01/27/12	02/01/12	02/07/12	03/05/12
DRAM 246	11527	03/22/12	03/28/12	04/02/12	05/01/12
ECE 131	10381	02/03/12	02/12/12	02/21/12	04/20/12
ECE 132	11606	03/03/12	03/03/12	03/03/12	03/24/12
ECE 222	10387	02/04/12	02/04/12	02/25/12	03/17/12
ECE 260	10389	01/28/12	01/28/12	01/28/12	02/11/12
ECE 261	10390	04/28/12	04/28/12	04/28/12	04/28/12
ECE 281	10473	02/01/12	02/08/12	02/22/12	04/25/12
ECE 295	10550	01/27/12	02/03/12	02/10/12	03/29/12
ELEC 100	10833	01/25/12	02/01/12	02/01/12	02/29/12
ELEC 110	11288	01/28/12	02/04/12	02/04/12	03/10/12
ESL 058A	10255	01/25/12	01/30/12	02/06/12	03/05/12

Course ID	CRN	Refund Date	Last Day to Add	Request drop w/out W & P/NP	Last Drop w/W
ESL 058B	10256	03/26/12	03/28/12	04/04/12	05/07/12
FIRE 112	10557	02/03/12	02/12/12	02/21/12	04/20/12
FIRE 120A	11479	02/03/12	02/12/12	02/21/12	04/20/12
FIRE 120B	11480	02/03/12	02/12/12	02/21/12	04/20/12
GEOL 099	10566	02/21/12	03/06/12	03/13/12	05/01/12
GEOL 126	10573	02/10/12	02/10/12	02/24/12	03/30/12
JOUN 110	10851	02/03/12	02/12/12	02/21/12	04/20/12
JOUN 160	10857	02/07/12	02/21/12	02/28/12	04/24/12
MATH 025	10257	01/24/12	01/26/12	01/26/12	02/09/12
MEDA 210L	10660	03/29/12	03/30/12	04/06/12	05/04/12
MUS 191	10087	03/11/12	03/18/12	04/01/12	05/06/12
MUS 191	10111	03/11/12	03/18/12	04/01/12	05/06/12
MUS 191	10115	03/11/12	03/18/12	04/01/12	05/06/12
MUS 193	10118	03/11/12	03/18/12	04/01/12	05/06/12
MUS 193	10120	03/11/12	03/18/12	04/01/12	05/06/12
MUS 193	10121	03/11/12	03/18/12	04/01/12	05/06/12
NE 090	10717	01/27/12	01/27/12	01/27/12	02/10/12
NE 140	10795	01/26/12	01/30/12	02/06/12	03/01/12
NE 140L	10796	01/24/12	01/28/12	02/01/12	02/28/12
NE 140L	10797	01/24/12	01/25/12	02/01/12	03/03/12
NE 140L	10798	01/25/12	01/31/12	02/02/12	02/28/12
NE 140L	10799	01/24/12	01/28/12	02/04/12	02/29/12
NE 140L	10800	01/25/12	02/01/12	02/08/12	03/06/12

Course ID	CRN	Refund Date	Last Day to Add	Request drop w/out W & P/NP	Last Drop w/W
NE 210	10802	03/22/12	03/26/12	04/02/12	05/03/12
NE 210	10898	01/26/12	01/30/12	02/06/12	03/01/12
NE 210L	10903	03/21/12	03/27/12	03/28/12	05/02/12
NE 210L	10904	01/25/12	01/31/12	02/01/12	02/29/12
NE 210L	10907	03/21/12	03/27/12	03/30/12	05/04/12
NE 212	10908	03/22/12	03/26/12	04/02/12	05/03/12
NE 212	10910	01/26/12	01/30/12	02/06/12	03/01/12
NE 212L	10911	01/27/12	02/01/12	02/08/12	02/29/12
NE 212L	10914	03/23/12	03/28/12	04/04/12	05/04/12
NE 212L	10922	01/25/12	01/31/12	02/07/12	03/01/12
NE 214	10924	03/22/12	03/26/12	04/02/12	05/03/12
NE 214L	10925	03/21/12	03/27/12	04/03/12	05/02/12
NE 216	10927	01/26/12	01/30/12	02/06/12	03/01/12
NE 216L	10932	01/25/12	01/31/12	02/07/12	02/29/12
NE 225L	10937	03/19/12	03/19/12	03/19/12	04/02/12
NE 225L	10939	03/19/12	03/19/12	03/19/12	04/02/12
NE 225L	10942	03/19/12	03/19/12	03/19/12	04/02/12
NE 225L	10944	03/19/12	03/19/12	03/19/12	04/02/12
PE 117	11220	02/28/12	03/06/12	03/15/12	05/03/12
PE 175	10092	01/20/12	02/02/12	02/16/12	04/24/12
PE 181	11235	01/20/12	02/02/12	02/16/12	04/24/12
PE 183	10112	01/20/12	02/02/12	02/16/12	04/24/12

## Skills Certificates

### Less Than 18 Unit Credit Skills Certificates

Skills certificates may be part of a “ladder” of skills, beginning with job entry skills and leading to a full Certificate of Achievement Program or may constitute a skill set that enables a student to upgrade or advance in an existing career. Skills Certificates are shorter in duration and narrower in scope than the Certificate of Achievement that provides full preparation for employment in a career. Contact the specific department for detailed information.

### Business and Information Systems Department Skills Certificates

#### Business/Business Office Systems

Administrative Assistant, 6.5 units  
Medical Transcriber, 8 units

#### Computer Information Systems

Desktop A+ Centered, 7.5 units  
Microsoft Access Database, 4.5 units

Microsoft Office Database Specialist, 6.5 units

Microsoft Office Specialist, 6 units

Network Security, 7.5 units

Web Programming, 4.5 units

#### Real Estate

Real Estate Appraisal, 9 units

Real Estate Finance, 9 units

Real Estate Law, 9 units

Real Estate Property Management, 9 units

### Career Education Department Skills Certificates

#### Automotive Technology

Automotive Service Advisor, 13 units

Brakes and Suspension, 13 units

Drive Trains, 15 units

Electrical/Performance, 17 units

Engine Repair, 11 units

Heating and Air Conditioning, 9.5 units

#### Multimedia Studies

Multimedia 3-D, 9 units

Multimedia Foundation, 9 units

Multimedia Print Design, 12 units

Multimedia Video Production, 9 units

Multimedia Web Authoring, 9 units

### Health Sciences Department Skills Certificates

Early Childhood Education Core, 12 units

Emergency Medical Technician Training Course, 6 units

IV Insertion: Demonstrated competency and completion of NE 203 and 225L

(must be enrolled in RN Program)

Medical Terminology, 6 units

MediSoft, 5.5 units

### Life and Earth Sciences Department Skills Certificates

Environmental Science, 16 units

### Physical Education/Health Education Departments Skills Certificates

Personal Fitness Trainer, 17.5 units

### Social Science Department Skills Certificates

Education, 6 units

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## ADMINISTRATION OF JUSTICE

### AJ 212 3.0 Units

#### Introduction to Evidence

Constitutional and procedural considerations affecting arrests, search and seizures, and the admission of evidence. Transfer Credit: CSU

#### 11659 E Berberian

Lec M 6:40pm-9:45pm, KTD/SC101

### AJ 215 3.0 Units

#### Introduction to Investigation

A course in fundamentals of investigation to include crime scene recording and techniques for interviews and interrogations. Transfer Credit: CSU

#### 11660 W Kosta

Lec T 6:40pm-9:30pm, IVC/BLDG16/214

### AJ 220 3.0 Units

#### Vice, Narcotics, and Organized Crime

A study of organized crime, white-collar crime, drugs, and vice operations from a sociological perspective. Transfer Credit: CSU

#### 11661 W Kosta

Lec W 6:40pm-9:30pm, IVC/BLDG16/114

## AMERICAN SIGN LANGUAGE

### ASL 101 5.0 Units

#### Elementary Sign Language I

An introductory course that emphasizes visual readiness skills for recognition and expression of appropriate facial expression and body movements, response to commands, communicative functions, vocabulary, grammar, and cultural aspects of the deaf community. Transfer Credit: CSU/UC

#### 10172 J Leighton

Lec MW 4:10pm-6:00pm, KTD/HC169  
Lab 3 hrs/wk, KTD/LC150

#### 10173 P Sirianni

Lec TR 4:10pm-6:00pm, KTD/HC129  
Lab 3 hrs/wk, KTD/LC150

### ASL 102 5.0 Units

#### Elementary Sign Language II

*Prerequisite:* ASL 101.

ASL 101 continuation. Everyday communication in ASL; exchanging information, identifying others, making requests, giving reasons, options, simple directions, and asking for clarification. Discussions revolve around classes, the campus, home, work and transportation, physical descriptions of people and objects, general conversation skills, and visual perception and specific specialization skills, and the continuation of the cultural study of the deaf community. Transfer Credit: CSU/UC

#### 10177 P Sirianni

Lec TR 6:10pm-8:00pm, KTD/HC129  
Lab 3 hrs/wk, KTD/LC150

## Delve more deeply into American Sign Language



### ASL 203 5.0 Units

#### Intermediate Sign Language III

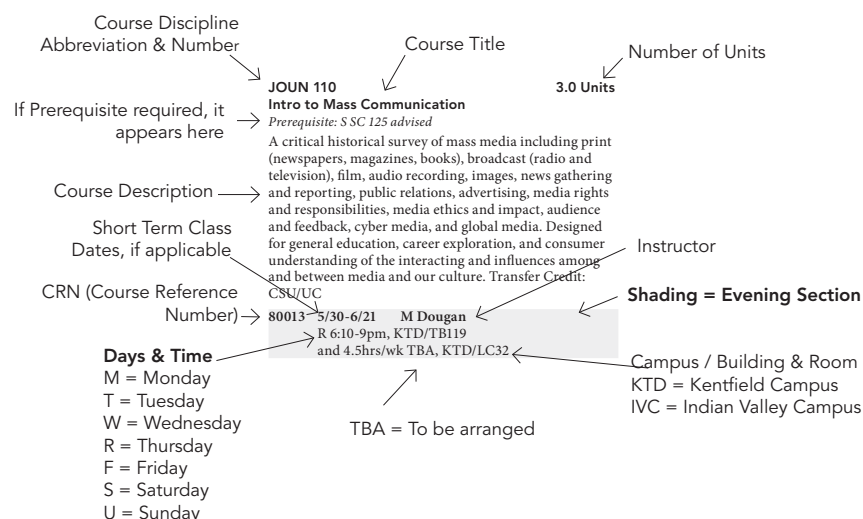
*Prerequisite:* ASL 102.

This course is a continuation of American Sign Language 101 and 102, expanding upon the conversational and grammar functions, and delving more deeply into Deaf Culture. Skills to be learned include locating things, asking for solutions to everyday problems, telling about life events and personal background, making suggestions and requests, and asking permission. Students learn how to engage in more sustained communication in American Sign Language, sometimes on philosophical and cultural topics. Transfer Credit: CSU/UC

#### 11592 J Leighton

Lec MW 6:10pm-8:00pm, KTD/HC169  
Lab 3 hrs/wk, KTD/LC150

## Course Listings Key



## ANTHROPOLOGY

### ANTH 101 3.0 Units Introduction to Physical/Biological Anthropology

The study of human evolution, variation, nonhuman primates, genetics, advances in the genome study, fossil record, scientific inquiry, archeological methodology, and the fallacy of race. Students will learn about primates including behavior and anatomy, plus how to interpret selected features of the skeletal system. The nature of scientific discoveries and the changing nature of the field will expose students to new information as well as what has been learned from prior research. The department has an extensive collection of fossil casts that will enable students to view materials that few community colleges can offer. This course fulfills continuing education requirements for registered nurses. Transfer Credit: CSU/UC

#### 10595 J Park

Lec M 6:10pm-9:00pm, KTD/OH108

#### 10596 J Park

Lec TR 9:40am-11:00am, KTD/OH108

#### 10597 J Park

Lec MW 11:10am-12:30pm, KTD/OH108

### ANTH 101L 1.0 Unit Physical/Biological Anthropology Laboratory

*Prerequisite: ANTH 101 or concurrent enrollment.*

A hands-on study with laboratory exercises in the fields of genetics, nonhuman primates, human skeletons, forensics, scientific method, research design, fossils related to human evolution, primate skeletons, and behavior. This course is designed to give students an idea of some of the activities,

skills, and techniques that are employed by physical and biological anthropologists. Field trips may be arranged. This course is supplemental to Anthropology 101. Transfer Credit: CSU/UC

#### 10598 J Park

Lab T 12:40pm-3:30pm, KTD/OH108

#### 10599 K Soluri

Lab W 12:40pm-3:30pm, KTD/OH108

### ANTH 102 3.0 Units Introduction to Cultural Anthropology

A survey of human behavior using a cross-cultural perspective looking at belief systems, customs, socialization, and related topics with an emphasis upon non-Western societies both contemporary and traditional. Transfer Credit: CSU/UC

#### 10600 J Park

Lec TR 11:10am-12:30pm, KTD/OH105

#### 10601 J Park

Lec MW 12:40pm-2:00pm, KTD/OH105

#### 10602 K Soluri

Lec W 6:10pm-9:00pm, KTD/OH105

### ANTH 103 3.0 Units Globalization and Peoples and Cultures of the World

This course is designed to explore what is happening to cultural groups from diverse regions around the world. The focus will be on cultural change, the impact of technology, external and regional pressures and how they impact local groups. Transfer Credit: CSU/UC

#### 10603 C Milner-Rose

Lec R 6:10pm-9:00pm, KTD/OH108

## Indian Valley Campus Classes



In the midst of unprecedented growth and facility construction at the College of Marin Indian Valley Campus (IVC), a philosophy of sustainability weaves through the curriculum of workforce development classes.

Students in traditional trade courses such as Auto Technology and Auto Collision Repair Technology have been working with students in electronics classes to design and build alternatively-powered vehicles. At the same time, the new Solar Technology program is active with students learning the latest best practices for the industry, while Environmental Landscaping students are learning about sustainable soil and water management practices. A new two-acre organic farm offers students the opportunity to learn and grow at the on-site Center for Sustainable Horticulture.

Indian Valley Campus now offers a variety of classes that will transfer to four-year universities. You can save thousands of dollars on the cost of your baccalaureate degree by attending College of Marin for the first two years of your college education.

**For a complete listing of Spring 2012 IVC classes go to [www.marin.edu](http://www.marin.edu).**

## ARCHITECTURE

### **ANTH 208** **3.0 Units** **Magic, Folklore, and Healing**

A survey course which will examine belief systems and practices in society covering magic, witchcraft, shamanistic traditions, healers, and folkloric traditions. A cross-cultural approach will be used with an anthropological perspective. Transfer Credit: CSU/UC

**10604 C Milner-Rose**

Lec W 6:10pm-9:00pm, KTD/OH108

## ARCHITECTURE

### **ARCH 110** **4.0 Units** **Beginning Architectural Design**

This design course explores fundamental principles and issues of architectural design through the use of abstract design projects. Students interested in architecture, interior design, landscape design, engineering, building construction, gallery or theatre design, sculpture and other fine arts create their own design solutions, moving from beginning sketches, through development, to final models. Students learn to develop architectural "vocabulary" and thinking in a group studio environment, and address formal, symbolic and contextual concepts of architecture. Transfer Credit: CSU/UC

10688 G Goldberg, B Ruder

L/L TR 11:10am-2:00pm, KTD/FA215

### **ARCH 111** **4.0 Units** **Intermediate Architectural Design**

*Prerequisite: ARCH 110 AND 120.*

This design course explores local urban and rural architectural design projects through the use of lectures, design projects, site visits, individual and group critiques, model building and drawings. Human needs, social factors, public/private issues, contexture, historic precedent, and aesthetic perception will be emphasized. Students will learn about design methodology, site and program analysis and presentation techniques. Students further address formal, symbolic and contextual issues of architecture. Transfer Credit: CSU

11675 G Goldberg, B Ruder

L/L TR 11:10am-2:00pm, KTD/FA215

### **ARCH 120** **4.0 Units** **Beginning Architectural Drafting**

This course will introduce students interested in architecture, interior design, landscape architecture, construction, engineering, and other related fields to the fundamentals of architectural drafting. Students will learn hard-line drafting skills and architectural conventions. They will learn the appropriate applications for the following architectural drawings: plan, section, elevation, paraline, and perspective. Emphasis will be placed on the importance of drawings in the communication between designers, clients and builders, and on the relationship between three dimensional form and its two dimensional representation on paper. Transfer Credit: CSU

(Material Fee: \$10)

11676 G Goldberg

L/L TR 8:10am-11:00am, KTD/FA215

### **ARCH 121** **4.0 Units** **Intermediate Architectural Drafting**

*Prerequisite: ARCH 120. Advisories: ARCH 110 and 130.*

A continuation of Architecture 120, involving working drawings for a small wood frame building. Emphasis is on the development, organization and execution of contract development. Portfolio of blueprints is required at the end of semester. Transfer Credit: CSU (Material Fee: \$10)

11677 G Goldberg

L/L TR 8:10am-11:00am, KTD/FA215

### **ARCH 220** **4.0 Units** **Advanced Architectural Drafting**

*Prerequisite: ARCH 120 and 121.*

By the end of this class, students will be able to create accurate architectural drawings using drafting tools. They will learn what is required and how to produce architectural presentation drawings to demonstrate a design to clients. Students will learn what is required and how to prepare working drawings or construction documents used for the construction of buildings. Transfer Credit: CSU (Material Fee: \$10)

11678 G Goldberg

L/L TR 8:10am-11:00am, KTD/FA215

## ART

### **ART 101** **3.0 Units** **History of Ancient Art**

This course is a survey of ancient art and visual culture including: Prehistoric, Near Eastern, Egyptian, Aegean, Greek, Etruscan, Roman, Early Christian, and Byzantine. Transfer Credit: CSU/UC (Material Fee: \$2)

11679 J Rapko

Lec MW 9:40am-10:55am, KTD/FA201

### **ART 102** **3.0 Units** **History of European Art**

This course surveys the visual creations of a variety of European cultures from 1100 to the mid-nineteenth century. Emphasis will be placed on enhancing the student's ability to observe and describe visual works, and to understand them in their social and historical context. Transfer Credit: CSU/UC (Material Fee: \$2)

**10735 A Vikram**

Lec M 6:10pm-9:00pm, IVC/

BLDG13/226

### **ART 103** **3.0 Units** **History of Modern Art**

This course is a survey of art and visual culture from the mid-nineteenth century to the present. (For focus on recent art, see ART 105.) Emphasis will be placed on enhancing the student's ability to observe and describe visual works, and to understand them in their social and historical context. Transfer Credit: CSU/UC (Material Fee: \$2)

**10738 A Vikram**

Lec TR 11:10am-12:25pm, KTD/FA201

### **ART 105** **3.0 Units** **History of Contemporary Art**

This course covers recent art, focusing on art and visual culture of the last thirty years. Emphasis is on new concepts and techniques by a diverse selection of artists. The visual and social issues raised by contemporary art will be considered. There will be several field trips to art galleries or other points of interest. Transfer Credit: CSU/UC (Material Fee: \$2)

11344 J Rapko

Lec MW 11:10am-12:30pm, KTD/FA201

### **ART 106** **3.0 Units** **History of Women Artists**

This course introduces visual work by women of diverse ethnic and class backgrounds. A variety of media will be covered, from past art history as well as from contemporary art. Students will become aware of the social circumstances in which the work was produced. The course will include field trips. Transfer Credit: CSU/UC (Material Fee: \$2)

10740 A Vikram

Lec TR 9:40am-10:55am, KTD/FA201

**ART 110 3.0 Units**  
**History of Islamic Art**

This survey of Islamic art considers the development of artistic forms produced for the practice of Islam, as well as art and architecture produced for and by people who live in predominantly Islamic regions. Visual cultures from Spain to China are discussed, from the 7th century C.E. to the present. Transfer Credit: CSU/UC

**11680 C Bier**  
Lec T 6:10pm-9:00pm, KTD/FA201

**ART 112 4.0 Units**  
**2-D Art Fundamentals**

An introductory level studio course that encourages students to express themselves by using and understanding the elements of 2-D art: line, shape, texture, value, color, perspective and space. Principles of composition such as balance, repetition, variation and proportion will be explored using a wide variety of media that may include ink, pencil, charcoal, painting, collage, print-making, papier-mache, and found material mixed media. This course is required for art majors and highly recommended for all art students. Transfer Credit: CSU/UC

(Material Fee: \$10)

10741 D Aten  
L/L MW 8:10am-11:00am, KTD/FA312  
10744 K Wagner  
L/L TR 11:10am-2:00pm, KTD/FA312

**ART 113 4.0 Units**  
**3-D Art Fundamentals**

An introductory level studio course that encourages students to express themselves by using and understanding the elements of 3-D art: line, plane, volume, mass, surface treatment, light and shadow. Principles of composition such as balance, repetition, variation and proportion will be explored using a wide variety of materials that may include wire, cardboard, plaster, clay, papier mache, and mixed media. This course is required for art majors and highly recommended for all art students. Transfer Credit: CSU/UC (Material Fee: \$10)

10745 K Wagner  
L/L TR 2:10pm-5:00pm, KTD/FA312

**ART 114 4.0 Units**  
**Interior Design I**

Introduction to interior design, theory and practice; contemporary architecture and furniture design, color theory and application, construction methods, materials and terminology, introduction to drafting practices. Discussion/lecture, slides, design materials and projects, field trips, and guest lecturers. Transfer Credit: CSU (Material Fee: \$10)

11681 B Ruder  
L/L MW 2:10pm-5:00pm, KTD/FA215

**ART 116 4.0 Units**  
**Jewelry Design I**

Involves the design and creation of jewelry utilizing basic construction and casting techniques. Transfer Credit: CSU (Material Fee: \$20)

10752 M Chaille, A Widenhofer  
L/L MW 8:10am-11:00am, KTD/FA123  
10754 L DAgostino, D Aten  
L/L TR 8:10am-11:00am, KTD/FA123  
11345 L DAgostino, D Aten  
Lec S 9:10am-12:00pm, KTD/FA123  
Lab S 1:10pm-4:00pm, KTD/FA123  
Meets 6 hours plus a 1-hour lunch.

**ART 117 4.0 Units**  
**Jewelry Design II**

*Prerequisite: Art 116.*

Advanced design and creation of jewelry with emphasis on developing technical, functional, conceptual, and aesthetic aspects of metal object designing. Transfer Credit: CSU (Material Fee: \$20)

(For advanced sections see further listings)

10758 M Chaille, A Widenhofer  
L/L MW 8:10am-11:00am, KTD/FA123  
10759 L DAgostino, D Aten  
L/L TR 8:10am-11:00am, KTD/FA123  
11346 L DAgostino, D Aten  
Lec S 9:10am-12:00pm, KTD/FA123  
Lab S 1:10pm-4:00pm, KTD/FA123  
Meets 6 hours plus a 1-hour lunch.

**ART 118 4.0 Units**  
**Art Gallery Design and Management I**

*Students are encouraged, but not required, to attend receptions at the COM Fine Art Gallery.*

Class designs and installs art exhibits at the College of Marin Fine Art Gallery. Students learn about exhibiting their own artwork at various art venues and are kept abreast of the contemporary art scene in the Bay Area. Transfer Credit: CSU

10760 A Antonaccio-Benge  
Lec F 9:10am-12:00pm, KTD/FA201  
Lab F 1:10pm-4:00pm, KTD/FA201  
Meets 6 hours plus a 1-hour lunch.

**ART 119 4.0 Units**  
**Art Gallery Design and Management II**

*Prerequisite: Art 118.*

Advanced continuation of ART 118. This class will design exhibits, handle publicity, construct props, and install exhibits. Transfer Credit: CSU

10761 A Antonaccio-Benge  
L/L F 9:10am-12:00pm, KTD/FA201  
Lab F 1:10pm-4:00pm, KTD/FA201  
Meets 6 hours plus a 1-hour lunch.

**ART 129 4.0 Units**  
**Materials and Techniques**

*Prerequisite: Art 140.*

Designed to enrich the painter's means of expression by expanding the potential use of both materials and techniques; includes work with collage, acrylic, oil, mixed media, etc. Transfer Credit: CSU/UC (Material Fee: \$15)

11682 C Arnold  
L/L TR 2:10pm-5:00pm, IVC/  
BLDG13/122

**ART 130 4.0 Units**  
**Drawing and Composition I**

The development of drawing skills, form, light and shadow, composition and perspective. Exploration of graphic approaches and materials; both traditional and experimental means of expression will be examined. Required of all art majors. A nonobligatory donation of \$20 will be requested at the first meeting to help pay model fees. Transfer Credit: CSU/UC (Material Fee: \$15)

11683 J Scott  
L/L TR 8:10am-11:00am, KTD/FA214  
11684 W West  
L/L TR 2:10pm-5:00pm, KTD/FA214  
11685 C Lefkowitz  
L/L MW 2:10pm-5:00pm, KTD/FA214

**11686 W West**  
L/L MW 6:10pm-9:00pm, KTD/FA214

**ART 131 4.0 Units**  
**Drawing and Composition II**

*Prerequisite: Art 130.*

Continued development and refinement of drawing skills, formal elements of drawing and composition, using a variety of subject matter. Exploration of graphic methods and materials including black and white media, color, and collage. Both traditional and experimental means of expression will be examined. A non-obligatory donation of \$20 will be requested at the first meeting to help pay model fees. Transfer Credit: CSU/UC (Material Fee: \$15)

11687 J Scott  
L/L TR 8:10am-11:00am, KTD/FA214  
11688 W West  
L/L TR 2:10pm-5:00pm, KTD/FA214  
11689 C Lefkowitz  
L/L MW 2:10pm-5:00pm, KTD/FA214

**11690 W West**  
L/L MW 6:10pm-9:00pm, KTD/FA214

**ART 134 4.0 Units**  
**Life Drawing I**

*Prerequisite: Art 130.*

Study of the anatomy, proportion and structure of the human figure in various drawing media and techniques. Transfer Credit: CSU/UC (Material Fee: \$10)

10806 S Lacke, T Bykle  
L/L TR 11:10am-2:00pm, KTD/FA214

**ART 135 4.0 Units****Life Drawing II***Prerequisite: Art 134.*

Study of the anatomy, proportion and structure of the human figure in various drawing media and techniques. Transfer Credit: CSU/UC (Material Fee: \$10)

(For advanced sections see further listings)

10804 S Lacke, T Bykle

L/L TR 11:10am-2:00pm, KTD/FA214

**ART 140 4.0 Units****Painting I***Prerequisite: Art 112 or 130.*

Introductory course in which painting materials and techniques will be explored; both objective and subjective means of expression will be examined in oil, acrylic, and mixed media. Transfer Credit: CSU/UC (Material Fee: \$15)

10814 J Scott

Lec F 9:10am-12:00pm, KTD/FA301

Lab F 1:10pm-4:00pm, KTD/FA301

Meets 6 hours plus a 1-hour lunch.

A nonobligatory donation of \$20.00 will be requested at the first meeting to help pay model fees.

10816 C Arnold

L/L TR 11:10am-2:00pm, IVC/

BLDG13/122

**10818 C Arnold**

L/L TR 7:10pm-10:00pm, IVC/

BLDG13/122

**ART 141 4.0 Units****Painting II***Prerequisite: Art 140.*

Emphasis on developing individual concepts, personal style and means of expression in various techniques and media. Transfer Credit: CSU/UC (Material Fee: \$15)

(For advanced sections see further listings)

10820 J Scott

Lec F 9:10am-12:00pm, KTD/FA301

Lab F 1:10pm-4:00pm, KTD/FA301

Meets 6 hours plus a 1-hour lunch.

A nonobligatory donation of \$20.00 will be requested at the first meeting to help pay model fees.

10827 C Arnold

L/L TR 11:10am-2:00pm, IVC/

BLDG13/122

**10828 C Arnold**

L/L TR 7:10pm-10:00pm, IVC/

BLDG13/122

**ART 144 4.0 Units****Watercolor I**

Exploring watercolor techniques and materials; emphasis on transparency and flow, as well as general painting issues of color handling and composition. Transfer Credit: CSU/UC (Material Fee: \$15)

11692 C Lefkowitz

L/L MW 11:10am-2:00pm, KTD/FA301

A non obligatory donation of \$20 will be requested at the first meeting to help pay model fees.

**ART 145 4.0 Units****Watercolor II***Prerequisite: Art 144.*

In this course students will continue to explore watercolor techniques and materials. Emphasis on transparency, flow, and layering, as well as general painting issues of color handling and composition. Transfer Credit: CSU/UC (Material Fee: \$15)

(For advanced sections see further listings)

11693 C Lefkowitz

L/L MW 11:10am-2:00pm, KTD/FA301

A non obligatory donation of \$20 will be requested at the first meeting to help pay model fees.

**ART 146 4.0 Units****Life Painting I***Prerequisite: Art 140.*

The development and refinement of painting skills, form, and composition using the human figure as subject matter. Both traditional and experimental means of expression will be examined. Lectures, demonstrations, critiques, and supervision of work in progress. Painting and/or a portfolio of work in and out of class may be required. Transfer Credit: CSU/UC (Material Fee: \$15)

11694 S Lacke

L/L TR 2:10pm-5:00pm, KTD/FA301

**ART 147 4.0 Units****Life Painting II***Prerequisite: Art 146.*

Continued development and refinement of painting skills, form, and composition using the human figure as a subject matter. Both traditional and experimental means of expression will be examined. Lectures, demonstrations, critiques, and supervision of work in progress. Painting and/or a portfolio of work in and out of class may be required. Transfer Credit: CSU/UC (Material Fee: \$15)

(For advanced sections see further listings)

11695 S Lacke

L/L TR 2:10pm-5:00pm, KTD/FA301

**ART 148 4.0 Units****Color Theory**

Basic concepts of color theory, various contrasts of hue/value/intensity. This course includes color mixing and matching, visual phenomena and spatial relationships. Transfer Credit: CSU/UC (Material Fee: \$20)

**11696 K Wagner**

L/L TR 6:40pm-9:30pm, KTD/FA312

**ART 152 4.0 Units****Printmaking I***Prerequisite: Art 130. Advisory: Art 125.*

Introductory course in basic concepts and techniques. Instruction and studio work includes intaglio (etching, dry point, and engraving), relief (linocut and woodcut), collagraph and monotype methods. Transfer Credit: CSU/UC (Material Fee: \$20)

11697 T Bykle

L/L MW 11:10am-2:00pm, KTD/FA313

**ART 153 4.0 Units****Printmaking II***Prerequisite: Art 152.*

Introductory course in basic concepts and techniques. Instruction and studio work includes intaglio (etching, dry point, and engraving), relief (linocut and woodcut), collagraph and monotype methods. Transfer Credit: CSU/UC (Material Fee: \$15)

(For advanced sections see further listings)

10846 T Bykle

L/L MW 11:10am-2:00pm, KTD/FA313

**ART 165 4.0 Units****Fiber Sculpture I**

Construction processes involved with interworking of flexible elements by such techniques as layering, bonding, plaiting, stitching, and weaving, in a scale that may range from personal object to installation. Transfer Credit: CSU (Material Fee: \$15)

10849 C Beadle

Lec F 9:10am-12:00pm, KTD/FA312

Lab F 1:10pm-4:00pm, KTD/FA312

Meets 6 hours plus a 1-hour lunch.

**ART 166 4.0 Units****Fiber Sculpture II***Advisory: Art 165.*

Open to all art disciplines including textiles, who seek to integrate construction with sculpture, painting, and crafts, etc. An exploration of flexible, fragile, or fibrous materials such as cloth, paper, plastic, reed, wire, and threads. Transfer Credit: CSU (Material Fee: \$15)

(For advanced sections see further listings)

10852 C Beadle

Lec F 9:10am-12:00pm, KTD/FA312

Lab F 1:10pm-4:00pm, KTD/FA312

Meets 6 hours plus a 1-hour lunch.

**ART 170** **4.0 Units**  
**Ceramics I**

Introductory course involving the student in technical, functional, and aesthetic aspects of clay object designing. Basic wheel throwing, hand building, and glazing. Transfer Credit: CSU/UC (Material Fee: \$35)

10855 R Wood  
Lec S 9:10am-12:00pm, KTD/FA131  
Lab S 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.

10858 W Abright  
L/L MW 2:10pm-5:00pm, KTD/FA131

**10860 A Widenhofer**  
L/L MW 6:10pm-9:00pm, KTD/FA131

**ART 171** **4.0 Units**  
**Ceramics II**

*Prerequisite:* Art 170. *Advisory:* Art 112 or concurrent enrollment.

A second semester beginning ceramics course for those who wish to continue developing the basic techniques of wheel throwing and slab building methods, with an emphasis on increasingly advanced projects. Direct participation in glaze preparation and kiln firing. It is expected that students will produce work reflecting an intermediate understanding of ceramic design and explore individual project resolutions through drawings and group discussion. Transfer Credit: CSU/UC (Material Fee: \$35)

(For advanced sections see further listings)

10862 R Wood  
Lec S 9:10am-12:00pm, KTD/FA131  
Lab S 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.

10866 W Abright  
L/L MW 2:10pm-5:00pm, KTD/FA131

**10868 A Widenhofer**  
L/L MW 6:10pm-9:00pm, KTD/FA131

**ART 176** **4.0 Units**  
**Pottery on the Wheel**

*Advisory:* Art 112 or 113; and Art 130.

This course will concentrate on the use of the potter's wheel in the creation of functional and sculptural ceramic objects. Techniques of wheel throwing cups, bowls, vases, lidded forms, closed forms, and plates will be demonstrated. Students will be required to use basic design and drawing skills in the development of their assignments. Emphasis will be on the creative refinement of technique and the development of a personal aesthetic rather than quantity. Transfer Credit: CSU/UC (Material Fee: \$25)

10871 W Abright  
L/L MW 8:10am-11:00am, KTD/FA131

**ART 177** **4.0 Units**  
**Hand Built Ceramics**

*Advisories:* Art 112 or 113; and 130.

This course will concentrate on the use of handbuilding in the creation of functional ceramic ware and sculptural objects. Techniques of handbuilding cups, bowls, vases, pitchers, lidded forms, teapots and plates will be demonstrated as well as handle making and methods of embellishment. Students will be required to use basic design and drawing skills in the development of their assignments. Emphasis will be on exploration and creative refinement of technique. Covers basic clay bodies, glaze development, kiln loading, stoneware and soda firing. Transfer Credit: CSU/UC (Material Fee: \$35)

10875 W Abright  
Lec F 9:10am-12:00pm, KTD/FA131  
Lab F 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.

**ART 180** **4.0 Units**  
**Sculpture I**

Students are invited to explore various materials and processes which may include clay, plaster, stone, wood, wax, and metal. Emphasis on development of the individual as an artist. Group discussions, historical surveys, visiting artists, and field trips to museums and galleries. Transfer Credit: CSU/UC (Material Fee: \$40)

11698 E Lazzar  
Lec F 9:10am-12:00pm, KTD/FA121  
Lab F 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

11699 R Hall  
L/L TR 11:10am-2:00pm, KTD/FA121

11700 R Hall  
L/L TR 2:10pm-5:00pm, KTD/FA121

**ART 181** **4.0 Units**  
**Sculpture II**

Study of the structure of form as manifest in self-expression. Survey of the history of sculpture, including contemporary directions. Instruction in basic techniques of stone and wood carving, modeling, mold-making, welding, bronze casting, and plaster. Visiting artists will participate, and field trips to museums and galleries will be planned. Transfer Credit: CSU/UC (Material Fee: \$40)

(For advanced sections see further listings)

11701 E Lazzar  
Lec F 9:10am-12:00pm, KTD/FA121  
Lab F 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

11702 R Hall  
L/L TR 11:10am-2:00pm, KTD/FA121

11703 R Hall  
L/L TR 2:10pm-5:00pm, KTD/FA121

**ART 185** **4.0 Units**  
**Life Sculpture I**

In this class both a classical and contemporary approach to figure sculpture will be studied. Working from live models, students will learn to interpret the pose, study spatial relationship and proportion, experiment with scale, and learn to compose as they examine human form. Materials may include clay, wax, and plaster. Historical and contemporary approaches to the figure will be studied in slide lectures and readings. Transfer Credit: CSU/UC (Material Fee: \$40)

11704 M Raytas  
Lec S 9:10am-12:00pm, KTD/FA121  
Lab S 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

**ART 186** **4.0 Units**  
**Life Sculpture II**

*Prerequisite:* Art 185.

Continuation of Life Sculpture I. Continued exploration of development and technique with emphasis on individual investigation of content. Students have an opportunity to move toward abstraction to explore basic concepts of modern sculpture. Transfer Credit: CSU/UC (Material Fee: \$40)

(For advanced sections see further listings)

11705 M Raytas  
Lec S 9:10am-12:00pm, KTD/FA121  
Lab S 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

**ART 190** **4.0 Units**  
**Black and White Photography I**

An introduction to black and white photography, including camera basics, and dark-room use. This course includes film and print development, awareness of light and composition, and a brief overview of major photographers. Transfer Credit: CSU/UC (Material Fee: \$35)

10890 P Steinmetz  
L/L MW 2:10pm-5:00pm, KTD/FH016  
Manual film camera required.

10895 P Steinmetz  
Lec F 9:10am-12:00pm, KTD/FH016  
Lab F 1:10pm-4:00pm, KTD/FH016  
Manual film camera required.

**ART 191 4.0 Units**  
**Black and White Photography II***Prerequisite: Art 190.*

Designed to help photography students gain control over technique as well as improve aesthetics. Explore new methods of film exposure and printing techniques. We will look at a number of different photographers' works as well as discuss their philosophies. Bring your previous course work. Transfer Credit: CSU/UC (Material Fee: \$35)

10892 P Steinmetz  
L/L MW 2:10pm-5:00pm, KTD/FH016  
Manual film camera required.

10896 P Steinmetz  
Lec F 9:10am-12:00pm, KTD/FH016  
Lab F 1:10pm-4:00pm, KTD/FH016  
Manual film camera required.

**ART 192 4.0 Units**  
**Black and White Photography III***Prerequisite: Art 190.*

An emphasis on the development of concept including individual artistic expression. Continued development of individual strengths and future projects are introduced through assignments. Basic adjustable film camera and lens is required. Transfer Credit: CSU/UC (Material Fee: \$35)

(For advanced sections see further listings)

10893 P Steinmetz  
Lec MW 2:10pm-5:00pm, KTD/FH016  
Manual film camera required.

10897 P Steinmetz  
Lec F 9:10am-12:00pm, KTD/FH016  
Lab F 1:10pm-4:00pm, KTD/FH016  
Manual film camera required.

**ART 193 4.0 Units**  
**Beginning Digital Photography***Advisory: Basic computer skills and Art 112, 187 and 190.*

The exploration of digital imaging techniques as applied to the art of photography. Emphasis is placed on the creative process while exploring electronic image making as an effective mode of communication used by photographers, artists, and designers today. Software: Adobe Photoshop. Transfer Credit: CSU (Material Fee: \$35)

10900 P Steinmetz  
L/L MW 11:10am-2:00pm, KTD/FA315

**ART 194 4.0 Units**  
**Intermediate Digital Photography***Prerequisite: Art 193.*

The continued exploration and development of individual photographic digital projects. Emphasis is balanced between improving technical skill and continuing the creative process. Continued discussion through critique. A basic digital camera is required. Transfer Credit: CSU/UC (Material Fee: \$35)

11419 P Steinmetz  
L/L MW 11:10am-2:00pm, KTD/FA315

**ART 213 3.0 Units**  
**Internship for Art Careers***Prerequisite: Art 200.*

A lecture/internship course in which students apply creative skills such as art production, design, illustration, sculpture or sculpted models, within a short-term internship. Lectures include resume preparation, employment research, and career seeking skills. Internships are not guaranteed. Transfer Credit: CSU

**11389 D Wilson**  
Lec T 7:10pm-9:40pm, IVC/BLDG27/129  
Class meets on 1/24, 1/31, 2/7, 2/14, 5/08, 5/15, & 5/22 only. Intern and lab hours are TBA. Software: Microsoft Office, Adobe Design Suite 5.5.

**ART 216 4.0 Units**  
**Jewelry Design III***Prerequisite: Art 117.*

Advanced design and creation of jewelry, exploring advanced forming techniques as well as further developing conceptual and aesthetic ideas into metalwork. Transfer Credit: CSU (Material Fee: \$20)

10913 M Chaille, A Widenhofer  
L/L MW 8:10am-11:00am, KTD/FA123

10916 L DAgostino, D Aten  
L/L TR 8:10am-11:00am, KTD/FA123

11347 L DAgostino, D Aten  
Lec S 9:10am-12:00pm, KTD/FA123  
Lab S 1:10pm-4:00pm, KTD/FA123  
Meets 6 hours plus a 1-hour lunch.

**ART 217 4.0 Units**  
**Jewelry Design IV***Prerequisite: Art 216.*

Advanced proficiency with various types of construction skills and stone setting skills. Concentration on individual projects that illustrate more comprehensive aesthetic understanding. Transfer Credit: CSU (Material Fee: \$20)

10920 M Chaille, A Widenhofer  
L/L MW 8:10am-11:00am, KTD/FA123

10923 L DAgostino, D Aten  
L/L TR 8:10am-11:00am, KTD/FA123

11348 L DAgostino, D Aten  
Lec S 9:10am-12:00pm, KTD/FA123  
Lab S 1:10pm-4:00pm, KTD/FA123  
Meets 6 hours plus a 1-hour lunch.

**ART 234 4.0 Units**  
**Life Drawing III***Prerequisite: Art 135.*

Drawing from undraped models stressing expressive qualities of figure, drawing accurately, sensitively; various media. Transfer Credit: CSU/UC (Material Fee: \$10)

10926 S Lacke, T Bykle  
L/L TR 11:10am-2:00pm, KTD/FA214

**ART 235 4.0 Units**  
**Life Drawing IV***Prerequisite: Art 234.*

Drawing from undraped models stressing expressive qualities of figure, drawing accurately, sensitively; various media. Transfer Credit: CSU/UC (Material Fee: \$10)

10930 S Lacke, T Bykle  
L/L TR 11:10am-2:00pm, KTD/FA214

**ART 240 4.0 Units**  
**Painting III***Prerequisite: Art 141.*

Emphasis on developing individual concepts, personal style and means of expression in various techniques and media. Transfer Credit: CSU/UC (Material Fee: \$15)

10934 J Scott  
Lec F 9:10am-12:00pm, KTD/FA301  
Lab F 1:10pm-4:00pm, KTD/FA301  
Meets 6 hours plus a 1-hour lunch.  
A nonobligatory donation of \$20.00 will be requested at the first meeting to help pay model fees.

10943 C Arnold  
L/L TR 11:10am-2:00pm, IVC/  
BLDG13/122

**10950 C Arnold**  
L/L TR 7:10pm-10:00pm, IVC/  
BLDG13/122

**ART 241 4.0 Units**  
**Painting IV***Prerequisite: Art 240.*

Emphasis on developing individual concepts, personal style and means of expression in various techniques and media. Transfer Credit: CSU/UC (Material Fee: \$15)

10952 J Scott  
Lec F 9:10am-12:00pm, KTD/FA301  
Lab F 1:10pm-4:00pm, KTD/FA301  
Meets 6 hours plus a 1-hour lunch.  
A nonobligatory donation of \$20.00 will be requested at the first meeting to help pay model fees.

10956 C Arnold  
L/L TR 11:10am-2:00pm, IVC/  
BLDG13/122

**10958 C Arnold**  
L/L TR 7:10pm-10:00pm, IVC/  
BLDG13/122

**ART 244 4.0 Units****Watercolor III***Prerequisite: Art 145.*

Continue to explore and master watercolor techniques and materials. Emphasis on transparency, flow, and layering as well as general painting issues of color handling and composition. Transfer Credit: CSU/UC (Material Fee: \$15)

11706 C Lefkowitz  
L/L MW 11:10am-2:00pm, KTD/FA301  
A nonobligatory donation of \$20.00 will be requested at the first meeting to help pay model fees.

**ART 245 4.0 Units****Watercolor IV***Prerequisite: Art 244.*

In this course, students will continue to explore and master watercolor techniques and materials. Emphasis on transparency, flow, and layering, as well as general painting issues of color handling and composition. Transfer Credit: CSU/UC (Material Fee: \$15)

11707 C Lefkowitz  
L/L MW 11:10am-2:00pm, KTD/FA301

**ART 246 4.0 Units****Life Painting III***Prerequisite: Art 147.*

Offers advanced instruction in painting the human figure. Experimentation in new techniques is encouraged. Transfer Credit: CSU/UC (Material Fee: \$15)

11708 S Lacke  
L/L TR 2:10pm-5:00pm, KTD/FA301

**ART 247 4.0 Units****Life Painting IV***Prerequisite: Art 246.*

Offers advanced instruction in painting the human figure. Experimentation in new techniques is encouraged. Transfer Credit: CSU/UC (Material Fee: \$15)

11025 S Lacke  
L/L TR 2:10pm-5:00pm, KTD/FA301

**ART 252 4.0 Units****Printmaking III***Prerequisite: Art 153.*

An in-depth continuation of ART 152-153 exploring lithography, environmentally friendly photo etching, digital imaging, advanced monotype/monoprinting techniques and other experimental processes. Emphasis is on personal expression and professional presentation of work. Transfer Credit: CSU/UC (Material Fee: \$15)

10964 T Bykle  
L/L MW 11:10am-2:00pm, KTD/FA313

**ART 253 4.0 Units****Printmaking IV***Prerequisite: Art 252.*

An in-depth continuation of ART 152-153 exploring lithography, environmentally friendly photo etching, digital imaging, advanced monotype/monoprinting techniques and other experimental processes. Emphasis is on personal expression and professional presentation of work. Transfer Credit: CSU/UC (Material Fee: \$15)

10998 T Bykle  
L/L MW 11:10am-2:00pm, KTD/FA313

**ART 265 4.0 Units****Fiber Sculpture III***Advisory: Art 166.*

Experimental media in the textile construction field encourage ideas not bound by a vast history and lend themselves to fresh and spontaneous ways of working with surface and structure. Application of skills and personal direction to advanced level work. Emphasis on developing individual concepts and expression. Transfer Credit: CSU (Material Fee: \$15)

11000 C Beadle  
Lec F 9:10am-12:00pm, KTD/FA312  
Lab F 1:10pm-4:00pm, KTD/FA312  
Meets 6 hours plus a 1-hour lunch.

**ART 266 4.0 Units****Fiber Sculpture IV***Advisory: Art 265.*

Emphasis will be placed on the design process, and development of a personal strategy for problem solving. Problems pertaining to perception, use of the imagination and expanding imagery will be given in areas of construction technique as well as dyeing and surface treatment. Transfer Credit: CSU (Material Fee: \$15)

11001 C Beadle  
Lec F 9:10am-12:00pm, KTD/FA312  
Lab F 1:10pm-4:00pm, KTD/FA312  
Meets 6 hours plus a 1-hour lunch.

**ART 270 4.0 Units****Ceramics III***Prerequisite: Art 171.*

Advanced and in-depth interpretation of the common class project, with greater expectations of further technical and conceptual development. Mentoring of beginning students, lab assistance in glaze preparation, kiln loading and firing. Transfer credit: CSU/UC (Material Fee: \$35)

11002 R Wood  
Lec S 9:10am-12:00pm, KTD/FA131  
Lab S 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.

11003 W Abright  
L/L MW 2:10pm-5:00pm, KTD/FA131

**11004 A Widenhofer**  
L/L MW 6:10pm-9:00pm, KTD/FA131

**ART 271 4.0 Units****Ceramics IV***Prerequisite: Art 270.*

Advanced and in-depth interpretation of the common class project, with greater expectations of further technical and conceptual development. Mentoring of beginning students, lab assistance in glaze preparation, kiln loading and firing. Transfer Credit: CSU/UC (Material Fee: \$35)

11005 R Wood  
Lec S 9:10am-12:00pm, KTD/FA131  
Lab S 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.

11006 W Abright  
L/L MW 2:10pm-5:00pm, KTD/FA131

**11007 A Widenhofer**  
L/L MW 6:10pm-9:00pm, KTD/FA131

**ART 275 4.0 Units****Ceramic Sculpture***Prerequisite: Art 171.*

Advanced study with a focus on the technical and aesthetic considerations of ceramics as a sculptural medium. Intended for students already well grounded in forming techniques who would benefit from a more critical assessment of their work. May involve unusual scheduling to accommodate field trips to artists' studios, shows, and conferences. Transfer Credit: CSU/UC (Material Fee: \$25)

11008 W Abright  
Lec F 9:10am-12:00pm, KTD/FA131  
Lab F 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.

**ART 276 4.0 Units****Advanced Wheel Thrown Ceramics***Prerequisite: Art 171.*

Advanced study with a focus on the technical and aesthetic considerations of ceramics as a functional medium. Intended for students already well grounded in forming techniques who would benefit from a more critical assessment of their work. May involve field trips to artists' studios, shows, and conferences. Transfer Credit: CSU/UC (Material Fee: \$25)

11010 W Abright  
L/L MW 8:10am-11:00am, KTD/FA131

**ART 280** **4.0 Units**  
**Sculpture III**

Students are invited to explore various materials and processes which may include clay, plaster, stone, wood, wax, and metal. Emphasis on development of the individual as an artist. Group discussions, historical surveys, visiting artists, and field trips to museums and galleries. Transfer Credit: CSU (Material Fee: \$40)

- 11709 E Lazarre  
Lec F 9:10am-12:00pm, KTD/FA121  
Lab F 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.
- 11710 R Hall  
L/L TR 11:10am-2:00pm, KTD/FA121
- 11711 R Hall  
L/L TR 2:10pm-5:00pm, KTD/FA121

**ART 281** **4.0 Units**  
**Sculpture IV**

Students are invited to explore various materials and processes which may include clay, plaster, stone, wood, wax, and metal. Emphasis on development of the individual as an artist. Group discussions, historical surveys, visiting artists, and field trips to museums and galleries. Transfer Credit: CSU (Material Fee: \$40)

- 11712 E Lazarre  
Lec F 9:10am-12:00pm, KTD/FA121  
Lab F 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.
- 11713 R Hall  
L/L TR 11:10am-2:00pm, KTD/FA121
- 11714 R Hall  
L/L TR 2:10pm-5:00pm, KTD/FA121

**ART 285** **4.0 Units**  
**Life Sculpture III**

*Prerequisite: Art 186.*

Continuation of Life Sculpture I. Continued exploration of development and technique with emphasis on individual investigation of content. Students have an opportunity to move toward abstraction to explore basic concepts of modern sculpture. Transfer Credit: CSU/UC (Material Fee: \$40)

- 11715 M Raytas  
Lec S 9:10am-12:00pm, KTD/FA121  
Lab S 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

**ART 286** **4.0 Units**  
**Life Sculpture IV**

*Prerequisite: Art 285.*

Continuation of Life Sculpture I. Continued exploration of development and technique with emphasis on individual investigation of content. Students have an opportunity to move toward abstraction to explore basic concepts of modern sculpture. Transfer Credit: CSU/UC (Material Fee: \$40)

- 11716 M Raytas  
Lec S 9:10am-12:00pm, KTD/FA121  
Lab S 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

**ART 290** **4.0 Units**  
**Black and White Photography IV**

*Prerequisite: Art 190.*

Projects in creative photography with emphasis on photographic philosophy and trends in contemporary photography. Bring your portfolio to class. Transfer Credit: CSU/UC (Material Fee: \$35)

- 11020 P Steinmetz  
L/L MW 2:10pm-5:00pm, KTD/FH016  
Manual film camera required.
- 11021 P Steinmetz  
Lec F 9:10am-12:00pm, KTD/FH016  
Lab F 1:10pm-4:00pm, KTD/FH016  
Manual film camera required.  
Meets 6 hours plus a 1-hour lunch.

**ART 295** **4.0 Units**  
**Advanced Projects in Art**

*Prerequisite: Completion of highest course level in area of study, such as Art 131, 217, 235, 241, 245, 247, 271, 281, 286, or 290. Advisory: Art 138 and 118.*

This course will provide advanced students with the opportunity to design and implement individual creative projects under the direction of the instructor. It will provide a forum for exploring and testing potential project ideas that students will take from concept to final product. Intended for students who are ready to plan, design, and execute independent projects such as exhibitions, publications, and installations. Transfer Credit: CSU (Material Fee: \$45)

- 11556 R Wood  
Lec S 9:10am-12:00pm, KTD/FA131  
Lab S 1:10pm-4:00pm, KTD/FA131  
Meets 6 hours plus a 1-hour lunch.
- 11557 **A Widenhofer**  
L/L MW 6:10pm-9:00pm, KTD/FA131
- 11558 R Hall  
L/L TR 2:10pm-5:00pm, KTD/FA121
- 11559 E Lazarre  
Lec F 9:10am-12:00pm, KTD/FA121  
Lab F 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.
- 11560 M Staff  
Lec S 9:10am-12:00pm, KTD/FA121  
Lab S 1:10pm-4:00pm, KTD/FA121  
Meets 6 hours plus a 1-hour lunch.

## ASTRONOMY

**ASTR 101** **3.0 Units**  
**Introduction to Astronomy**

This is a descriptive, qualitative, and non-mathematical introduction to the science of astronomy for the nonscience student. Topics covered include motions in the sky, historical astronomy, Newton's laws, gravitation, light, the solar system, stellar evolution, galaxies, and cosmology. Transfer Credit: CSU/UC

- 10349 C Farriss  
Lec TR 8:10am-9:30am, KTD/SC101
- 10350 C Farriss  
Lec MW 12:40pm-2:00pm, KTD/SC101
- 10351 **A Fuller**  
Lec T 6:10pm-9:00pm, KTD/SC102
- 11372 **J Hinds**  
Lec W 6:10pm-9:00pm, IVC/BLDG15/181

**ASTR 117L** **1.0 Unit**  
**Introduction to Astronomy Lab**

*Prerequisite: ASTR 101 or 105 or PHYS 110 or concurrent enrollment.*

This course is an introduction to some of the techniques astronomers use to observe and investigate the universe, including experimentation, data gathering and interpretation, telescopes and astro-photography. Transfer Credit: CSU/UC

- 10352 G Grist  
Lab W 2:10pm-5:00pm, KTD/SC120
- 10356 **A Fuller**  
Lab R 6:10pm-9:00pm, KTD/SC120

## AUTOMOTIVE COLLISION REPAIR TECHNOLOGY

**ACRT 095** **1.0 Unit**  
**Applied Automotive Math**

A course designed to prepare students for mathematical problems encountered in the automotive repair industry. This course is required for students who wish to complete the Automotive Technology or Automotive Collision Repair Certificates.

- 10710 **04/17-05/15 R Palmer**  
Lec T 6:10pm-9:15pm, IVC/BLDG06/108  
May be taken for credit as ACRT 95 or AUTO 95. Students receive credit for only one course.

### ACRT 105 2.0 Units Advanced Structural Analysis and Damage Repair

This course introduces advanced structural analysis techniques and their usefulness in other applications. The course will include advanced metal straightening fundamentals, and will introduce students to tools, techniques, and theories of plastic damage repair. Transfer Credit: CSU

11636 S Brady  
Lec M 1:10pm-2:00pm, IVC/BLDG03/152  
Lab M 2:10pm-5:00pm, IVC/  
BLDG01/103

### ACRT 106 2.0 Units Metal Fabrication

This course introduces advanced metal fabrication techniques and their usefulness in other applications. This course will include basic metal straightening fundamentals, and introduce students to tools, techniques, and theory of metal fabrication. Transfer Credit: CSU

11723 M Barrall, N Fara  
Lec S 8:10pm-10:00pm, IVC/  
BLDG03/152  
Lab S 10:10am-5:00pm, IVC/  
BLDG01/103  
Class meets 8 Saturdays: 2/4, 2/25, 3/10, 3/24, 4/7, 4/28, 5/12, 5/19.

### ACRT 107 2.0 Units MIG Welding for Automotive Collision Repair

This course introduces basic auto body repair techniques using the MIG (metal inert gas) Welder. The course will include a short introduction to welding, and will introduce students to MIG techniques and theories of metalworking. Transfer Credit: CSU

11637 S Brady  
Lec W 6:10pm-7:00pm, IVC/BLDG03/152  
Lab W 7:10pm-10:00pm, IVC/  
BLDG04/167

### ACRT 171 2.0 Units Dent and Damage Repair

This course is designed for the beginning student in auto body repair. Manipulative skills in welding, metal bumping, metal finishing and plastic filling. Analysis of minor body and fender damages, involving sequences and procedures essential to proper metal damage repair. NO painting will be done in this class. Through the practicum experience, students will have the opportunity to integrate their classroom knowledge in a workplace environment. Transfer Credit: CSU

10718 T Behr  
Lec T 6:10pm-7:05pm, IVC/BLDG03/251  
Lab T 7:15pm-10:30pm, IVC/  
BLDG01/103

### ACRT 180 2.0 Units Panel Replacement

Vehicle design, construction, and theory, with emphasis on safety and decision-making between repair, complete replacement and splicing of panels or sections installed at the factory. Through the practicum experience, students will have the opportunity to integrate their classroom knowledge in a workplace environment. Transfer Credit: CSU

11638 T Behr  
Lec F 6:10pm-7:00pm, IVC/BLDG03/251  
Lab F 7:10pm-10:00pm, IVC/  
BLDG01/103

### ACRT 202 4.0 Units Automotive Paint: Three-Stage and Custom Painting

This course introduces students to the highly-skilled field of automotive three-stage and custom painting. It will include a comprehensive study of the materials, equipment, and techniques necessary for the successful application of automotive refinishing material. Through the practicum experience, students will have the opportunity to integrate their classroom knowledge in a workplace environment. May be taken four times for credit. Transfer Credit: CSU

11639 R Palmer  
Lec W 1:10pm-3:00pm, IVC/  
BLDG06/108  
Lab W 3:10pm-5:00pm, IVC/  
BLDG01/103  
Lab S 8:10-4:30pm, IVC/BLDG01/103.  
Meets the following Saturdays: 1/28, 2/11, 3/03, 3/17, 3/31, 4/21, 5/05.

### ACRT 225 2.0 Units Automotive Careers and Customer Relations

The course will cover work ethics and worker/employer relationships. It will address customer relations in the auto repair industry and will include how to improve individual attitudes, productivity, and morale in the workplace. Transfer Credit: CSU

10715 01/24-03/27 R Palmer  
Lec T 6:10pm-9:15pm, IVC/BLDG06/108  
May be taken for credit as ACRT 225 or AUTO 225. Students receive credit for only one course.

### ACRT 279 2.0 Units Frame Straightening and Repair

Specialized training in major body repairs, unitized body alignment and fundamentals of frame repair, alignment of heavy body structure and replacing of welded body parts. Estimating typical collision damages to determine cost and repair methods. Transfer Credit: CSU

11401 S Brady  
Lec M 6:10pm-7:00pm, IVC/BLDG03/152  
Lab M 7:10pm-11:00pm, IVC/  
BLDG01/103

### Learn how to service and maintain electric vehicles



### ACRT 290 3.0 Units Electric Vehicle Conversion and Hybrid Maintenance

This course will provide an overview of the electric vehicle and teach the basic steps to convert a gasoline engine vehicle to an electrically powered vehicle. The emphasis is on a practical, affordable conversion using existing components. Additional state of the art designs and components will be studied. Transfer Credit: CSU

11481 M Barrall, R Palmer, A Lutz  
Lec R 6:10pm-7:00pm, IVC/BLDG06/108  
Lab R 7:10pm-10:00pm, IVC/  
BLDG01/103  
May be taken as ACRT 290 or ELEC 290. Students receive credit for only one course.

# AUTOMOTIVE TECHNOLOGY

## AUTO 095 1.0 Unit Applied Automotive Math

A course designed to prepare students for mathematical problems encountered in the automotive repair industry. This course is required for students who wish to complete the Auto Technology or Auto Collision Repair Certificates.

### 10733 04/17-05/15 R Palmer

Lec T 6:10pm-9:15pm, IVC/BLDG06/108  
May be taken for credit as AUTO 95 or ACRT 95. Students receive credit for only one course.

## AUTO 112 4.0 Units Automotive Engines

This course will include disassembly, diagnosis, reassembly, and start-up. Machine shop skills are not included. Transfer Credit: CSU

### 10734 R Palmer, N Fara

Lec TR 1:10pm-2:00pm, IVC/  
BLDG06/108  
Lab TR 2:10pm-5:00pm, IVC/  
BLDG02/210

## AUTO 118 6.0 Units Brakes, Alignment and Suspension

Students will learn to balance wheels; operate wheel aligners, including four-wheel computer aligners; repair and service disc, drum, and anti-lock brake systems; and service rack-and-pinion and worm-gear steering gears. Transfer Credit: CSU

### 11662 01/23-05/25 G Hritz

Lec MWF 1:00pm-2:00pm, IVC/  
BLDG03/255.  
Lab MWF 2:10pm-5:00pm, IVC/  
BLDG02/210  
Lab S 8:10am-5:00pm, IVC/TBA  
Class meets every MWF and 1 S, 5/12.

## AUTO 225 2.0 Units Automotive Careers and Customer Relations

This course will cover work ethics and worker/employer relationships. It will address customer relations in the auto repair industry, and will include how to improve individual attitudes, productivity, and morale in the workplace. Transfer Credit: CSU

### 10742 01/24-03/27 R Palmer

Lec T 6:10pm-9:15pm, IVC/BLDG06/108  
May be taken for credit as AUTO 225 or ACRT 225. Students receive credit for only one course.

## AUTO 232 4.0 Units Automatic Transmission/Transaxles

This course covers theory and repairs to planetary gearing, hydraulics, bearings, bushings, thrust washers, control devices, valve bodies, governors and regulator valves. Transfer Credit: CSU

### 10746 01/24-05/11 G Hritz

Lec TF 8:10am-9:10am, IVC/  
BLDG03/255  
Lab TF 9:20am-12:10pm, IVC/  
BLDG02/210  
Lab S 8:10am-5:00pm, IVC/BLDG02/210  
Meets Sat. 2/11 and 2/25 only

## AUTO 233 4.0 Units Manual Drive Trains and Axles

This course covers construction, function, and principles of operation including clutches, transmissions, transaxles and 4-wheel drive systems. Transfer Credit: CSU

### 10749 R Palmer

Lec MW 8:10am-9:05am, IVC/  
BLDG06/108  
Lab MW 9:15am-12:20pm, IVC/  
BLDG02/210

## AUTO 238 3.5 Units Basic Area Clean Air Car Course

This course provides training on Bureau of Automotive Repair (BAR) rules and regulations, emission control systems theory and operation, cause and effect of mobile source air pollution, operation of the BAR 97 EIS, OBD II theory, operation and diagnosis and advanced scan tool diagnostics. Transfer Credit: CSU

### 10751 01/23-03/28 R Willits

Lec MW 6:10pm-8:45pm, IVC/  
BLDG03/254  
Lab MW 8:50pm-10:00pm, IVC/  
BLDG02/210

## AUTO 239 0.5 Unit Bureau of Automotive Repair (B.A.R.) 2011-2012 Update Training Course

All Smog Check technicians renewing their license after December 31, 2010 must successfully complete this course prior to renewal. Transfer Credit: CSU

### 11487 03/31-04/01 G Hritz

Lec SU 8:10am-1:00pm, IVC/  
BLDG03/254  
Lab SU 1:30pm-5:30pm, IVC/  
BLDG02/210  
Meets 3/31/12 and 4/1/12 only.

## AUTO 240 1.0 Unit Enhanced Area Clean Air Car Course

This course partially satisfies the educational prerequisite to become an "Advanced Emission Specialist" smog inspection technician of the Bureau of Automotive Repair. Transfer Credit: CSU

### 10753 04/02-05/09 R Willits

Lec MW 6:10pm-8:00pm, IVC/  
BLDG03/254  
Lab MW 8:10pm-9:00pm, IVC/  
BLDG02/210

# BEHAVIORAL SCIENCE

## BEHS 103 3.0 Units Human Sexuality

This course will cover topics in human sexuality such as sexual functions, behavioral attitudes, development, health problems, and contemporary sexual issues from psychological, social, cultural, and biological perspectives. Fulfills continuing education requirements for nurses. Transfer Credit: CSU/UC

### 10605 V Coad

Lec MW 9:40am-11:00am, KTD/OH096  
Students may receive credit for BEHS 103 or BIOL 108A, but not both.

### 10607 C Finley

Lec T 6:10pm-9:00pm, KTD/OH105  
Students may receive credit for BEHS 103 or BIOL 108A, but not both.

## BEHS 118 3.0 Units Drugs and Behavior

This course introduces concepts, theories, and perspectives associated with the behavioral analysis of drugs and alcohol. The definitions of various types of drug use, drug abuse, and drug dependence will be addressed. Transfer Credit: CSU

### 11597 S Purcell

Lec TR 11:10am-12:30pm, KTD/OH096

## BEHS 252 3.0 Units Seminar and Fieldwork Experience

*Corequisite: PSY 110 or 112 or SOC 110.*

Students actively participate at a community organization and are supervised by employees of the social agency, school, or youth group. Transfer Credit: CSU

### 10608 M Russell

Lec T 12:40pm-2:00pm, KTD/FH110  
Arr 4.5 hrs/wk, KTD/TBA  
May be taken as BEHS 252 or PSY 252.  
Students receive credit for only one course.

## BIOLOGY

### BIOL 099

3.0 Units

#### General Science

Many students feel unprepared to take college level science courses. This is an introductory course designed for students who have not taken or were previously unsuccessful in other science courses, and for students who have been away from school for an extended period of time. The class covers basic scientific principles and concepts of the physical and life sciences and prepares students to move into other science classes with the information, understanding, and skills required to succeed. Introductory topics in biology, chemistry, geography, geology, meteorology, and physics are discussed. This course also provides an excellent overview of the most important topics in science today for anyone interested in learning more about the natural world.

#### 10474 02/21-05/22 A Gearhart, N Myers

Lec T 6:10pm-9:00pm, KTD/SC166  
plus 1hr/wk TBA.

Late start: begins Tuesday, February 21, 2012. Meets 13 weeks. Includes approximately 12 hours of field trips. May be taken for credit as BIOL 99 or GEOL 99; students receive credit for only one course.

### BIOL 100

3.0 Units

#### Nutrition

An in-depth study of the basic principles of nutrition in health and disease. Topics include nutrients, vitamins, digestion, metabolism, food safety, diets, eating disorders, and changing nutritional needs throughout life. This general education course is recommended for anyone curious or concerned about nutrition. Transfer Credit: CSU/UC

10475 F Agudelo-Silva

Lec MW 12:40pm-2:00pm, KTD/SC102

#### 10476 S Harms

Lec T 6:10pm-9:00pm, KTD/SC101

### BIOL 107

3.0 Units

#### Human Biology

This course is designed to provide nonbiology majors with an introduction to the structure, function and development of the human body. The course will give students the foundational concepts to explore personal and societal issues involving human biology. It covers anatomy and physiology concepts useful in preparing for careers in wellness-related fields such as personal training, group fitness instruction, and massage therapy. Transfer Credit: CSU/UC

10477 V Smith

Lec TR 2:10pm-3:30pm, KTD/SC101

May be taken for credit as BIOL 107 or PE 107. Students receive credit for only one course.

### BIOL 108A

3.0 Units

#### Human Sexuality

This course will cover topics in human sexuality such as sexual functions, behavioral attitudes, development, health problems, and contemporary sexual issues from psychological, social, cultural, and biological perspectives. Fulfills continuing education requirements for nurses. Transfer Credit: CSU/UC

10478 A Gearhart

Lec TR 12:40pm-2:00pm, KTD/SC133

Students may receive credit for either BIOL 108A or BEHS 103, but not both courses.

### BIOL 110

3.0 Units

#### Introduction to Biology

*Advisory: Concurrent enrollment in BIOL 110L.*

An introduction to the science of biology for nonmajors as well as a prerequisite course for majors courses in biology. Subjects include ecology, human ecology, evolution, molecular, cell biology, genetics, life kingdoms review, and human physiology. Transfer Credit: CSU/UC

10479 P da Silva

Lec MW 9:40am-11:00am, KTD/SC101

10480 J Mueller

Lec TR 9:40am-11:00am, KTD/SC101

10481 J Mueller

Lec MW 12:40pm-2:00pm, KTD/SC104

#### 10482 F Agudelo-Silva

Lec R 6:10pm-9:00pm, KTD/PV4

#### 11316 F Agudelo-Silva

Lec T 6:10pm-9:00pm, KTD/PV4

### BIOL 110L

1.0 Unit

#### Introduction to Biology Laboratory

*Advisory: BIOL 110 or concurrent enrollment.*

An introduction to biology experimentation for nonmajors. Experiments and field studies are selected from ecology, molecular, cell biology, genetics, plant anatomy and identification, and human physiology topics. Transfer Credit: CSU/UC

10483 W Lenarz

Lab M 11:10am-2:00pm, KTD/SC184

10484 M Staff

Lab T 11:10am-2:00pm, KTD/SC184

10485 V Smith

Lab R 11:10am-2:00pm, KTD/SC184

10486 S Boyce

Lab T 2:10pm-5:00pm, KTD/SC184

10487 P da Silva

Lab M 2:10pm-5:00pm, KTD/SC184

10488 S Boyce

Lab W 2:10pm-5:00pm, KTD/SC184

10489 A Gearhart

Lab R 2:10pm-5:00pm, KTD/SC184

#### 10535 J Cunningham

Lab M 6:10pm-9:00pm, KTD/SC184

#### 11317 J Cunningham

Lab T 6:10pm-9:00pm, KTD/SC184

11318 S Boyce

Lab W 11:10am-2:00pm, KTD/SC184

### BIOL 112A

5.0 Units

#### Biology for Biology Majors I

*Prerequisite: Math 103 or 103AB or 103XY.*

*Advisories: BIOL 110 and 110L, and CHEM 131 or concurrent enrollment.*

Designed for students considering a major in biology, this course surveys protozoa and the animal kingdom, and introduces principles of evolution. Students investigate the structure, function and evolution of animals using standard laboratory and field techniques. Transfer Credit: CSU/UC

11640 B Brown

Lec TR 8:10am-9:30am, KTD/SC190

Lab TR 9:40am-12:30pm, KTD/SC190

### BIOL 112C

5.0 Units

#### Biology for Biology Majors III

*Prerequisite: Math 103 or 103AB or 103XY, and CHEM 131. Advisory: BIOL 110 and BIOL 110L*

This introductory lecture/laboratory based course for biology majors covers the fundamentals of molecular and cell biology, genetics and molecular evolution, DNA technology, and the biology of viruses, bacteria, and archaea. Students incorporate lecture concepts into laboratory experiments which they design, carry out, analyze and report. Transfer Credit: CSU/UC

#### 11495 J Williams

Lec TR 5:10pm-6:30pm, KTD/SC191

Lab TR 6:40pm-9:30pm, KTD/SC191

## BIOLOGY

### BIOL 120 5.0 Units

#### Human Anatomy

*Prerequisite:* BIOL 110 and 110L. *Advisory:* Completion of ENGL 98 or equivalent.

Study of gross and microscopic structure of the tissues, organs and organ systems of the human body, including major functions. The class will make use of models, slides, dissections and dissection (including human cadavers). Includes introduction to related fields such as histology and embryology. Appropriate for students going into allied health fields, kinesiology, anthropology, and art. Transfer Credit: CSU/UC

10541 J Chinn

Lec TR 8:10am-9:30am, KTD/SC176

Lab TR 9:40am-12:30pm, KTD/SC176

10542 A Gamal

Lec MW 12:40pm-2:00pm, KTD/SC176

Lab MW 2:10pm-5:00pm, KTD/SC176

**10543 B Messina**

Lec MW 5:40pm-7:00pm, KTD/SC176

Lab MW 7:10pm-10:00pm, KTD/SC176

10544 D Eger

Lec TR 12:40pm-2:00pm, KTD/SC176

Lab TR 2:10pm-5:00pm, KTD/SC176

10545 01/21-05/25 E Mahmoud

Lec S 9:40am-12:30pm, KTD/SC176

Lab S 12:40pm-2:00pm, KTD/SC176

Lab F 5:40pm-10:00pm, KTD/SC176

Please note: first class meeting on

Saturday, January 21, 2012.

### BIOL 138 4.0 Units

#### Introduction to Environmental Sciences

This science-based course takes an interdisciplinary approach to understanding the environmental crisis that confronts us all. Our studies combine ideas and information from natural sciences (such as biology, chemistry and geology) and social sciences (such as economics, politics, and ethics) to present a general idea of how nature works and how humans and ecosystems are interconnected. Transfer Credit: CSU/UC

11127 J Mueller

Lec M 3:10pm-6:00pm, KTD/SC133

Lab W 3:10pm-6:00pm, KTD/SC133

May be taken as BIOL 138 or GEOL 138.

Students receive credit for only one course.

### BIOL 142 3.0 Units

#### Environmental Policy and Decision-Making

Environmental policy and subsequent regulation is one way of managing the relationship between human activities and their effects on natural ecosystems. This course is a study of federal, state, and local environmental legislation and its history. The course chronicles America's awakening to environmental issues and the ways in which decisions affecting the environment occur. The content of the course is vital to environmental policymakers, scientists, and advocates. Transfer Credit: CSU/UC

**11644 E Hagstrom**

Lec M 6:10pm-9:00pm, KTD/SC190

May be taken as BIOL 142 or GEOL 142.

Students receive credit for only one course.

### BIOL 162 3.0 Units

#### General Ecology

*Advisory:* BIOL 110.

Introduction to the ecology of organisms in their environment. Emphasis is on the ecology of global, regional and local environmental sustainability. Field explorations are used to understand ecological concepts in relation to Marin's biotic communities. Transfer Credit: CSU/UC

**10547 F Agudelo-Silva**

Lec W 6:10pm-8:00pm, KTD/SC190

Lab W 8:10pm-9:00pm, KTD/SC190

Plus three 6-hour field trips and a 16-hour field trip (Sat/Sun) to the Sierra Nevada.

### BIOL 165 2.0 Units

#### The World of Insects

*Advisory:* BIOL 110.

Insects are the largest group of organisms on earth today. This course is a general introduction to these diverse and amazing creatures. Topics to be covered include insect structure and function, history and evolution, habitats and adaptations, and ecological relationships with other organisms, including those of major economic importance to humans in the areas of agriculture, architecture, forestry, animal husbandry, medicine and public health. As befits such a hard-to-ignore group, insect roles in literature, folklore, philosophy, painting, sculpture and other arts will not be neglected. Transfer Credit: CSU

**11641 P da Silva**

Lec M 6:10pm-8:00pm, KTD/SC191

### BIOL 165L 2.0 Units

#### Introduction to Insect Biodiversity Laboratory

*Advisory:* BIOL 165.

As the largest group of animals on earth, and one that strongly affects humans, insects invite closer study by all who are interested in the living world. This course is designed to provide hands-on experience in learning to find insects, to identify them, and to recognize evolutionary and ecological patterns in their sometimes bewildering abundance and diversity. It teaches sight recognition of the major orders and families, basic field and laboratory procedures, and use of electronic and print media to access additional information that may be of interest to individual students. It includes visits to a representative selection of insect habitats in Marin. Transfer Credit: CSU (Material Fee: \$35)

**11642 P da Silva**

Lab M 8:10pm-9:00pm, KTD/SC191

Lab W 6:10pm-9:00pm, KTD/SC191

### BIOL 169B 3.0 Units

#### Introduction to Ornithology B

*Advisory:* BIOL 110.

This course on the basics of bird biology will explore bird behavior, vocal behavior, bird reproductive biology, and avian ecology. Field trips will concentrate on summer residents and nesting birds. Transfer Credit: CSU

**11643 J Mueller**

Lec R 6:10pm-8:00pm, KTD/SC190

Lab R 8:10pm-9:00pm, KTD/SC190

Plus approximately 35 hours in field trips TBA.

### BIOL 224 5.0 Units

#### Human Physiology

*Prerequisite:* BIOL 110 and 110L and CHEM 110 or 114. *Advisory:* ENGL 98 or 98SL or equivalent.

This course involves the study of the structure and function of the human body. Emphasis is on the physiochemical and homeostatic mechanisms occurring in the human body. The laboratory will introduce clinical and research techniques for studying and measuring various physiological parameters, along with technical writing skills. Transfer Credit: CSU/UC

10548 B Brown

Lec MW 8:10am-9:30am, KTD/SC125

Lab MW 9:40am-12:30pm, KTD/SC185

10551 D Eger

Lec MW 10:40am-12:00pm, KTD/SC166

Lab MW 12:40pm-3:30pm, KTD/SC185

**10552 L Waldman**

Lec MW 5:40pm-7:00pm, KTD/SC185

Lab MW 7:10pm-10:00pm, KTD/SC185

**BIOL 240** **5.0 Units**  
**Microbiology**

*Prerequisite:* BIOL 110 and 110L plus CHEM 110 or 114.

Microorganisms are key to life on the entire planet; a few cause devastating illnesses in both plants and animals. This is a lecture/laboratory-based course designed for biology and health science majors. This course covers the fundamentals of microbial taxonomy, ecology, anatomy, physiology, genetics, and biotechnology. Emphasis is on the role that microorganisms play in human health and disease. Transfer Credit: CSU/UC

10554 J Deneris

Lec TR 2:40pm-4:00pm, KTD/SC104

Lab TR 11:10am-2:00pm, KTD/SC185

**10555 J Deneris, V Smith**

Lec TR 5:10pm-6:30pm, KTD/SC104

Lab TR 6:40pm-9:30pm, KTD/SC185

**BIOL 251** **3.0 Units**  
**Biological Psychology**

The study of the human nervous and endocrine systems as they relate to psychological topics including consciousness, cognition, drugs, learning, language, sexuality, dreams, and health. Transfer Credit: CSU/UC

11149 C Finley

Lec TR 12:40pm-2:00pm, KTD/HCI170

May be taken as BIOL 251 or PSY 251.

Students receive credit for only one course.

**BUSINESS****BUS 101** **3.0 Units**  
**Introduction to Business**

This course surveys the evolution of our capitalist system and the environment in which business operates focusing on globalization, management, marketing, accounting, and finance. The course includes a management/economic computer simulation component designed to provide students with experience operating a simulated business. Transfer Credit: CSU/UC (Material Fee: \$2)

11072 N Pacula, N Willet

Lec TR 8:10am-9:30am, KTD/BC105

Arr 1 hr/wk, KTD/LC035

11073 N Pacula, N Willet

Lec MW 9:40am-11:00am, KTD/BC105

Arr 1 hr/wk, KTD/LC035

11074 N Pacula, N Willet

Lec MW 12:40pm-2:00pm, KTD/BC105

Arr 1 hr/wk, KTD/LC035

**11077 N Pacula, N Willet**

Lec M 6:10pm-9:00pm, KTD/BC105

Arr 1 hr/wk, KTD/LC035

**BUS 107** **3.0 Units**  
**Business Law**

Study the law of contracts, negotiable instruments, real property and partnerships. Fulfills California Department of Real Estate requirements for salesperson/broker license. Transfer Credit: CSU/UC

**11078 N Willet**

Lec R 6:10pm-9:00pm, KTD/OH106

**BUS 112** **4.0 Units**  
**Financial Accounting**

Fundamental accounting concepts including financial statements, internal control, elements of the accounting cycles for merchandising and service enterprises, assets, liability and equity formation for different economic entities. This course is designed to be the first course in accounting for transfer business students, vocational bookkeeping students, as well as small business owners and managers. Transfer Credit: CSU/UC

11079 M Staff

Lec TR 9:10am-11:00am, KTD/LC039

11080 01/21-05/26 S Forsyth

Lec S 9:10am-1:00pm, KTD/BC105

No class meeting 2/18 and 4/14. Class begins Saturday, 1/21/12.

**11082 M Staff**

Lec TR 6:10pm-8:00pm, KTD/BC105

**11092 S Forsyth**

Lec MW 6:10pm-8:00pm, IVC/

BLDG27/116

**BUS 113** **5.0 Units**  
**Managerial Accounting**

*Prerequisite:* BUS 112.

Managerial cost concepts, cost accounting systems, cost profit relationships, budgeting, and standard costs analysis. Transfer Credit: CSU/UC

**11084 M Staff**

Lec TR 6:10pm-8:30pm, KTD/LC039

**11598 M Staff**

Lec TR 2:10pm-4:30pm, KTD/LC039

**BUS 114** **1.5 Units**  
**Beginning Computer Accounting**

*Advisory:* BUS 112.

A first course in the operation of the computerized accounting software, QuickBooks. This course is designed for business entrepreneurs who will be using a computerized accounting system in their business as well as students training to be professional accountants. Subjects will include an overview of the software, setting up a company, entering, working with lists, setting up inventory, paying bills, payroll, and preparation of reports and graphs. Transfer Credit: CSU (Material fees: \$4)

**11085 03/21-05/16 M Staff**

Lec W 2:10pm-4:00pm, KTD/PE091

Arr 3 hrs/wk, KTD/BC102

**BUS 121** **3.0 Units**  
**New Venture Creation**

This course focuses on the entrepreneur and the concepts, skills, know-how, information, attitudes, alternatives, and resources that are relevant for success in starting, operating, and managing a new venture. Covers the environment, resources, business plan, accounting, financing, marketing, management, and legal aspects. This course includes industry and market research and requires students (teams) to write a business plan. Transfer Credit: CSU

11086 S Whitescarver

Lec TR 12:40pm-2:00pm, KTD/LC039

Arr 1 hr/wk, KTD/LC035

**BUS 127** **1.5 Units**  
**Create A Business Plan**

This course guides students through the process of actually writing a business plan. This is accomplished by a series of lectures and discussions, research assignments, the utilization of computer software and individual consultation by the instructor. Transfer Credit: CSU

11245 03/26-05/23 R Goodwin

Lec MW 10:10am-11:00am, KTD/HCI161

Arr 3 hrs/wk, KTD/LC035

**BUS 132** **1.5 Units**  
**Human Resources Management**

A course for anyone wishing to learn the essentials of human resource management. Transfer Credit: CSU

**11088 03/26-05/21 N Willet**

Lec M 6:10pm-9:00pm, KTD/OH106

**BUS 133** **1.5 Units**  
**Diversity in the Workplace**

This course teaches students how to manage diversity in today's workplace. Transfer Credit: CSU

**11089 01/23-03/19 R Goodwin**

Lec M 6:10pm-9:00pm, KTD/OH106

**BUS 134** **1.5 Units**  
**Human Relations**

A course for anyone wishing to learn essential human relations skills as they apply to the work site. Transfer Credit: CSU

**11090 03/21-05/16 M Staff**

Lec W 6:10pm-9:00pm, KTD/HCI161

**BUS 141** **2.0 Units**  
**Intermediate Business English**

*Prerequisite:* ENGL 98A and 98B.

This is a professional-level course in grammar, usage, punctuation, and editing for students of business or technical writing, medical transcription, and court reporting. Transfer Credit: CSU

11093 L Tjernell

Lec M 1:10pm-3:00pm, IVC/BLDG27/116

**BUS 144****3.0 Units****Business Communication***Advisory: ENGL 079.*

Students will learn to write letters, memoranda, resumes, reports, and other business documents easily and effectively. Transfer Credit: CSU

11091 B Wilson

Internet Course, 3hrs/wk TBA. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

## BUSINESS OFFICE SYSTEMS

### Develop competency in Word 2010 for business and personal use

**BOS 114****1.5 Units****Beginning Word Processing***Advisory: Ability to keyboard by touch.*

Microsoft Word for Windows is used in this eight-week course designed to develop competency in the production of a variety of business and personal-use documents, such as letters, memos, reports, tables, and mail merge. Students learn basic Word features while creating realistic and useful documents. This course is Microsoft certified and provides the student with material needed to pass the Microsoft Office User Specialist core exam in Microsoft Word. Transfer Credit: CSU (Material Fee: \$4)

11099 03/21-05/16 B Wilson

Lec W 11:10am-1:00pm, KTD/BC102  
Arr 3 hrs/wk, KTD/BC104

11100 01/23-03/19 B Wilson

Lec M 6:40pm-8:30pm, KTD/BC102  
Arr 3 hrs/wk, KTD/LC035

11691 03/24-05/19 B Wilson

Lec S 9:10am-11:00am, KTD/BC102  
Arr 3 hrs/wk, KTD/BC102

**BUSINESS OFFICE SYSTEMS SUPERVISED OPEN LAB — KENTFIELD CAMPUS**

The following individualized and self-paced courses provide students with both foundation skills needed for employment in office support occupations, as well as skills valuable for academic and personal use. Courses may be added through February 12. Students will complete assignments by working with the instructor during the lab hours listed in the chart below. Plan to spend at least 2 of the required 3 hours per week during the T, W, Th class times listed. For the third required hour, students may work during any of the open lab hours posted on door of BC 102. Monday through Friday, 9am-12:30pm and 1:30pm-5pm. You must attend one of the REQUIRED orientation sessions listed below to learn how to get started in your class and to avoid being dropped on the first day:

REQUIRED ORIENTATION DATES AND TIMES FOR KTD/BC 102:			
T	1/24	11:00 a.m.	Wilson
W	1/25	5:30 p.m.	Wilson

Plan to spend 3 hours per week for each unit taken.

BUSINESS OFFICE SYSTEMS INSTRUCTOR HOURS KTD/BC 102/104					
TIME	MON.	TUE.	WED.	THU.	FRI.
11-12:30pm		B Wilson		B Wilson	
12:30-2pm		B Wilson		B Wilson	
5:30-8:30pm	Closed	Closed	B Wilson	Closed	Closed

**BOS 035****1.0 Unit****Web Quest: Beginning Internet Skills**

Learn how to use the Internet to research projects and develop basic information literacy skills. (Material Fee: \$4)

11094 B Wilson

Arr 3 hrs/wk, KTD/BC104  
Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 044****1.0 Unit****Skill Building for Keyboarders***Advisory: Touch typing.*

The purpose of this course is to develop a high-level keyboarding skill needed for workforce applications or for personal use. Keyboarding software focuses on speed development and error reduction and control. (Material Fee: \$4)

11237 B Wilson

Arr 3 hrs/wk, KTD/BC104  
Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 070A****1.0 Unit****Spelling**

This self-paced course helps students to learn the rules of spelling and principles of pronunciation, improve accuracy in spelling business and college level words, improve dictionary skills, develop proofreading skills, and remediate individual spelling limitations.

11238 B Wilson

Arr 3 hrs/wk, KTD/BC104  
Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 070B****1.0 Unit****Vocabulary Building**

This self-paced vocabulary class emphasizes the acquisition of vocabulary needed for business courses and careers.

11239 B Wilson

Arr 3 hrs/wk, KTD/BC104  
Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 076****1.0 Unit****Electronic 10-Key**

Students develop proficiency in the use of the electronic printing calculator and how to input numbers using the ten-key touch method. (Material Fee: \$2)

11240 B Wilson

Arr 3 hrs/wk, KTD/BC104  
Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 120 1.0 Unit**  
**Computer Keyboarding**

Students learn how to keyboard by touch at a minimum speed of 20 words-a-minute. Transfer Credit: CSU (Material Fee: \$4)

11102 B Wilson

Arr 3 hrs/wk, KTD/TBA

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

11133 B Wilson

Lec R 3:10pm-6:00pm, IVC/BLDG27/125

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab-IVC.htm>

**BOS 122A 1.0 Unit**  
**Machine Transcription**

*Advisory: Touch typing and limited to the number of transcription machines available.*

This course is designed to prepare students to become efficient operators of transcribing machines and to be able to transcribe mailable business correspondence from pre-dictated material on the computer. Transfer Credit: CSU (Material Fee: \$4)

11103 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 122B 1.0 Unit**  
**Machine Transcription**

*Advisory: BOS 122A and limited to the number of transcription machines available.*

This course is designed to further improve a student's competency in transcribing specialty documents from transcription tapes while working on the computer. Transfer Credit: CSU (Material Fee: \$4)

11104 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 122C 1.0 Unit**  
**Machine Transcription**

*Advisory: BOS 122B and limited to the number of transcription machines available.*

This course is designed to further improve a student's competency in transcribing specialty documents from transcription sources while working on the computer. Transfer Credit: CSU (Material Fee: \$4)

11105 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 163A 1.0 Unit**  
**Professional Office Procedures**

This course develops the office support skills needed to efficiently perform office services in today's workplace. Transfer Credit: CSU

11106 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 163B 1.0 Unit**  
**Records Management**

Students learn the American Records Management Association's rules for alphabetic, numeric, subject, and geographic electronic filing methods. Transfer Credit: CSU

11107 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 163C 1.0 Unit**  
**Travel and Conference Arrangements**

This course is designed to enable students to become proficient in planning and arranging business travel and setting up business conferences. Transfer Credit: CSU

11108 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 230A 1.0 Unit**  
**Medical Terminology**

This course offers an orientation to medical terminology, basic structure of medical terms and their components--roots, prefixes, suffixes and combining forms. Emphasis on analysis, meaning, spelling, and pronunciation for building a medical vocabulary needed for medical transcription. Transfer Credit: CSU (Material Fee: \$2)

11109 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 230B 1.0 Unit**  
**Medical Terminology**

*Advisory: BOS 230A and limited to the number of transcription machines available.*

This course continues the study of medical terminology, basic structure of medical terms and their components--roots, prefixes, suffixes, and combining forms in various medical specialties. Transfer Credit: CSU (Material Fee: \$2)

11110 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 231A 1.0 Unit**  
**Medical Transcription**

*Advisory: BOS 120 and limited to the number of transcription machines available.*

Building upon a current knowledge of medical terminology, students will gain competency in using transcription technology to transcribe basic transcription reports in chosen medical specialties (Level 1) for use in medical offices, hospitals, and in freelance endeavors. Transfer Credit: CSU (Material Fee: \$2)

11111 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

**BOS 231B 1.0 Unit**  
**Medical Transcription**

*Advisory: BOS 231A and limited to the number of transcription machines available.*

Building upon a current knowledge of medical terminology, students will gain competency in using transcription technology to transcribe basic transcription reports in chosen medical specialties (Level 2) for use in medical offices, hospitals, and in freelance endeavors. Transfer Credit: CSU (Material Fee: \$2)

11112 B Wilson

Arr 3 hrs/wk, KTD/BC104

Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

## CHEMISTRY

### BOS 231C 1.0 Unit Medical Transcription

*Advisory: BOS 231B and limited to the number of transcription machines available.*

This course is designed to further improve a student's competency in transcribing documents from transcription tapes in chosen medical specialties (Level 3) for use in medical offices, hospitals, and in freelance endeavors. Transfer Credit: CSU (Material Fee: \$2)

11113 B Wilson  
Arr 3 hrs/wk, KTD/BC104  
Please review the required Orientation Dates and Class Times: <http://www.marin.edu/schedule/Spring2012/Labs/BOSLab.htm>

### BUSINESS OFFICE SYSTEMS SUPERVISED OPEN LAB -- INDIAN VALLEY CAMPUS

This individualized, self-paced course (BOS 120) provides students with both foundation skills needed for employment in office support occupations, as well as skills valuable for academic and personal use. Course may be added through February 12. Students complete assignments by working with the instructor during the lab hours listed in the chart below. Plan to spend at least 2 of the required 3 hours per week during the Thursday class times listed. For the third required hour, students may work during any of the open lab hours in the Career Study Center, Building 17, Monday through Thursday, 8-7:30pm and Friday, 8-5pm.

#### Required Orientation dates and times for IVC/BLDG27, Room 125:

R	1/26	3:10pm	B Wilson
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Plan to spend an average of 3 hours per week per unit enrolled.

#### BUSINESS OFFICE SYSTEMS INSTRUCTOR HOURS — SPRING 2012

TIME	DAY	INSTRUCTOR
3:10pm-6pm	Thursday	B Wilson

## CHEMISTRY

### CHEM 105 3.0 Units Chemistry in the Human Environment

A one-semester non-mathematical course for liberal arts and non-science majors, with or without lab (CHEM 105L), to fulfill G.E. requirements in physical sciences. Stresses a humanistic approach to chemistry, introducing concepts via important social and environmental contexts. Transfer Credit: CSU/UC

10357 E Dunmire

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

### CHEM 110 5.0 Units Chemistry for Allied Health Sciences

*Prerequisite: Math 101 or 101AB or 101XY or eligibility for Math 103 based on the Math Assessment test.*

This introductory one-semester survey of the fundamental concepts and laboratory techniques of general, organic, and biochemistry will emphasize applications within the Health Sciences. The course is designed to meet the admission requirements for the A.S. program in Registered Nursing and other Allied Health Sciences. It also fulfills the general elective requirement in natural sciences. Transfer Credit: CSU

10360 N Subramanian  
Lec TR 11:10am-12:30pm, KTD/SC104  
Lec T 1:10pm-2:00pm, KTD/SC124  
Lab T 2:10pm-5:00pm, KTD/SC158

10362 N Subramanian  
Lec TR 11:10am-12:30pm, KTD/SC104  
Lec R 1:10pm-2:00pm, KTD/SC125  
Lab R 2:10pm-5:00pm, KTD/SC158

10365 S Serafin, C Schwietert  
Lec T 6:10pm-9:00pm, KTD/SC130  
Lec R 6:10pm-7:00pm, KTD/SC124  
Lab R 7:10pm-10:00pm, KTD/SC158

10367 C Schwietert  
Lec F 6:10pm-9:00pm, KTD/SC125  
Lec S 10:10am-11:00am, KTD/SC130  
Lab S 11:10am-2:00pm, KTD/SC158

### CHEM 114 5.0 Units Introduction to Chemistry

*Prerequisite: Math 101 or 101AB or 101XY or eligibility for Math 103 based on the Math Assessment Test.*

One semester of basic principles of inorganic chemistry designed to prepare the student for CHEM 115 or CHEM 131. CHEM 114/115 represent one year of chemistry for health occupations. Transfer Credit: CSU/UC

10368 K Hrovat  
Lec MW 11:10am-12:30pm, KTD/SC177  
Lec M 1:10pm-2:00pm, KTD/SC125  
Lab M 2:10pm-5:00pm, KTD/SC155

10370 J Loeser  
Lec TR 11:10am-12:30pm, KTD/SC101  
Lec R 1:10pm-2:00pm, KTD/SC124  
Lab R 2:10pm-5:00pm, KTD/SC155

10371 J Loeser, M Meyers  
Lec T 6:10pm-9:00pm, KTD/SC124  
Lec R 6:10pm-7:00pm, KTD/SC125  
Lab R 7:10pm-10:00pm, KTD/SC155

11433 J Loeser, K Opong Mensah  
Lec TR 11:10am-12:30pm, KTD/SC101  
Lec T 1:10pm-2:00pm, KTD/SC125  
Lab T 2:10pm-5:00pm, KTD/SC155

### CHEM 115 4.0 Units Survey of Organic and Biochemistry

*Prerequisite: CHEM 114. Limit to Enrollment: Not open to those who have had CHEM 231.*

One semester survey of organic chemistry, and biochemistry of carbohydrates, proteins, and lipids. CHEM 114 and 115 represent one year of chemistry for allied health occupations. Transfer Credit: CSU/UC

#### 10373 K Opong Mensah

Lec T 6:10pm-9:00pm, KTD/TB104  
Lab R 6:10pm-9:00pm, KTD/SC154

### CHEM 131 5.0 Units General Chemistry I

*Prerequisite: CHEM 114 or Chemistry placement exam, and Math 103 or 103AB or 103XY or Math Assessment Test.*

First semester of the one-year college chemistry course for science and engineering majors. Transfer Credit: CSU/UC

10450 P Khazaeli-Parsa  
Lec WF 11:10am-12:30pm, KTD/SC125  
Lab W 2:10pm-5:00pm, KTD/SC158  
Lab F 2:10pm-5:00pm, KTD/SC125

#### 10451 J Arrick

Lec MW 5:40pm-7:00pm, KTD/SC124  
Lab W 7:10pm-10:00pm, KTD/SC124  
Lab M 7:10pm-10:00pm, KTD/SC155

### CHEM 132 5.0 Units General Chemistry II

*Prerequisite: CHEM 131.*

Second semester of the one-year college chemistry course for science and engineering majors. Transfer Credit: CSU/UC

10452 J Loeser  
Lec MW 11:10am-12:30pm, KTD/SC124  
Lec W 2:10pm-3:00pm, KTD/SC124  
Lab W 3:10pm-6:00pm, KTD/SC155

#### 10453 A Ho

Lec MW 5:40pm-7:00pm, KTD/SC125  
Lab M 7:10pm-10:00pm, KTD/SC158  
Lec W 7:10pm-8:00pm, KTD/SC125

### CHEM 132E 3.0 Units General Chemistry II, Lecture Only

*Prerequisite: CHEM 131.*

Lecture material of the second semester of the one-year college chemistry course for some engineering majors. Transfer Credit: CSU/UC

10454 J Loeser  
Lec MW 11:10am-12:30pm, KTD/SC124

#### 10455 A Ho

Lec MW 5:40pm-7:00pm, KTD/SC125

**CHEM 232 5.0 Units****Organic Chemistry II***Prerequisite: CHEM 231.*

Second semester of a one-year organic chemistry course for chemistry, biochemistry and most premedical and predoctoral curricula. Transfer Credit: CSU/UC

**10456 S Serafin**

Lec MW 5:40pm-7:00pm, KTD/SC104

Lab MW 2:10pm-5:00pm, KTD/SC154

**10457 S Serafin**

Lec MW 5:40pm-7:00pm, KTD/SC104

Lab MW 7:10pm-10:00pm, KTD/SC154

**CHEM 232E 3.0 Units****Organic Chemistry II, Lecture Only***Prerequisite: CHEM 231.*

Second semester of the one-year organic chemistry course without lab, for certain biology, health and environmental science majors, and for chemical engineers. Transfer Credit: CSU/UC

**10458 S Serafin**

Lec MW 5:40pm-7:00pm, KTD/SC104

**CHINESE****CHIN 101 5.0 Units****Elementary Chinese Mandarin I**

A variety of teaching strategies and activities will be used to introduce, reinforce, and apply basic vocabulary, phrases and dialogues that are used in daily situations. Pinyin will be used to facilitate pronunciation, differentiation of tones (or pitch) and learning of Chinese characters. Transfer Credit: CSU/UC

**10178 S Liu**

Lec MW 4:10pm-6:00pm, KTD/OH105

Lab 3 hrs/wk, KTD/LC150

**COMMUNICATIONS****COMM 110 3.0 Units****Introduction to Mass Communication and Media Literacy***Advisory: ECON 125 or ETST 125 or HIST 125 or POLS 125 or SSC 125.*

A critical historical survey of mass media, including print (newspapers, magazines, books), broadcast (radio and television), film, audio recording, images, news gathering and reporting, public relations, advertising, media rights and responsibilities, media ethics and impact, audience and feedback, cyber media, and global media. Designed for general education, career exploration, and consumer understanding of the interaction and influences among and between media and our culture. May be taken as COMM 110 or JOUN 110. Students receive credit for only one course.

Transfer Credit: CSU/UC

11208 A Wadenius

Lec F 9:10am-12:00pm, KTD/HCI165

11589 02/06-05/16 B Borenstein

Lec MW 10:10am-11:55am, KTD/HCI165

Late start. Meets for 14 weeks.

**COMM 160 3.0 Units**  
**Images of Race, Gender, and Class in the Media**

In this course we will explore how gender, race, class, sexual orientation, ethnicity, and other social positions affect media coverage, portrayals, production and reception. The course focuses on historical roots of stereotyping, theories, methods of analysis, media representations of various groups, and topics of current interest. Students conduct research projects in their chosen area of interest and develop expertise in media literacy and criticism with respect to issues of multiculturalism and gender. Transfer Credit: CSU/UC

**10842 02/07-05/15 F Crosby**

Lec T 6:10pm-10:00pm, KTD/OH106

Late Start. Meets for 14 weeks.

May be taken for credit as COMM 160 or JOUN 160. Students receive credit for only one course.

**COMPUTER COURSES**

Credit courses that provide training in computer usage and various software applications are listed under the following discipline headings: Architecture, Art, Business, Business Office Systems, Computer Information Systems, Computer Science, Multimedia Studies, and Statistics.

**COMPUTER INFORMATION SYSTEMS****Computer Certification Programs:**

In addition to Departmental Skills Certificates shown in the College Catalog, the Computer Information Systems program provides courses to prepare students for the following certifications.

- 1) Microsoft Certified Systems Administrator (MCSA): CIS 150, 158, and 151 or 159 leading to COMPTIA Security Plus certification, or 161, 162, 163, 164 leading to COMPTIA A+ certification.
- 2) Microsoft Certified Systems Engineer (MCSE): CIS 150, 151, 153, 155, 158, 159 leading to COMPTIA Security Plus certification.
- 3) CompTIA A+ Computer Technician: CIS 161, 162, 163, and 164.
- 4) Microsoft Certified Desktop Support Technician: CIS 110, 117, 122, 126, 150, 162, and 164.

5) Microsoft Office Specialist: (Varies for Master, Expert, and Core certification) CIS 117, 127, or CIS 118, 128, or BOS 114, 115.

**Competencies:**

The following competencies are advised for successful completion of CIS 113, 117, 118, 122, 126, 141.

1. Use the mouse and keyboard to interact with the operating system of a microcomputer.
2. Understand the basic use of the Windows file management system and the Windows Explorer program. The student should be able to access, load, save, and delete files on the computer.
3. Understand the basic hardware components and their relationships for a PC.
4. Perform the tasks of inserting a CD, DVD, or USB drive in the computer, formatting it (as needed), and accessing data.
5. Use at least one software application to prepare some output and print it.
6. Understand the use of menus, dialog boxes and icons to interact with application software.
7. Understand the basic concepts of a local area network and be able to log on to the network and access applications.
8. Understand the file concept including naming and accessing files and the relationship of files to application software.

**CIS 101 1.5 Units****Introduction to Personal Computers and Operating Systems**

Introduction to the hardware, operating systems, and application software environment of the personal computer for students with little or no previous experience with microcomputers. Transfer Credit: CSU (Material Fee: \$2)

11044 03/24-05/19 E Essick

Lec S 9:10am-11:00am, KTD/LC038

Arr 3 hrs/wk, KTD/LC035

No class meeting 4/14.

Uses Windows 7.

11045 01/23-03/19 A Ritchie

Lec M 11:10am-1:00pm, KTD/LC038

Arr 3 hrs/wk, KTD/LC035

No class meeting 2/20.

Uses Windows 7.

11069 03/21-05/16 E Essick

Lec W 11:10am-1:00pm, KTD/LC038

Arr 3 hrs/wk, KTD/LC035

Uses Windows 7.

**11247 01/24-03/13 Y Ortiz**

Lec T 6:10pm-8:00pm, KTD/BC101

Arr 3 hrs/wk, KTD/TBA

Uses Windows 7.

**CIS 110** **3.0 Units**  
**Introduction to Computer Information Systems**

A general introduction to computers and information processing for all students, this transfer level course will allow students to work with personal computers using application software for word processing, spreadsheets, and databases. Transfer Credit: CSU/UC (Material Fee: \$3)

11034 M Ransom  
Lec MW 9:40am-11:00am, KTD/LC038  
Arr 1 hr/wk, KTD/LC035

11035 M Ransom  
Lec TR 9:40am-11:00am, KTD/LC038  
Arr 1 hr/wk, KTD/LC035

**11036 A Ritchie**  
Lec W 6:10pm-9:00pm, KTD/LC038  
Arr 1 hr/wk, KTD/LC035

11046 M Ransom  
\*Internet Course, 4hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html> \*No Material Fee for this CRN only: 11046

**CIS 113** **1.5 Units**  
**Presentations and Publications**

*Advisory: CIS 101.*

This course introduces the fundamental design and layout requirements for the creation of effective computer-generated presentations and printed documents for business and other professions. Transfer Credit: CSU (Material Fee: \$2)

**11039 03/22-05/17 Y Ortiz**  
Lec R 6:10pm-8:00pm, KTD/LC036  
Arr 3 hrs/wk, KTD/LC35

**CIS 117** **1.5 Units**  
**Introduction to Database Design and Programming**

*Advisory: CIS 101 or 110.*

Use of the personal computer database software program Access, to design, create, access, query, and create reports for typical business applications. This course is Microsoft certified and together with CIS 127 provides the student with the material needed to pass the Microsoft Certification Exam for Access 2010 Transfer Credit: CSU (Material Fee: \$2)

**11040 01/24-03/13 A Ritchie**  
Lec T 6:10pm-8:00pm, KTD/LC038  
Arr 3 hrs/wk, KTD/LC35  
Uses Access 2010.

**Create business spreadsheets with Excel 2010****CIS 118** **1.5 Units**  
**Introduction to Spreadsheet Design**

*Advisory: CIS 101 or 110.*

Use of a personal computer spreadsheet software program, EXCEL, to design, create and use spreadsheets for accounting and other business applications. This course is Microsoft certified and provides the student with the material needed to pass the Microsoft Office Specialist - Excel Core Exam. Transfer Credit: CSU (Material Fee: \$2)

11042 03/26-05/21 A Ritchie  
Lec M 11:10am-1:00pm, KTD/LC038  
Arr 3 hrs/wk, KTD/LC035  
Uses Excel 2010.

**11043 01/23-03/19 M Ransom**  
Lec M 6:10pm-8:00pm, KTD/LC039  
Arr 3 hrs/wk, KTD/LC035  
Uses Excel 2010.

**CIS 122** **1.5 Units**  
**Networking Essentials**

*Advisory: CIS 101.*

This class will cover the basic concepts of Networks through a case study. Topics covered will include: LAN hardware, Network operating systems, and Network applications. This course meets the requirements for the Network+ Certification Exam. Transfer Credit: CSU

11047 01/21-03/17 J Hinds  
Lec S 9:10am-12:00pm, KTD/LC039  
No class meeting 2/18. Uses Windows 7.

**CIS 126** **1.5 Units**  
**Introduction to Windows**

*Advisory: CIS 101 or 110.*

This course provides an introduction to Windows for personal computers. Topics include the Windows environment, menus, dialog boxes, folder management, Explorer, disk maintenance, and other Windows tools. Transfer Credit: CSU (Material Fee: \$2)

**11048 03/20-05/15 Y Ortiz**  
Lec T 6:10pm-8:00pm, KTD/BC101  
Arr 3 hrs/wk, KTD/LC035  
Uses Windows 7.

**CIS 127** **1.5 Units**  
**Intermediate Database Design**

*Prerequisite: Computer Information Systems 117.*

This course is a continuation of CIS 117, building the foundation for developing business database applications. Features such as custom forms, reports, advanced queries, and macros are covered. CIS 117 and 127 provide the material necessary to pass the MS Access Certification Exam. Transfer Credit: CSU (Material Fee: \$2)

**11049 03/20-05/15 A Ritchie**  
Lec T 6:10pm-8:00pm, KTD/LC038  
Arr 3 hrs/wk, KTD/LC035  
Uses Access 2010.

**CIS 128** **1.5 Units**  
**Intermediate Spreadsheet Design**

*Advisory: CIS 118.*

Building on the concepts and techniques learned in CIS 118, students will learn to design and create business-oriented spreadsheets that apply more advanced techniques for programming custom applications. This course is Microsoft certified and prepares the student for the Microsoft Office Specialist Exam in EXCEL. Transfer Credit: CSU (Material Fee: \$2)

**11050 03/26-05/21 M Ransom**  
Lec M 6:10pm-8:00pm, KTD/LC039  
Arr 3 hrs/wk, KTD/LC035  
Uses Excel 2010.

**CIS 137** **1.5 Units**  
**Advanced Database Design**

*Advisory: CIS 127.*

This is a continuation of CIS 127, extending students' database development knowledge using Access. Students will concentrate on advanced topics such as designing complex forms and reports, customizing the user interface, macros, using and writing Visual BASIC for applications, and security. Transfer Credit: CSU (Material Fee: \$2)

**11051 01/23-03/19 A Ritchie**  
Lec M 6:10pm-8:00pm, KTD/LC038  
Arr 3 hrs/wk, KTD/LC035.

**CIS 141** **1.5 Units**  
**Introduction to HTML Programming**

*Advisory: CIS 101 or 110.*

Students will learn how to design, code, and implement Web pages using Hypertext Markup Language. The focus of this beginning class will be creating pages with textual and limited inline image data and links for both Internet and Local Area Network intranet applications. Transfer Credit: CSU (Material Fee: \$2)

**11052 01/26-03/15 Y Ortiz**  
Lec R 6:10pm-8:00pm, KTD/LC038  
Arr 3 hrs/wk, KTD/LC035

**CIS 142** 1.5 Units  
**Intermediate HTML and Scripting**  
*Advisory: CIS 141.*

This class is a continuation of CIS 141, HTML Programming. Students will build on their knowledge of HTML and learn elementary client-side programming in JavaScript to add animation and interactive data exchange to Web pages. Transfer Credit: CSU (Material Fee: \$2)

**11053 03/22-05/17 J Hinds**  
 Lec R 6:10pm-8:00pm, KTD/LC038  
 Arr 3 hrs/wk, KTD/LC035

**CIS 150** 2.0 Units  
**Personal Computer Server and Workstation Operating Systems**  
*Prerequisite: CIS 122.*

This is a course designed to prepare the student to install, configure, test and maintain a personal computer network operating system on both workstations and servers. The course will provide the student with the material to pursue appropriate certification in server and workstation operating systems. Transfer Credit: CSU (Material Fee: \$5)

**11248 01/24-03/15 J Hinds**  
 Lec T 6:10pm-9:00pm, IVC/BLDG16/212  
 Arr 3hrs/wk, IVC/BLDG14/144.

**CIS 159** 1.5 Units  
**Computer Network Security Basics**  
*Prerequisite: CIS 122. Advisory: CIS 153.*

This course is designed to prepare the student to support, monitor, configure, and test basic security features within a small to medium business personal computer network. Students will acquire a fundamental understanding of network security principles applied in a network and learn how to implement a variety of security settings for data and services. This course will provide the student with the material to pursue appropriate certification in network security. Transfer Credit: CSU (Material Fee: \$5)

**11599 03/20-05/15 J Hinds**  
 Lec T 6:10pm-8:00pm, IVC/BLDG16/212  
 Arr 3 hrs/wk, IVC/BLDG14/144

**CIS 163** 1.5 Units  
**Computer System Peripherals**

This course teaches students, through lectures, discussions, demonstrations, and exercises, the skills and knowledge required for A+ Certification. Topics include the installation, testing, and troubleshooting of computer system peripherals such as printers, disk drives, and monitors. Transfer Credit: CSU (Material Fee: \$3)

**11250 01/24-03/15 J Hinds**  
 Lec T 10:40am-12:30pm, IVC/  
 BLDG15/181  
 Arr 3hrs/wk, IVC/BLDG14/144

**CIS 164** 1.5 Units  
**Troubleshooting System Peripherals and Networking**

This course teaches students, through lectures, discussions, demonstrations, and exercises, the skills and knowledge required for A+ Certification. Topics include troubleshooting tips, software diagnostics, hardware and software troubleshooting, problems with Windows operating system, and local area network fundamentals. Transfer Credit: CSU (Material Fee: \$3)

**11252 03/20-05/17 J Hinds**  
 Lec T 10:40am-12:30pm, IVC/  
 BLDG15/181  
 Arr 3hrs/wk, IVC/BLDG14/144

**CIS 237** 1.5 Units  
**Introduction to SQL Programming**  
*No prerequisite. Advisory: CIS 137.*

A course extending students' relational database application development knowledge using SQL. Students will concentrate on learning the SQL programming language including single and multiple-table queries, updating data, database administration, reports and embedded SQL. Transfer Credit: CSU (Material Fee: \$3)

**11055 03/26-05/21 A Ritchie**  
 Lec M 6:10pm-8:00pm, KTD/LC038  
 Arr 3 hrs/wk, KTD/LC035.

## COMPUTER SCIENCE

**COMP 117** 3.0 Units  
**Discrete Mathematics**  
*Prerequisite: Math 121 or 123.*

Survey of sets, graphs, algorithms, logic, languages, and probability theory. Transfer Credit: CSU/UC

**10461 F Schmitt**  
 Lec MW 12:40pm-2:00pm, KTD/SC111  
 May be taken as COMP 117 or MATH 117. Students receive credit for only one course.

**COMP 130** 4.0 Units  
**Introduction to Computer Programming Using C++**  
*Prerequisite: Math 103 or 103AB or 103XY or sufficient score on Math Assessment Test.*

An introductory course in computer programming aimed at structured and object-oriented programming using C++, to solve real-world problems. Transfer Credit: CSU/UC (Materials Fee: \$2)

**11384 M Chia**  
 Lec MW 7:10pm-8:30pm, KTD/SC133  
 Lab MW 8:40pm-10:00pm, KTD/SC144

**COMP 150** 4.0 Units  
**Programming in MATLAB for Engineers**  
*Prerequisite: Math 123.*

Designed to meet computer programming requirements for engineering transfer students. The course utilizes the MATLAB environment to provide students with a working knowledge of computer-based problem-solving methods relevant to science and engineering, including programming and numerical analysis techniques. Transfer Credit: CSU/UC

**11532 E Dunmire**  
 Lec MW 2:10pm-3:30pm, KTD/SC144  
 Lab MW 3:40pm-5:00pm, KTD/SC144  
 May be taken as COMP 150 or ENGG 150. Students receive credit for only one course.

**COMP 232** 4.0 Units  
**Advanced Programming in JAVA**  
*Prerequisite: COMP 130 or 135 or 150, or ENGG 150.*

Review of JAVA syntax, data types, data structures, exception handling, and object-oriented features, including classes, objects, and inheritance. Advanced features: polymorphism, encapsulation, interfaces, abstraction, file IO, generics, collections, multithreading, concurrency, and network sockets. Transfer Credit: CSU/UC

**11531 D Thayer**  
 Lec TR 7:10pm-8:30pm, KTD/SC125  
 Lab TR 8:40pm-10:00pm, KTD/SC144

**COMP 235** 4.0 Units  
**Advanced Programming in C++**  
*Prerequisite: COMP 130 or 135 or 150, or ENGG 150.*

An introduction to the C++ programming language and to object-oriented programming concepts such as data abstraction, encapsulation, polymorphism, user-defined types, and inheritance. Transfer Credit: CSU/UC

**11530 M Staff**  
 Lec TR 5:40pm-7:00pm, KTD/SC133  
 Lab TR 7:10pm-8:30pm, KTD/SC144

## COUNSELING

**COUN 114** 3.0 Units  
**College Success Investigations**

This course is an in-depth guide designed to introduce students to the role of higher education in society as well as their own role within the academic community. This course will integrate personal growth and values, academic strategies and self understanding as the students develop a network system that will enhance their transfer success from community college to a four year institution. Transfer Credit: CSU/UC

**10132 01/27-05/18 B Furuya**  
 Lec F 9:10am-12:00pm, KTD/OH105

## COURT REPORTING

### COUN 115 1.0 Unit Planning for Success in College

This course focuses on how to successfully prepare to transfer to UC, CSU, and private universities and colleges. Topics include developing an educational plan and selecting courses for transfer, admission criteria and the review process, choosing a college major, developing an effective personal statement, completing applications and use of internet resources. Transfer Credit: CSU

11596 L Moreno

Lec W 1:10pm-2:00pm, KTD/PE091  
Emphasis is for Puente students. This is a Puente Project course, with course materials that focus on the Latino/Chicano experience. The course is open to all interested students. Students must enroll in both the English 150 and Counseling 115 classes. For information about the Puente Project and to enroll in this class, contact Luz Moreno at (415) 485-9666 or luz.moreno@marin.edu.

11724 03/19-05/14 Staff

Lec M 5:50pm-7:30pm, Off Campus  
Class is held off campus: 375 Doherty Drive, Larkspur.

### COUN 125 1.0 Unit How to Study Effectively

Proven study techniques, time budgeting for maximum output, listening, lecture note taking, efficient textbook reading, preparing for exams, improving concentration and memory. Transfer Credit: CSU

10143 01/31-03/08 M Olsen

Lec TR 11:10am-12:30pm, KTD/SC130

**10163 03/08-04/26 M Olsen**

Lec R 3:20pm-5:00pm, IVC/BLDG27/116

### COUN 130 3.0 Units Career Life Skills Planning

This course focuses on the determination of personal and professional life goals using a reflective model of decision-making that integrates theory and practice that is applicable in a variety of situations over an individual's lifespan, addressing linkages to choosing a college major, educational planning, and changing jobs/career fields. This comprehensive approach to career planning will include exploration of interests, personality traits, values, and motivations. Transfer Credit: CSU (Material Fee: \$40)

10160 02/08-05/12 L Hlavachek

Lec W 3:10pm-6:00pm, IVC/  
BLDG27/229

Lec S 9:00am-3:00pm, IVC/BLDG27/229  
Class meets Wednesdays plus 2  
Saturdays: 3/31 and 5/12. Please purchase your textbooks prior to the first class meeting.

### COUN 133 1.0 Unit Career Exploration

This introductory course provides students with a practical approach to making career and educational decisions. Self-assessment inventories and assignments help students discover their interests, values, skills, life-style needs, and personality profile. Students investigate career choices that are compatible with their unique personality and interests. Transfer Credit: CSU (Material Fee: \$40)

**11721 03/08-03/29 J Tenison-Scott**

Lec R 5:40pm-9:30pm, KTD/SSA&B  
Class meets four Thursdays.

## COURT REPORTING

Arrangement must be made for the rental or purchase of a shorthand machine at the student's expense prior to the first class meeting. Acquisition of a machine will be discussed at the Orientation Meeting listed below.

### ORIENTATION MEETING FOR NEW AND TRANSFER STUDENTS:

Thursday, January 19, 2012

6:30-8:00pm

Indian Valley Campus, Bldg 27, Room: 229

In order for a person to qualify from a school to take the state licensing examination, the person shall complete a program at a recognized school. For information concerning the minimum requirements that a court reporting program must meet in order to be recognized, contact: The Court Reporters Board of California; 2535 Capitol Oaks Dr., Suite 230, Sacramento, CA 95833; (916) 263-3660.

The College of Marin Court Reporting Program is recognized by the Court Reporters Board of California.

Note to Students: Please refer to the following link to see the Court Reporting Schedule:

<http://www.marin.edu/schedule/Spring2012/CourtDatesandTimesSpring2012.htm>

A MINIMUM OF EIGHT UNITS OF MACHINE SHORTHAND IS A REQUIRED COREQUISITE FOR ALL OF THE SKILL-BASED COURT REPORTING CLASSES OFFERED.

### COUR 112 4.0 Units Beginning Machine Shorthand Workshop: Level I

*Prerequisite: COUR 110. Corequisites: COUR 115J and 115T.*

Goal: 75 wam on two-minute "Mandatory, Brief, and Phrase" tests and three-minute Literary material with at least 90% accuracy; complete stenotype theory; develop stenotype machine dexterity, and the ability to read and transcribe stenotype notes accurately. Transfer Credit: CSU (Material Fees: \$2)

10763 E Boero, K Acredolo

Lec 2.5 hrs/wk, IVC/BLDG27/229

Lab 4.5 hrs/wk, IVC/BLDG27/229

### COUR 115F 2.0 Units Beginning Machine Shorthand Four-Voice: Level II-F

*Prerequisite: COUR 112. Total of eight units of machine shorthand required.*

Goal: 100 wam on four-minute unfamiliar 4-Voice tests with at least 90% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10764 C Barr-Vickers, S Vartanian

Lec 1.25 hrs/wk, IVC/BLDG27/228

Lab 2.25 hrs/wk, IVC/BLDG27/228

### COUR 115J 2.0 Units Beginning Machine Shorthand Jury Charge: Level II-J

*Prerequisite: COUR 112. Total of eight units of machine shorthand required.*

Goal: 100 wam on four-minute Jury Charge tests with at least 90% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10766 S Vartanian, C Barr-Vickers

Lec 1.5 hrs/wk, IVC/BLDG27/228

Lab 2.5 hrs/wk, IVC/BLDG27/228

### COUR 115S 2.0 Units Beginning Machine Shorthand Literary: Level II-S

*Prerequisite: COUR 112. Total of eight units of machine shorthand required.*

Goal: 100 wam on four-minute unfamiliar Literary tests with at least 92.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10768 K Acredolo, E Boero

Lec 1.5 hrs/wk, IVC/BLDG27/228

Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 115T 2.0 Units**  
**Beginning Machine Shorthand Two-Voice: Level II-T**

*Prerequisite:* COUR 110. Total of 8 units of machine shorthand required.

Goal: 100 wam on four-minute 2-Voice tests with at least 90% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10770 E Boero, C Barr-Vickers  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 125F 2.0 Units**  
**Intermediate Machine Shorthand Four-Voice: Level III-F**

*Prerequisite:* COUR 115F. Total of eight units of machine shorthand required.

Goal: 125 wam on five-minute unfamiliar 4-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10772 C Barr-Vickers, L Jimenez-Aguirre  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 125J 2.0 Units**  
**Intermediate Machine Shorthand Jury Charge: Level III-J**

*Prerequisite:* COUR 115J. Total of eight units of machine shorthand required.

Goal: 125 wam on five-minute Jury Charge tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10773 E Boero, C Barr-Vickers  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 125S 2.0 Units**  
**Intermediate Machine Shorthand Literary: Level III-S**

*Prerequisite:* COUR 115S. Total of eight units of machine shorthand required.

Goal: 125 wam on five-minute unfamiliar Literary tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10775 L Jimenez-Aguirre, E Boero  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 125T 2.0 Units**  
**Intermediate Machine Shorthand Two-Voice: Level III-T**

*Prerequisite:* COUR 115T. Total of eight units of machine shorthand required.

Goal: 125 wam on five-minute 2-Voice tests with at least 98.2% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10777 E Boero, L Jimenez-Aguirre  
 Lec 1.25 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 150F 2.0 Units**  
**Intermediate Machine Shorthand Four-Voice: Level IV-F**

*Prerequisite:* COUR 125F. Total of eight units of machine shorthand required.

Goal: 150 wam on seven and one-half-minute unfamiliar 4-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10779 C Barr-Vickers, K Acredolo  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 150J 2.0 Units**  
**Intermediate Machine Shorthand Jury Charge: Level IV-J**

*Prerequisite:* COUR 125J. Total of eight units of machine shorthand required.

Goal: 150 wam on five-minute Jury Charge tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10780 S Vartanian, L Jimenez-Aguirre  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 150S 2.0 Units**  
**Intermediate Machine Shorthand Literary: Level IV-S**

*Prerequisite:* COUR 125S. Total of eight units of machine shorthand required.

Goal: 150 wam on five-minute unfamiliar Literary tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10782 L Jimenez-Aguirre, S Vartanian  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 150T 2.0 Units**  
**Intermediate Shorthand Two-Voice: Level IV-T**

*Prerequisite:* COUR 125T. Total of eight units of machine shorthand required.

Goal: 150 wam on five-minute 2-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10785 K Acredolo, C Barr-Vickers  
 Lec 1.5 hrs/wk, IVC/BLDG27/228  
 Lab 2.5 hrs/wk, IVC/BLDG27/228

**COUR 165 3.0 Units**  
**Legal Terminology**

Legal terminology in relation to concepts of the law and procedural law. An overview of the federal and state judicial systems. Covers state codes for court reporters. Transfer Credit: CSU

10786 R Dowling  
 Lec T 2:10pm-5:00pm, IVC/BLDG27/228

**COUR 169A 2.0 Units**  
**Computer-Aided Transcription**

*Prerequisite:* COUR 110. *Corequisite:* COUR 170.

Develop knowledge and skill in the use of "computerized" stenotype machines, computers, editing with computer-aided transcription software, printing, real-time reporting, and multimedia technology used in the court reporting industry. Students should be prepared to purchase materials necessary for the course. Transfer Credit: CSU (Material Fees: \$5)

10787 S Vartanian  
 Lec W 2:10pm-4:00pm, IVC/  
 BLDG27/125

**COUR 169D 1.0 Unit**  
**Stenocaptioning I**

*Prerequisite:* COUR 169A or 169C.

This course will develop the knowledge and skill to stenographically record with accuracy and conflict resolution. Transfer Credit: CSU (Material Fees: \$5)

10788 S Vartanian  
 Lab W 4:10pm-5:00pm, IVC/  
 BLDG27/125

**COUR 170 1.0 Unit**  
**Microtranscription**

*Corequisite:* COUR 169A or 169B or 169C.

Goal: Demonstrate the basic features of court reporting computer-aided translation and editing software. Apply appropriate style and format to computer-generated transcripts from stenotype notes. Develop and refine personal stenotype-to-English translation dictionary in order to improve translation percentage. Transfer Credit: CSU

10789 S Vartanian  
 Lab W 10:10am-11:00am, IVC/  
 BLDG27/125

## COURT REPORTING

### **COUR 175F 2.0 Units** **Intermediate Machine Shorthand Four-Voice: Level V-F**

*Prerequisite: COUR 150F. Total of eight units of machine shorthand required.*

Goal: 175 wam on ten-minute unfamiliar 4-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10790 L Jimenez-Aguirre, C Barr-Vickers, E Boero  
Lec 1.5 hrs/wk, IVC/BLDG27/233  
Lab 2.5 hrs/wk, IVC/BLDG27/233

### **COUR 175J 2.0 Units** **Intermediate Machine Shorthand Jury Charge: Level V-J**

*Prerequisite: COUR 150J. Total of eight units of machine shorthand required.*

Goal: 175 wam on five-minute Jury Charge tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10803 E Boero, L Jimenez-Aguirre, C Barr-Vickers  
Lec 1.5 hrs/wk, IVC/BLDG27/233  
Lab 2.5 hrs/wk, IVC/BLDG27/233

### **COUR 175S 2.0 Units** **Intermediate Machine Shorthand Literary: Level V-S**

*Prerequisite: COUR 150S. Total of eight units of machine shorthand required.*

Goal: 175 wam on five-minute unfamiliar Literary tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10805 C Barr-Vickers, L Jimenez-Aguirre, E Boero  
Lec 1.5 hrs/wk, IVC/BLDG27/233  
Lab 2.5 hrs/wk, IVC/BLDG27/233

### **COUR 175T 2.0 Units** **Intermediate Machine Shorthand Two-Voice: Level V-T**

*Prerequisite: COUR 150T. Total of eight units of machine shorthand required.*

Goal: 175 wam on five-minute 2-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$1)

10807 L Jimenez-Aguirre, C Barr-Vickers, E Boero  
Lec 1.5 hrs/wk, IVC/BLDG27/233  
Lab 2.5 hrs/wk, IVC/BLDG27/233

### **COUR 210A 8.0 Units** **Advanced Machine Shorthand Five Minute Four-Voice: Level VII-A**

*Prerequisite: COUR 175F. Total of eight units of machine shorthand required.*

Goal: 200 wam on five-minute 4-Voice and 2-voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$4)

10812 C Barr-Vickers, L Jimenez-Aguirre  
Lec 5 hrs/wk, IVC/BLDG27/233  
Lab 9 hrs/wk, IVC/BLDG27/233

### **COUR 210B 8.0 Units** **Advanced Machine Shorthand Seven and One-Half Minute Four-Voice: Level VII-B**

*Prerequisite: COUR 175F. Total of eight units of machine shorthand required.*

Goal: 200 wam on seven and one-half-minute 4-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$4)

10815 C Barr-Vickers, L Jimenez-Aguirre  
Lec 5 hrs/wk, IVC/BLDG27/233  
Lab 9 hrs/wk, IVC/BLDG27/233

### **COUR 210C 8.0 Units** **Advanced Machine Shorthand Ten Minute Four-Voice: Level VII-C**

*Prerequisite: COUR 175F. Total of eight units of machine shorthand required.*

Goal: 200 wam on ten-minute 4-Voice tests with at least 97.5% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$4)

10817 C Barr-Vickers, L Jimenez-Aguirre  
Lec 5 hrs/wk, IVC/BLDG27/233  
Lab 9 hrs/wk, IVC/BLDG27/233

### **COUR 225J 8.0 Units** **Advanced Machine Shorthand Five Minute Jury Charge: Level VIII-J**

*Prerequisite: COUR 175F and 175J. Total of eight units of machine shorthand required.*

Goal: 225 wam on five-minute Jury Charge tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$4)

10819 C Barr-Vickers, L Jimenez-Aguirre  
Lec 5 hrs/wk, IVC/BLDG27/233  
Lab 9 hrs/wk, IVC/BLDG27/233

### **COUR 225S 8.0 Units** **Advanced Machine Shorthand Five Minute Literary: Level VIII-S**

*Prerequisite: COUR 175F and 175S. Total of eight units of machine shorthand required.*

Goal: 200 wam on five-minute Literary tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$4)

10823 C Barr-Vickers, L Jimenez-Aguirre  
Lec 5 hrs/wk, IVC/BLDG27/233  
Lab 9 hrs/wk, IVC/BLDG27/233

### **COUR 225T 8.0 Units** **Advanced Machine Shorthand Five Minute Two-Voice: Level VIII-T**

*Prerequisite: COUR 175F and 175T. Total of eight units of machine shorthand required.*

Goal: 225 wam on five-minute 2-Voice tests with at least 95% accuracy; develop stenotype machine dexterity, and the ability to read stenotype notes fluently. Transfer Credit: CSU (Material Fees: \$4)

10824 C Barr-Vickers, L Jimenez-Aguirre  
Lec 5 hrs/wk, IVC/BLDG27/233  
Lab 9 hrs/wk, IVC/BLDG27/233

### **COUR 282A 1.0 Unit** **CSR/RPR Exam Preparation - Legal**

A comprehensive review of legal terminology, court structure, basic legal principles, and applicable code sections in preparation for the Certified Shorthand Reporter and the Registered Professional Reporter examinations. Transfer Credit: CSU

10826 01/24-03/13 R Dowling  
Lec T 11:40am-1:30pm, IVC/  
BLDG27/229

## DANCE

### DANC 108 3.0 Units

#### Dance History: Dancing - The Pleasure, Power, and Art of Movement

Dance History probes the traditions of dance in communities around the world in an attempt to understand the oldest and most compelling of languages...the art of communication called dance. The course is offered via the internet and requires that each student have access to a computer and a connection to the internet. There are no on campus attendance requirements for this course. Transfer Credit: CSU/UC

11241 S Weldon

Internet Course, 3hrs/wk TBA.

For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

11574 S Weldon

Internet Course, 3hrs/wk TBA.

For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

### DANC 110B 2.0 Units

#### Body Conditioning for Dance Technique

This course covers principles of ballet-based technique through systems specific to dance training, emphasizing alignment, placement, strength, injury prevention and efficient joint articulation. Appropriate for dancers of all levels. Transfer Credit: CSU

11725 K Kuhn

L/L TR 5:10pm-7:00pm, KTD/  
MS3DANCE

### DANC 111 1.5 Units

#### Hip Hop

This class introduces hip-hop choreography with the use of isolations, technique and movement combinations to current popular hip-hop music. Emphasizes rhythm, musicality, coordination, and the historical elements of this dance form. Transfer Credit: CSU/UC

11632 D Jones

L/L T 7:10pm-10:00pm, KTD/  
MS3DANCE

## Dance your way to fitness



### DANC 117 1.5 Units

#### Dancercise

An introduction to a variety of dance styles including Latin, Swing, Hip Hop, Jazz and Disco with an emphasis on total fitness, endurance, strength and flexibility. Some Yoga and Pilates techniques introduced for stress reduction, relaxation and prevention of injury. Instructor supervised demonstrations and performances are designed to assist the student in reaching a satisfactory level of skill through repeated practice. Transfer Credit: CSU/UC

10435 S Weldon

L/L TR 12:40pm-2:00pm, KTD/  
MS3DANCE

11633 S Weldon

Lec TR 9:10am-10:30am, IVC/  
BLDG15/170

### DANC 119 1.5 Units

#### African-Haitian Dance

A beginning level dance class designed to introduce the students to the basics of African-Haitian dance. Transfer Credit: CSU/UC

10437 D Jones

L/L R 7:10pm-10:00pm, KTD/  
MS3DANCE

### DANC 121 1.5 Units

#### Popular Dance Styles

A beginning level dance class focusing on the exploration of a variety of popular dance styles of the twentieth century. Transfer Credit: CSU/UC

10438 D Jones

L/L W 7:10pm-10:00pm, KTD/  
MS3DANCE  
Salsa emphasis.

### DANC 122 1.5 Units

#### Jazz Dance I

Students will learn rhythmic exercises, sequences, isolations, turns, combinations, and polyrhythmic movement. Transfer Credit: CSU/UC

10439 D Jones

L/L S 9:10am-12:00pm, KTD/  
MS3DANCE

### DANC 123 1.5 Units

#### Jazz Dance II

Advisory: DANC 122.

Enhances the development of intermediate level jazz dance technique. Students will learn intermediate level jazz choreography. Transfer Credit: CSU/UC

10441 D Jones

L/L S 9:10am-12:00pm, KTD/  
MS3DANCE

11037 A Scofield

L/L R 6:10pm-9:00pm, IVC/BLDG15/170

### DANC 126 1.5 Units

#### Ballet I

Introduction to classical ballet for beginners. Students learn the vocabulary and movements of elementary barre and center work with emphasis on proper body alignment, increased flexibility, and fluidity of movement. Transfer Credit: CSU/UC

10443 K Kuhn, S Tanner Mack

L/L MW 3:40pm-5:00pm, KTD/  
MS3DANCE

### DANC 127A 1.5 Units

#### Ballet II

Advisory: DANC 126.

Intermediate ballet technique with emphasis on body alignment and placement, foot articulation, leg rotation, strength, flexibility and the fluid execution of steps. Transfer Credit: CSU/UC

11533 D Graham

L/L TR 3:40pm-5:00pm, KTD/  
MS3DANCE

### DANC 127B 2.0 Units

#### Ballet II

Advisory: DANC 126.

Intermediate ballet technique with emphasis on alignment, placement, leg articulation, strength, and flexibility. Transfer Credit: CSU/UC

10444 K Kuhn

L/L MW 5:10pm-7:00pm, KTD/  
MS3DANCE

### DANC 130A 1.5 Units

#### Modern Dance I A

Development of proficiency in the beginning level of modern dance technique -- positioning, alignment, centering and balance as applied to turns, falls, extensions and movement in and through space. Transfer Credit: CSU/UC

10445 S Tanner Mack

L/L MW 9:40am-11:00am, KTD/  
MS3DANCE  
Emphasis Release Technique.

# DANCE

## DANC 131A 1.5 Units

### Modern Dance II A

*Advisory: DANC 130A or 130B.*

Intermediate technique, adding falls and the sight reading of simple movement phrases to skills developed in Modern I. Continued emphasis on alignment, centering, balance, and sensitivity to space-time-energy in movement. Transfer Credit: CSU/UC

### 10446 A Scofield

L/L F 4:10pm-7:00pm, KTD/MS3DANCE  
Limon Technique emphasized

## DANC 160A 1.0 Unit

### Introduction to Dance Performance Skills

Basic skills of rehearsal and performance. Development of projection, stage presence, mastering stage space, and artistic expression. Students perform in and/or choreograph for group, small group, duet, or solo pieces which are presented in a studio venue. Transfer Credit: CSU

11635 02/15-05/25 D Jones

Lab 3 hrs/wk, KTD/MS3DANCE

Community Outreach Performance.

Rehearsals beginning February 15th.

## Learn to cha cha, waltz, salsa and swing!



## DANC 161 1.5 Units

### Beginning Ballroom Dance

Introduction to ballroom dance for beginners. Students will learn the vocabulary and movements for the elementary level of partner dances such as the waltz, the cha cha, the fox trot, and the swing. Historical perspective of these dances will be considered as well as their relationship to the dance world in general. No partner necessary. Transfer Credit: CSU/UC

### 11508 S Weldon

L/L M 7:10pm-10:00pm, KTD/  
MS3DANCE

### 11634 S Weldon

L/L S 9:10am-12:00pm, IVC/BLDG15/170

## DANC 224 1.5 Units

### Jazz Dance III

*Advisory: DANC 123.*

Enhances the development of advanced level jazz dance technique. Students will learn advanced level jazz choreography. Transfer Credit: CSU/UC

### 11038 A Scofield

L/L R 6:10pm-9:00pm, IVC/BLDG15/170

## DANC 225 1.5 Units

### Jazz Dance IV

*Advisory: DANC 224.*

Emphasis on the development of high-level advanced jazz dance technique. Students will learn professional level jazz choreography. Transfer Credit: CSU/UC

### 11041 A Scofield

L/L R 6:10pm-9:00pm, IVC/BLDG15/170

## DANC 228B 2.0 Units

### Ballet III B

*Advisory: DANC 127A or 127B.*

Principles of ballet movement covered in DANC 127 are carried into advanced technique and vocabulary. Emphasis on fluidity of movement and on integration of the physical, mental, and emotional skills that create the total dancer. Transfer Credit: CSU/UC

### 10642 K Kuhn

L/L MW 5:10pm-7:00pm, KTD/  
MS3DANCE

## DANC 229B 2.0 Units

### Ballet IV

*Advisory: DANC 228A or 229B.*

A continuation of skills developed in DANC 228B. Emphasis on integrating the dancers' physical skills of equilibrium, extension, elevation and endurance with the intellectual and emotional skills that create the artistry of the advanced dancer. Transfer Credit: CSU/UC

### 10643 K Kuhn

L/L MW 5:10pm-7:00pm, KTD/  
MS3DANCE

## DANC 232A 1.5 Units

### Modern Dance III

*Advisory: DANC 131AB.*

Advanced modern dance technique. Focuses on centering and energy flow as they function in alignment, turns, falls, extensions, elevations and movements through space. Emphasis on learning to trust the uniqueness of one's own movement expression. Transfer Credit: CSU/UC

### 11243 A Scofield

L/L F 4:10pm-7:00pm, KTD/MS3DANCE

## DANC 240A 1.5 Units

### Modern Dance IV

*Advisory: DANC 232AB.*

Skills and training in semiprofessional modern technique, learning technical control as it relates to anatomical structure. Attention given to development of technically and artistically proficient performers. Transfer Credit: CSU/UC

### 11395 A Scofield

L/L F 4:10pm-7:00pm, KTD/MS3DANCE

## DANC 241ABCD 2-5 Units

### Dance Company

*Prerequisite for all sections: Audition required.*

Students rehearse and perform faculty choreography in a formal concert (predetermined number of scheduled performances). Focus on technique, choreographic phrasing, artistry and performance presence. Audition required, to be held F 2/3 at 6pm, and Sat 2/4 at 12 noon in MS3. (Attend one audition only.) Rehearsals begin 2/15/12. For dancers at intermediate level and above in modern, ballet, jazz or musical theater styles. (Please refer to the Dance repeatability policy in the catalog for requirements and limitations to repeat this course.) Performances F's & Sat's; 3/30, 31 and 4/6, 7 at 8pm, James Dunn Theater, Main Stage. For further information call 485-9315. Contact Person: Kuhn. Transfer Credit: CSU/UC

## DANC 241A 2.0 Units

### Dance Company A

*Prerequisite: Audition required.*

10646 02/15-05/25 K Kuhn

Lab 7 hrs/wk, KTD/MS3DANCE

Late start 2/15.

## DANC 241B 3.0 Units

### Dance Company B

*Prerequisite: Audition required.*

10647 02/15-05/25 D Graham

Lab 10.5 hrs/wk, KTD/MS3DANCE

Late start 2/15.

## DANC 241C 4.0 Units

### Dance Company C

*Prerequisite: Audition required.*

10687 02/15-05/25 S Tanner Mack

Lab 14 hrs/wk, KTD/MS3DANCE

Late start 2/15.

## DANC 241D 5.0 Units

### Dance Company D

*Prerequisite: Audition required.*

10691 02/15-05/25 D Jones, A Scofield

Lab 17.5 hrs/wk, KTD/MS3DANCE

Late start 2/15.

## DENTAL ASSISTING; REGISTERED

### DENTISTS NEED TRAINED DENTAL ASSISTANTS



Upon completion of the program, the student will earn the following:

- Certificate of Completion
- Dental Radiology Certificate
- Coronal Polish Certificate
- Ultrasonic Scaling Certificate
- Pit and Fissure Sealant Certificate

A dental assisting career offers career mobility, flexibility and variety with FT or PT employment opportunities.

Complete the program in 10 or 19 months. Brand new facilities at Indian Valley Campus. Financial aid is available for qualifying students.

**Call 415.883.2211, extension 8427 for more information and an interview appointment.**

### DENT 178 3.0 Units Dental Science II

*Prerequisite: ENGL 92 or ESL 83 or sufficient score on English Placement Test. Advisory: ENGL 98 or 98SL.*

Study of oral pathology, preventive dentistry, nutrition, medical emergencies, pharmacology and the special needs patient as they relate to dentistry. Applied psychology and verbal communication as related to dental patient management will be discussed. Transfer Credit: CSU

10122 K Rooney  
Lec W 8:10am-11:00am, IVC/  
BLDG27/224

### DENT 183 1.0 Unit Advanced Dental Procedures

*Prerequisite: DENT 180. Corequisite: DENT 183L.*

This course provides basic knowledge for expanded functions for the Registered Dental Assistant for coronal polishing, topical fluorides, bleaching and ultrasonic scaler cement removal. Transfer Credit: CSU (Material Fees: \$50)

10123 M Wilgis  
Lec W 11:40am-12:30pm, IVC/  
BLDG27/224

### DENT 183L 0.5 Unit

#### Advanced Dental Procedures Lab

*Corequisite: DENT 183.*

Instruction will cover Coronal Polish Certificate, application of topical fluorides, construction of custom bleaching trays and mouth guards, and the use of ultrasonic scalers to remove excess cement. Transfer Credit: CSU (Material Fees: \$50)

10124 01/25-05/09 M Wilgis  
Lab W 12:40pm-3:30pm, IVC/  
BLDG27/220  
Class meets: 1/25, 2/08, 2/22, 3/07, 3/21, 4/04, 4/25, 5/09.  
10125 02/01-05/16 M Wilgis  
Lab W 12:40pm-3:30pm, IVC/  
BLDG27/220  
Class meets: 2/1, 2/15, 2/29, 3/14, 3/28, 4/18, 5/2, and 5/16.

### DENT 184 4.0 Units

#### Chairside Procedures II

*Prerequisite: DENT 180. Corequisite: DENT 184L.*

This course provides entry-level knowledge of dental specialties such as surgical endodontics, orthodontics, periodontics, removable prosthodontics, pediatric dentistry, oral surgery, and assisting with nitrous oxide sedation. Transfer Credit: CSU

10126 M Staff  
Lec M 11:10am-1:00pm, IVC/  
BLDG27/224  
Lec F 8:10am-10:00am, IVC/BLDG27/224

### DENT 184L 1.0 Unit

#### Chairside Procedures II Lab

*Prerequisite: DENT 176 and 180. Corequisite: DENT 184.*

Pre-clinical chairside application of legal functions as listed in the California State Dental Practice Act. Entry level knowledge of dental specialties and nitrous oxide sedation. Students will also learn to fabricate temporary restorations and temporary crowns and bridges. Transfer Credit: CSU (Material Fees: \$60)

10127 M Staff  
Lab M 8:10am-11:00am, IVC/  
BLDG27/220  
10128 M Staff  
Lab M 1:10pm-4:00pm, IVC/  
BLDG27/220

### DENT 186 1.0 Unit Clinical Dental Radiology

*Prerequisite: DENT 182. Students must be at least 18 years old. Corequisite: DENT 186L.*

This course provides instruction in the methodology of exposing dental radiographs on patients and how to evaluate films for normal anatomical landmarks and dental anomalies. Transfer Credit: CSU

10129 01/24-02/16 E La Rochelle  
Lec TR 11:10am-1:00pm, IVC/  
BLDG27/224

### DENT 186L 0.5 Unit

#### Clinical Dental Radiology Lab

*Prerequisite: DENT 182. Must be at least 18 years old. Corequisite: DENT 186.*

This course provides the student the opportunity to expose intra oral and extra oral dental radiographs on patients. Transfer Credit: CSU (Material Fees: \$60)

10130 01/24-02/16 E La Rochelle  
Lab TR 8:10am-11:00am, IVC/  
BLDG27/220  
10131 01/24-02/16 E La Rochelle  
Lab TR 4:10pm-7:00pm, IVC/  
BLDG27/220  
10133 01/24-02/16 E La Rochelle  
Lab TR 1:10pm-4:00pm, IVC/  
BLDG27/220

### DENT 187 1.0 Unit Dental Assisting Clinical/Technique Practicum

*Prerequisite: DENT 174, 180, and 182.*

A clinical practicum to provide individual self-study practice for specific areas relating to radiology, chairside assisting and/or extended functions under the supervision of an instructor. Transfer Credit: CSU

10134 M Staff  
Lab MW 4:10pm-5:30pm, IVC/  
BLDG27/220

### DENT 188 6.0 Units Clinical Applications: Chairside Clinical Operative Procedures

*Prerequisite: DENT 174 and 180. Dental Assisting students must have CPR, Hepatitis B, tetanus vaccinations and TB testing before going to the dental school.*

Clinical practice utilizing four-handed dentistry and RDA functions at University of California Dental School in San Francisco and private dental offices or clinics. Weekly seminars are held to discuss student progress, provide instruction and provide suggestions for student improvement. Transfer Credit: CSU (Material Fees: \$75)

10159 01/03-05/17 E La Rochelle, K Rooney, M Staff  
Arr MTRF 8:30am-5:30pm, Off Campus  
Lec 1 hr/wk, TBA, Off Campus  
Please check with instructors for specific instructions regarding dates, days, times and off campus site.

## DRAMA

### DENT 190 1.0 Unit Dental Practice Management and Economics

*Prerequisite:* High school diploma or equivalent.  
*Corequisite:* DENT 190L. *Advisory:* ENGL 92 or ESL 83 or sufficient score on English Placement Test.

This course will provide practice to develop entry-level skill in all phases of dental reception and office management functions. The course will also cover legal parameters of the State Dental Practice Act with regard to dental auxiliaries and HIPAA Patient Privacy Regulations. Transfer Credit: CSU 10161 M Wilgis  
Lec F 10:10am-11:00am, IVC/  
BLDG27/224

### DENT 190L 1.0 Unit Dental Practice Management and Economics Lab

*Prerequisite:* High school diploma or equivalent.  
*Corequisite:* DENT 190. *Advisory:* ENGL 92 or ESL 83 or sufficient score on English Placement Test.

This lab course will provide practice to develop entry-level skill in all phases of dental reception and office management functions. The course will also cover legal parameters of the State Dental Practice Act with regard to dental auxiliaries and HIPAA Patient Privacy Regulations. Transfer Credit: CSU (Material Fees: \$10)  
10162 M Wilgis  
Lab F 11:10am-2:00pm, IVC/  
BLDG27/224

## DRAMA

### PRODUCTION SCHEDULE INFORMATION

#### AS YOU LIKE IT

Author: William Shakespeare  
Directed by: James Dunn

CRN 11526  
DRAM 245 - Rehearsal & Performance

Auditions: Monday, December 5,  
7pm-10pm, PV 11

Callbacks: Saturday, December 10,  
10am-1pm, PV 11

Rehearsals: Beginning Tuesday,  
January 24, 2012

Performances: March 1, 2, 3, 9, 10, 16  
and 17 at 8pm; March 11 & 18 at 2pm  
Location: Kentfield, PA 32

#### SPONTANEOUS THEATRE FESTIVAL (IMPROVISATION)

Directed by: William Hall, Paul Killam,  
Lisa Klein

CRN 11527  
DRAM 246 - Rehearsal & Performance  
of a Modern Comedy

Auditions: Tuesday, February 7, 5pm-  
8pm, PV 11

Callbacks: Saturday, March 10, 1pm-  
3pm, PV 11

Rehearsals: Beginning Tuesday, March  
20, 6:40pm-9:30pm

Performances: April 26, 27, 28; May  
4, 5, 11 and 12 at 8 pm; May 6 and 13  
at 2pm

Location: Kentfield, PA 32

**FOR INFO CALL THE DRAMA  
DEPARTMENT (415) 485-9555**

### DRAM 110 3.0 Units Introduction to the Theatre

A survey course designed to develop an appreciation of theatre for majors and nonmajors. Transfer Credit: CSU/UC

**10000 M Noble**

Lec M 6:10pm-9:00pm, KTD/PV11

### DRAM 117 3.0 Units Survey of Dramatic Literature: Shakespeare and His Theatre

Study selected plays of Shakespeare with emphasis on transferal of the play from written script to stage. Transfer Credit: CSU/UC

10001 J Dunn

Lec M 9:40am-12:30pm, KTD/PV11

### DRAM 126 3.0 Units Improvisation for the Theatre

A participatory class in which students acquire and practice skills necessary to support improvised performances. The class will focus on relaxation, concentration, spontaneity, and honesty, culminating in a series of live performances. Transfer Credit: CSU/UC

10002 L Klein

Lec W 12:40pm-3:30pm, KTD/PA032

### DRAM 127 2.0 Units Improvisation Performance

*Advisory:* DRAM 126.

This course is designed for students to rehearse as an ensemble, develop performance skills, and perform on a weekly or bi-weekly basis. Transfer Credit: CSU/UC

11645 P Killam

L/L R 3:40pm-5:30pm, KTD/PA032  
and 3 hrs/wk TBA

### DRAM 130 3.0 Units Theory and Practice in Acting I

*Corequisite:* DRAM 134.

This course includes exercises in characterization, pantomime, improvisation, voice projection, and body movement. Attendance at the first class meeting is mandatory. Transfer Credit: CSU/UC

10004 J Bihr

Lec M 12:40pm-3:30pm, KTD/PV11

### DRAM 131 3.0 Units Theory and Practice in Acting II

*Advisory:* DRAM 130 and 134.

Emphasizes the creation of character through intensive analysis and rehearsal of scenes. Transfer Credit: CSU/UC

11524 J Bihr

Lec T 12:40pm-3:30pm, KTD/PV11

**DRAM 134 0.5 Unit**

**Acting for the Director's Workshop**

This course involves audition, rehearsal and performance in scenes from DRAM 240.

Transfer Credit: CSU/UC

10006 W Taylor

Lec 1.5 hrs/wk, KTD/PV11

First meeting Thursday, 1/26, 12-1pm in PV11

**DRAM 160 1.0 Unit**

**Production Stagecraft**

*Advisory: DRAM 150.*

Participate in backstage production work for current college drama production.

Transfer Credit: CSU/UC

**11646 01/23-03/18 P Polen, R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**11647 03/19-05/13 R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**DRAM 161 1.0 Unit**

**Production Preparation - Sets and**

**Properties**

*Prerequisite: DRAM 160.*

Participate in the construction of scenery and properties for a production; backstage crew assignment during the performances of a production. Transfer Credit: CSU/UC

**11251 01/23-03/18 P Polen, R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**11253 03/19-05/13 R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**DRAM 162 1.0 Unit**

**Production Preparation - Costumes and Hair**

*Prerequisite: DRAM 160.*

Participate in the construction of costumes for a production. Involves backstage crew assignment during the run of a production. Transfer Credit: CSU/UC

**11254 01/23-03/18 P Polen, R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**11255 03/19-05/13 R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA.

**DRAM 163 1.0 Unit**

**Production Preparation - Lights and Sound**

*Prerequisite: DRAM 160.*

Participate in preproduction preparation of lighting and sound and crew work during the run of a production. Transfer Credit: CSU/UC

**11256 01/23-03/18 P Polen, R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**11257 03/19-05/13 R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**DRAM 164 1.0 Unit**

**Production Crew**

*Advisory: DRAM 150.*

Participate as a member of the running crew for the current department production. Crewing assignments include, Lighting and Sound Technicians, Dressers, Wardrobe Asst., Properties Management, Stage Manager, and Backstage Crew. Transfer Credit: CSU/UC

**11258 01/23-03/18 P Polen, R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**11259 03/19-05/13 R Krempetz**

Lab M 6:40pm-9:30pm, KTD/PA32  
and 3.5 hrs/wk TBA

**DRAM 237 0.5 Unit**

**Techniques of Audition**

*Prerequisite: DRAM 131 and audition.*

This course will cover techniques of audition, how to prepare and memorize monologues as well as the interview process and resume preparation. This course is recommended for drama majors. Transfer Credit: CSU

11648 01/25-03/14 M Noble

Lab W 10:10am-12:00pm, KTD/PV11  
and 1 hr/wk TBA

**DRAM 240 3.0 Units**

**Directing for the Stage**

*Advisory: DRAM 110, 130 and 134.*

The fundamentals of the directing process that results in the transference of the written script into live action on the stage. Transfer Credit: CSU/UC

10015 W Taylor

Lec R 12:40pm-3:30pm, KTD/PV11  
and 2/hrs/wk TBA.

**DRAM 245 3.0 Units**

**Rehearsal and Performance**

*Prerequisite: Audition based upon a standardized level of performance for College productions. Corequisite: DRAM 160 or 161 or 162 or 163 or 164.*

This course involves acting in the scheduled production of a play. Students will also participate in the technical production areas covered by the corequisites: sets, lights, costumes, or crew. Transfer Credit: CSU/UC

11526 01/24-03/18 J Dunn

Lab 18 hrs/wk, KTD/PA32

**DRAM 246 3.0 Units**

**Rehearsal and Performance of a Modern Comedy**

*Prerequisite: Audition based upon a standardized level of performance for College productions. Corequisite: DRAM 160 or 161 or 162 or 163 or 164.*

This course involves acting in the scheduled department production of a modern comedy play. Students will also participate in the technical production areas covered by the corequisites: sets, lights, costumes, or crew. Transfer Credit: CSU/UC

**11527 03/20-05/13 W Hall, L Klein, P Killam**

Lab 18 hrs/wk, KTD/PA32

**You can work in a theater!****DRAM 252A 2.0 Units**  
**Seminar and Fieldwork Experience A***Prerequisite:* DRAM 131 or 150 or 168.

Students work at a theater or production company of their choice and are supervised by employees of that theater. A variable credit class with one seminar hour per week. Transfer Credit: CSU

**10023 W Taylor**

L/L T 4:10pm-5:00pm, KTD/PV11  
and 4 hrs/wk TBA  
Please call Drama Department at 485-9555 regarding advisory.

**DRAM 252B 3.0 Units**  
**Seminar and Fieldwork Experience B***Prerequisite:* DRAM 131 or 150 or 168.

Students work at a theater or production company of their choice and are supervised by employees of that theater. A variable credit class with one seminar hour per week. Transfer Credit: CSU

**10025 W Taylor**

L/L T 4:10pm-5:00pm, KTD/PV11  
and 8 hrs/wk TBA  
Please call Drama Department at 485-9555 regarding advisory.

**DRAM 252C 5.0 Units**  
**Seminar and Fieldwork Experience C***Prerequisite:* DRAM 131 or 150 or 168.

Students work at a theater or production company of their choice and are supervised by employees of that theater. A variable credit class with one seminar hour per week. Transfer Credit: CSU

**10027 W Taylor**

L/L T 4:10pm-5:00pm, KTD/PV11  
and 12 hrs/wk TBA  
Please call Drama Department at 485-9555 regarding advisory.

**EARLY CHILDHOOD EDUCATION****ECE 101 3.0 Units**  
**Introduction to Child Development**

Introductory level course explains ages and stages of development, birth through adolescence, describing physical, intellectual, social, and emotional growth. Emphasis on practical application of principles and adult roles in supporting optimal growth. This course meets Department of Social Services licensing requirements for coursework in early childhood education. It also meets requirements for all levels of the Child Development Permits. Transfer Credit: CSU 11475 M Dodge

Lec M 8:10am-10:55am, KTD/LC039

**ECE 110 3.0 Units**  
**Child Development**

This course is a study of the growth and development of children from the prenatal stage through adolescence. For each stage of development, the physical, cognitive, social and emotional aspects of development are discussed, with attention to both typical as well as atypical development. Included are the influences of culture, family, and the environment. Implications of developmental understanding for caregiving strategies are included, with emphasis on practices in early childhood and early elementary education and child rearing. Course meets requirements by Department of Social Services to satisfy licensure requirements for coursework in ECE. It is also required for all levels of the Child Development Permit. Transfer Credit: CSU/UC

10164 S Edwards

Lec M 6:40pm-9:30pm, KTD/OH105

**ECE 112 3.0 Units**  
**Child, Family, and Community**

Explores the impact of many aspects of society on young children and their families. Topics include different family structures, parenting styles, cultural diversity, the effects of school, media, and public policies on children and their families. This course is required by the Department of Social Services to satisfy licensing requirements for coursework in early childhood education and for a Child Development Permit. Transfer Credit: CSU

10167 S Edwards

Lec R 6:40pm-9:30pm, IVC/BLDG27/116

**ECE 112 3.0 Unidades**  
**El Niño, la Familia, y la Comunidad**

Este curso explora el impacto que tienen varios aspectos de la sociedad en los niños pequeños y sus familias. Temas incluyen las diferentes estructuras familiares, los estilos de crianza, la diversidad cultural, a si como los efectos de la escuela, de los medios de comunicación, y de las acciones gubernamentales con finalidad pública en los niños y sus familias. Este curso es requerido por el Departamento de Servicios Sociales para satisfacer los requisitos de la licencia para el estudio en la educación la primera infancia además de ser requerido para obtener el permiso Desarrollo del Niño. Transfer Credit: CSU

10168 J Briffa

Lec R 6:40pm-9:30pm, IVC/BLDG27/118

Esta clase se enseña en español. Los estudiantes deben al mismo tiempo estar enlistados en una clase de ESL. Por favor, entregue un documento oficial que verifique su registro en una clase de ESL.

**ECE 115 3.0 Units**  
**Introduction to Early Childhood Curriculum***Prerequisite:* ECE 101 or 110.

In this course students will learn how to design and evaluate foundational curriculum in areas such as literacy, mathematics, science, social-emotional development, and artistic expression. Techniques for working with children individually as well as in small and large groups are included. Approaches for setting up classrooms, developing anti-bias materials and resolving conflicts are also included. Transfer Credit: CSU

10378 S Edwards

Lec T 6:40pm-9:30pm, KTD/FA215

**ECE 115** **3.0 Unidades**  
**Introducción al Currículo de Educación de la Primera Infancia***Prerequisite: ECE 101 or 110.*

En este curso los estudiantes aprenderán como diseñar y evaluar currículos fundacionales en áreas tales como alfabetización, matemáticas, ciencias, desarrollo socio-emocional, y expresiones artísticas. Técnicas para trabajar con niños individualmente a si como en grupos pequeños y grandes se incluyen. También se incluyen propuestas para configurar aulas de clase, desarrollar materiales sin inclinaciones o prejuicios, además de propuestas para la resolución de conflictos. Transfer Credit: CSU

**10382 J Briffa**

Lec T 6:40pm-9:30pm, IVC/TB101  
Esta clase se enseña en español. Los estudiantes deben al mismo tiempo estar enlistados en una clase de ESL. Por favor, entregue un documento oficial que verifique su registro en una clase de ESL.

**ECE 131** **3.0 Units**  
**Health, Safety, and Nutrition Practices for Young Children**

In this course students will learn about universal health precautions, OSHA guidelines and licensing regulations, planning nutrition programs, and other current health and safety practices to use when working with young children. Other topics include injury prevention, emergency planning, and recognizing and reporting suspected child abuse. Certificates will be issued upon successful completion of Pediatric CPR and first aid training components. Transfer Credit: CSU

**10381 01/23-05/25 S Kreuzer**

Lec W 6:40pm-9:30pm, IVC/  
BLDG27/118

**ECE 132** **1.0 Unit**  
**Planning and Leading Circle Times with Young Children**

Approaches for planning, leading and guiding circle times for preschoolers, toddlers, school-agers and mixed age groups. Ideas for materials, songs and activities for large group times; strategies for managing groups and guiding young children during circle times. Transfer Credit: CSU

11606 03/03-04/21 S Edwards

Lec S 8:40am-2:30pm, KTD/FH120  
Class meets 3/3, 3/24, and 4/21.

**ECE 137** **3.0 Units**  
**Emergent Literacy in the Early Childhood Classroom**

This course introduces students to the early literacy Curriculum. It includes methods for setting up a classroom and planning curriculum to foster the development of pre-reading and pre-writing skills. The curriculum for this course is based on NAEYC's "Heads UP! Reading!" Early Literacy Program and features videos and/or broadcasts from the NAEYC "Heads UP! Reading!" satellite course. Transfer Credit: CSU

**11605 M Dodge**

Lec T 6:40pm-9:30pm, IVC/BLDG27/116

**ECE 218** **3.0 Units**  
**Providing High-Quality Care for Infants and Toddlers**

This course offers approaches, techniques, and materials to use in caring for infants and toddlers in a program setting. Ideas for curriculum planning and room arrangements for infant-toddler programs are included. Transfer Credit: CSU

11476 S Edwards

Lec W 8:10am-10:55am, KTD/PE091

**ECE 222** **2.0 Units**  
**Working with Special Needs Children in Early Childhood Settings**

Overview of children with special needs and the impact on families. Maximizing potential through education, support, legislative knowledge, curriculum adaptations, community resources, and career opportunities. Transfer Credit: CSU

10387 02/04-03/31 S Kreuzer

Lec S 8:10am-3:30pm, KTD/HC170  
Class meets 5 Saturdays: 2/4, 2/25, 3/10,  
3/17 and 3/31.

**ECE 260** **1.0 Unit**  
**Marin Childcare Conference and Follow-up One-Day Workshop**

Part I of this course is an off-campus day-long conference (8hrs) for childcare providers and any other interested parties. Participants may choose from workshops on current issues, trends, and policies in early childhood education. A keynote presentation is included. Part II consists of a one-day workshop (8hrs) on the Kentfield campus in which the instructor reviews and expands on topics that have been presented in conference workshops. Transfer Credit: CSU

10389 01/28-02/11 S Edwards

Lec S 8:10am-5:00pm, KTD/FH120  
2 Saturdays: 1/28 & 2/11

**ECE 261** **0.5 Unit**  
**Early Childhood Education Conference Course**

This is a conference format course. Topics and content of this course will vary.

This course may also be used to meet "Professional Growth" requirements for renewal of the Teacher, Master Teacher, Site Supervisor or Director level of the Child Development Permit issued by the California Commission on Teacher Credentialing. Transfer Credit: CSU

10390 04/28-04/28 S Edwards

Lec S 8:00am-4:25pm, OFF/MCOEMCFR  
Class meets one Saturday, 4/28, Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael. Teaching essential life skills and building 21st century learners.

**ECE 281** **3.0 Units**  
**Early Childhood Education Fieldwork and Seminar II: Advanced Practicum**

*Prerequisite: ECE 280. Students must provide evidence of physical exam and TB test from within the past 6 months and up-to-date immunization records; also must complete Criminal Record Clearance statement prior to fieldwork placement.*

This course provides advanced training in planning, preparing, implementing and evaluating various curriculum activities and techniques with young children in an early education and care setting. It includes six hours weekly working directly with children in the campus Children's Centers or in California Early Childhood Mentor program classrooms. In cases of extreme hardship, students can petition for placement at their early childhood workplace. Contact ECE Program Coordinator or Health Sciences Department Administrative Assistant for placement request, physical, criminal record clearance and petition forms. Transfer Credit: CSU

**10473 01/25-05/23 M Dodge**

Lec W 6:40pm-8:30pm, KTD/OH101  
Arr 6 hrs/wk, KTD/TBA

Meets Wednesdays: 1/25, 2/8, 2/22, 3/7,  
3/21, 4/4, 4/25, 5/9, 5/23. And 6 hrs/wk  
fieldwork, TBA.

## ECONOMICS

### ECE 295 **2.0 Units** **Supervising Adults in Early Childhood Programs**

This course offers methods for working with, supervising, and training staff and student teachers in a childcare setting. Topics include an examination of effective supervisory styles, approaches for motivating staff, perspectives on staff members as adult learners, methods for evaluating and conferring with staff and strategies for assisting staff in assessing their classroom, curriculum, and interactions with children. This course is recommended for teachers, head teachers, directors, and site supervisors who are currently supervising or wish to supervise staff or student teachers in their programs. It is a requirement for anyone who wishes to obtain a Child Development Site Supervisor Permit. Transfer Credit: CSU

**10550 01/27-03/01 M Dodge**  
Lec F 6:40pm-9:30pm, KTD/LC039  
**03/08-04/19 S Johnson**  
Lec R 6:40pm-9:30pm, KTD/PE091

## ECONOMICS

### ECON 101 **3.0 Units** **Principles of Macroeconomics**

*Advisory: Eligibility for ENGL 120 and eligibility for MATH 103.*

An introduction to macroeconomic analysis. A study of the determinants of GDP, employment, income, savings, and investment. ECON 102 may be taken before ECON 101. Transfer Credit: CSU/UC

10201 N Pacula  
Lec TR 9:40am-11:00am, KTD/BC105  
10202 N Pacula  
Lec MW 11:10am-12:30pm, KTD/BC105

### ECON 102 **3.0 Units** **Principles of Microeconomics**

*Advisory: Eligibility for ENGL 120 and eligibility for MATH 103.*

An introduction to microeconomic analysis. The study of scarcity, demand, supply, equilibrium price, and the allocation of resources in market structures. ECON 101 and 102 may be taken in either order. Transfer Credit: CSU/UC

10203 S Patlolla  
Lec TR 11:10am-12:30pm, KTD/HC170  
**10204 C Mortimer**  
Lec T 6:10pm-9:00pm, KTD/PV5A  
10207 S Whitescarver  
Lec MW 12:40pm-2:00pm, KTD/FA201

## EDUCATION

### EDUC 110 **3.0 Units** **Introduction to Education**

For those interested in teaching and learning, this course provides a strong foundation for the study of education. Transfer Credit: CSU/UC

10208 S Boyd  
Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

### EDUC 111 **3.0 Units** **Foundations of Teaching**

This course explores teaching as a profession from training and certification to professional practice. Transfer Credit: CSU/UC

11674 S Boyd  
Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

## ELECTRONICS TECHNOLOGY

### ELEC 100 **2.0 Units** **Fundamentals of Electronics**

Principles, measurements, and terminology of electric circuits, with an introduction to semiconductor devices in typical applications, such as power supplies, amplifiers, and switching circuits. Transfer Credit: CSU

**10833 01/25-03/14 M Barrall**  
Lec W 6:10pm-10:00pm, IVC/  
BLDG06/108

### **Learn how to convert your home or business to solar power**



### ELEC 110 **3.0 Units** **Solar Installation and Integration**

This course is designed as an introductory course targeted to entry-level photovoltaic installers with the intent to provide a foundation of skills in trades involved in solar installation. Transfer Credit: CSU

11288 01/28-03/24 M Barrall  
Lec S 9:10am-3:30pm, IVC/BLDG06/108

### ELEC 290 **3.0 Units** **Electric Vehicle Conversion and Hybrid Maintenance**

This class teaches the basic steps to convert a gasoline engine vehicle to an electrically-powered vehicle. Its emphasis is on a practical, affordable conversion using existing components. Additional state-of-the-art designs and components will be studied. Transfer Credit: CSU

**11492 M Barrall, R Palmer, A Lutz**  
Lec R 6:10pm-7:00pm, IVC/BLDG06/108  
Lab R 7:10pm-10:00pm, IVC/  
BLDG01/103  
May be taken as ELEC 290 or ACRT 290. Students receive credit for only one course.

## ENGINEERING

### ENGG 150 4.0 Units Programming in MATLAB for Engineers

*Prerequisite:* Math 123.

Designed to meet computer programming requirements for engineering transfer students. The course utilizes the MATLAB environment to provide students with a working knowledge of computer-based problem-solving methods relevant to science and engineering, including programming and numerical analysis techniques. Transfer Credit: CSU/UC

#### 11536 E Dunmire

Lec MW 2:10pm-3:30pm, KTD/SC144

Lab MW 3:40pm-5:00pm, KTD/SC144

May be taken as ENGG 150 or COMP 150. Students receive credit for only one course.

### ENGG 220 3.0 Units Electric Circuit Analysis

*Prerequisite:* PHYS 207B, and MATH 224 or concurrent enrollment.

An introduction to the theory and analysis of electric circuits, including basic quantities and analytical techniques; network theorems and modeling; natural and forced responses of first- and second-order RLC circuits; AC circuit analysis and power calculations; and linear models of common devices such as transistors, operational amplifiers, and transformers. (CSU/UC)

#### 11534 M Jones

Lec MW 5:40pm-7:00pm, KTD/SC111

### ENGG 220L 1.0 Unit Electric Circuits Lab

This optional lab to accompany ENGG 220 provides students with an introduction to electric measurements and laboratory instrumentation, as well as a practical verification of electrical circuit theory. Students will learn how to use oscilloscopes, multimeters, function generators and power supplies, as well as how to use computer simulation tools to study electric circuits. Transfer Credit: CSU

#### 11630 M Jones

Lab W 7:10pm-10:00pm, KTD/SC120

### ENGG 245 3.0 Units Engineering Materials Science

*Prerequisite:* CHEM 131 and PHYS 207A.

The internal structures and resulting behaviors of materials used in engineering applications (including metals, ceramics, polymers, and composites) are studied, emphasizing the effects of heat, stress, imperfections, and chemical environments. Laboratories provide direct observations of

the structures and behaviors discussed in the course, experience with the operation of testing equipment, and the preparation of experimental reports. Transfer Credit: CSU/UC

#### 10465 E Dunmire

Lec T 9:10am-11:00am, KTD/SC111

Lab R 8:10am-11:00am, KTD/SC111

## ENGLISH

ESL classes are listed under English as a Second Language.

The College of Marin offers an English assessment testing service to provide prospective students with information to make informed decisions when enrolling in English courses. Students are provided with their own individual test scores. Students who need help interpreting their individual placement test scores and/or in deciding whether to register for or remain enrolled in an English course may seek assistance from a counselor.

For information about the English Assessment Test, please call the Testing Office at 485-9469 (located in the Student Services Center, Room 238, Kentfield Campus) for test information on both campuses.

Some English skills courses are offered as individualized, self-paced instruction in the English Skills Lab (LC120 on the Kentfield Campus, or BLDG17/ROOM 100 on the IVC Campus).

### ENGL 062 5.0 Units Developmental Reading and Writing

*Corequisite:* ENGL 062L.

Students will learn how to understand academic reading, and how to write correct sentences and paragraphs.

#### 10959 M Timmel

Lec TR 9:40am-11:55am, KTD/OH109

### ENGL 062L 1.0 Unit Developmental Reading and Writing Lab

*Corequisite:* ENGL 062.

This lab component will reinforce and extend the reading and writing skills learned in English 062.

#### 10962 M Timmel

Arr 3 hrs/wk TBA. KTD/LC120.

### ENGL 092 5.0 Units Reading & Writing Skills

*Corequisite:* ENGL 092L.

Students will develop their ability to analyze and respond to reading material in a variety of disciplines, and to write paragraphs using correct grammar and sentence structure.

#### 10976 A Pasquel

Lec MW 9:40am-11:55am, KTD/OH107

#### 10977 K Koenig

Lec TR 9:40am-11:55am, KTD/OH107

#### 11468 M Staff

Lec MW 11:10am-1:25pm, KTD/LC039

#### 10979 M Staff

Lec TR 12:40pm-2:55pm, KTD/HC126

#### 10980 M Staff

Lec MW 7:10pm-9:25pm, KTD/TB104

### ENGL 092L 1.0 Unit Reading and Writing Skills Lab

*Corequisite:* ENGL 092.

Students practice and extend the reading, grammar, and writing skills introduced in ENGL 092, and receive personal help with their assignments.

#### 11146 M Timmel

Arr 3 hrs/wk TBA. KTD/LC120.

#### 11469 M Timmel

Arr 3 hrs/wk TBA. KTD/LC120.

#### 11470 M Timmel

Arr 3 hrs/wk TBA. KTD/LC120.

#### 11471 M Timmel

Arr 3 hrs/wk TBA. KTD/LC120.

#### 11472 M Timmel

Arr 3 hrs/wk TBA. KTD/LC120.

### ENGLISH SKILLS LAB - KENTFIELD CAMPUS

These courses are designed to help students develop the reading and writing skills necessary for success and confidence in their college experience. Classes taught in the lab are individualized and self-paced. Diagnostic tests are available to guide students in their choice of course. Classes may be started and ended any time during the semester, or started one semester and completed the next. Each class requires approximately 48 hours. Students work at their own pace during any supervised time listed on the time chart. Once enrolled, students must spend at least two hours per week in the lab.

NOTE: Students should see an English Skills Lab teacher before buying books. For English 77 and English 78, students must have a signed contract with a lab teacher before enrolling.

### ENGL 070 1.0 Unit Phonics

#### 10963 M Timmel

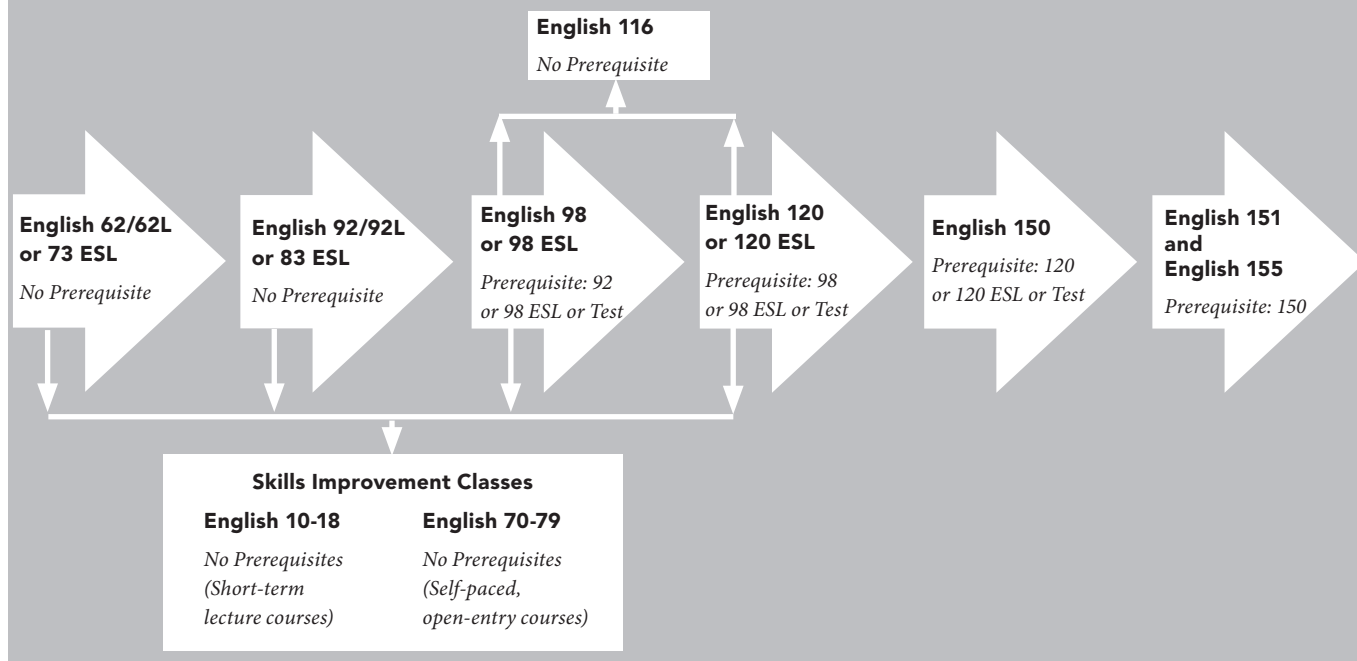
Self-paced, 3hrs/wk TBA, KTD/LC120

### ENGL 071 1.0 Unit Spelling I

#### 10965 M Timmel

Self-paced, 3hrs/wk TBA, KTD/LC120

# ENGLISH FLOW CHART



## ENGLISH SKILLS LAB – KENTFIELD CAMPUS

These courses are designed to help students develop the reading and writing skills necessary for success and confidence in their college experience. Classes taught in the lab are individualized and self-paced. Diagnostic tests are available to guide students in their choice of course. Classes may be started and ended any time during the semester, or started one semester and completed the next. Each class requires approximately 48 hours. Students work at their own pace during any supervised time listed on the time chart. Once enrolled, students must spend at least two hours per week in the lab.

NOTE: Students should see an English Skills Lab teacher before buying books. For English 77 and English 78, students must have a signed contract with a lab teacher before enrolling.

**ENGLISH SKILLS LAB TIME CHART – KENTFIELD CAMPUS, LC 120**  
**For Self-paced Minicourses and Lab Component of ENGL 62 and 92**

TIME	MON	TUES	WED	THUR	FRI
9-10am	Timmel	Staff	Timmel	Staff	Bonander
10-11am	Timmel	Staff	Timmel	Staff	Bonander
11-12noon	Timmel	Staff	Timmel	Staff	Bonander
12-1pm	Timmel	Timmel	Timmel	Saligman	Bonander
1-2pm	Timmel	Timmel	Timmel	Saligman	Bonander
2-3pm	Timmel	Staff	Timmel	Staff	Closed
3-4pm	Staff	Staff	Borenstein	Staff	Closed
4-5pm	Staff	Closed	Borenstein	Closed	Closed
5-6pm	Mueller	Closed	Borenstein	Closed	Closed
6-7pm	Mueller	Closed	Carlson	Closed	Closed
7-8pm	Mueller	Closed	Carlson	Closed	Closed

**ENGL 072** **Spelling II** **1.0 Unit**

10966 M Timmel, B Bonander  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 073** **Vocabulary I** **1.0 Unit**

10967 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 074** **Vocabulary II** **1.0 Unit**

10968 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 075** **Reading I** **1.0 Unit**

10969 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 076** **Reading II** **1.0 Unit**

10970 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 077** **Independent Reading** **1.0 Unit**

10971 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 078** **Special Interest Workshop** **1.0 Unit**

10972 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGL 079** **Grammar Review** **1.0 Unit**

10973 M Timmel  
Self-paced, 3hrs/wk TBA, KTD/LC120

**ENGLISH SKILLS LAB - INDIAN VALLEY CAMPUS**

Call 883.2211 ext. 8326 for more information. To avoid confusion, please see the English Skills Lab instructor before buying your books

**ENGLISH SKILLS LAB TIME CHART- INDIAN VALLEY CAMPUS, BLDG17/100**

For Self-paced Minicourses

DAY	TIME	INSTRUCTOR
Thurs	11:30am – 3:30pm	Tjernell
Fri	11:30am – 3:30pm	Tjernell

**ENGL 070 1.0 Unit**  
**Phonics**

11399 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 071 1.0 Unit**  
**Spelling I**

10983 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 072 1.0 Unit**  
**Spelling II**

10984 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 073 1.0 Unit**  
**Vocabulary I**

10985 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 074 1.0 Unit**  
**Vocabulary II**

10986 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 075 1.0 Unit**  
**Reading I**

10987 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 076 1.0 Unit**  
**Reading II**

10988 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 077 1.0 Unit**  
**Independent Reading**

10989 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 078 1.0 Unit**  
**Special Interest Workshop**

10990 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 079 1.0 Unit****Grammar Review**

10991 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 095 1.0 Unit****Advanced Spelling**

*Advisory: ENGL 071 or 072.*

10992 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 096 1.0 Unit****Advanced Vocabulary**

*Advisory: ENGL 073 or 074 or 75th percentile on pretest.*

10993 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 097 1.0 Unit****Critical Reading**

*Advisory: ENGL 076 or 75th percentile on pretest.*

10994 L Tjernell  
Self-paced, 3hrs/wk TBA, IVC/  
BLDG17/100

**ENGL 098A 1.0 Unit****Grammar and Usage**

*Prerequisite: ENGL 92 or ESL 83 or English Placement Test or equivalent.*

Review of the eight parts of speech, their function in sentences, and common usage problems.

10995 L Tjernell  
Lec 1.33 hrs/wk, IVC/BLDG17/100

**ENGL 098B 1.0 Unit****Sentence Structure and Punctuation**

*Prerequisite: ENGL 92 or ESL 83 or English Placement Test or equivalent.*

Review of sentence parts and types; sentence combining; identifying and correcting common errors in sentences; and review of punctuation.

10996 L Tjernell  
Lec 1.33 hrs/wk, IVC/BLDG17/100

**THE ENGLISH WRITING CENTER - KTD**

Please note that the English Writing Center starts the second week of classes.

Students enrolled in English 98, 98SL or English 120, 120SL will be required to attend one hour of English Writing Center per week at their convenience during ANY of the times listed in the chart.

Students enrolled in critical thinking courses (English 151, 155) may seek assistance with papers and other tasks in labs supervised by the following instructors: Bowsher, Douglass, King, Robertson, and Sutherland.

**THE ENGLISH WRITING CENTER - KTD****LEARNING RESOURCES CENTER KTD/ LC 120 (Library Bldg.)**

DAY	TIME	INSTRUCTOR
MON	8:00 – 9:30am	Staff
	9:30 - 11:30am	C Steinberg
	11:30 - 1:00pm	J Bowsher
	1:00 - 2:30pm	D King
	2:30 - 5:00pm	K Gallagher
	5:00 - 6:00pm	Staff
TUES	8:00 – 10:00am	J Sutherland
	10:00 – 11:00am	B Woodlief
	11:00 – 1:00pm	V Ariano
	1:00 - 4:00pm	B Woodlief
	4:00 - 6:00pm	R Southard
WEDS	8:00 – 10:30am	L Tjernell
	10:30 – 1:00pm	V Ariano
	1:00 - 2:30pm	D King
	2:30 – 5:00pm	K Gallagher
	5:00 - 6:00pm	Staff
THURS	8:00 - 9:30am	J Sutherland
	9:30 – 10:00am	F Allen
	10:00 – 11:00am	B Woodlief
	11:00 - 12:00pm	C Statucki
	12:00 - 2:00pm	T Miller
	2:00 - 3:00pm	J Tipton
	3:00 - 5:00pm	A Klinger
FRI	5:00 - 6:00pm	K Gallagher
	10:00 – 2:00pm	Allen

**ADDITIONAL TUTOR HOURS LOCATED IN HC 218****THE ENGLISH WRITING CENTER - IVC INDIAN VALLEY CAMPUS, BLDG17 ROOM 100**

DAY	TIME	INSTRUCTOR
MON	4:00 – 6:00pm	Saldana

**ENGL 098 3.0 Units**  
**Introduction to College Reading and Composition I**

*Prerequisite: ENGL 92 or ESL 83 or English Placement Test or equivalent.*

Students will practice reading, writing, and critical thinking to improve reading comprehension and to develop composing techniques for effective academic writing. Course is designed to prepare students for college level academic reading and writing and requires one hour weekly of guided practice in the Writing Center.

10332 M Staff  
Lec MW 8:10am-9:25am, KTD/BC101  
and 1hr/wk, KTD/LC120.

10333 A Pasquel

Lec TR 9:40am-10:55am, KTD/OH105 and 1hr/wk, KTD/LC120.  
 10334 M Staff  
 Lec TR 12:40pm-1:55pm, KTD/PE092 and 1hr/wk, KTD/LC120.

10335 M Staff  
 Lec MW 11:10am-12:25pm, KTD/PV5A and 1hr/wk, KTD/LC120.

**10336 M Staff**  
 Lec R 6:10pm-9:00pm, KTD/BC101 and 1hr/wk, KTD/LC120.

**11114 E Hoffman**  
 Lec M 6:10pm-9:00pm, IVC/BLDG03/255  
 KTD Time Chart does not apply. This section requires 1hr/wk lab M 5:00-6:00pm, IVC/BLDG17/100. Lab portion starts second week of class.

### ENGL 098SL 3.0 Units Introduction to College Reading and Composition I - for Non-Native English Speakers

*Prerequisite: ESL 83 or ENGL 92 or English Placement Test or equivalent.*

Designed for non-native English speakers. Students practice reading, writing and critical thinking to improve reading comprehension and develop academic writing skills. Prepares students for success in college-level reading and writing tasks and requires one hour weekly of guided practice in the ESL Lab and/or Writing Center Lab. See Time Chart.

10282 B Woodlief  
 Lec MW 9:40am-10:55am, KTD/OH101  
 Arr 1 hr/wk, KTD/HCI28

### ENGL 116 3.0 Units College Reading

Develop and improve reading skills, comprehension, reading rate, critical reading skills, and vocabulary development. Transfer Credit: CSU

10982 K Koenig  
 Lec TR 12:40pm-1:55pm, KTD/HCI66

### ENGL 120 3.0 Units Introduction to College Reading and Composition II

*Prerequisite: ENGL 98 or 98SL or English Placement Test or equivalent.*

Students sharpen their skills in reading, writing, and critical thinking to improve reading comprehension and to develop composing techniques for effective academic writing. Course is designed to prepare the students for success in college level academic reading and writing, emphasis being placed on thinking clearly and logically and

on the construction of cogent arguments. Requires one hour weekly of guided practice in the Writing Center. Transfer Credit: CSU

10337 N Smith  
 Lec MW 8:10am-9:25am, KTD/HCI29  
 Lab 1 hr/wk TBA, KTD/LC120

10338 L Drisdell  
 Lec TR 9:40am-10:55am, KTD/BC101  
 Lab 1 hr/wk TBA, KTD/LC120

10339 D King  
 Lec MW 9:40am-10:55am, KTD/HCI29  
 Lab 1 hr/wk TBA, KTD/LC120

10340 K Gallagher  
 Lec MW 9:40am-10:55am, KTD/OH103  
 Lab 1 hr/wk TBA, KTD/LC120

10341 D King  
 Lec MW 11:10am-12:25pm, KTD/TB101  
 Lab 1 hr/wk TBA, KTD/LC120

10342 K Gallagher  
 Lec MW 11:10am-12:25pm, KTD/OH103  
 Lab 1 hr/wk TBA, KTD/LC120

10343 J Tipton  
 Lec TR 11:10am-12:25pm, KTD/LC038  
 Lab 1 hr/wk TBA, KTD/LC120

10344 L Tjernell  
 Lec TR 8:10am-9:25am, KTD/HCI170  
 Lab 1 hr/wk TBA, KTD/LC120

**10345 R Anthes**  
 Lec T 6:10pm-9:00pm, KTD/HCI171  
 Lab 1 hr/wk TBA, KTD/LC120

**10346 R Southard**  
 Lec M 6:10pm-9:00pm, IVC/BLDG16/214  
 Lab 1 hr/wk TBA, KTD/LC120

### ENGL 120SL 3.0 Units Introduction to College Reading and Composition II - for Non-Native English Speakers

*Prerequisite: ENGL 98 or 98SL or English Placement Test or equivalent.*

This course is for non-native English speakers. Students sharpen their skills in reading, writing, and critical thinking to improve reading comprehension and to skills needed for effective academic writing. Course prepares students for success in college level academic reading and writing. Requires one hour weekly of guided practice in the ESL Lab and/or Writing Center Lab. See Time Chart. Transfer Credit: CSU/UC

10283 R Britton  
 Lec MW 11:10am-12:25pm, KTD/OH102  
 Lab 1 hr/wk TBA, KTD/LC128

**10284 C Kreit**  
 Lec W 6:10pm-9:00pm, KTD/OH109  
 Lab 1 hr/wk TBA, KTD/LC128

### ENGL 150 3.0 Units Reading and Composition (1A)

*Prerequisite: ENGL 120 or 120SL or English Placement Test or equivalent.*

This course is intended to develop and refine writing, reading, and critical thinking abilities. Various works will be read and discussed. Student writing is principally expository and argumentative. Methods of gathering, evaluating and documenting evidence will be emphasized. Transfer Credit: CSU/UC

\*Please note: English classes scheduled in BC 101, the Computer Writing Center, are conducted using computers as a primary mode. Writing, editing, collaborating, researching, and other activities involve computer use on a regular basis. No special skills with computers are required for enrollment.

10347 E Sheofsky  
 Internet Course, 3hrs/wk TBA.

For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

10348 B Jahn  
 Lec TR 8:10am-9:25am, KTD/HCI161

10353 C Statucki  
 Lec TR 8:10am-9:25am, KTD/HCI69

10355 N Robertson  
 Lec MW 8:10am-9:25am, KTD/OH109

10359 S Rizzo  
 Lec TR 9:40am-10:55am, KTD/HCI126

10361 B Jahn  
 Lec TR 9:40am-10:55am, KTD/HCI69

10364 N Robertson  
 Lec MW 9:40am-10:55am, KTD/OH109

10366 J Sutherland  
 Lec MW 11:10am-12:25pm, KTD/BC101\*

10372 J Sutherland  
 Lec MW 9:40am-10:55am, KTD/BC101\*

10374 B Woodlief  
 Lec TR 11:10am-12:25pm, KTD/HCI69

10375 K Gallagher  
 Lec MW 12:40pm-1:55pm, KTD/OH103

**10376 R Southard**  
 Lec T 6:10pm-9:00pm, KTD/HCI126

11170 F Allen  
 Lec TR 11:10am-12:25pm, KTD/HCI126

11196 H Salem  
 Lec TR 12:40pm-1:55pm, KTD/HCI69

11197 B Woodlief  
 Lec MW 11:10am-12:25pm, KTD/HCI29

This is a Puente Project course, with course materials that focus on the Latino/Chicano experience. The course is open to all interested students. Students must enroll in both the ENGL 150 and COUN 115 classes. For information about the Puente Project, contact Luz Moreno at (415) 485-9666 or [luz.moreno@marin.edu](mailto:luz.moreno@marin.edu).

**11198 T Saldana**  
 Lec M 6:10pm-9:00pm, IVC/BLDG27/118

**ENGL 151** 4.0 Units**Reading and Composition (1B)***Prerequisite: ENGL 150 or equivalent.*

This is a course in critical thinking and composition which applies the skills and vocabulary of critical thinking to works of the imagination, as well as to traditional argument and persuasion. Students develop skills in analysis, interpretation and reasoning, exploring texts that range from straight forward pro and con arguments or subtler, more emotional discourses where views may be implied or even masked. These texts will be viewed from multiple perspectives, such as psychological, historical, or philosophical. Students will write essays of various lengths reflecting their own arguments and analysis and incorporating, through research, the views of others. Transfer Credit: CSU/UC

- 10401 A Klinger  
Internet Course, 4 hrs/wk TBA  
For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>
- 10409 A Klinger  
Internet Course, 4 hrs/wk TBA  
For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>
- 10410 D King  
Lec TR 8:10am-9:55am, KTD/HCI29
- 10411 H Salem  
Lec TR 9:40am-11:25am, KTD/HCI161
- 10412 J Bowsher  
Lec MW 9:40am-11:25am, KTD/HCI26
- 10413 N Robertson  
Lec MW 11:10am-12:55pm, KTD/OH109
- 10414 T Miller  
Lec TR 9:40am-11:25am, KTD/PE092
- 10415 T Saldana**  
Lec T 6:10pm-10:00pm, KTD/HCI161
- 11462 D King  
Lec TR 11:10am-12:55pm, KTD/HCI29

**ENGL 155** 4.0 Units**Critical Thinking and Composition***Prerequisite: ENGL 150 or equivalent.*

This course helps students reason cogently, write clearly and persuasively, and develop understanding and insight into written texts. Students study informal logic concepts, including the structure of arguments, logical fallacies, impediments to critical thinking, drawing from literary texts for examples and illustrations. Students also examine world views, ethical questions, current debates, and the uses of language as a way to deepen thinking and understanding. Student essays will be expected to present complex ideas in a clearly reasoned, coherent manner, aptly supported by convincing evidence. Transfer Credit: CSU/UC

- 10416 S Douglass  
Lec MW 8:10am-9:55am, KTD/HCI161
- 10417 J Sutherland  
Lec TR 11:10am-12:55pm, KTD/HCI27

**ENGL 202** 3.0 Units**Creative Writing I***Prerequisite: ENGL 120 or 120SL or English Placement Test or equivalent.*

This reading and writing course engages eligible students in both the study and the practice of the craft of fiction, poetry, or drama. Transfer Credit: CSU/UC

- 10418 J Tipton  
Lec TR 12:40pm-1:55pm, KTD/HCI171
- 10419 J Tipton**  
Lec R 7:10pm-10:00pm, KTD/HCI170

**ENGL 203** 3.0 Units**Creative Writing II***Prerequisite: ENGL 120 or 120SL or equivalent, and ENGL 202.*

This reading and writing course engages eligible students in both the study and practice of the craft of fiction, poetry, or drama. Transfer Credit: CSU/UC

- 10420 J Tipton  
Lec TR 12:40pm-1:55pm, KTD/HCI171
- 10421 J Tipton**  
Lec R 7:10pm-10:00pm, KTD/HCI170

**ENGL 208** 3.0 Units**Short Fiction***Prerequisite: ENGL 120 or 120SL or English Placement Test or equivalent.*

This course examines short stories and novellas as works of literary art. Readings include representative short fiction by mainstream writers and by writers representing different cultural heritages. Transfer Credit: CSU/UC

- 11607 L Tjernell  
Lec MW 11:10am-12:25pm, KTD/PE091

**Get to know the important works of English literature****ENGL 223** 3.0 Units**Survey of English Literature II***Prerequisite: ENGL 98 or 98SL or English Placement Test or equivalent.*

This class will read and discuss important works of English literature from the mid-seventeenth, eighteenth, nineteenth, and twentieth centuries. Transfer Credit: CSU/UC

- 11609 C Steinberg  
Lec MW 12:40pm-1:55pm, KTD/HCI171

**ENGL 224** 3.0 Units**Survey of World Literature I***Prerequisite: ENGL 120 or 120SL or English Placement Test or equivalent.*

This course surveys the imaginative literature of the world (excluding English and American literature) from antiquity through the Renaissance, for example, from Homer and Sophocles to Cervantes and Rabelais. Lectures supply the background necessary for appreciation of the works that are read. Each is viewed both as an integral work of art and as a reflection of the values central to the narrative modes that have evolved through the centuries. Lyric and dramatic forms are also considered. Transfer Credit: CSU/UC

- 11608 K Gallagher**  
Lec R 6:10pm-9:00pm, KTD/HCI171

## ENGLISH AS A SECOND LANGUAGE (ESL)

College of Marin offers an English as a Second Language (ESL) assessment testing service to provide students with information to make informed decisions when enrolling in English as a Second Language courses. The students are provided with their own individual test scores. Students who need help in interpreting their placement test scores and/or in deciding whether to register for, or remain enrolled in, English as a Second Language courses can seek assistance from a counselor or their English as a Second Language instructor.

For information about the English as a Second Language Assessment Test, students can call the Testing Office at 485.9469 (located in the Student Services Center, Room 238, Kentfield Campus) for test information on both campuses.

Credit ESL courses have the same goals as classes for native English speakers, but provide students with special help with the difficulties of learning English.

### ESL 040L **Low Intermediate ESL Skills Lab** **0.5-1 Unit**

Low intermediate students will improve their English skills in this ESL computer lab. See lab instructor for assignments.

10245 S McKinnon  
Lec 3 hrs/wk, KTD/HCI28  
Please see Lab Schedule.

### ESL 053 **Intermediate ESL: Writing and Grammar** **4.0 Units**

*Advisory: ESL Placement Test.*

This ESL course introduces standard English sentence structure and correct use of tenses to intermediate ESL students and reviews basic grammar structures. One lab hour is required each week.

10248 B Bonander  
Lec MW 8:10am-9:55am, KTD/HCI66  
Arr 1 hr/wk, KTD/HCI28

**10252 C Massion**  
Lec TR 6:40pm-8:30pm, KTD/HCI27  
Arr 1 hr/wk, KTD/HCI28

### ESL 056 **Intermediate ESL: Words I (Vocabulary, Spelling, Reading, and Discussion)** **4.0 Units**

*Advisory: ESL Placement Test*

Designed to improve the vocabulary and reading comprehension of nonnative speakers of English. This course will include reading skills, study skills, and short writing exercises.

10253 W Walsh  
Lec MW 10:10am-12:00pm, KTD/HCI66

**11474 B Bonander**  
Lec MW 6:40pm-8:30pm, KTD/OH103

ENGLISH AS A SECOND LANGUAGE LAB TIME CHART-KTD/HC 128

TIME	MON	TUE	WED	THU
9-10am	Britton	Patel	Fitzpatrick	Terplan
10-11am	Britton	Patel	Lieberman	Koffman
11-12noon	McKinnon	Fitzpatrick	Fitzpatrick	Cady
12-1pm	McKinnon	Walsh	Terplan	Walsh
1-2pm	McKinnon	Walsh	Terplan	Walsh
5-6pm	Koffman	Saligman	Kreit	Lieberman
6-6:30pm	Koffman	Saligman	Massion	Lieberman

### ESL 058A **Pronunciation for Non-Native English Speakers I** **2.0 Units**

*Advisory: ESL Placement Test.*

Students will practice the sound system and the rhythm of American English to improve their pronunciation. Open to intermediate to advanced ESL students.

10255 01/23-03/19 W Walsh  
Lec MW 12:40pm-2:25pm, KTD/HCI26  
Meets 8 weeks.

### ESL 058B **Pronunciation for Non-Native English Speakers II** **2.0 Units**

*Advisory: ESL Placement Test.*

Students will practice stress and intonation patterns of American English to improve their pronunciation. Open to intermediate to advanced ESL students.

10256 03/21-05/21 W Walsh  
Lec MW 12:40pm-2:25pm, KTD/HCI26  
Late start. Meets 8 weeks.

**10259 J Cady**  
Lec TR 8:40pm-9:30pm, KTD/HCI27

### ESL 063 **High Intermediate ESL: Writing and Grammar** **4.0 Units**

*Advisory: ESL Placement Test and completion of all ESL 50-level courses.*

This course is designed to improve the writing skills for high intermediate nonnative English speakers. There is an emphasis on grammatical accuracy and on writing a logical sequence of sentences in organized paragraphs. Requires one hour weekly to be arranged in the ESL lab.

10260 L Koffman  
Lec TR 8:10am-10:00am, KTD/HCI72  
Arr 1 hr/wk, KTD/HCI28

**10263 J Cady**  
Lec TR 6:40pm-8:25pm, KTD/HCI66  
Arr 1 hr/wk, KTD/HCI28

### ESL 066 **High Intermediate ESL: Words II (Vocabulary/Spelling/Reading/Discussion)** **4.0 Units**

*Advisory: ESL Placement Test or completion of all ESL 50-level courses.*

Designed to improve the reading comprehension and vocabulary usage of nonnative speakers of English. Students will read stories, short novels, newspapers and other informational articles. Students will gain library and dictionary skills. Completion of all 50-level ESL classes is recommended.

10264 W Walsh  
Lec TR 10:10am-12:00pm, KTD/HCI72

**10266 C Massion**  
Lec MW 6:40pm-8:30pm, KTD/HCI27

### ESL 073 **Low Advanced ESL: Writing and Grammar** **4.0 Units**

*Advisory: ESL Placement Test or completion of all ESL 60-level courses.*

This course will improve the writing skills of low advanced ESL students by reviewing paragraph writing and introducing the essay. Completion of all 60-level ESL courses or the appropriate score on the ESL Placement Test is recommended. Requires one hour weekly to be arranged in the ESL lab. (See schedule chart for ESL Lab.)

10270 M Fitzpatrick  
Lec TR 8:10am-10:00am, KTD/HCI65  
Arr 1 hr/wk, KTD/HCI28

**10272 L Koffman**  
Lec MW 6:40pm-8:30pm, KTD/HCI29  
Arr 1 hr/wk, KTD/HCI28

### ESL 074 **Low Advanced ESL: Grammar** **3.0 Units**

*Advisory: ESL Placement Test and completion of all ESL 60-level courses.*

Designed for low advanced ESL students who need to refine their understanding of grammar. Requires one hour weekly to be arranged in the ESL lab. (See time chart in schedule for ESL Lab.) Recommended completion of all 60-level ESL courses.

11219 E Terplan  
Lec MW 8:40am-9:55am, KTD/HCI69  
Arr 1 hr/wk, KTD/HCI28

**ESL 076****4.0 Units****Low Advanced ESL: Words III  
(Vocabulary/Spelling/Reading/  
Discussion)**

*Advisory: ESL Placement Test or completion of all ESL 60-level courses.*

Designed to help low advanced ESL students improve reading comprehension and to develop academic vocabulary. In this course, students will read and discuss novels and participate in a group library research project. Completion of all 60-level ESL courses is recommended.

10274 B Patel

Lec MW 10:10am-12:00pm, KTD/HC172

**10275 L Lieberman**

Lec TR 6:40pm-8:30pm, KTD/OH103

**ESL 080****3.0 Units****Advanced ESL: Listening and Speaking  
for Social, Academic and Workplace  
Situations**

*Advisory: ESL Placement Test or completion of all ESL 70-level courses.*

This course in listening and speaking skills is recommended for low-advanced to advanced ESL students. It will help students improve speaking skills in social, academic, workplace, and everyday life situations. Students will practice listening and note taking skills, conduct interviews, give presentations and lead discussions.

10276 J Cady

Lec TR 12:10pm-1:25pm, KTD/HC172

**ESL 083****4.0 Units****Advanced ESL: Writing and Grammar**

*Advisory: ESL Placement Test or completion of all ESL 70-level courses.*

This ESL course is suitable for the advanced student with a strong foundation in English grammar and writing. The course is designed to review and build upon grammar and writing skills, enabling the student to function in academic courses. Completion of all 70-level ESL courses is recommended. Requires one hour weekly to be arranged in the ESL lab. (See time chart in schedule for ESL Lab.)

10278 B Bonander

Lec TR 8:10am-10:00am, KTD/HC166

Arr 1 hr/wk, KTD/HC128

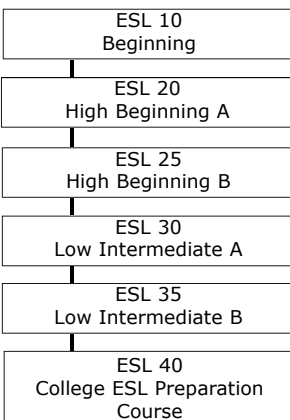
**10277 M Sukoski**

Lec MW 6:40pm-8:30pm, KTD/HC166

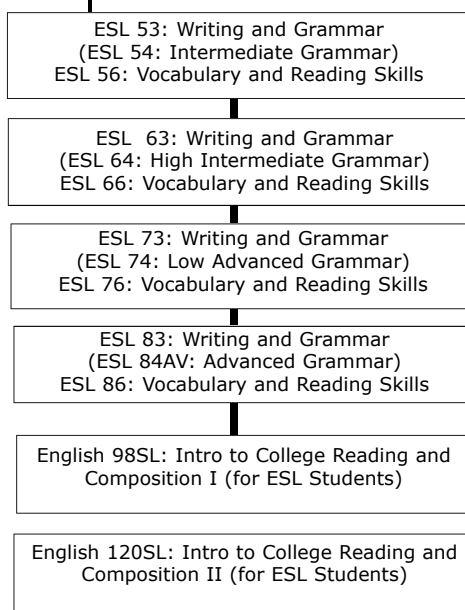
Arr 1 hr/wk, KTD/HC128

**ENGLISH AS A SECOND LANGUAGE PROGRAMS****Sequence of Classes**

The College of Marin ESL course sequence takes students from beginning levels through classes designed to prepare them for freshman composition classes. New students must take a placement test to determine their level before enrolling in classes. For more information, visit us in HC 101 or call 415.485.9642.

**NONCREDIT ESL SEQUENCE****Intensive English Program**

In addition to the noncredit to credit ESL sequence, the Intensive English Program offers 5 to 20 hours a week of day classes at the Indian Valley Campus. Small classes include both F-1 International students and full-time or part-time immigrant students. Three levels span noncredit and credit levels 40 – 80. Each level includes classes in Reading and Vocabulary Development, Writing, Grammar for Oral and Written Communication, and Speaking / Listening / Pronunciation. The highest level includes TOEFL preparation. For more information, call 415.883-2211 ext. 8579.

**CREDIT ENGLISH AS A SECOND LANGUAGE SEQUENCE****Additional Classes:**

ESL 60: Intermediate  
Listening and Speaking  
(Optional for Levels 50 and 60)

ESL 58A/B:  
Pronunciation  
(Optional for ALL credit levels)

ESL 80: Advanced  
Listening and Speaking  
(Optional for Levels 70 and 80)

**Grammar Review Classes  
(only offered in summer)**

ESL 59: Review of  
Intermediate ESL Grammar  
(Summers only)

ESL 79: Review of High  
Intermediate ESL Grammar  
(Summers Only)

## ENVIRONMENTAL LANDSCAPING

### ESL 086 **4.0 Units** **Advanced ESL: Vocabulary and Reading Skills**

*Advisory: ESL Placement Test or completion of all 70-level ESL courses.*

Designed to help advanced ESL students improve textbook reading skills, comprehension, critical thinking, and academic vocabulary.

10280 L Lieberman

Lec TR 10:10am-12:00pm, KTD/HC166

**11478 N Andrews**

Lec TR 6:40pm-8:30pm, KTD/OH109

## ENVIRONMENTAL LANDSCAPING

### ELND 101 **3.0 Units** **Introductory Principles for Sustainable Landscapes, Farms and Gardens**

An introductory foundation in the practices of sustainable landscaping, farming, and gardening, this course is important for anyone interested in landscaping, farming, or gardening using resources in an ecologically sound way. The course covers key concepts for the development and installation of farms, gardens, or landscapes according to principles of ecological sustainability, and includes concepts such as site analysis, plant selection, soils, and economic and social considerations. Transfer Credit: CSU

**11663 M Staff**

Lec M 5:40pm-6:30pm, IVC/BLDG16/114  
Lab M 6:40pm-9:30pm, IVC/BLDG28/  
FARM  
and 16 hours TBA.

### ELND 109S **3.0 Units** **Principles and Practices of Organic Farming and Gardening - Spring**

A foundation class on applying the core principles of ecological gardening and environmental landscaping to the establishment of sustainable, organically grown food systems in the Spring. Students will participate in the design, construction, and maintenance of the five-acre Indian Valley Organic Farm and Garden. Transfer Credit: CSU

11493 W Johnson Rudnick, H Wallace

Lec W 8:10am-10:00am, IVC/  
BLDG16/114

Lab W 10:10am-1:00pm, IVC/BLDG28/  
FARM

### ELND 160 **3.0 Units** **Soils: Ecology and Management**

This course covers key aspects of the role of soil in our environment. Topics include: historical review of soil/human interactions, soil formation and evolution, soil classification, the relationships between soil's properties and its ability to support plant growth, and approaches to use soil in a sustainable manner. Transfer Credit: CSU/UC

11664 F Agudelo-Silva

Lec F 9:10am-11:30am, IVC/BLDG16/214

Lab F 11:40am-1:00pm, IVC/

BLDG06/214

### ELND 190 **3.0 Units** **Irrigation of Landscapes, Farms and Gardens**

This course enables students to design and install irrigation systems for farms, gardens, and landscapes following ecological guidelines. Transfer Credit: CSU

**11665 M Staff**

Lec TR 5:10pm-6:00pm, IVC/  
BLDG16/114

Lab TR 6:10pm-7:30pm, IVC/  
BLDG27/125

## ETHNIC STUDIES

### ETST 111 **3.0 Units** **History of African Americans (A)**

A historical and political survey course on the African American experience in the United States from developments on the African continent to the beginning of the 20th century. Transfer Credit: CSU/UC

11276 W Turner

Lec TR 11:10am-12:30pm, KTD/BC105

### ETST 112 **3.0 Units** **History of African Americans (B)**

A survey of the African American experience in the United States from the American Revolution to the 21st century. Emphasizes the African Diaspora, Black Nationalism, and the historical background to the civil rights movement. Transfer Credit: CSU/UC

11728 W Turner

Lec MW 12:40-2:00pm, KTD/FH120

### ETST 151 **3.0 Units** **Native American History**

A chronological survey of the Native American experience in North America from pre-European interactions through the contemporary period. Transfer Credit: CSU/UC

**10214 N Bigeagle**

Lec M 6:40pm-9:30pm, KTD/HC171

11457 N Bigeagle

Lec T 3:10pm-6:00pm, KTD/HC171

## FILM/VIDEO

### COMM 109A **4.0 Units** **History of Film: Beginning to 1950**

This course offers a chronological survey of narrative film as art, business, technology, and politics from the beginning of the movies in the 1890s to post World War II. Classroom screenings of representative films. Transfer Credit: CSU/UC

**10832 K Davis**

Lec R 6:10pm-10:00pm, KTD/SC101

Can be taken for credit as COMM 109A or HUM 109A, but students receive credit for only one course.

### COMM 109B **4.0 Units** **History of Film: 1950 to the Present**

This course offers a chronological survey of narrative film as art, business, technology, and politics from post World War II to the present. Classroom screenings of representative films. Transfer Credit: CSU/UC

10839 F Crosby

Lec T 1:10pm-5:00pm, KTD/OH096

Can be taken for credit as COMM 109B or HUM 109B, but students receive credit for only one course.

**COMM 151** 3.0 Units  
**Video Production: Shooting on Location**

This introductory class is appropriate for anyone who needs to gain basic video field production skills or who wants to learn video production for fun and personal enrichment. Using small and lightweight digital video equipment, students, working in groups and individually, learn how to shoot video on location for documentary, narrative, music, experimental, interview, personal and promotional projects. Transfer Credit: CSU

11590 F Crosby

L/L M 10:10am-2:00pm, KTD/LC086

**COMM 161** 3.0 Units  
**Introduction to Screenwriting**

Fundamentals of plotting and structuring stories for TV and feature films from story idea to finished screenplay. Transfer Credit: CSU (Material Fee: \$5)

10848 F Crosby

Lec M 6:10pm-9:00pm, KTD/LC086

**COMM 162** 3.0 Units  
**Advanced Film and Television Writing**

Prerequisite: Communications 161. Pacing action, tightening sequences, writing crisp dialogue. Students work from finished treatment to first draft screenplay of original story idea. Transfer Credit: CSU

(Material Fee: \$5)

11624 M F Dougan

Lec W 6:10pm-9:00pm, KTD/LC086

**COMM 163** 3.0 Units  
**Screenplay Projects**

Prerequisite: Communications 162.

The course assumes the student has already taken five semesters of Writing for Television and Film and is working on either a continuing screenplay or teleplay project or is starting a new project. Class is a workshop-seminar format; students present original works-in-progress for rewrite suggestions. Transfer Credit: CSU

11625 M F Dougan

Lec W 6:10pm-9:00pm, KTD/LC086

**COMM 170** 3.0 Units  
**Workshop in Cinematography**

Prerequisite: Communications 150.

In this intermediate level workshop students light and shoot dramatic scenes on film and video. In addition, students learn theory and craft of cinematography and visual communication. Students will also learn the responsibilities and duties of all the positions in the camera and lighting departments. Transfer Credit: CSU

11501 F Crosby

L/L R 10:10am-2:00pm, KTD/LC086

Lab 1.5 hrs/wk TBA, KTD/LC086

**FIRE TECHNOLOGY****Gain emergency life-support provider skills****FIRE 112** 6.0 Units  
**Emergency Medical Technician I**

Prerequisite: First Aid for Public Safety Personnel or equivalent and CPR for Health Care Providers. Previous EMT-1, EMT-2, EMT-P accepted.

This course is for people who will be responding to the sick or injured and will work in the capacity of basic life support providers. This can include, but is not limited to, firefighters, police, nurses, trainers, and industrial safety personnel. Transfer Credit: CSU (Material Fees: \$30)

10557 01/22-05/25 T Peterson, D Florence

L/L U 8:30am-5:00pm, IVC/BLDG27/112

This section taught Sundays 8:30-5pm beginning Jan 22. Ten additional hours TBA for ambulance/hospital/observation.

PLEASE NOTE: All Fire Tech 112 students must go to the college website at <http://www.marin.edu/firetech> and download and submit all required forms. Students must submit all required documents to the Health Science Department prior to registration to be admitted to the class. All forms must be mailed to the College of Marin Health Science Dept, Harlan Center 111, 835 College Ave., Kentfield CA, 94904 prior to registration, no later than 1/19/12. For further information email: [joan.rinaldi@marin.edu](mailto:joan.rinaldi@marin.edu).

NOTICE: There will be no class on 2/19 and 4/15.

## FRENCH

### **FIRE 120A** **1.5 Units** **Emergency Medical Technician-1 Refresher A**

*Prerequisite:* Current EMT-1 Certification.

This EMT-1 Refresher course is required for recertification of EMT-1 personnel. The course provides didactic and skills instruction. The student is updated in all areas of emergency room prehospital care, as contained in the EMT-1 scope of practice. Uniform is required. Transfer Credit: CSU (Material Fees: \$30)

11479 01/23-05/25 D Florence  
L/L S 8:30am-5:00pm, IVC/BLDG27/112  
Note: Students will individually arrange hours with instructor.

### **FIRE 120B** **3.0 Units** **Emergency Medical Technician-1 Refresher B**

*Prerequisite:* Current EMT-1 Certification.

This EMT-1 Refresher course is required for recertification of EMT-1 personnel. The course provides didactic and skills instruction. The student is updated in all areas of emergency room prehospital care, as contained in the EMT-1 scope of practice. Uniform is required. Transfer Credit: CSU (Material Fees: \$30)

**11480 01/23-05/25 D Florence**  
Lec S 8:30am-5:00pm, IVC/BLDG27/112  
Note: Students will individually arrange hours with instructor.

### **FIRE 215** **2.0 Units** **Advanced First Aid/First Responder**

This course will teach the basics of good patient care and the skills needed to deliver appropriate care to the victim of an accident or sudden illness until more highly trained emergency personnel arrive. First Responder and CPR for the Professional Rescuer Certifications will be awarded upon successful completion of the course. This course is a prerequisite for the Emergency Medical Technician Program. Transfer Credit: CSU/UC (Material Fees: \$30)

**11539 L Jessell**  
Lec R 6:10pm-7:00pm, IVC/BLDG27/112  
Lab R 7:10pm-9:50pm, IVC/BLDG27/112

## FRENCH

### **FREN 101** **5.0 Units** **Elementary French I**

Speaking, understanding, reading, and writing French. Introduction to French culture. Labs, audiovisual materials. Transfer Credit: CSU/UC

**10182 K Buquen**  
Lec TR 6:10pm-8:00pm, KTD/LC020  
Lab 3 hrs/wk, KTD/LC150  
**10185 D Levin**  
Lec MW 9:40am-11:30am, KTD/FA215  
Lab 3 hrs/wk, KTD/LC150

### **FREN 102** **5.0 Units** **Elementary French II**

*Prerequisite:* French 101.

Continued practice in speaking, understanding, reading, and writing French. Further explanation of French culture. Use of labs and audiovisual materials. Transfer Credit: CSU/UC

**10186 D Levin**  
Lec TR 4:10pm-6:00pm, KTD/OH105  
Lab 3 hrs/wk, KTD/LC150

### **FREN 204** **4.0 Units** **Intermediate French IV**

*Prerequisite:* French 203.

Continued grammar review, conversation, composition, and reading. History and culture of the French-speaking world. Transfer Credit: CSU/UC

**10187 M Goff**  
Lec MW 4:10pm-6:00pm, KTD/SC130

### **FREN 225** **3.0 Units** **Advanced French I**

*Prerequisite:* French 204.

Expand knowledge through study of grammar, literature, and the press, with emphasis on present-day French life and problems. Transfer Credit: CSU/UC

**10188 M Goff**  
Lec MW 4:10pm-5:25pm, KTD/SC130

### **FREN 226** **3.0 Units** **Advanced French II**

*Prerequisite:* French 225.

Expand knowledge through study of grammar, literature, and the press, with emphasis on present-day French life and problems. Transfer Credit: CSU/UC

**10190 M Goff**  
Lec MW 4:10pm-5:25pm, KTD/SC130

## GEOGRAPHY

### **GEOG 101** **3.0 Units** **The Physical Environment**

A survey of the matter, processes, and interrelationships which develop the land, air, water, and natural vegetation patterns of the earth. Transfer Credit: CSU/UC

11496 D Foss  
Lec TR 1:10pm-2:30pm, KTD/SC159  
10561 N Myers  
Lec M 2:40pm-5:30pm, KTD/SC159

### **GEOG 102** **3.0 Units** **The Human Environment**

The course examines interrelationships of humankind and the environment. It includes an examination of population distribution and growth, migrations, environmental modifications, and the spatial distribution of phenomena such as language, religion, economic systems, and urbanization. Transfer Credit: CSU/UC

10215 V Minasian  
Lec TR 12:40pm-2:00pm, KTD/HCI65

### **GEOG 112** **3.0 Units** **Meteorology and Climatology**

Study of atmospheric sciences and consequences as man and nature continue to alter the atmosphere and climate. Transfer Credit: CSU/UC

10563 D Foss  
Lec TR 11:10am-12:30pm, KTD/SC159

### **GEOG 127** **3.0 Units** **Introduction to Spatial Analysis Using Geographic Information Systems**

*Prerequisite:* GEOG 125.

An interdisciplinary course that explores the true power of Geographic Information Systems (GIS) Spatial Analysis. Using lecture with hands-on computer time, the course teaches students how to analyze spatial data and find hidden patterns or relationships, and present these results in graphic form using ArcGIS software. The course also includes a project module that stresses accession and application of spatial data in the student's chosen academic area of interest. Transfer Credit: CSU (Materials Fee: \$12)

**11563 B Quinn**  
Lec M 5:10pm-8:00pm, KTD/SC144

## GEOLOGY

### GEOL 099 3.0 Units General Science

Many students feel unprepared to take college level science courses. This is an introductory course designed for students who have not taken or were previously unsuccessful in other science courses, and for students who have been away from school for an extended period of time. The class covers basic scientific principles and concepts of the physical and life sciences and prepares students to move into other science classes with the information, understanding, and skills required to succeed. Introductory topics in biology, chemistry, geography, geology, meteorology, and physics are discussed. This course also provides an excellent overview of the most important topics in science today for anyone interested in learning more about the natural world.

#### 10566 02/21-05/22 A Gearhart, N Myers

Lec T 6:10pm-9:00pm, KTD/SC166  
plus 1 hr/wk field trip, TBA

Late start: begins Tuesday, February 21, 2012. Meets 13 weeks. Includes approximately 12 hours of field trips. May be taken for credit as GEOL 99 or BIOL 99; students receive credit for only one course.

### GEOL 109 3.0 Units General Oceanography

This general survey course in ocean science is open to any student interested in the physical and biological processes that have formed, and maintain the health of, the earth's oceans and seas. The course is particularly important for students considering a career in marine science or technology, and is strongly encouraged for environmental science majors. Transfer Credit: CSU/UC

10567 M Staff

Lec MW 11:10am-12:30pm, KTD/SC159

### GEOL 114 3.0 Units Geology of California

A study of California's scenic landscape and geologic environments. Transfer Credit: CSU/UC

11333 D Bero

Lec MW 9:10am-10:30am, KTD/SC159

### GEOL 120 3.0 Units Physical Geology

A study of the basic principles of geology and the processes responsible for the formation of rocks, minerals, and the natural landforms of the Earth. Transfer Credit: CSU/UC

10569 M Staff

Lec MW 1:10pm-2:30pm, KTD/SC159

#### 10571 M Staff

Lec T 6:40pm-9:30pm, KTD/SC159

### GEOL 120L 1.0 Unit Physical Geology Laboratory

*Prerequisite: GEOL 120 or concurrent enrollment.*

A hands-on study of minerals, rocks, maps, and geologic field problems. Skills that will enable students to interpret the geologic condition of their surroundings. Field trips to be arranged. Transfer Credit: CSU/UC

10572 M Staff

Lab W 2:40pm-5:30pm, KTD/SC166

11650 M Staff

Lab R 6:40pm-9:30pm, KTD/SC166

### GEOL 126 2.0 Units Field Geology II

*Prerequisite: GEOL 120. Contact instructor before enrolling.*

The study of geologic phenomena in selected areas of the western United States. The course will teach fundamental principles of field geology including rock identification, geologic mapping, and structural interpretation. Students must be in good physical condition. A complete discussion of the course requirements will be offered at the first meeting. Transfer Credit: CSU/UC

10573 02/10-05/25 D Bero

Lec F 6:40pm-9:30pm (see note for specific dates), KTD/SC159, plus a 10-day field trip, 04/6-04/15.

This field geology course consists of five 3-hour on-campus lectures, and a ten-day field trip to the spectacular Basin and Range province of California and Nevada during Spring Break. The trip departs Friday, April 6, 2012, and returns Sunday, April 15. The on-campus lectures take place on Fridays: 2/10, 2/24, 3/16, 3/30, and a final wrap-up 5/25. Students are required to attend all scheduled meetings. A donation to cover the cost of van rental and fuel is encouraged, and students are responsible for providing their own food and basic camping gear. For more information, please contact instructor David Bero at david.bero@marin.edu, or simply attend the first class meeting on Friday, February 10 in SC 159. Please join us for this incredible learning opportunity!

### GEOL 138 4.0 Units Introduction to Environmental Sciences

This science-based course takes an interdisciplinary approach to understanding the environmental crisis that confronts us all. Our studies combine ideas and information from natural sciences (such as biology, chemistry and geology) and social sciences (such as economics, politics, and ethics) to present a general idea of how nature works and how humans and ecosystems are interconnected. Transfer Credit: CSU/UC

11128 J Mueller

Lec M 3:10pm-6:00pm, KTD/SC133

Lab W 3:10pm-6:00pm, KTD/SC133

May be taken as GEOL 138 or BIOL 138.

Students receive credit for only one course.

### GEOL 142 3.0 Units Environmental Policy and Decision-Making

This course is a study of federal, state, and local environmental legislation. It is a chronology of America's awakening to environmental issues and a study of our efforts to resolve these issues through the planning process. An understanding of the content of this course is vital for environmental scientists, planners, and developers. Transfer Credit: CSU/UC

#### 11649 E Hagstrom

Lec M 6:10pm-9:00pm, KTD/SC190

May be taken as GEOL 142 or BIOL 142.

Students receive credit for only one course.

## HEALTH EDUCATION

### HED 114 3.0 Units Introduction to Kinesiology

This course surveys the discipline of kinesiology, introducing various career options in the field of fitness and wellness through overview lectures and interactions with working professionals. Transfer Credit: CSU/UC

11602 K Smyth

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. May be taken as HED 114 or PE 114; credit awarded for only one course.

## HISTORY

### HED 115 **Weight Control, Exercise and Nutrition** 3.0 Units

This course is designed to act as an educational support program and resource center for individuals who desire to develop or desire to help others develop a new healthier lifestyle, including weight management, exercise, and proper nutritional behaviors. Transfer Credit: CSU/UC

10020 K Smyth

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

### HED 118 **Sports Nutrition for Health and Performance** 3.0 Units

This course is designed for personal fitness trainers, athletes, coaches and parents who are seeking sports-specific nutrition for aerobic, anaerobic and speed-endurance training. Topics will include fueling the athlete, energy systems and metabolism, hydration, sports nutrition products, ergogenics, weight management and sports-specific nutritional needs in order to improve athletic performance. Transfer Credit: CSU

11214 S Blende

Lec M 6:40pm-9:30pm, KTD/PE091  
May be taken as HED 118 or PE 118.  
Students receive credit for only one course.

### HED 119 **Effective Teaching Strategies in Wellness and Fitness** 3.0 Units

*Advisory: HED 116 or PE 116.*

This course is designed to help students become more effective wellness and fitness professionals by developing a toolbox of practical teaching, learning, and evaluation methods that can be implemented in this field. Transfer Credit: CSU

11447 C Rogow

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. May be taken as HED 119 or PE 119; credit awarded for only one course.

### HED 130 **Contemporary Health** 3.0 Units

This course will provide the individual with the latest research, recommendations, and information on the prevention of illness and the achievement of holistic health for body, mind and spirit. Transfer Credit: CSU/UC

11603 K Smyth

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

### HED 140 **Stress Management and Health** 3.0 Units

This course will present information about stress, stress reduction, and physical/emotional problems associated with stress and benefits of stress reduction. All material will be presented in a manner that can be understood without a background in biology or chemistry. Transfer Credit: CSU/UC

11446 C Rogow

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

## HISTORY

### Understand Today by Exploring the Past: American History



### HIST 100 **Major Trends and Selected Topics in American History** 3.0 Units

History of the United States from its Native American and colonial background to the present. Social, economic, and political institutions and developments are examined. History 117 and 118 are recommended or required for majors and minors in history, teaching, social science, prelegal, and certain other areas. Transfer Credit: CSU/UC

10219 Y Bellisimo

Lec MW 9:40am-11:00am, KTD/OH105

10220 M Paules

Lec TR 12:40pm-2:00pm, KTD/HC161

11458 H Fearnley

Video Course, 3hrs/wk TBA, KTD/IVC.

For instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/video-courses.html>.

Orientation Meeting: 2/4/12 9:30am-10:30am, KTD/SC 101.

11396 M Paules

Lec M 6:10pm-9:00pm, KTD/FH120

### HIST 102 **World History II: Evolution of the Modern World** 4.0 Units

This course investigates the major traditions of Europe, the Muslim World, the post-Columbian Americas, and Asia - (especially China, India, and Japan) from 1500 to the present. Emphasis is upon their world-wide interactions as they evolve toward globalization. Transfer Credit: CSU/UC

10223 V Minasian

Lec T 6:10pm-10:00pm, KTD/HC170

**HIST 111** 3.0 Units**Western Civilization II: 1350 to 1815**

This course is a study of Western Civilization during the Renaissance, the Enlightenment, the French Revolution and the Napoleonic era, concluding with the Congress of Vienna. Transfer Credit: CSU/UC

11628 H Fearnley

Lec MW 12:40pm-2:00pm, KTD/HC129

**HIST 117** 3.0 Units  
**History of the United States I**

An economic, political, social, and cultural survey of the United States from its pre-Columbian beginnings through the Civil War. Transfer Credit: CSU/UC

10225 Y Bellisimo

Lec TR 11:10am-12:30pm, KTD/HC165

10226 W Turner

Lec MW 9:40am-11:00am, KTD/TB101

**11280 R Ovetz**

Lec R 6:40pm-9:30pm, KTD/HC165

**HIST 118** 3.0 Units  
**History of the United States II**

An economic, political, social, and cultural survey of the United States from 1865 to the present. Transfer Credit: CSU/UC

10227 W Turner

Lec TR 9:40am-11:00am, KTD/FH120

10228 P Cheney

Lec MW 12:40pm-2:00pm, KTD/PV3

**HIST 216** 3.0 Units  
**History of Mexico**

A history of Mexico from the pre-Columbian Maya to the revolutionary changes of the modern world. Transfer Credit: CSU/UC

11460 Y Bellisimo

Lec MW 11:10am-12:30pm, KTD/OH105

**Where it All Began:  
African History****HIST 238** 3.0 Units  
**History of Africa**

A historical, social, and political survey of the African continent from its early geographical and anthropological background to contemporary developments in the 21st century. Transfer Credit: CSU/UC

10231 W Turner

Lec MW 11:10am-12:30pm, KTD/HC170

**HUMANITIES****HUM 109A** 4.0 Units  
**History of Film: Beginning to 1950**

This course offers a chronological survey of narrative film as art, business, technology, and politics from the beginning of the movies in the 1890s to post World War II. Classroom screenings of representative films. Transfer Credit: CSU/UC

**11075 K Davis**

Lec R 6:10pm-10:00pm, KTD/SC101

Can be taken for credit as HUM 109A or COMM 109A, but students receive credit for only one course.

**HUM 109B** 4.0 Units  
**History of Film: 1950 to the Present**

This course offers a chronological survey of narrative film as art, business, technology, and politics from post World War II to the present. Classroom screenings of representative films. Taught concurrently with COMM 109B. Transfer Credit: CSU/UC

**11076 F Crosby**

Lec T 1:10pm-5:00pm, KTD/OH096

Can be taken for credit as HUM 109B or COMM 109B, but students receive credit for only one course.

**INDEPENDENT STUDY**

*Offered for one to three units. Limit to Enrollment: one course in the discipline and/or prerequisite(s) determined by the appropriate discipline. Three laboratory hours weekly per unit.*

Independent study courses are offered in most disciplines and are designed to give students an opportunity to participate in independent study and in enriched academic experiences not covered within the scope of the curriculum offerings as described in the general catalog. Students plan and execute a project under an instructor's direction. Students interested in registering for Independent Study should contact the discipline Department Chair to obtain an Application for Independent Study (instructor contract). The completed Application for Independent Study and an Add Card must then be submitted to the Office of Admissions and Records prior to the census date.

Independent study courses may be taken more than once for credit provided the same topic is not repeated. Students are limited to four enrollments of Independent Study (maximum of 12 units). Transfer credit: CSU/UC with limitations.

**ITALIAN****ITAL 101** 5.0 Units  
**Elementary Italian I**

Speaking, understanding, reading, and writing Italian. An introduction to Italian culture and realities. Labs and audiovisual materials. Transfer Credit: CSU/UC

**10206 C Labriola**

Lec TR 4:10pm-6:00pm, KTD/LC036

Lab 3 hrs/wk, KTD/LC150

10209 R Pagani

Lec MW 10:10am-12:00pm, KTD/OH106

Lab 3 hrs/wk, KTD/LC150

**ITAL 102** 5.0 Units  
**Elementary Italian II**

*Prerequisite: ITAL 101.*

Continued practice in speaking, understanding, reading, and writing Italian. Further exploration of Italian culture. Use of labs and audiovisual materials. Transfer Credit: CSU/UC

10212 R Pagani

Lec TR 10:10am-12:00pm, KTD/OH106

Lab 3 hrs/wk, KTD/LC150

## JAPANESE

### ITAL 203 5.0 Units

#### Intermediate Italian III

*Prerequisite:* ITAL 102.

Grammar review, speaking, reading, composition, and exploration of Italian culture. Use of tapes and audiovisual materials for fluency and accuracy. Transfer Credit: CSU/UC

11445 C Labriola

Lec MW 10:10am-12:00pm, KTD/LC036

Lab 3 hrs/wk, KTD/LC150

### ITAL 225 3.0 Units

#### Advanced Italian I

*Prerequisite:* ITAL 204.

This course will expand the student's knowledge through the study of Italian literature and civilization at certain historical stages. There will be an emphasis on Italian literature in the 20th century. Transfer Credit: CSU/UC

11593 C Labriola

Lec MW 10:10am-12:00pm, KTD/LC036

### ITAL 226 3.0 Units

#### Advanced Italian II

*Prerequisite:* ITAL 225 or equivalent.

This course will expand the student's knowledge through the study of Italian literature and civilization at certain historical stages. There will be an emphasis on Italian literature in the 20th century. Transfer Credit: CSU/UC

11594 C Labriola

Lec MW 10:10am-12:00pm, KTD/LC036

## JAPANESE

### JPNS 101 5.0 Units

#### Elementary Japanese I

Speaking, understanding, reading, and writing Japanese. Understanding aspects of Japanese culture and realities. Use of labs and audiovisual materials. Transfer Credit: CSU/UC

**10191 K Prince**

Lec TR 4:10pm-6:00pm, KTD/HCI69

Lab 3 hrs/wk, KTD/LC150

**10192 S Nicholson**

Lec MW 6:10pm-8:00pm, KTD/HCI72

Lab 3 hrs/wk, KTD/LC150

### JPNS 102 5.0 Units

#### Elementary Japanese II

*Prerequisite:* JPNS 101.

Continued practice in speaking, understanding, reading, and writing Japanese. Further explanation of Japanese culture. Use of labs and audiovisual materials. Transfer Credit: CSU/UC

**10193 S Nicholson**

Lec MW 4:10pm-6:00pm, KTD/HCI72

Lab 3 hrs/wk, KTD/LC150

### JPNS 204 4.0 Units

#### Intermediate Japanese IV

*Prerequisite:* JPNS 203.

This course will advance students' skills in speaking, listening, and writing, and also enable students to read, interpret, and comprehend Japanese essays, literature, newspaper articles, and movies. Transfer Credit: CSU/UC

**10198 K Prince**

Lec TR 6:10pm-8:00pm, KTD/HCI69

### JPNS 225 3.0 Units

#### Advanced Japanese I

*Prerequisite:* JPNS 204.

This course aims to expand students' knowledge of the Japanese language, culture, history, ways of thinking, and geography through the study of advanced grammar, literature, essays, and newspaper articles. Transfer Credit: CSU/UC

**11726 K Prince**

Lec TR 6:10pm-8:00pm, KTD/HCI69

### JPNS 226 3.0 Units

#### Advanced Japanese II

*Prerequisite:* JPNS 225.

This course aims to expand students' knowledge of the Japanese language, culture, history, ways of thinking, and geography through the study of advanced grammar, literature, essays, and newspaper articles. Transfer Credit: CSU/UC

**11727 K Prince**

Lec TR 6:10pm-8:00pm, KTD/HCI69

## JOURNALISM

### JOUN 110 3.0 Units

#### Introduction to Mass Communication and Media Literacy

*Advisory:* ECON 125 or ETST 125 or HIST 125 or POLS 125 or SSC 125.

A critical historical survey of mass media including print (newspapers, magazines, books), broadcast (radio and television), film, audio recording, images, news gathering and reporting, public relations, advertising, media rights and responsibilities, media ethics and impact, audience and feedback, cyber media, and global media. Designed for general education, career exploration, and consumer understanding of the interacting and influences among and between media and our culture. Transfer Credit: CSU/UC

10851 02/06-05/16 B Borenstein

Lec MW 10:10am-11:55am, KTD/HCI65

Late start. Meets for 14 weeks.

May be taken as JOUN 110 or COMM

110. Students receive credit for only one course.

11213 A Wadenius

Lec F 9:10am-12:00pm, KTD/HCI65

May be taken as JOUN 110 or COMM

110. Students receive credit for only one course.

### JOUN 115 3.0 Units

#### Reporting and Writing for Mainstream Media

Students will gain knowledge about writing and reporting for modern media, including newspapers, wire services, television, radio, magazines, public relations, advertising and photojournalism. The principal focus will be on writing and reporting for newspapers, and will include story-writing assignments for the student newspaper or other media. Transfer Credit: CSU

10853 T Graham

Lec MW 1:10pm-2:25pm, KTD/LC032

### JOUN 122 3.0 Units

#### Newspaper and Media Production I

Students will gain practical experience in producing the student newspaper. They will apply their knowledge in news reporting and writing, and develop their knowledge and skills in the fundamentals of headlines, text, photos and cutlines; story design; page design for a tabloid format; photos and art; packaging; special effects; and infographics. Students in this course serve as the editorial board of the school newspaper. Together with students in "Newspaper Production," they produce the student newspaper. Transfer Credit: CSU

10854 T Graham

Lab MW 11:10am-12:30pm, KTD/LC032

Lab 5.5 hrs/wk, KTD/LC032

### JOUN 123 3.0 Units

#### Newspaper and Media Production II

Students will gain practical experience in producing the student newspaper. They will develop knowledge and skills in a variety of nonwriting functions relating to newspaper production: advertising, circulation, graphics, photography, desktop publishing, and word processing. They also will gain knowledge and skills in all aspects of newspaper design including fundamentals of headlines, text, photos, and cutlines; story design; page design for a tabloid format; photos and art; packaging; special effects; and infographics. Together with students in "Newspaper Production, Writing," they produce the student newspaper. Transfer Credit: CSU

10856 T Graham

Lab MW 11:10am-12:30pm, KTD/LC032

Lab 5.5 hrs/wk, KTD/LC032

**JOUN 160** **3.0 Units**  
**Images of Race, Gender, and Class in the Media**

In this course, we will explore how gender, race, class, sexual orientation, ethnicity, and other social positions affect media coverage, portrayals, production and reception. The course focuses on historical roots of stereotyping, theories, methods of analysis, media representations of various groups, and topics of current interest. Students conduct research projects in their chosen area of interest and develop expertise in media literacy and criticism with respect to issues of multiculturalism and gender. Transfer Credit: CSU/UC

10857 02/07-05/15 F Crosby  
 Lec T 6:10pm-9:25pm, KTD/OH106  
 Late Start. Meets for 14 weeks.  
 May be taken for credit as JOUN 160 or COMM 160. Students receive credit for only one course.

**MACHINE AND METALS TECHNOLOGY**

**MACH 120** **3.0 Units**  
**Machine Technology I**

Practice on drilling machines, lathes, milling machines, grinders, bench operations, and precision measurements. Transfer Credit: CSU

10891 A Lutz  
 Lec R 8:10am-10:00am, IVC/  
 BLDG03/254  
 Lab R 10:10am-1:00pm, IVC/  
 BLDG04/160

**MACH 121** **2.0 Units**  
**Machine Technology II**  
*Prerequisite: MACH 120.*

Develop advanced skills in machining techniques utilizing lathes, milling and drilling machines, and grinders. Transfer Credit: CSU

10894 A Lutz  
 Lec R 9:10am-10:00am, IVC/  
 BLDG03/254  
 Lab R 10:10am-1:00pm, IVC/  
 BLDG04/160

**MACH 130** **2.0 Units**  
**Welding I**

Introduction to oxy-fuel welding and cutting; basic arc welding. Transfer Credit: CSU

10899 S Peterson  
 Lec M 6:10pm-7:00pm, IVC/BLDG06/111  
 Lab M 7:10pm-10:00pm, IVC/  
 BLDG04/167

10901 P McGee  
 Lec T 6:10pm-7:00pm, IVC/BLDG03/152  
 Lab T 7:10pm-10:00pm, IVC/  
 BLDG04/167

**MACH 131** **2.0 Units**  
**Welding II**

*Prerequisite: MACH 130.*

Welding skill advancement and continued practice toward employment in industry. Transfer Credit CSU

10905 S Peterson  
 Lec R 8:10am-9:00am, IVC/BLDG06/111  
 Lab R 9:10am-12:00pm, IVC/  
 BLDG04/167

10912 S Peterson  
 Lec R 6:10pm-7:00pm, IVC/BLDG06/111  
 Lab R 7:10pm-10:00pm, IVC/  
 BLDG04/167

**MACH 155** **3.0 Units**  
**Computer Numerical Control Machining/Lathe**

*Advisory: MACH 145.*

A course presenting principles and practice of CNC lathe programming and operations. Transfer Credit: CSU

11134 A Lutz  
 Lec W 7:40pm-10:30pm, IVC/  
 BLDG03/255

**MACH 230** **2.0 Units**  
**Advanced Welding**

*Prerequisite: MACH 131.*

Welding skill advancement and continued practice toward employment in industry. Transfer Credit: CSU

10915 S Peterson  
 Lec R 8:10am-9:00am, IVC/BLDG06/111  
 Lab R 9:10am-12:00pm, IVC/  
 BLDG04/167

10917 S Peterson  
 Lec R 6:10pm-7:00pm, IVC/BLDG06/111  
 Lab R 7:10pm-10:00pm, IVC/  
 BLDG04/167

**MACH 240** **4.0 Units**  
**Advanced Machine Tool Processes**

*Advisory: MACH 140.*

Advanced theory and practice of machine tool technology. Emphasis on precision use of lathes, mills, surface grinders and precision measurement techniques. Transfer Credit: CSU

10918 A Lutz  
 Lec M 5:40pm-7:45pm, IVC/BLDG03/251  
 Lab T 5:40pm-9:30pm, IVC/BLDG04/160  
 Lab W 5:40pm-7:30pm, IVC/  
 BLDG04/160

**MACH 250** **2.0 Units**  
**Applications of Machine Tool Technology**

Laboratory for advanced techniques in machine tool technology. Transfer Credit: CSU

10921 A Lutz  
 Lab T 5:40pm-9:30pm, IVC/BLDG04/160  
 Lab T 5:40pm-7:30pm, IVC/BLDG04/160

**MATHEMATICS**

All mathematics courses may be taken for a letter grade or pass/no pass.

**NOTICE TO MATHEMATICS STUDENTS:**

Students who enroll in mathematics courses will be asked to provide evidence that prerequisites are satisfied in order to maximize their chances for success. The prerequisite course must have been passed with a grade of "C," "P" (Pass), or higher. Students who have received a "NP" (No Pass), "D," or "F" in a prerequisite course at COM must subsequently complete that course with a grade of "C," "P" (Pass), or higher prior to enrolling in the course for which it is a prerequisite.

The COM counselors can provide valuable help in choosing the appropriate mathematics course. For testing appointments, call (415) 485-9469. For counseling appointments call (415) 485-9432.

Note: Some precalculus level mathematics courses are offered in two modes of instruction -- traditional lecture, and self-paced in the Math Lab. Except for the mode of instruction, such courses are equivalent. Traditional lecture courses have days and times listed.

**MATH 025** **0.5 Unit**  
**Coping with Math Anxiety**

A four-week course designed to help all students from all areas confront and deal with their fears and anxieties with mathematics.

10257 01/24-02/16 I Lansing  
 Lec TR 11:10am-12:00pm, KTD/SC177

**MATH 085** **2.0 Units**  
**Arithmetic Skills**

*Advisory: COUN 125.*

Fundamentals of arithmetic with emphasis on computational skills. Topics include addition, subtraction, multiplication, and division of whole numbers, problem-solving, applications, and an introduction to decimals.

11509 A Wang  
 Lec MWF 11:10am-12:00pm, KTD/SC102

11510 C Nelson  
 Lec MW 6:10pm-7:30pm, KTD/SC177

11511 J Armendariz  
 Lec TR 9:40am-11:00am, KTD/SC124

**MATH 095** **2.0 Units**

**Basic and Intermediate Math Skills**

*Prerequisite: Math 85 or sufficient score on Math Assessment Test.*

This course covers addition, subtraction, multiplication, and division of whole numbers, fractions, mixed numerals, and decimals; square roots, percents, and applications of arithmetic to include ratio and proportion; some pre-algebra topics; and measurement to include area and volume.

10258 J Armendariz  
Lec MW 9:40am-11:00am, KTD/PV7

**11512 C Nelson**

Lec R 6:10pm-9:00pm, KTD/PV3

**MATH 101** **3.0 Units**

**Elementary Algebra**

*Prerequisite: Math 95 or 95B or 95Y or sufficient score on Math Assessment Test.*

Elementary algebra through quadratic equations.

10273 I Roderick  
Internet Course, 5 hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

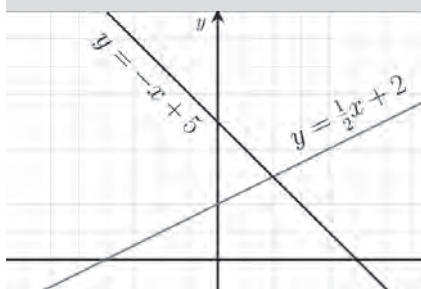
10285 I Lansing  
Lec MTWRF 9:10am-10:00am, KTD/SC102

**10288 Y Russakovskii**

Lec MW 6:10pm-8:30pm, KTD/SC102

11428 G Golitzin  
Lec TR 11:10am-1:30pm, KTD/OH103

**You do use it! Learn the basics of algebra**



**MATH 101A** **1.5 Units**

**Elementary Algebra I**

*Prerequisite: Math 95 or 95B or 95Y or sufficient score on Math Assessment Test.*

The first course in a one-year sequence of elementary algebra through linear systems. Taken with Math 101B this course is equivalent to Math 101. It is designed for the student who wishes to take more time to learn elementary algebra.

11339 J Armendariz  
Lec MW 11:10am-1:30pm, KTD/TB104

**MATH 101B** **1.5 Units**

**Elementary Algebra II**

*Prerequisite: Math 101A or 101X.*

The second course in a one-year sequence of elementary algebra from polynomials to quadratic equations. Taken with MATH 101A this course is equivalent to MATH 101. It is designed for the student who wishes to take more time to learn elementary algebra.

10289 M Allen  
Lec MW 11:10am-1:30pm, KTD/TB119.

**MATH 103** **5.0 Units**

**Intermediate Algebra**

*Prerequisite: Math 101 or 101AB or 101XY or satisfactory score on Math Assessment Test.*

This course is an extension of many of the concepts introduced in elementary algebra. New topics include algebraic, logarithmic and exponential functions and their graphs, linear systems and applications.

10292 M Allen  
Internet Course, 5hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

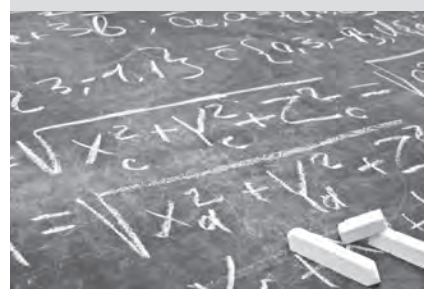
10293 G Golitzin  
Lec TR 2:40pm-5:00pm, KTD/TB101

**10295 M Freedman**  
Lec MW 6:10pm-8:30pm, KTD/TB101

10296 J Jacob  
Lec MW 12:40pm-3:00pm, KTD/HCI70

**11369 B Blackburn**  
Lec TR 6:10pm-8:30pm, IVC/  
BLDG16/114

**Deepen your knowledge of algebra**



**MATH 103A** **2.5 Units**

**Intermediate Algebra**

*Prerequisite: Math 101 or 101AB or 101XY or satisfactory score on Math Assessment Test.*

This is the first part of a two-part sequence, Math 103AB. The course is an extension of many of the concepts introduced in elementary algebra. New topics include absolute value inequalities, systems of linear equations with matrix elimination methods, linear programming, functions and graphs.

10294 J Jacob  
Lec TR 9:40am-12:00pm, KTD/PV7

10297 L Ordin  
Lec MW 3:40pm-6:00pm, KTD/SC102

11513 I Roderick  
Lec MW 9:10am-11:00am, KTD/SC177  
Lec F 9:10am-10:00am, KTD/SC177

**MATH 103B** **2.5 Units**

**Intermediate Algebra**

*Prerequisite: Math 103A or 103X.*

This is the second part of a two-part sequence, Math 103AB. Quadratic, radical, and quadratic form equations; relations, functions, inverses and their graphs; graphs and equations of lines, parabolas and circles; exponential and logarithmic functions; applications.

10298 L Ordin  
Lec MW 8:10am-10:30am, KTD/SC104

**MATH 104** **3.0 Units**

**Plane Trigonometry**

*Prerequisite: Math 103 or 103AB or 103XY or satisfactory score on Math Assessment Test.*

Trigonometric functions including graphs, equations, identities, applications and DeMoivre's Theorem. Calculator with trig keys required. Transfer Credit: CSU

10299 J Jacob  
Lec MWF 11:10am-12:00pm, KTD/PV7

**MATH 105 4.0 Units**

**College Algebra**

*Prerequisite: Math 103 or 103AB or 103XY or satisfactory score on Math Assessment Test. May be taken concurrently with Math 104 or 104XY.*

A foundations course for the precalculus student. Topics to include functions and their inverses, roots of equations, graphing, the binomial theorem, series, conic sections, exponential and logarithmic functions.

Transfer Credit: CSU/UC

11515 M Allen

Lec MWF 9:40am-10:50am, KTD/TB119

**MATH 109 5.0 Units**

**Pre-Calculus College Algebra and Trigonometry**

*Prerequisite: Math 103 or 103AB or 103XY or satisfactory score on Math Assessment Test.*

An intensive course covering the topics from precalculus algebra and trigonometry necessary for the Calculus 123, 124, 223, 224 sequence. Calculator with trig function keys required. Transfer Credit: CSU/UC.

**10302 J Goodale**

Lec MW 6:10pm-8:30pm, KTD/SC130

**MATH 115 4.0 Units**

**Probability and Statistics**

*Prerequisite: Math 103 or 103AB or 103XY or satisfactory score on Math Assessment Test. Credit will be awarded for either Math 115 or Statistics 115, but not both courses.*

Descriptive statistics, probability distributions, data sampling, estimation, and hypothesis testing. Statistics calculator required. Transfer Credit: CSU/UC

10304 N Psomas

Lec S 9:10am-1:00pm, KTD/SC133

10305 I Lansing

Internet Course, 4hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

10306 F Schmitt

Lec TR 11:10am-1:00pm, KTD/PE091

10307 I Lansing

Lec MW 11:10am-1:00pm, KTD/SC133

10308 F Schmitt

Lec TR 2:10pm-4:00pm, KTD/SC133

**11178 J Kostyrko**

Lec MW 6:10pm-8:00pm, KTD/PV7

**11722 V Contini**

Lec TR 6:10pm-8:00pm, IVC/BLDG13/226

**MATH 117 3.0 Units**

**Discrete Mathematics**

*Prerequisite: Math 121 or 123.*

Survey of sets, graphs, algorithms, logic, languages, and probability theory. Transfer Credit: CSU/UC

10309 F Schmitt

Lec MW 12:40pm-2:00pm, KTD/SC111  
May be taken as MATH 117 or COMP 117. Students receive credit for only one course.

**MATH 121 3.0 Units**

**Calculus I with Applications**

*Prerequisite: Math 103 or 103AB or 103XY or satisfactory score on Math Assessment Test.*

Graphing functions; limits, derivatives, integrals of functions; exponential, logarithmic functions; applications. Transfer Credit: CSU/UC

10310 L Ordin

Lec MW 11:10am-12:30pm, KTD/SC104

**10311 J Armendariz**

Lec R 6:10pm-9:00pm, KTD/SC130

**MATH 122 3.0 Units**

**Calculus II with Applications**

*Prerequisite: Math 104 or 104XY and Math 121 or satisfactory score on the Math Assessment Test.*

A continuation of MATH 121 with emphasis on multivariable calculus, differential equations including derivatives and integrals involving trigonometric functions, and some calculus applied to probability theory. Transfer Credit: CSU/UC

10312 F Schmitt

Lec MW 11:10am-12:30pm, KTD/SC130

**MATH 123 5.0 Units**

**Analytic Geometry and Calculus I**

*Prerequisite: Math 104 or 104XY and Math 105 or satisfactory score on Math Assessment Test.*

Introduction to analytic geometry and differential and integral calculus of functions of one real variable. Transfer Credit: CSU/UC

10313 M Allen

Lec MWF 7:50am-9:20am, KTD/TB119

**MATH 124 5.0 Units**

**Analytic Geometry and Calculus II**

*Prerequisite: Math 123.*

A continuation of MATH 123 with emphasis on the calculus of transcendental functions, introduction to first order ordinary differential equations, sequences, series and power series functions. Transfer Credit: CSU/UC

10314 I Lansing

Lec MTWR 7:55am-9:00am, KTD/SC124

**10315 G Goltzin**

Lec TR 6:10pm-8:30pm, KTD/SC177  
Graphics calculator required. A TI-83 is strongly recommended.

**MATH 199 2.0 Units**

**Seminar for Tutors**

Special training for all new math tutors.

10316 L Ordin

Lec F 9:10am-11:00am, KTD/SC104

**MATH 223 5.0 Units**

**Analytic Geometry, Vector Analysis and Calculus III**

*Prerequisite: Math 124.*

Includes solid analytic geometry, vector functions, partial derivatives, multiple integrals, and vector analysis. Transfer Credit: CSU/UC

10317 I Roderick

Lec MWF 7:30am-9:00am, KTD/SC130

**MATH 224 4.0 Units**

**Elementary Differential Equations**

*Prerequisite: Math 124. Advisory: Concurrent enrollment in Math 223.*

First and second order differential equations, series, Laplace transforms, numerical methods. Transfer Credit: CSU/UC

10318 J Jacob

Lec MWF 9:40am-10:50am, KTD/SC125

**THE INDIVIDUALIZED MATHEMATICS PROGRAM - KENTFIELD CAMPUS**

These courses are individualized and self-paced. Repeat testing is used. Attendance is very important. Failure to meet required hours will affect a student's grade. Instructors and student tutors are available to help students. All of the courses are open-entry and open-exit classes. All classes are in the Math Lab in the Austin Science Center Building, Room SC 115.

STUDENTS WHO PRE-REGISTER FOR A COURSE IN THIS PROGRAM MUST CHECK IN WITH AN INSTRUCTOR OR INSTRUCTIONAL ASSISTANT DURING THE FIRST WEEK OF THE SEMESTER TO AVOID BEING DROPPED.

**SELF-PACED COURSES:**

The MATH 95XY sequence is equivalent to MATH 95; the MATH 101XY sequence is equivalent to MATH 101; and the MATH 103XY sequence is equivalent to MATH 103.

Each unit of the MATH 95XYG sequence requires an average of four hours weekly in the Math Lab for eight weeks or until the course is completed. MATH 101X, 101Y, 103X, and 103Y each require an average of six hours weekly in the Math Lab for eight weeks or until the sequence is completed.

For example, if the student plans to enroll and earn three units of MATH 101XY by the end of the semester, then the student must attend an average of six hours per week until the course work is completed. For MATH 103XY it is also an average of six hours per week. A student may add one or more units any time prior to the last three weeks of the semester.

Class hours required may be selected from any combination of the supervised times listed on the time chart.

## MATHEMATICS

### MATH 095X 1.0 Unit

#### Basic Math Skills

Prerequisite: Math 85.

11349 L Ordin

Self-paced, 4 hrs/wk TBA, KTD/SC 115

### MATH 095Y 1.0 Unit

#### Intermediate Math Skills

Prerequisite: Math 95A or Math 95X.

11352 L Ordin

Self-paced, 4 hrs/wk TBA, KTD/SC 115

### MATH 101X 1.5 Units

#### Elementary Algebra

Prerequisite: Math 95 or 95B or 95Y or satisfactory score on Math Assessment Test. May be enrolled concurrently with Math 101Y.

10290 L Ordin

Self-paced, 6 hrs/wk TBA, KTD/SC 115

### MATH 101Y 1.5 Units

#### Elementary Algebra

Prerequisite: Math 101A or 101X or concurrent enrollment.

10291 L Ordin

Self-paced, 6 hrs/wk TBA, KTD/SC 115

### MATH 103X 2.5 Units

#### Intermediate Algebra Part I

Prerequisite: Math 101 or 101AB or 101XY or satisfactory score on Math Assessment Test. May be enrolled concurrently with Math 103Y.

10328 L Ordin

Self-paced, 6 hrs/wk TBA, KTD/SC 115

### MATH 103Y 2.5 Units

#### Intermediate Algebra Part II

Prerequisite: Math 103A or 103X or concurrent enrollment.

10329 L Ordin

Self-paced, 6 hrs/wk TBA, KTD/SC 115

### MATH 104Y 1.5 Units

#### Plane Trigonometry

Prerequisite: Math 104X or concurrent enrollment.

10331 L Ordin

Self-paced, 4 hrs/wk TBA, KTD/SC 115

## THE INDIVIDUALIZED MATHEMATICS PROGRAM - INDIAN VALLEY CAMPUS

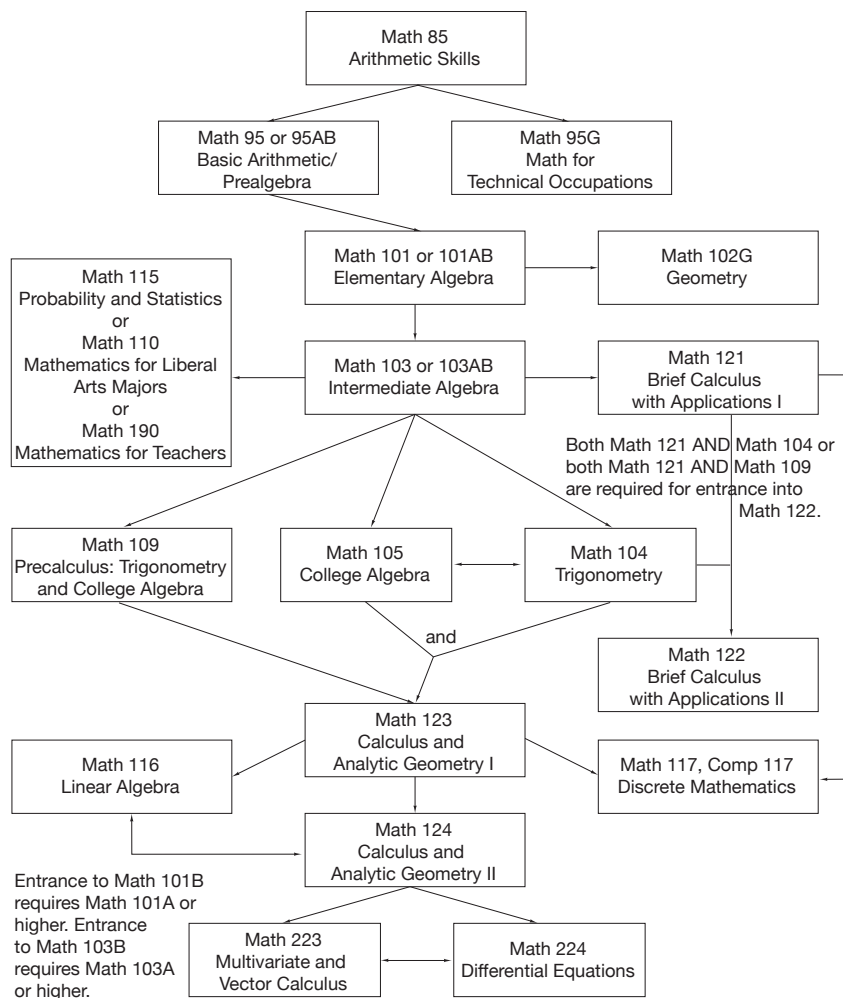
These courses are individualized and self-paced. Repeat testing is used. Attendance is very important. Failure to meet required hours will affect a student's grade. Instructors and student tutors are available to help students. All of the courses are open-entry and open-exit classes. All classes are in the Math Lab in Building 17, Room 100.

STUDENTS WHO PRE-REGISTER FOR A COURSE IN THIS PROGRAM MUST CHECK IN WITH AN INSTRUCTOR OR INSTRUCTIONAL ASSISTANT DURING THE FIRST WEEK OF THE SEMESTER TO AVOID BEING DROPPED.

#### SELF-PACED COURSES:

The MATH 95XY sequence is equivalent to MATH 95; the MATH 101XY sequence is

## MATH PROGRAM FLOWCHART



## MATH TIME CHART OF SUPERVISED HOURS

### Kentfield Campus, Math Lab, Austin Science Center, Room 115

TIME	MON	TUES	WED	THURS	FRI
10:00-11:00am	Wang	Contini	Wang	Young	Wang
11:00-11:30am	Roderick	Contini	Roderick	Young	Roderick
11:30-12:00pm	Roderick	Wang	Roderick	Young	Roderick
12:00-1:00pm	Roderick	Wang	Golitzin	Young	Roderick
1:00-1:30pm	Roderick	Schmitt	Golitzin	Schmitt	Roderick
1:30-2:00pm	Armendariz	Schmitt	Golitzin	Schmitt	Roderick
2:00-3:00pm	Armendariz	Armendariz	Golitzin	Armendariz	Closed
3:00-4:00pm	Contini	Armendariz	Golitzin	Armendariz	Closed
4:00-6:00pm	Closed	Closed	Closed	Closed	Closed
6:00-7:00pm	Ordin	Closed	Goodale	Closed	Closed
7:00-8:00pm	Contini	Closed	Goodale	Closed	Closed
8:00-9:00pm	Kostyrko	Closed	Kostyrko	Closed	Closed

**Note:** Final exams for all self-paced Math classes are held in the Math Lab and can be taken either on: M 5/21, 6-9pm OR T 5/22, 11-2pm

equivalent to MATH 101; and the MATH 103XY sequence is equivalent to MATH 103.

Each unit of the MATH 95XYG sequence requires an average of four hours weekly in the Math Lab for eight weeks or until the course is completed. MATH 101X, 101Y, 103X, and 103Y each require an average of six hours weekly in the Math Lab for eight weeks or until the sequence is completed.

For example, if the student plans to enroll and earn three units of MATH 101XY by the end of the semester, then the student must attend an average of six hours per week until the course work is completed. For MATH 103XY it is also an average of six hours per week. A student may add one or more units any time prior to the last three weeks of the semester.

Class hours required may be selected from any combination of the supervised times listed on the time chart.

If you have any questions regarding the operating procedures, please see the instructor or a teaching assistant.

**MATH 095X** **1.0 Unit**  
**Basic Math Skills**  
*Prerequisite: Math 85.*  
 11351 L Ordin  
 Self-paced, 4 hrs/wk TBA, IVC/Building 17, Room 100

**MATH 095Y** **1.0 Unit**  
**Intermediate Math Skills**  
*Prerequisite: Math 95A or Math 95X.*  
 11353 L Ordin  
 Self-paced, 4 hrs/wk TBA, IVC/Building 17, Room 100

**MATH 101X** **1.5 Units**  
**Elementary Algebra**  
*Prerequisite: Math 95 or 95B or 95Y or satisfactory score on Math Assessment Test. May be enrolled concurrently with Math 101Y.*  
 10326 L Ordin  
 Self-paced, 6 hrs/wk TBA, IVC/Building 17, Room 100

**MATH 101Y** **1.5 Units**  
**Elementary Algebra**  
*Prerequisite: Math 101A or 101X or concurrent enrollment.*  
 10327 L Ordin  
 Self-paced, 6 hrs/wk TBA, IVC/Building 17, Room 100

**MATH 103X** **2.5 Units**  
**Intermediate Algebra Part I**  
*Prerequisite: Math 101 or 101AB or 101XY or satisfactory score on Math Assessment Test. May be enrolled concurrently with Math 103Y.*  
 11150 L Ordin  
 Self-paced, 6 hrs/wk TBA, IVC/Building 17, Room 100

**MATH 103Y** **2.5 Units**  
**Intermediate Algebra Part II**  
*Prerequisite: Math 103A or 103X or concurrent enrollment.*  
 11151 L Ordin  
 Self-paced, 6 hrs/wk TBA, IVC/Building 17, Room 100

**MATH 104Y** **1.5 Units**  
**Plane Trigonometry**  
*Prerequisite: Math 104X or concurrent enrollment.*  
 11153 L Ordin  
 Self-paced, 4 hrs/wk TBA, IVC/Building 17, Room 100

## MEDICAL ASSISTING

**Informational Meeting for the Medical Assisting Program: Tuesday, 12/06/11, 9am-11am, IVC, Building 27, Room 219.**

**MEDA 120** **3.0 Units**  
**Medical Terminology I**  
 This course introduces the student to the fundamentals of medical word analysis and word construction. Emphasis is placed upon spelling, anatomical, pathological, surgical, and diagnostic terminology. Material is presented in a systems approach with units on anatomical directional terms, integumentary, respiratory, cardiovascular, digestive, nervous, and musculoskeletal systems. Systems studied are different than MEDA 121; this course may be taken before or after MEDA 121. Transfer Credit: CSU

10649 B Mueller  
 Lec M 2:10pm-5:00pm, IVC/BLDG27/118

**MEDA 121** **3.0 Units**  
**Medical Terminology II**  
 This course introduces the student to the fundamentals of medical word analysis and word construction. Emphasis is placed upon spelling, anatomical, pathological, surgical, and diagnostic terminology. Material is presented in a systems approach with units on the urinary system, male and female reproductive systems, obstetrics and neonatology,

eye, ear and the endocrine system. Systems studied are different than MEDA 120; this course may be taken before or after MEDA 120. Transfer Credit: CSU

10650 J Miller  
 Lec W 2:40pm-5:30pm, IVC/BLDG27/118

**MEDA 126** **2.0 Units**  
**Medical Office Computers - MediSoft**  
*Corequisite: MEDA 126L. Advisory: MEDA 125.*

This theory course will introduce the student to the use of computers in the medical office. The course will focus on the basic functions of the MediSoft program which include recording patient information to create and update patient records, entering financial transactions, and scheduling appointments. Transfer Credit: CSU.

10651 J Miller  
 Lec W 10:40am-12:30pm, IVC/BLDG27/118

**MEDA 126L** **0.5 Unit**  
**Medical Office Computers - MediSoft Laboratory**  
*Corequisite: MEDA 126.*

This laboratory class will apply theory learned in MEDA 126 and provide students with practical exercises on the computer using the MediSoft program. Transfer Credit: CSU

10652 J Miller  
 Lec W 12:40pm-2:00pm, IVC/BLDG27/125

**MEDA 136** **2.5 Units**  
**Medical Laboratory Procedures**  
*Prerequisite MEDA 135 and 135L. Corequisite: MEDA 136L.*

This theory course will review lab procedures commonly performed by medical assistants in the laboratory, clinic, or medical office. Transfer Credit: CSU

10653 C Pomajulca  
 Lec T 9:10am-11:30am, IVC/BLDG27/219

**MEDA 136L** **1.5 Units**  
**Medical Laboratory Procedures Laboratory**  
*Prerequisite MEDA 135 and 135L. Corequisite: MEDA 136.*

This laboratory course will provide the student with basic laboratory skills that are required in a medical office. Transfer Credit: CSU (Materials Fee: \$20)

10654 C Pomajulca  
 Lab W 9:10am-11:30am, IVC/BLDG27/219  
 Lab W 12:10pm-2:00pm, IVC/BLDG27/219  
 10655 C Pomajulca  
 Lab T 12:40pm-3:00pm, IVC/BLDG27/219  
 Lab T 3:40pm-5:30pm, IVC/BLDG27/219

### MATH TIME CHART OF SUPERVISED HOURS Indian Valley Campus, BLDG 17, Room 100

TIME	MON	TUES	WED	THURS
5:00-6:30PM	Closed	Blackburn	Closed	Ordin
6:30-8:00PM	Closed	Lloyd	Closed	Ordin
8:00-9:00PM	Closed	Contini	Closed	Ordin

**Note:** Final exams for all self-paced math classes are held in the Math Lab on T 5/22, 6-9pm

## MULTIMEDIA STUDIES

### **MEDA 145** **2.0 Units** **Understanding Human Diseases**

*Prerequisite:* Medical Assisting 120 or 121.

This theory course is designed to focus on human diseases throughout the lifespan, with alternative treatment modalities briefly discussed throughout the course. The course is designed to provide medical assisting students a basis on which they can build for the remainder of their professional careers. Transfer Credit: CSU

10658 C Pomajulca  
Lec M 10:10am-12:00pm, IVC/  
BLDG27/118

### **MEDA 150** **1.5 Units** **Pharmacology for Medical Assistants**

*Prerequisite:* Math 85. *Corequisite:* Medical Assisting 145.

This course introduces the student to common drugs/medications used in outpatient medical care and their simple mathematical computations. Transfer Credit: CSU

10659 Y Chang  
Lec M 8:10am-9:30am, IVC/BLDG27/118

### **MEDA 210L** **2.5 Units** **Clinical Externship**

*Prerequisite:* PLEASE SEE CATALOG

This course extends the student's educational preparation from the classroom to the clinic/office for practice. Physical exam, health clearance, immunizations, CPR and First Aid are required. Transfer Credit: CSU (Material Fees: \$10)

10660 03/23-05/18 C Pomajulca  
Lab RF 9:10am-12:30pm, IVC/  
BLDG27/219.  
Lab RF 1:10pm-5:00pm, IVC/  
BLDG27/219  
Students will not be admitted to this class without required documents.

## MULTIMEDIA STUDIES

### **MMST 101** **0.5 Unit** **Orientation to Multimedia**

Orientation to digital media tools, techniques and resources. In this self-paced, Internet-based course, students will examine and evaluate a variety of digital media including blogs, search engines, streaming audio and video, podcasts, internet telephony, 2d and 3d animation and more. May be taken once for credit. Transfer Credit: CSU (Material Fees: \$5)

11578 J Gonzalez  
Internet Course, 1.5hrs/wk TBA, KTD/  
IVC. For log on instructions, please see the Distance Education listing online at <http://www.marin.edu/DE/online-courses.html>

### **MMST 111** **3.0 Units** **Multimedia Production**

*Advisory:* CIS 110.

Students will be introduced to team development and production schedules as they learn the basic tools and methods for developing graphics, sound, video, and authored environments that simulate real-life projects. Transfer Credit: CSU (Material Fees: \$5)

10721 J Gonzalez  
L/L TR 9:40am-12:00pm, IVC/  
BLDG27/129  
Software: Photoshop CS5.5, iMovie, WordPress, Joomla!, Audacity, and other free open-source software.

### **MMST 112** **3.0 Units** **Fundamentals of Multimedia Design**

This course provides fundamental knowledge of design as it applies to multimedia and visual design. Assignments involve the creation of original work using current digital software tools. Transfer Credit: CSU (Material Fees: \$8)

11502 D Wilson  
L/L MW 9:35am-12:00pm, IVC/  
BLDG27/129  
Software: Adobe Illustrator and Photoshop CS5.5

### **MMST 114** **3.0 Units** **Introduction to Game Design**

This course will introduce students to the basics of game design and theory using analysis, research, critiques and group based projects. Students will learn about the Game Industry through assignments that simulate employment by a game developer. Transfer Credit: CSU (Material Fees: \$5)

11673 D Maxwell, J Abouaf  
L/L S 10:00am-1:00pm, IVC/  
BLDG27/129  
Software: Autodesk Entertainment Creation Suite, and Unity.

### **MMST 131A** **3.0 Units** **Web Design I**

*Advisory:* MMST 101.

This course will provide an introduction to designing Web pages. Students will evaluate the design of existing Web sites and use current professional-level software to design and develop a small working Web site that is attractive, functional, and easy to use. Transfer Credit: CSU (Material Fees: \$5)

11666 J Gonzalez  
Lec TR 1:10pm-3:30pm, IVC/  
BLDG27/129  
Software: Adobe Dreamweaver and Fireworks CS5.5.

11403 J Gonzalez  
Internet Course, 5hrs/wk TBA, KTD/  
IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. Software: Adobe Dreamweaver CS5.5, FireworksCS5.5

### **MMST 131B** **3.0 Units** **Web Design II**

*Prerequisite:* MMST 131A.

This is a second semester Web design course providing more intermediate-level information and resources for designing, developing, and maintaining attractive and effective Web sites. Students will use current professional-level software to create small Web sites formatted with cascading style sheets and employing HTML templates. Transfer Credit: CSU (Material Fees: \$5)

11667 J Gonzalez  
Lec TR 1:10pm-3:30pm, IVC/  
BLDG27/129  
Software: Adobe Dreamweaver CS5.5

11404 J Gonzalez  
Internet Course, 5hrs/wk TBA, KTD/  
IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. Software: Adobe Dreamweaver CS5.5.

### **MMST 131C** **3.0 Units** **Web Design III**

*Prerequisite:* MMST 131B.

An in-depth continuation of MMST 131B providing advanced information and resources for creating medium to large Web sites. Students will use content management software and CSS templates to design, create and manage database-driven sites such as online magazines, blogs, Web portals, online stores and other sites requiring frequent and dynamic updating of content. Transfer Credit: CSU (Material Fees: \$5)

11668 J Gonzalez  
L/L TR 1:10pm-3:30pm, IVC/  
BLDG27/129  
Software: Joomla! and other free open-source software.

11405 J Gonzalez  
Internet Course, 5hrs/wk TBA, KTD/  
IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. Software: Joomla!, and other free open-source software.

**MMST 134A 3.0 Units****Interactive Media Design I***Advisory: MMST 101.*

This project-based class introduces the processes, techniques, and software applications for designing and creating a variety of interactive media for the World Wide Web and other media. Students will use current professional-level software to create a variety of interactive media, including web graphics, 2-D animation, streaming audio, animated user interfaces and more. Transfer Credit: CSU (Material Fees: \$5)

**11669 J Gonzalez**

Lec TR 4:10pm-6:30pm, IVC/  
BLDG27/129

Software: Designing & developing mobile phone content with Adobe Dreamweaver, WordPress, Joomla! and other free open-source software.

**MMST 134B 3.0 Units****Interactive Media Design II***Prerequisite: MMST 134A.*

An in-depth continuation of MMST 134A providing intermediate-level information and techniques for creating digital content containing graphics, text, sound, animation, video and user interactivity. Students will use current professional-level software to create vector graphics, animated interfaces, media players, small interactive Web sites and much more. Transfer Credit: CSU (Material Fees: \$5)

**11670 J Gonzalez**

Lec TR 4:10pm-6:30pm, IVC/  
BLDG27/129

Software: Designing & developing Apps for iPhone, iPad, and Android mobile devices.

**MMST 134C 3.0 Units****Interactive Media Design III***Prerequisite: MMST 134B.*

An in-depth continuation of MMST 134B providing advanced-level information and techniques for scripting fully interactive, fully animated Web sites, games, and movies using vector-based graphics. Scripting and production skills will be developed through a variety of short scripting projects emphasizing sound programming principles and design. Transfer Credit: CSU (Material Fees: \$5)

**11671 J Gonzalez**

Lec TR 4:10pm-6:30pm, IVC/  
BLDG27/129

Software: Designing & developing Apps for iPhone, iPad, and Android mobile devices.

**MMST 151 3.0 Units****Animation I: Illustration and Cartoons***Advisory: MMST 112.*

This course will provide increased knowledge of drawing, illustrating, and animating for printed and interactive content using current software tools. Transfer Credit: CSU (Material Fees: \$8)

**11313 D Wilson**

L/L MW 1:10pm-3:30pm, IVC/  
BLDG27/129

Software: Adobe Flash 5.5, Illustrator and Photoshop.

**MMST 161 3.0 Units****Animation II: Interactive Elements***Prerequisite: MMST 151.*

This course will provide increased knowledge of animation by expanding on the dynamic capabilities of ActionScripting for interactive content in games, websites and stand-alone applications. Transfer Credit: CSU (Material Fees: \$8)

**11503 D Wilson**

L/L MW 1:10pm-3:30pm, IVC/  
BLDG27/129

Software: Adobe Flash 5.5, Action Scripting 3.0.

**MMST 163 3.0 Units****3-D Character Animation: Complex Lighting and Materials**

This class will focus on the intended purpose of 3D lighting and materials and how to dress it for believability, including atmospheres and particle systems, as well as special effects such as glows, flares, and blurs. Transfer Credit: CSU (Material Fees: \$7)

**10729 J Abouaf**

L/L F 10:10am-3:00pm, IVC/  
BLDG27/129

Software: Autodesk 3D Studio Max 2012, and Entertainment Creation Suite.

**MMST 166 3.0 Units****Video Effects I: Transitions and Titles***Advisory: MMST 146.*

This course will provide specific knowledge and hands-on experience in video editing and effects using a variety of software applications. Students will learn advanced techniques and develop strong skills for production of multimedia and video projects. Transfer Credit: CSU (Material Fees: \$5)

**10730 J Helmer**

L/L MW 7:10pm-9:40pm, IVC/  
BLDG27/129

Software: Apple Final Cut Pro, Motion and AfterEffects,

**MMST 173 3.0 Units****Intermediate 3-D Modeling and Animation (Level II)***Prerequisite: MMST 163.*

This class will focus on intermediate levels of animation and modeling in 3-D as they apply to visualization, effects, games and other applications for multimedia projects. Students will expand on tools and techniques learned in the beginning class to create more complex models and animated sequences. Transfer Credit: CSU (Material Fees: \$10)

**11310 J Abouaf**

L/L F 10:10am-3:00pm, IVC/  
BLDG27/129

Software: Autodesk 3D Studio Max 2012, and Entertainment Creation Suite.

**MMST 176 3.0 Units****Video Effects II: Advanced Techniques**

This course offers advanced video editing techniques using effects. Topics include 3D, motion tracking, character animation, and color. The course will develop creative and technical skills using dynamic effects for motion and composites. Transfer Credit: CSU

**11672 J Helmer**

L/L MW 7:10pm-9:40pm, IVC/  
BLDG27/129

Software: Apple Final Cut Pro, Motion and AfterEffects.

**MMST 183 3.0 Units****Design III: Page Layout***Advisory: MMST 150 and 151.*

This course will provide basic knowledge of layout design as it applies to printed media and paperless publishing. Design and layout skills will be developed through hands-on projects. Transfer Credit: CSU (Material Fees: \$20)

**11504 D Wilson**

L/L MW 4:10pm-6:35pm, IVC/  
BLDG27/129

Software: Adobe InDesign 5.5, Illustrator and Photoshop.

**MMST 193 3.0 Units****Print and Packaging Design***Prerequisite: MMST 183.*

This course will provide advanced knowledge of design as it applies to printed media products and packaging. Assignments involve the creation of designs involving 4/C printing, trapping, and packaging dies. Layout design and visualization skills will be developed through hands-on projects, and full-color printed proofs. Transfer Credit: CSU (Material Fees: \$20)

**11505 D Wilson**

L/L MW 4:10pm-6:35pm, IVC/  
BLDG27/129

Software: Adobe InDesign 5.5, Acrobat 10, Illustrator and Photoshop.

## MUSIC

### MMST 213 3.0 Units

#### Internship in Multimedia

*Prerequisite:* MMST 200.

A lecture/internship course in which students apply multimedia skills such as authoring, visual design, audio and video skills, within a short-term internship. Lectures include resume preparation, employment research and career seeking skills. Internships are not guaranteed. Transfer Credit: CSU

#### 11319 D Wilson

Lec T 7:10pm-9:40pm, IVC/BLDG27/129  
Class meets on 1/24, 1/31, 2/7, 2/14, 5/08, 5/15, & 5/22 only. Intern and lab hours are TBA. Software: Microsoft Office, Adobe Design Suite 5.5.

## MUSIC

NOTE: To take the Music Placement Test, contact Test Center at 485.9469. Major performing ensembles are Music 162, 163, 165, 166, 167, 168, 169, and 177. Students in eligible music classes who need to rent a musical instrument should contact the Music Department at 485.9460 for information and fees.

### MUS 101 3.0 Units

#### Introduction to Classical Music

Appreciate and enjoy classical music; a study of elements, musical forms, vocal and instrumental styles and the lives and music of great composers. Transfer Credit: CSU/UC

10029 D Delaney

Lec TR 9:40am-10:55am, KTD/OH096

### MUS 102 3.0 Units

#### Music Masterworks

*Advisory:* MUS 101 or 106.

Listening, discussion, and general analysis of music masterworks through the ages. Transfer Credit: CSU/UC

11651 N Masonson

Lec MW 2:40pm-4:00pm, KTD/FH120  
and 1 hr/wk TBA

### MUS 106 3.0 Units

#### Music Fundamentals

*Advisory:* MUS 163.

Includes basic study of the rudiments of music, musical notation and terminology, elementary harmony and introduction to the piano keyboard. Transfer Credit: CSU/UC

10032 L Noble Brown

Internet Course, 3hrs/wk TBA

For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

#### 10035 P Smith

Lec T 6:10pm-9:00pm, KTD/FH120

### MUS 112 3.0 Units

#### Theory II

*Prerequisite:* Music 111. *Advisory:* concurrent enrollment in Music 122, 172, and one major performing ensemble.

Continued study of harmonic progressions, focusing on secondary triads and their inversions, sequences, non-harmonic tones, and counterpoint. Introduction to seventh chords. Transfer Credit: CSU/UC

10036 D Delaney

Lec MWF 10:10am-11:00am, KTD/PE022

### MUS 113 1.5 Units

#### Jazz Improvisation

*Prerequisite:* Basic instrumental technique and a willingness to take risks.

An introduction to improvisation for instrumentalists and vocalists who wish to develop their ability to perform jazz solos.

Transfer Credit: CSU/UC

#### 10037 R Schleeter

L/L T 6:10pm-9:25pm, KTD/PE023

### MUS 116 3.0 Units

#### Desktop Musician I

Basic concepts of acoustics, techniques and history of electronic music; recording and mixing with digital audio; recording to CD; MIDI (sequencing). Transfer Credit: CSU

#### 10038 A Kelly

L/L W 7:10pm-10:00pm, KTD/FA315

and 2 hrs/wk TBA

Hands on experience with Garage Band and Pro Tools. By midterm you are making your own CDs!

### MUS 117 3.0 Units

#### Desktop Musician II

*Prerequisite:* Music 116.

Continued study of digital recording including MIDI. Emphasis on editing, mixing, plug-ins and their application. Course culminates in recording to CD. Performance/application is a requirement. Transfer Credit: CSU

#### 10040 A Kelly

L/L W 7:10pm-10:00pm, KTD/FA315

and 2 hrs/wk TBA

Hands on experience with Garage Band and Pro Tools. By midterm you are making your own CDs!

### MUS 122 2.0 Units

#### Ear Training II

*Prerequisite:* Music 121.

Ear training, rhythmic and melodic sight reading; harmonic aural perception.

Transfer Credit: CSU/UC

10043 J Ivry

L/L MWF 9:10am-10:00am, KTD/PE022

### MUS 162 1.5 Units

#### Band

*Prerequisite:* Standardized audition.

Daytime concert band for intermediate and advanced players. One performance is required. Transfer Credit: CSU/UC

11652 D Delaney

L/L MW 11:10am-12:40pm, KTD/PE022

Students must participate in a performance Wednesday, 5/16 at 12 noon.

### MUS 163 1.5 Units

#### College Chorus

The rehearsal and performance of a variety of choral music. Techniques of choral singing are emphasized. Transfer Credit: CSU/UC

11653 B Jarrell

L/L MW 12:40pm-2:00pm, KTD/OH096

Students must participate in a performance Tuesday, 5/22 at 7:30pm. Students who need special attention with pitch matching will be advised to take a pitch master tutorial.

### MUS 166 2.0 Units

#### Piano Repertoire and Interpretation

*Prerequisite:* Music 272 and standardized audition.

The study of selected music for the piano stressing stylistic features, performing in class and at a final recital. It is advisable that the student call the instructor for repertoire assignment at 485-9460 as soon as possible after registering. Transfer Credit: CSU/UC

10052 P Smith

Lab T 2:40pm-4:30pm, KTD/PE022

and 4 hrs/wk TBA

Students must participate in a performance on Wednesday, 5/2 or Thursday, 5/3 at 12 noon

### MUS 167 1.5 Units

#### Symphony Orchestra

*Prerequisite:* Standardized audition.

Symphony orchestra and chamber orchestra, performing music from a wide selection of musical periods and styles. Students must participate in public performances. Transfer Credit: CSU/UC

#### 11654 P Smith

L/L M 6:40pm-9:55pm, KTD/PE022

Students must participate in dress rehearsals on F's 3/23, 4/27 and in performances on Sat's 3/24, 4/28; Sun's 3/25, 4/29; Mon's 3/26, 4/30, from 7:10-10pm.

### MUS 168 1.5 Units

#### Community Symphonic Band

*Prerequisite:* Standardized audition.

This course is an advanced ensemble for wind and percussion players. Public performance required. Transfer Credit: CSU/UC

#### 11655 D Delaney

L/L W 6:40pm-10:00pm, KTD/PE022

Students must participate in a performance Wednesday, 5/9 at 7:30pm.

**MUS 169 1.5 Units****Marin Oratorio***Prerequisite: Standardized audition.*

Rehearsal and performance of masterpieces of choral literature, usually with orchestral accompaniment. Public performance required. Transfer Credit: CSU/UC

**10057 B Jarrell**

Lab W 6:40pm-10:00pm, KTD/OH096

Students must participate in dress rehearsals Wed, 5/16, Fri 5/18 and in performances Sat, 5/19 at 8pm, and Sun 5/20 at 3pm.

**MUS 171 2.0 Units****Piano I***Prerequisite: Music 106.*

Develop mental and physical skills, musicianship, and habits leading to keyboard competence and foundation for further music studies. Transfer Credit: CSU/UC

**10059 P Smith**

Lab TR 10:10am-11:00am, KTD/LC072 and 4 hr/wk TBA

New piano students: see Instructor Thursday, 1/19, 11:00am-12:30pm, in room LC 72 for appropriate piano class level.

**MUS 172 2.0 Units****Piano II***Prerequisite: Music 171.*

Develop mental and physical skills, musicianship, and habits leading to keyboard competence and foundation for further music studies. Transfer Credit: CSU/UC

**10061 P Smith**

Lab TR 11:10am-12:00pm, KTD/LC072 and 4 hrs/wk TBA

New piano students: see Instructor Thursday, 1/19, 11:00am-12:30pm, in room LC 72 for appropriate piano class level.

**MUS 177 1.5 Units****Jazz Ensemble***Prerequisite: Standardized audition.*

Ensemble and some solo experience in the jazz idiom. Transfer Credit: CSU/UC

**11656 D Delaney**

L/L TR 11:10am-12:30pm, KTD/PE022  
Students must participate in a performance Sun, 5/6 at 4pm.

**MUS 179 1.0 Unit****Intermediate Orchestra***Prerequisite: Music 178.*

An orchestra of mostly stringed instruments, designed for the player who has basic skills and needs experience playing ensemble music before playing in the community symphony orchestra. Transfer Credit: CSU/UC

**10065 J Ivry**

Lab M 4:10pm-6:00pm, KTD/PE022  
and 1 hr/wk TBA

**MUS 180 2.0 Units****Chamber Music Ensemble***Prerequisite: Standardized audition.*

The study, rehearsal and performance of repertoire for small instrumental ensembles (may include voice with prior approval). Transfer Credit: CSU/UC

**11263 J Ivry**

L/L R 6:40pm-9:55pm, KTD/PE022

Students must participate in performances Sat, 5/5, Sun 5/6 at 7:30pm

**MUS 181 1.0 Unit****Voice I***Advisory: ability to read simple music, or Music 106.*

Instruction in the fundamentals of singing, principles of tone production, voice development, and techniques of song learning. Transfer Credit: CSU/UC

**11657 L Noble Brown**

L/L MW 2:10pm-3:00pm, KTD/OH096

**MUS 182 1.0 Unit****Voice II***Advisory: Music 181.*

Continued instruction in the fundamentals of singing, principles of tone production, voice development, and techniques of song learning. Transfer Credit: CSU/UC

**11658 L Noble Brown**

L/L MW 2:10pm-3:00pm, KTD/OH096

**MUS 183 2.0 Units****Chamber Singers***Prerequisite: Standardized audition.*

A small select choir of mixed voices performing music written for small choral ensembles. Participation in a public performance is required. Transfer Credit: CSU/UC

**10082 B Jarrell**

L/L T 6:40pm-9:55pm, KTD/OH096

Students must participate in a performance Tuesday, 5/22 at 7:30pm.

**MUS 187 1.0 Unit****Chamber Orchestra***Prerequisite: Music 179.*

An orchestra of mostly stringed instruments, designed for the player who has basic skills but needs experience playing orchestral music and developing his/her technique before playing in the community symphony orchestra. Transfer Credit: CSU/UC

**10084 J Ivry**

Lab M 4:10pm-6:00pm, KTD/PE022  
and 1 hr/wk TBA.

**MUS 191 1-2 Units****Musical Production: Orchestra***Prerequisite: Standardized audition.*

Rehearsal and performance of orchestral accompaniment to staged musical productions. Public performance required. Two fully-staged 20th Century Chamber operas sung in English, directed by Paul Smith. Auditions by appointment. E-mail pianosmith@aol.com or call 415-485-9460 to arrange an audition. Students must participate in opera workshop on Date TBA. Transfer Credit: CSU/UC

**10087 03/11-05/27 P Smith**

Lab U 5:10pm-8:00pm, KTD/OH096 and 1.5 hrs/wk TBA

Offered for one student unit.

**10111 03/11-05/27 P Smith**

Lab U 5:10pm-8:00pm, KTD/OH096 and 5.5 hrs/wk TBA

Offered for two student units.

**MUS 193 1-3 Units****Musical Production: Cast***Prerequisite: Standardized audition.*

Rehearse and perform all vocal music aspects of staged musical production. Public performance required. Two fully-staged 20th Century Chamber operas sung in English, directed by Paul Smith. Auditions by appointment. E-mail pianosmith@aol.com or call 415-485-9460 to arrange an audition. Students must participate in opera workshop on Date TBA. Transfer Credit: CSU/UC

**10118 03/11-05/27 P Smith**

Lab U 5:10pm-8:00pm, KTD/OH096 and 1.5 hrs/wk TBA

Offered for one student unit.

**10120 03/11-05/27 P Smith**

Lab U 5:10pm-8:00pm, KTD/OH096 5.5 hrs/wk TBA

Offered for two student units.

**10121 03/11-05/27 P Smith**

Lab U 5:10pm-8:00pm, KTD/OH096 and 9.5 hrs/wk TBA

Offered for three student units.

**MUS 212 3.0 Units****Theory IV***Prerequisite: Music 211. Advisory: concurrent enrollment in Music 222, 272, and a major performing ensemble.*

A continuation of Music 211. Study of chromatic harmony, including mode mixture, Neapolitan and augmented sixths, followed by an overview of 20th and 21st century compositional techniques. Transfer Credit: CSU/UC

**10135 B Jarrell**

Lec MW 10:10am-11:00am, KTD/LC072  
and 1 hr/wk TBA

**NURSING: REGISTERED (R.N.)****MUS 221 2.0 Units****Ear Training III***Prerequisite: Music 122.*

Instruction includes rhythmic and melodic sight reading; rhythmic, harmonic, and melodic aural perception; and some keyboard harmony, paralleling the concepts and materials taught in Music Theory III (MUS 211). Transfer Credit: CSU/UC

10136 L Noble Brown  
L/L MWF 9:10am-10:00am, KTD/LC072

**MUS 222 2.0 Units****Ear Training IV***Prerequisite: Music 221.*

A continuation of Music 121, 122, and 221. Instruction includes rhythmic and melodic sight reading; rhythmic, melodic, and harmonic aural perception, and some keyboard harmony, paralleling the concepts and harmonic materials taught in Music Theory IV (Music 212). Transfer Credit: CSU/UC

10138 L Noble Brown  
L/L MWF 9:10am-10:00am, KTD/LC072

**MUS 261 1.5 Units****Small Ensemble Techniques***Prerequisite: Standardized audition.*

This class focuses on improving skills of the musician in a small ensemble. Recommended for students who have already had chamber music or other small ensemble experience. Transfer Credit: CSU

11540 D Delaney  
L/L 3.5 hrs/wk, KTD/TBA

11542 B Jarrell  
L/L 3.5 hrs/wk, KTD/TBA

11543 J Ivry  
L/L 3.5 hrs/wk, KTD/TBA

11544 P Smith  
L/L 3.5 hrs/wk, KTD/TBA

11545 L Noble Brown  
L/L 3.5 hrs/wk, KTD/TBA

**MUS 262 1.5 Units****Large Ensemble Techniques***Prerequisite: Standardized audition.*

This class is designed to improve the practice, rehearsal, and performance skills of musicians in large ensembles. Previous large ensemble experience is recommended. Transfer Credit: CSU

11546 B Jarrell  
L/L 3.5 hrs/wk, KTD/TBA

11547 D Delaney  
L/L 3.5 hrs/wk, KTD/TBA

11549 P Smith  
L/L 3.5 hrs/wk, KTD/TBA

**MUS 271 2.0 Units****Piano III***Prerequisite: Music 172.*

A continuation of Music 172. Further development of functional musical knowledge. Structure, melody, rhythm, harmony, and form. Transfer Credit: CSU/UC

10153 P Smith  
Lab TR 12:40pm-1:30pm, KTD/LC072 and 4 hrs/wk TBA  
New piano students: see instructor Thursday, 1/19/12, 11:00am-12:30pm, in room LC 72 for appropriate piano class level.

**MUS 272 2.0 Units****Piano IV***Prerequisite: Music 271.*

Further development of functional musical knowledge. Structure, melody, rhythm, harmony, and form. Transfer Credit: CSU/UC

10155 P Smith  
Lab TR 1:40pm-2:30pm, KTD/LC072 and 4 hrs/wk TBA  
New piano students: see instructor Thursday, 1/19/12, 11:00am-12:30pm, in room LC 72 for appropriate piano class level.

**MUS 281 1.0 Unit****Voice III***Advisory: Music 182.*

A continuation of MUS 182, Voice II. Fundamentals, principles of tone production, and voice development. Transfer Credit: CSU/UC

10157 L Noble Brown  
L/L MW 11:10am-12:00pm, KTD/OH096

**MUS 282 1.0 Unit****Voice IV***Advisory: Music 281.*

A more advanced development and refinement of the fundamentals of singing, principles of tone production, and voice development with emphasis on more advanced vocal literature. May be taken four times for credit. Transfer Credit: CSU/UC

10158 L Noble Brown  
L/L MW 11:10am-12:00pm, KTD/OH096

**MUS 288 1.0 Unit****Advanced Voice Workshop***Advisory: Music 282.*

An advanced practicum on singing vocal literature, highlighting vocal development, style characteristics, and development of performance techniques, with emphasis on advanced vocal literature. Transfer Credit: CSU/UC

11720 L Noble Brown  
L/L MW 11:10am-12:00pm, KTD/OH096

**NURSING: REGISTERED (R.N.)****NE 090 1.0 Unit**  
**Introduction to Nursing Education and Practice**

This course presents the role of the Associate Degree Registered Nurse within the various settings in today's health care systems and is a required course for all applicants to the nursing program. This course is designed to help the prospective nursing student succeed in the College of Marin Registered Nursing Program.

10717 01/27-02/24 C Carrouche  
Lec F 9:10am-1:00pm, KTD/FH120  
Meets Fridays: 1/27, 2/03, 2/10, and 2/24.  
NE 90 syllabus will be posted on class MyCOM portal.

**NE 102 0.5 Unit**  
**Level II Nursing Skills Laboratory**

*Corequisite: NE 140. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

Learn and practice clinical skills required for the Registered Nurse. Students must contact the Nursing Department for their assigned section. Transfer Credit: CSU (Material Fees: \$100)

10720 C Johnson  
Lec F 8:40am-10:00am, KTD/HC174  
Students must contact the Nursing Department for their assigned section.

10722 M Pieper-Warren, J Ruddle  
Lab M 1:10pm-2:30pm, KTD/HC174  
Students must contact the Nursing Department for their assigned section.

10791 F Haghighi, D Ridley  
Lab R 1:10pm-2:30pm, KTD/HC174  
Students must contact the Nursing Department for their assigned section.

10792 J Ruddle, M Pieper-Warren  
Lab M 2:40pm-4:00pm, KTD/HC174  
Students must contact the Nursing Department for their assigned section.

10793 F Haghighi, D Ridley  
Lab R 2:40pm-4:00pm, KTD/HC174  
Students must contact the Nursing Department for their assigned section.

**NE 103 0.5 Unit**  
**Open Skills Laboratory**

*Corequisites: NE 101 and/or 102. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course provides additional opportunities for students to learn and practice the clinical skills required for the registered nurse. Students may enroll in NE 103 during the first and second semesters of the RN program. Transfer Credit: CSU (Material Fees: \$40)

10794 C Johnson  
Lab F 10:10am-11:30am, KTD/HC174

**NE 140 3.0 Units****Nursing II: Medical-Surgical Nursing**

*Prerequisite: NE 135 and 138. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course builds on nursing concepts presented in Nursing I and prepares students to apply the nursing process to pediatric and adult clients with non-critical/moderately complex medical-surgical conditions. The course emphasizes the nurse's role in preventing health problems, reducing complications, and maintaining physiological and psychological integrity. Transfer Credit: CSU

10795 01/23-03/15 J Langering, S Lefkowitz, J Langering  
Lec M 9:00am-11:15am, KTD/PV4  
Lec R 8:10am-10:00am, KTD/PV4  
Lec R 10:20am-12:30pm, KTD/PV4

**NE 140L 2.5 Units**  
**Nursing II: Medical-Surgical Clinical Laboratory**

*Corequisites: NE 140 and 102. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course is the clinical laboratory for NE 140. Students learn to apply the nursing process to the care of pediatric and adult clients with non-critical/moderately complex medical-surgical conditions, involving alterations in fluid/electrolyte and acid/base balance, oxygenation, nutrition, elimination and endocrine regulation. Transfer Credit: CSU

10796 01/21-03/17 S Lefkowitz, M Staff  
Lab S 8:10am-3:30pm, KTD/HC165  
Class meets on KTD campus on Saturday, 1/21 only from 8:10-3:30pm in HC 165.  
1/24-2/19:  
Lab TWS 6:30am-12:30pm, HOSP/TBA  
2/21-3/14:  
Lab TW 6:30am-2:00pm, HOSP/TBA  
10797 01/21-03/17 J Langering, M Staff  
Lab S 8:10am-3:30pm, KTD/HC165  
Class meets on KTD campus on Saturday, 1/21 only from 8:10-3:30pm in HC 165.  
1/24-2/15:  
Lab TW 6:40am-2:15pm, HOSP/TBA  
2/21-3/17:  
Lab TS 2:00pm-9:30pm, HOSP/TBA  
10798 01/24-03/14 J Langering, M Staff  
Lab T 8:10am-3:30pm, KTD/HC174  
Class meets on KTD campus on Tuesday, 1/24 only from 8:10-3:30pm in HC 174.  
1/25-2/18:  
Lab TWSR 2:00pm-8:30pm, HOSP/TBA  
2/21-3/14:  
Lab TW 6:45am-2:15pm, HOSP/TBA

10799 01/21-03/14 M Staff, D Ridley, M Staff  
Lab S 8:10am-3:30pm, KTD/HC174  
Class meets on KTD campus on Saturday, 1/21 only from 8:10-3:30pm in HC 174.  
1/24-2/14:  
Lab TS 2:00pm-9:30pm, HOSP/TBA  
2/21-3/14:  
Lab TW 6:30am-2:30pm, HOSP/TBA  
10800 01/24-03/17 D Ridley, M Staff  
Lab TW 8:10am-3:30pm, KTD/HC124  
Class meets on KTD campus on Tuesday, 1/24, and Wednesday, 1/25 only from 8:10-3:30pm in HC 124.  
1/24-2/15:  
Lab TW 6:30am-2:30pm, HOSP/TBA  
2/21-3/17:  
Lab TWS 2:00pm-8:30pm, HOSP/TBA

**NE 205 0.5 Unit****Open Skills Laboratory**

*Corequisite: NE 203. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course provides additional opportunities for students to learn and practice the clinical skills required for the registered nurse. Students may enroll in NE 205 during the intersession following completion of their second semester skills lab, NE 102, during the third semester concurrent with the NE 203 nursing skills lab, and for additional practice during the fourth semester of the RN Program. Transfer Credit: CSU (Material Fees: \$40)

10801 D Ridley  
1/23-3/12:  
Lab M 10:30am-11:50am, KTD/HC174  
3/19-5/14:  
Lab M 11:40am-1:00pm, KTD/HC174

**NE 210 2.0 Units**  
**Nursing Care of the Childbearing Family**

*Prerequisite: NE 140. Corequisite: NE 210L. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course presents nursing care for the childbearing family during prenatal, labor and birth, postpartum, newborn, family planning, and women's reproductive health periods. The normal process and complications that may occur at each stage of childbearing are emphasized. Transfer Credit: CSU

10802 03/19-05/17 C Johnson  
Lec M 9:10am-11:00am, KTD/PE091  
Lec R 9:10am-11:00am, KTD/PE091  
10898 01/23-03/17 C Johnson  
Lec M 1:10pm-3:15pm, KTD/PE091  
Lec R 1:10pm-3:00pm, KTD/PE091

**NE 210L 2.0 Units****Nursing Care of the Childbearing Family Clinical Laboratory**

*Corequisites: NE 102 and 210 or 203. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course is the clinical laboratory that accompanies the childbearing family course. Students apply nursing concepts to the care of the childbearing family during the prenatal, labor and delivery, postpartum, neonatal, planning for a family, and reproductive health areas of practice. Transfer Credit: CSU (Material Fees: \$15)

10903 03/21-05/16 C Johnson  
Lab TW 9:00am-4:00pm, KTD/LC053  
Class meets on KTD campus W, 3/21, and T, 3/27 only from 9:00-4:00pm in LC 053.  
Lab W 7:00am-7:00pm, HOSP/TBA  
10904 01/25-03/14 M Staff, C Johnson, M Staff  
Lab TW 9:00am-4:00pm, KTD/LC053  
Class meets on KTD campus W, 1/25, and T, 1/31 only from 9:00-4:00pm in LC 053.  
Lab W 7:00am-7:00pm, HOSP/TBA  
10907 03/21-05/18 M Staff  
Lab TW 9:00am-4:00pm, KTD/LC053  
Class meets on KTD campus W, 3/21, and T, 3/27 only from 9:00-4:00pm in LC 053.  
Lab F 7:00am-7:00pm, HOSP/TBA

**NE 212 2.0 Units**  
**Nursing in Mental Health and Nursing of the Older Adult**

*Prerequisite: NE 140. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course presents nursing care for pediatric and adult clients with selected mental disorders, for older adults with multi-system problems, and for clients across the life-span at end-of-life. Emphasis is placed on health promotion, collaborative care, and nursing protocols for best practice. Transfer Credit: CSU

10908 03/19-05/17 C Carrouche  
Lec M 9:10am-11:00am, KTD/PE092  
Lec R 3:10pm-5:00pm, KTD/PE092  
10910 01/23-03/15 C Carrouche  
Lec M 1:10pm-3:30pm, KTD/PE092  
Lec R 3:10pm-5:00pm, KTD/PE092

**NE 212** **2.0 Units**  
**Nursing in Mental Health and Nursing of the Older Adult Clinical Laboratory**  
*Prerequisite:* NE 140. *Corequisites:* NE 212 and 102 or 103. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course is the clinical laboratory that accompanies NE 212. Students apply the nursing process to the care of pediatric and adult clients with selected mental disorders, to the care of older adults in acute and community settings, and to the care of clients at end of life and their families. Transfer Credit: CSU

10911 01/25-03/14 C Carrouche, M Pieper-Warren  
 Lec WF 3:00pm-9:00pm, HOSP/TBA  
 Lec TW 2:30pm-8:30pm, HOSP/TBA  
 10914 03/21-05/18 C Carrouche  
 Lec WF 3:00pm-9:00pm, HOSP/TBA  
 10922 01/24-03/16 M Pieper-Warren, C Carrouche  
 Lab TW 2:30pm-8:30pm, HOSP/TBA  
 Lab WR 3:00pm-9:00pm, HOSP/TBA

**NE 214** **2.0 Units**  
**Nursing III: Advanced Concepts in Mobility, Sensation, and Cognition**  
*Prerequisite:* NE 140. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course presents medical-surgical nursing care for the pediatric and adult client emphasizing acute and chronic diseases of the neurological, musculoskeletal, sensory and immunological systems. The role of the nurse within a multidisciplinary health care team and in a variety of healthcare settings is explored. Transfer Credit: CSU

10924 03/19-05/17 M Pieper-Warren, S Lefkowitz  
 Lec MR 9:10am-11:00am, KTD/HC127

**NE 214L** **2.5 Units**  
**Nursing III: Clinical Laboratory - Advanced Concepts in Mobility, Sensation, and Cognition**  
*Corequisite:* NE 214 and 102 or 203. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course is the clinical laboratory that accompanies the Nursing III: Advanced Concepts in Mobility, Sensation, and Cognition course. Students apply nursing concepts to the care of the medical surgical patient with acute and chronic neurological, orthopedic and immunologic health problems with an emphasis on the acute care setting. Transfer Credit: CSU

10925 03/20-05/16 M Pieper-Warren  
 Lab TW 6:30am-2:00pm, HOSP/TBA

**NE 216** **2.0 Units**  
**Nursing III: Advanced Concepts in Cardiovascular Oxygenation and Renal Function**  
*Prerequisite:* NE 210, 212 or 214. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course presents advanced concepts related to the nursing management and collaborative care of clients across the life-span with select critical and/or complex cardiovascular, respiratory, and renal problems. There is an emphasis on prioritizing and organizing care and resolving clinical problems within complex client health situations. Transfer Credit: CSU

10927 01/23-03/17 J Ruddle, S Lefkowitz  
 Lec M 1:10pm-3:15pm, KTD/LC038  
 Lec R 1:10pm-3:30pm, KTD/LC038

**NE 216L** **2.5 Units**  
**Nursing III: Advanced Concepts in Cardiovascular Oxygenation and Renal Function Laboratory**  
*Corequisite:* NE 216; 203 for students enrolled in NE 216L in fall (third semester of program). *Students enrolled in NE 216L during spring (fourth semester of program) will have completed NE 203. To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course is the clinical laboratory that accompanies NE 216. Students apply the nursing process to the care of adult and pediatric clients with select critical and/or complex cardiovascular, respiratory, and renal problems. Transfer Credit: CSU

10932 01/23-03/17 J Ruddle  
 Lab TW 6:45am-2:15pm, HOSP/TBA

**NE 220A** **1.0 Unit**  
**Pharmacology in Nursing**  
*Prerequisite:* NE 138. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

The purpose of this course is to provide students with a sound understanding of the pharmacologic properties of drug classes, with special emphasis on the clinical application of drug therapy through the nursing process and clinical case studies. Transfer Credit: CSU

10661 J Langer  
 Lec M 11:30am-12:40pm, KTD/PV4

**NE 225** **2.0 Units**  
**Nursing Leadership and Management**  
*Prerequisite:* NE 210, 212, 214, and 216. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course provides the theoretical foundation for understanding organizational behavior and developing nursing leadership and management skills to assist the student in the transition from the role of nursing student to graduate nurse. Focus is on decision-making, prioritization, time and stress management, staffing, delegation, teamwork, conflict management, and cost containment. Legal, ethical, economic, and sociopolitical issues that affect health care delivery and the nursing profession are explored. Transfer Credit: CSU

10935 D Ridley  
 Lec M 8:10am-10:00am, KTD/PV3  
 Lec M 9:10am-11:00am, KTD/PV3

**NE 225L** **2.5 Units**  
**Clinical Transition: Clinical Laboratory**  
*Corequisite:* NE 225. *To enroll in this course, students must be enrolled in the COM Registered Nursing Program.*

This course is the clinical laboratory that accompanies NE 225. The course is designed to provide experiences that facilitate the transition from student to graduate nurse by providing opportunities to integrate cumulative nursing knowledge and experience into practice, to manage care for a group of clients, and to develop leadership/management skills under the direct supervision of a preceptor and the indirect supervision of the faculty liaison. Transfer Credit: CSU

10937 03/19-05/18 J Ruddle  
 Lab M 11:30am-12:30pm, KTD/HC127  
 Arr 14.5 hrs/wk, KTD/HOSP/TBA  
 Meets four M's: 3/19, 3/26, 4/2, 4/16.  
 Additional 116 hours TBA.  
 10939 03/19-05/18 D Ridley  
 Lab M 12:10pm-1:00pm, KTD/HC172  
 Arr 14.5 hrs/wk, KTD/HOSP/TBA  
 Meets four M's: 3/19, 3/26, 4/2, and 4/16.  
 Additional 116 hours TBA.  
 10942 03/19-05/08 S Lefkowitz  
 Lab M 1:10pm-2:00pm, KTD/HC174  
 Arr 14.5 hrs/wk, KTD/TBA  
 Meets four M's: 3/19, 3/26, 4/02, 4/16.  
 Additional 116 hours TBA.  
 10944 03/19-05/18 J Langer  
 Lab M 1:10pm-2:00pm, KTD/PV5A  
 Arr 14.5 hrs/wk, KTD/TBA  
 Meets four M's: 3/19, 3/26, 4/02, 4/16.  
 Additional 116 hours TBA.

## PHILOSOPHY

### PHIL 110 3.0 Units

#### Introduction to Philosophy

*Prerequisite: ENGL 98 or 98SL or English Placement Test or equivalent. PHIL 110 is not a prerequisite for PHIL 111.*

An introduction to major thinkers, movements and ideas in the western philosophical tradition. Transfer Credit: CSU/UC

10427 J Marmysz

Internet Course, 3hrs/wk TBA

For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

11202 A Johnson

Lec TR 9:40am-10:55am, KTD/TB101

10429 J Marmysz

Internet Course, 3hrs/wk TBA

For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

10430 J Marmysz

Lec MW 11:10am-12:25pm, KTD/HC171

### PHIL 112 3.0 Units

#### Introduction to Logic

*Prerequisite: ENGL 120 or 120SL or English Placement Test or equivalent.*

An introduction to the logical analysis and evaluation of arguments. Topics covered include argument diagramming, categorical logic, sentential logic, and formal and informal fallacies. Transfer Credit: CSU/UC

10432 J Marmysz

Lec TR 11:10am-12:25pm, KTD/TB101

**11610 J Marmysz**

Lec W 6:10pm-9:00pm, IVC/BLDG16/214

### PHIL 117 3.0 Units

#### History of Philosophy: Late Modern to Contemporary

*Prerequisite: ENGL 98 or 98SL or English Placement Test or equivalent.*

The history of philosophy from the end of the eighteenth century through the contemporary period. Transfer Credit: CSU/UC

11466 J Marmysz

Lec TR 12:40pm-1:55pm, KTD/TB101

## PHYSICAL EDUCATION

NOTE: All Physical Education courses are COED unless otherwise noted.

### REHABILITATION FITNESS (PE 70,72,74)

A complete fitness program for disabled students, emphasizing coordination, mental, emotional and social attitudes for improving healthy, independent, daily living functions. Physician's recommendations required.

No pre-registration for first time students; call Disabled Students Program (415-485-9406).

### PE 070 0.5 Unit

#### Adapted Aquatics

*Prerequisite: Recommendation of student's physician and completed medical form.*

Aquatic activity with emphasis on developing strength, endurance, flexibility, increased independence, and personal safety. Recommended for students with physical disabilities. Transfer Credit: CSU/UC

11420 M Gray

Lec TR 2:10pm-3:00pm, KTD/PE/POOL

### PE 072 0.5 Unit

#### Adapted General Conditioning

*Prerequisite: Recommendation of student's physician and completed medical form.*

This is a general fitness class, designed to meet the overall fitness needs of students with disabilities. Transfer Credit: CSU/UC

10189 J Naythons

Lec MW 9:40am-10:30am, KTD/PE040

11565 J Naythons

Lec MW 10:40am-11:30am, KTD/PE040

11415 J Naythons

Lec TR 9:40am-10:30am, KTD/PE040

11566 J Naythons

Lec TR 10:40am-11:30am, KTD/PE040

### PE 074 0.5 Unit

#### Adapted Yoga

*Prerequisite: Recommendation of student's physician and completed medical form.*

This course is a gentle stretching and relaxation class for the physically disabled adult. Emphasis on breathing, mind/body connection, and increasing strength and flexibility. Transfer Credit: CSU/UC

10195 J Naythons

Lec TR 11:40am-12:30pm, KTD/PE060

10196 J Naythons

Lec MW 11:40am-12:30pm, KTD/PE060

### PE 107 3.0 Units

#### Human Biology

This course is designed to provide nonbiology major students with an introduction to the structure, function, and development of the human body. The course will give students the foundational concepts to explore personal and societal issues involving human biology as well as cover anatomy and physiology concepts useful in preparing for careers in wellness-related fields such as personal training, group fitness instruction, and massage therapy. Transfer Credit: CSU/UC

10024 V Smith

Lec TR 2:10pm-3:30pm, KTD/SCI101

May be taken for credit as PE 107 or BIOL 107. Students receive credit for only one course.

### PE 110 1.0 Unit

#### Mat Pilates

This course is designed to introduce the student to the beginning Pilates method of body conditioning. Pilates mat work emphasizes core musculature as it applies to everyday movement. Transfer Credit: CSU/UC

10026 J Naythons

Lab MW 2:10pm-3:30pm, KTD/PE060

10028 J Naythons

Lab TR 8:10am-9:30am, KTD/PE060

### PE 112 1.0 Unit

#### Zumba Fitness

Zumba is a fusion of Latin and international music-dance themes creating a dynamic, exciting, effective fitness system. The routines feature easy-to-follow aerobic/fitness interval training with a combination of fast and slow rhythms that tone and sculpt the body. Zumba utilizes the principles of fitness interval training and resistance training to maximize caloric output, fat burning, and total body toning. Transfer Credit: CSU/UC

11217 M Vaughan-Shannon

Lab TR 8:10am-9:30am, KTD/PE030

### PE 114 3.0 Units

#### Introduction to Kinesiology

This course surveys the discipline of kinesiology, introducing various career options in the field of fitness and wellness through overview lectures and interactions with working professionals. Transfer Credit: CSU/UC

11604 K Smyth

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. May be taken as PE 114 or HED 114; credit awarded for only one course.

# PHYSICAL EDUCATION

## PE 117 **Basketball** 1.0 Unit

This course is designed for all students interested in playing basketball. Emphasis will be on fundamental basketball skills, one-on-one and zone defense. Team play will be emphasized. Transfer Credit: CSU/UC

### 11220 02/21-05/24 D Granucci

Lab TR 5:10pm-7:00pm, KTD/PE030

Late start date: Tuesday, February 21, 2012.

## PE 118 **Sports Nutrition for Health and Performance** 3.0 Units

This course is designed for personal fitness trainers, athletes, coaches and parents who are seeking sports-specific nutrition for aerobic, anaerobic and speed-endurance training. Topics will include fueling the athlete, energy systems and metabolism, hydration, sports nutrition products, ergogenics, weight management and sports-specific nutritional needs in order to improve athletic performance. Transfer Credit: CSU

### 11216 S Blende

Lec M 6:40pm-9:30pm, KTD/PE091

May be taken as PE 118 or HED 118.

Students receive credit for only one course.

## PE 119 **Effective Teaching Strategies in Wellness and Fitness** 3.0 Units

*Advisory: PE 116.*

This course is designed to help students become more effective wellness and fitness professionals by developing a toolbox of practical teaching, learning, and evaluation methods that can be implemented in this field. Transfer Credit: CSU

### 11448 C Rogow

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. May be taken as PE 119 or HED 119; credit awarded for only one course.

## PE 120 **Introduction to Sport and Exercise Psychology** 3.0 Units

This course provides an introduction to the theoretical and applied aspects of psychology in sport and exercise settings. Transfer Credit: CSU

### 11611 C Rogow

Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. May be taken as PE 120 or PSY 130; credit awarded for only one course.

## PE 125A **Fitness** 1-2 Units

Students will participate in exercises and activities designed to improve their cardiovascular fitness and their muscular strength. The course will include jogging, hiking, power walking and strength and flexibility routines. Exercise routines may also be performed with cardio machines, free weights, physio balls. Transfer Credit: CSU/UC

### 10039 K Smyth, C Bird

Lab TR 8:10am-9:30am, KTD/PE020

### 11223 K Smyth

Lab MW 8:10am-9:30am, KTD/PE020

### 11224 K Smyth, C Bird

Lab MWTR 8:10am-9:30am, KTD/PE020

Offered for 2.0 student units.

### 11453 A Powers

Lab TR 2:10pm-3:30pm, KTD/PE020

## PE 126 **Plyometric Training** 1.0 Unit

This "boot camp"-style course is designed for the competitive athlete who wants to improve their speed, explosiveness, acceleration, deceleration, footwork, agility, vertical movement and lateral movement. Transfer Credit: CSU/UC

### 11225 C Bird

Lab MWF 7:10am-8:00am, KTD/PE020

## PE 129 **Golf** 1.0 Unit

This course is designed to assist the student in the development and improvement of individual skills. Additional focus will be on understanding the rules of golf for active participation and enjoyment in the sport. Transfer Credit: CSU/UC

### 10047 P Limm

Lab MW 9:40am-11:00am, KTD/PE/AUXFLD

Please attend first class meeting in PE 30.

## PE 132 **Individual Activities** 1.0 Unit

This course is designed for the student who is unable to enroll in a regularly scheduled physical activity class. Individual fitness programs are developed and logged by each student with guidance from the instructor to meet personal fitness goals. Students will be required to meet with the instructor throughout the semester to monitor their progress toward achieving their personal fitness goals. Transfer Credit: CSU/UC

### 10101 K Smyth

Arr 3 hrs/wk, KTD/TBA

Orientation meetings (please attend one): 12:00pm or 6:00pm, Tuesday, January 24, 2012, PE Complex, Room 61.

## PE 146 **Triathlon Training** 1.0 Unit

Students will participate in a fitness program of swimming, cycling, and running designed for the triathlon. Students will learn the rules, regulations and safety requirements for official triathlons. Transfer Credit: CSU/UC

### 10102 A Powers

Lab TR 12:40pm-2:00pm, KTD/PE/POOL

## PE 155 **Swimming** 1-2 Units

This course will present a variety of strokes and skills necessary to be competent in the aquatic environment. An emphasis will be placed on stroke and endurance development. Transfer Credit: CSU/UC

### 11228 W Lager

Lab MW 8:10am-9:30am, IVC/BLDG21/POOL

### 11227 W Lager

Lab TR 8:10am-9:30am, IVC/BLDG21/POOL

### 11612 W Lager

Lab MTWR 8:10am-9:30am, IVC/BLDG21/POOL

Offered for 2.0 student units.

### 11455 J Haley

Lab TWR 6:10pm-7:00pm, IVC/BLDG21/POOL

## PE 156 **Instructional Lap Swimming** 1-2 Units

*Prerequisite: Knowledge and demonstration of efficient swimming skill.*

Designed to provide stroke and cardiovascular development for students at all swimming levels. U.S. Master's Swimming Program will be available for those interested in the competitive aspects of swimming. Transfer Credit: CSU/UC

### 11231 J Naythons

Lab MW 8:10am-9:30am, KTD/PE/POOL

### 11614 J Haley

Lab MW 12:40pm-2:00pm, IVC/BLDG21/POOL

### 11613 W Lager

Lab TR 12:40pm-2:00pm, IVC/BLDG21/POOL

### 11615 W Lager, J Haley

Lab MWTR 12:40pm-2:00pm, IVC/BLDG21/POOL

Offered for 2.0 student units.

### 11456 W Lager

Lab MW 11:10am-12:30pm, KTD/PE/POOL

### 11232 A Powers

Lab TR 11:10am-12:30pm, KTD/PE/POOL

### 11233 W Lager, A Powers

Lab MWTR 11:10am-12:30pm, KTD/PE/POOL

Offered for 2.0 student units.

**PE 160** **1.0 Unit**  
**Tennis**

This course will emphasize the fundamental skills and strategy of the game of tennis while focusing on team play for all skill levels. Transfer Credit: CSU/UC

10058 R Shaver  
Lab TR 11:10am-12:30pm, KTD/PE/  
TENNIS  
Please attend first class meeting in PE  
30.

**PE 169** **1-2 Units**  
**Weight Training**

Weight training will introduce students to the basics of strength and endurance training. Emphasis will be placed on safety, flexibility, and the development of a personal training program. Transfer Credit: CSU/UC

10064 K Smyth  
Lab MW 9:40am-11:00am, KTD/PE020  
10066 K Smyth, C Bird  
Lab TR 9:40am-11:00am, KTD/PE020  
10068 K Smyth, C Bird  
Lab MWTR 9:40am-11:00am, KTD/  
PE020  
Offered for 2.0 student units.  
10069 G Adams  
Lab MW 11:10am-12:30pm, KTD/PE020  
11616 G Adams  
Lab TR 11:10am-12:30pm, KTD/PE020  
11617 G Adams  
Lab MTWR 11:10am-12:30pm, KTD/  
PE020  
Offered for 2.0 student units.  
10074 G Adams  
Lab MW 12:40pm-2:00pm, KTD/PE020  
11620 G Adams  
Lab TR 12:40pm-2:00pm, KTD/PE020  
11621 G Adams  
Lab MTWR 12:40pm-2:00pm, KTD/  
PE020  
Offered for 2.0 student units.

**10070 C Bird**  
Lab MW 5:10pm-6:30pm, KTD/PE020

**11618 M Vaughan-Shannon**  
Lab TR 5:10pm-6:30pm, KTD/PE020

11619 C Bird, M Vaughan-Shannon  
Lab MWTR 5:10pm-6:30pm, KTD/  
PE020  
Offered for 2.0 student units.

**PE 173A** **1.0 Unit**  
**Yoga, Beginning**

A class in the physical aspects of yoga with emphasis on building flexibility, strength, and endurance. Transfer Credit: CSU/UC

10081 A Rocky  
Lab MW 8:10am-9:30am, KTD/PE060  
10083 J Naythons  
Lab TR 12:40pm-2:00pm, KTD/PE060  
10088 A Rocky  
Lab MW 9:40am-11:00am, KTD/PE060

**10091 A Rocky**  
Lab MW 5:10pm-6:30pm, KTD/PE060

**PE 175** **2.0 Units**  
**Intercollegiate Athletics Baseball**

*Prerequisite: Team member.*

This course is for baseball players interested in participating at a highly competitive level. Transfer Credit: CSU/UC

10092 01/09-05/25 S Berringer  
Arr 10 hrs/wk, KTD/PE/BBFLD  
Early start date: Monday, January 9,  
2012. Class meets on the baseball field.  
Please contact instructor Steve Berringer  
at 415.485.9589 or steve.berringer@  
marin.edu for more information.

**PE 176** **2.0 Units**  
**Intercollegiate Athletics Basketball**  
**(Men and Women)**

*Prerequisite: Team member.*

A class that develops an understanding of the mechanics, rules, and principles of competitive basketball and physical conditioning. Transfer Credit: CSU/UC

10093 D Granucci, B Furuya  
Arr 10 hrs/wk, KTD/PE030  
Please contact instructor Bruce Furuya  
at 415.485.9309 or bruce.furuya@marin.  
edu for more information.

10094 T Nelson  
Arr 10 hrs/wk, KTD/PE030  
Please contact instructor Tannea Nelson  
at 415.485.9586 or tannea1500@msn.  
com for more information.

**PE 181** **2.0 Units**  
**Intercollegiate Athletics Softball**  
**(Women)**

*Prerequisite: Team member.*

This course is designed for the softball player interested in participating at a highly competitive level. Transfer Credit: CSU/UC

11235 01/09-05/25 M Staff  
Arr 10 hrs/wk, KTD/PE/SOFTFLD  
Early start date: Monday, January 9,  
2012. Class meets on the softball field.  
Please call department at 415.485.9580  
for more information.

**Have fun while getting into  
great shape! Intercollegiate  
swimming and diving****PE 183** **2.0 Units**  
**Intercollegiate Athletics Swimming and**  
**Diving (Men and Women)**

*Prerequisite: Team member.*

This course is for all students interested in competitive swimming and diving. Transfer Credit: CSU/UC

10112 01/09-05/25 W Lager  
Arr 10 hrs/wk, IVC/BLDG21/POOL  
Early start date: Monday, January 9,  
2012. For information on the first class  
meeting, please contact Warren Lager at  
883-2211 ext. 8258

**PE 185** **2.0 Units**  
**Intercollegiate Athletics Track and Field**  
**(Men and Women)**

*Prerequisite: Team member.*

This course is designed for the athlete interested in competing in track and field events. Transfer Credit: CSU/UC

10095 01/09-05/25 G Adams  
Arr 10 hrs/wk, KTD/PE/AUXFLD  
Early start date: Monday, January 9,  
2012. Class meets on the auxillary field.  
Please contact instructor George Adams  
at 415.485.9669 or george.adams@  
marin.edu for more information.

**PE 191A** **1.5 Units**  
**Soccer Theory**

A comprehensive class designed for the student interested in playing or coaching the game of soccer. Classroom and fieldwork will be included. Transfer Credit: CSU/UC

11622 B Studholme  
Arr 2.5 hrs/wk, KTD/PE/SOCCFLD  
Contact instructor Ben Studholme for  
information on the first class meeting at  
415.485.9584 or ben.studholme@marin.  
edu.

11623 C Campos  
Arr 2.5 hrs/wk, KTD/PE/SOCCFLD  
Contact instructor Carlos Campos for  
information on the first class meeting at  
415.485.9584 or carlos.campos@marin.edu.

## PHYSICS

### PE 194

1.5 Units

#### Volleyball Theory

An intensive course designed to help each student understand and utilize the fundamentals and theory of training and competing in the sport of volleyball. The class emphasizes the development of individual technique and skills. Transfer Credit: CSU/UC

11236 L Bacigalupi

Arr 2.5 hrs/wk, KTD/PE030

Contact instructor Lindsay Bacigalupi for information on the first class meeting at 415.485.9584 or lindsay.bacigalupi@marin.edu.

## PHYSICS

### PHYS 108B

4.0 Units

#### General Physics II

*Prerequisite: PHYS 108A.*

This course is a continuation of an introduction to topics in physics with a focus on the basic laws and concepts of electricity and magnetism, including the treatment of electric fields, charges and potentials, capacitance, electric current, basic DC and AC circuits, magnetism, electromagnetic induction, electromagnetic waves, light, and geometric optics. Coursework emphasizes problem-solving based in algebra and trigonometry, as well as laboratory investigations and experimental techniques. Transfer Credit: CSU/UC

10467 G Grist

Lec MW 12:40pm-2:00pm, KTD/SC130

Lab M 2:10pm-5:00pm, KTD/SC120

**10468 M Staff**

Lec TR 5:40pm-7:00pm, KTD/SC111

Lab T 7:10pm-10:00pm, KTD/SC120

### PHYS 108BC

1.0 Unit

#### General Physics II (Calculus Supplement)

*Prerequisite: PHYS 108B or concurrent enrollment, and Math 122.*

An introduction to the fundamental concepts of electricity, magnetism, light, and modern physics with a calculus-based set of problem assignments. Required for biology and other majors. Transfer Credit: CSU/UC

**11631 G Grist**

Lec W 10:10am-11:00am, KTD/SC120

### PHYS 110

3.0 Units

#### Introductory Physics

A survey of the fundamental concepts of physics including motion, energy and the physics of atoms. Additional topics will be selected from electricity, magnetism, light, sound, relativity, atomic and nuclear physics. Intended for liberal arts majors.

Transfer Credit: CSU/UC

10470 M Fairbanks

Lec MW 11:10am-12:30pm, KTD/SC120

### PHYS 207A

5.0 Units

#### Mechanics and Properties of Matter

*Prerequisite: Math 123, and Math 124 or concurrent enrollment.*

Introduction to the fundamental concepts of mechanics and the properties of matter. Calculus is used in problem-solving. Required for engineering, physics, chemistry, and other majors. Transfer Credit: CSU/UC

10471 A Stone

Lec TR 9:40am-11:00am, KTD/SC125

Lec T 1:10pm-2:00pm, KTD/SC120

Lab T 2:10pm-5:00pm, KTD/SC120

### PHYS 207C

5.0 Units

#### Heat, Light, Sound, and Modern Physics

*Prerequisite: PHYS 207A, and Math 223 or concurrent enrollment.*

This is a calculus-based course for physical science majors. It introduces the physics of fluids, the first and second laws of thermodynamics, kinetic theory of gases, light and sound waves, optical instruments, modern physics including the theory of relativity, atomic structure of matter, nuclear physics, and a brief introduction to quantum theory. Transfer Credit: CSU/UC

10472 L Sharp

Lec TR 11:10am-12:30pm, KTD/SC111

Lec R 1:10pm-2:00pm, KTD/SC120

Lab R 2:10pm-5:00pm, KTD/SC120

## POLITICAL SCIENCE

### Become an involved citizen



### POLS 100

3.0 Units

#### American Political Institutions

The study of American politics, emphasizing political power, political values, and current events. Transfer Credit: CSU/UC

10233 H Fearnley

Lec MW 11:10am-12:30pm, KTD/HC161

11461 H Fearnley

Lec TR 2:10pm-3:30pm, KTD/HC173

10235 R Proctor

Lec TR 8:10am-9:30am, KTD/HC173.

### POLS 101

3.0 Units

#### Introduction to the Government of the United States

This course is an introduction to political science, with a focus on American government. Emphasis is given to political culture, political institutions, political behavior, and public policy. Transfer Credit: CSU/UC

10236 H Fearnley

Video Course, 3hrs/wk TBA, KTD/IVC. For further instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/video-courses.html>

Orientation Meeting: 2/4/12 10:30am-11:30am, KTD/SC 101.

10237 H Fearnley

Lec TR 11:10am-12:30pm, KTD/LC039

**10238 P Cheney**

Lec T 6:40pm-9:30pm, KTD/HC165

11282 Y Bellisimo

Lec MW 12:40pm-2:00pm, KTD/HC161

### POLS 102

3.0 Units

#### Comparative Political Systems

This course is an introduction to comparative politics, using the methods of political science to compare the social, political, and economic conditions of selected countries. Transfer Credit: CSU/UC

10239 Y Bellisimo

Lec TR 9:40am-11:00am, KTD/OH103

## How does globalization affect Your world?



### POLS 201 3.0 Units Understanding Globalization

This interdisciplinary course explores the economic, political, and social aspects of globalization. The focus is upon what the individual needs to know and understand to be an effective participant in our rapidly changing global world. Transfer Credit: CSU/UC

**10241 R Ovetz**  
Lec W 6:40pm-9:30pm, KTD/BC105

## Keeping the peace



### POLS 210 3.0 Units War, Peace, and the United Nations

This is a study in international politics and power with a focus on the role of the United Nations and other international organizations in current news. The course centers on an analysis of negotiation and international mediation for peace, and also offers students the opportunity to participate in the proceedings of a regional Model United Nations. Transfer Credit: CSU/UC

**11285 P Cheney**  
Lec MW 11:10am-12:30pm, KTD/SC101

## PSYCHOLOGY

### PSY 110 3.0 Units Introduction to Psychology

This course is a scientific overview of basic topics in psychology, including development, personality, abnormality, learning, cognition, perception, motivation, and brain functioning. Transfer Credit: CSU/UC

- 10609 D Martin**  
Lec MW 8:10am-9:30am, KTD/FH110
- 10610 D Martin**  
Lec TR 8:10am-9:30am, KTD/FH110
- 10611 D Martin**  
Lec TR 9:40am-11:00am, KTD/FH110
- 10612 A Mielke**  
Lec TR 11:10am-12:30pm, KTD/SC133
- 10613 T Morin**  
Lec MW 11:10am-12:30pm, KTD/PV3
- 10614 D Martin**  
Lec MW 12:40pm-2:00pm, KTD/FH110
- 10615 C Finley**  
Lec TR 4:10pm-5:30pm, KTD/FH110
- 10616 A Mielke**  
Lec R 6:10pm-9:00pm, KTD/FH120

### PSY 111 3.0 Units Personality Dynamics and Effective Behavior

This course will emphasize the current perspectives on personality description, development, dynamics, and change. The focus of this course is on the individual and will include such issues as self-concept, self-esteem, identity, social and cultural influences, coping mechanisms, personality change, relationships, and mental health. The material is presented through a combination of lecture, discussion, and activities. Transfer Credit: CSU/UC

- 10617 D Broderick**  
Lec MW 9:40am-11:00am, KTD/PV5A  
Students may receive credit for either PSY 111 or PSY 116, but not both.

### PSY 112 3.0 Units Child and Adolescent Psychology

The understanding of children and adolescents through the study of psychological and developmental changes. Prenatal development will also be covered. Transfer Credit: CSU/UC

- 10618 V Coad**  
Lec MW 11:10am-12:30pm, KTD/FH120  
Students may receive credit for PSY 112 or PSY 114, but not both.
- 10619 D Broderick**  
Lec TR 12:40pm-2:00pm, KTD/BC105  
Students may receive credit for PSY 112 or PSY 114, but not both.
- 10620 D Broderick**  
Lec W 6:10pm-9:00pm, KTD/FH120  
Students may receive credit for PSY 112 or PSY 114, but not both.

### PSY 114 3.0 Units The Psychology of Human Development: Lifespan

Physical, intellectual, social, and personality development from conception through old age. Transfer Credit: CSU/UC

- 10622 Y Van Eecke**  
Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. Students may receive credit for PSY 114 or PSY 112, but not both.
- 11296 Y Van Eecke**  
Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. Students may receive credit for PSY 114 or PSY 112, but not both.

### 10623 S Purcell Lec M 6:10pm-9:00pm, KTD/PV3 Students may receive credit for PSY 114 or PSY 112, but not both.

### PSY 116 3.0 Units Theories of Personality

A survey of the major theories of personality. Transfer Credit: CSU/UC

- 10624 D Martin**  
Lec TR 11:10am-12:30pm, KTD/FH110  
Students may receive credit for PSY 116 or PSY 111, but not both.

### PSY 130 3.0 Units Introduction to Sport and Exercise Psychology

This course provides an introduction to the theoretical and applied aspects of psychology in sport and exercise settings. Transfer Credit: CSU

- 11570 C Rogow**  
Internet Course, 3hrs/wk TBA, KTD/IVC. For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>. May be taken as PSY 130 or PE 120; credit awarded for only one course.

### PSY 140 3.0 Units Marriage, Family, and Intimate Relationships

The examination of a variety of intimate social and family relationships and how they function. Transfer Credit: CSU/UC

- 10627 P Christensen**  
Lec M 6:10pm-9:00pm, KTD/FH110  
May be taken as PSY 140 or SOC 140.  
Students receive credit for only one course.

## REAL ESTATE

### PSY 204 3.0 Units

#### Abnormal Psychology

*Advisory: PSY 110.*

A survey of the major diagnostic disorders and theories of causes of mental illness; psychotherapeutic methods. Transfer Credit: CSU/UC

10628 T Morin

Lec MW 12:40pm-2:00pm, KTD/HCI165

### PSY 205 3.0 Units

#### Introduction to Research Methods and Data Analysis in Psychology

*Prerequisite: PSY 110. Advisory: Math 115 or STAT 115.*

This course prepares students for upper division work in the psychology major. It examines the following topics: conducting Internet and library research; formulating testable hypotheses; qualitative and quantitative methods of examining processes; methods of examining causality; methods of examining the power of social events; methods of examining the associations between phenomena. In addition, this course trains students in the appropriate selection and use on nonparametric and parametric statistics. Transfer Credit: CSU/UC

10662 D Martin

Lec MW 9:40am-11:00am, KTD/FH110

May be taken as PSY 205 or SOC 205.

Students receive credit for only one

course.

### PSY 230 3.0 Units

#### Social Psychology

This is an interdisciplinary course covering altruism; attitude formation and attitude change; conformity; person perception and social labeling; reference groups; social conflict and conflict resolution; human aggression; intergroup processes; intragroup processes; interpersonal attraction; social networks, statuses and roles; and the social development of the self. Transfer Credit: CSU/UC

10665 P Christensen

Lec T 6:10pm-9:00pm, KTD/FH110

May be taken as PSY 230 or SOC 230.

Students receive credit for only one

course.

### PSY 251 3.0 Units

#### Biological Psychology

The study of the human nervous and endocrine systems as they relate to psychological topics including consciousness, cognition, drugs, learning, language, sexuality, dreams, and health. Transfer Credit: CSU/UC

10631 C Finley

Lec TR 12:40pm-2:00pm, KTD/HCI170

May be taken as PSY 251 or BIOL 251.

Students receive credit for only one course.

### PSY 252 3.0 Units

#### Seminar and Fieldwork Experience

*Corequisite: PSY 110 or 112 or SOC 110.*

Students actively participate at a community organization and are supervised by employees of the social agency, school, or youth group. Transfer Credit: CSU

10632 M Russell

Lec T 12:40pm-2:00pm, KTD/FH110

Arr 4.5 hrs/wk, KTD/TBA

May be taken as PSY 252 or BEHS 252.

Students receive credit for only one course.

## REAL ESTATE

The following courses meet educational requirements described by the California Department of Real Estate for sales and broker's license and renewal. For general license information from the California Department of Real Estate go to their website at <http://dre.ca.gov/> or, call (877) 373-4542; for appraisal license or certification information contact the Office of Real Estate Appraisers by going to their website at <http://orea.ca.gov/>, or call (916) 552-9020.

### REAL 115 3.0 Units

#### Real Estate Principles

This course emphasizes the basic concepts needed to understand the complexities of the real estate profession. The Department of Real Estate requires this course and Real Estate Practice (Real Estate 116), plus one other elective course to be taken prior to sitting for the Real Estate Salesperson's Exam. This course can also be used as one of the eight courses required for the Real Estate Broker's Exam. Specific course content is applicable towards Real Estate Appraiser Licensing but check with real estate instructors for content and subject categories based on Office of Real Estate Appraiser's requirements. Transfer Credit: CSU

11060 C Rollins

Lec W 6:40pm-9:30pm, KTD/FH110

### REAL 116 3.0 Units

#### Real Estate Practice

*Advisory: REAL 115.*

This course introduces students to the day-to-day practice in a real estate office. It includes understanding agency obligations inherent in real estate practice and provides practice in the basic skills necessary to succeed in a real estate career. The Department of Real Estate requires this course and Real Estate Principles (Real Estate 115), plus one other elective course to be taken prior to sitting for the Real Estate Salesperson's Exam. It can also be used as one of the eight courses required for the Real Estate Broker's

Exam. Specific course content is applicable towards Real Estate Appraiser Licensing but check with real estate instructors for content and subject categories based on Office of Real Estate Appraiser's requirements. Transfer Credit: CSU

11061 C Rollins

Lec M 6:40pm-9:30pm, KTD/HCI165

### REAL 117 3.0 Units

#### Legal Aspects of Real Estate

*Advisory: REAL 115.*

A study of California real estate law and its application in Real Estate transactions is covered in the broadest sense in this course. This course is one of the acceptable electives for obtaining a Real Estate Sales to sit for the Real Estate Broker's Exam. Specific course content is applicable towards Real Estate Appraiser Licensing (check with real estate instructors for content and subject categories based on Office of Real Estate Appraiser's requirements). Transfer Credit: CSU

11600 G Oswald

Lec W 6:40pm-9:30pm, KTD/HCI165

### REAL 210 3.0 Units

#### Real Estate Finance

*Advisory: REAL 115.*

Emphasizing real estate finance, this course includes a broad look at the lending environment from residential to complex commercial ventures. This course is one of the acceptable electives for obtaining a Real Estate Sales license and is also one of the eight courses required to sit for the Real Estate Broker's Exam. Specific course content is applicable towards Real Estate Appraiser Licensing (check with real estate instructors for content and subject categories based on Office of Real Estate Appraiser's requirements). Transfer Credit: CSU

11444 J Rusting

Lec T 6:40pm-9:30pm, KTD/PE092

### REAL 218 3.0 Units

#### Property Management

*Advisory: REAL 115.*

This course identifies the effective tools and methods of managing income property, emphasizing owner/tenant relations, evictions, contracts, cash flow, and employment regulations. Also, it covers new legislation, income property investment principles and the specialization of residential, commercial, association and subsidized housing management. Partially fulfills requirements for professional real estate sales and broker's license applications. Transfer Credit: CSU

11063 J Rusting

Lec R 6:40pm-9:30pm, KTD/FH110

## SOCIOLOGY

### SOC 110 3.0 Units Introduction to Sociology

This course will explore the relationship between sociological explanations of human behavior and the methods and results of sociological inquiry when used to examine behavior. Transfer Credit: CSU/UC

- 10634 P Christensen  
Lec TR 11:10am-12:30pm, KTD/FH120  
10635 P Christensen  
Lec MW 9:40am-11:00am, KTD/FH120  
10636 P Christensen  
Lec TR 2:10pm-3:30pm, KTD/FH110

**10637 S Rahman**  
Lec W 6:10pm-9:00pm, KTD/OH106

### SOC 112 3.0 Units Social Deviance and Problems

This is the study of atypical behavior labeled deviant or problematic by members of a community and/or society -- e.g. sex, drugs, crime, and violence. Transfer Credit: CSU/UC

- 10638 P Christensen  
Lec MW 11:10am-12:30pm, KTD/FH110

### SOC 140 3.0 Units Marriage, Family, and Intimate Relationships

The examination of a variety of intimate social and family relationships and how they function. Transfer Credit: CSU/UC

**10639 P Christensen**  
Lec M 6:10pm-9:00pm, KTD/FH110  
May be taken as PSY 140 or SOC 140.  
Students receive credit for only one course.

### SOC 205 3.0 Units Introduction to Research Methods and Data Analysis in Sociology

*Prerequisite: SOC 110. Advisory: Math 115 or STAT 115.*

This course prepares students for upper division work in the psychology major. It examines the following topics: conducting Internet and library research; formulating testable hypotheses; qualitative and quantitative methods of examining processes; methods of examining causality; methods of examining the power of social events; methods of examining the associations between phenomena. In addition, this course trains students in the appropriate selection and use on nonparametric and parametric statistics. Transfer Credit: CSU/UC

- 10641 D Martin  
Lec MW 9:40am-11:00am, KTD/FH110  
May be taken as SOC 205 or PSY 205.  
Students receive credit for only one course.

### SOC 230 3.0 Units Social Psychology

This is an interdisciplinary course covering altruism; attitude formation and attitude change; conformity; person perception and social labeling; reference groups; social conflict and conflict resolution; human aggression; intergroup processes; intragroup processes; interpersonal attraction; social networks, statuses and roles; and the social development of the self. Transfer Credit: CSU/UC

**10669 P Christensen**  
Lec T 6:10pm-9:00pm, KTD/FH110  
May be taken as SOC 230 or PSY 230.  
Students receive credit for only one course.

## SPANISH

### SPAN 101 5.0 Units Elementary Spanish I

This course involves speaking, understanding, reading, and writing Spanish with an introduction to Hispanic culture. Labs and audiovisual materials are included. Transfer Credit: CSU/UC

10570 R Ostojic-Portello  
In-Class Lec T 12:40pm-2:30pm, KTD/LC038  
Lec 2 hrs/wk TBA (Internet component)  
Lab 3 hrs/wk TBA, KTD/LC150  
Note: This class is offered in a hybrid format, which is a combination of in-class meetings and Internet instruction.  
For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

10574 M Staff  
Lec MW 10:10am-12:00pm, KTD/H169  
Lab 3 hrs/wk, KTD/LC150

10575 J Petrovsky  
Lec TR 4:10pm-6:00pm, KTD/OH104  
Lab 3 hrs/wk, KTD/LC150

10577 M Martinisi  
Lec TR 10:10am-12:00pm, KTD/LC036  
Lab 3 hrs/wk, KTD/LC150

10578 R Ostojic-Portello  
In-Class Lec M 4:10pm-6:00pm, KTD/LC038  
Lec 2 hrs/wk TBA (Internet component)  
Lab 3 hrs/wk TBA, KTD/LC150  
Note: This class is offered in a hybrid format, which is a combination of in-class meetings and Internet instruction.  
For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

10579 M Koorhan  
Lec MW 6:10pm-8:00pm, KTD/H126  
Lab 3 hrs/wk, KTD/LC150

11573 M Staff  
Lec MW 12:40pm-2:30pm, KTD/H169  
Lab 3 hrs/wk, KTD/LC150

### SPAN 102 5.0 Units Elementary Spanish II

*Prerequisite: Spanish 101.*

Continued practice in speaking, understanding, reading, and writing Spanish. Further explanation of Hispanic culture. Use of labs and audiovisual materials. Transfer Credit: CSU/UC

10581 J Petrovsky  
Lec MW 10:10am-12:00pm, KTD/OH104  
Lab 3 hrs/wk, KTD/LC150

10584 M Martinisi  
Lec TR 12:40pm-2:30pm, KTD/LC036  
Lab 3 hrs/wk, KTD/LC150

**11307 N Morales**  
Lec TR 6:10pm-8:00pm, IVC/  
BLDG03/255  
Lab 3 hrs/wk, IVC/BLDG27/125

### SPAN 120 3.0 Units Spanish for Health Care Professionals I

This is a Spanish conversation course tailored to the needs of all healthcare professionals and workers who wish to learn Spanish with the goal of applying it in their working environment. No prior knowledge of Spanish is needed. Each lesson is accompanied by a set of listening exercises. This course fulfills continuing education requirements for registered nurses. Transfer Credit: CSU

**11451 R Pagani**  
Lec T 6:10pm-9:00pm, KTD/PE091

### SPAN 122 3.0 Units Spanish for Teachers

This is a Spanish conversation course tailored to the needs of teachers who wish to learn Spanish with the goal of applying it in their working environment. No prior knowledge of Spanish is needed. This course fulfills continuing education requirements for public school teachers. Transfer Credit: CSU

11595 C Copenhagen  
Internet Course, 3hrs/wk TBA.  
For log on instructions, please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

### SPAN 203 5.0 Units Intermediate Spanish III

*Prerequisite: Spanish 102.*

Grammar review, speaking, reading, composition, and exploration of Hispanic culture. Use of tapes and audiovisual materials for fluency and accuracy. Transfer Credit: CSU/UC

10590 R Pagani  
Lec TR 12:40pm-2:30pm, KTD/OH106  
Lab 3 hrs/wk, KTD/LC150

## SPEECH

**SPAN 204** **4.0 Units**  
**Intermediate Spanish IV**  
*Prerequisite: Spanish 203 or equivalent.*  
 Continued grammar review, conversation, composition, reading. History and culture of the Spanish-speaking world. Transfer Credit: CSU/UC  
 10591 R Pagani  
 Lec MW 12:40pm-2:30pm, KTD/OH106

## SPEECH

**SPCH 110** **3.0 Units**  
**Introduction to Speech Communication**  
 This survey course introduces practical verbal communication skills with an emphasis on speech performance. Transfer Credit: CSU/UC  
 10861 P O'Keefe  
 Lec MW 9:40am-10:55am, KTD/HCI173  
 10863 P O'Keefe  
 Lec MW 11:10am-12:25pm, KTD/HCI173  
 10864 R Gaiz  
 Lec TR 9:40am-10:55am, KTD/HCI171  
**10865 P O'Keefe**  
 Lec M 6:10pm-9:00pm, KTD/HCI173  
 11591 R Gaiz  
 Lec TR 11:10am-12:25pm, KTD/HCI171

**SPCH 120** **3.0 Units**  
**Interpersonal Communication**  
 This course introduces principles of effective communication in interpersonal relationships. It is the study of verbal and nonverbal communication, person perception, conflict resolution, listening, and communication barriers. Students will learn to identify communication behaviors and patterns in interpersonal relationships, both theirs and others. Transfer Credit: CSU/UC  
 10870 R Gaiz  
 Lec MW 9:40am-10:55am, KTD/HCI171  
**10872 V Epperson Beyries**  
 Lec T 6:10pm-9:00pm, KTD/HCI173  
 11498 R Gaiz  
 Lec TR 8:10am-9:25am, KTD/HCI171  
 11562 R Gaiz  
 Lec MW 8:10am-9:25am, KTD/HCI171

**SPCH 122** **3.0 Units**  
**Public Speaking**  
 A survey course designed to introduce students to three specific areas of public speaking: informative speaking, persuasive speaking, and entertainment speaking. Emphasis is on developing, researching, outlining, and presenting topics to an audience. In addition, the audience develops critical listening skills and provides oral and written feedback to the speaker. Transfer Credit: CSU/UC  
 11218 P O'Keefe  
 Lec TR 9:40am-10:55am, KTD/HCI173  
**11564 V Epperson Beyries**  
 Lec R 6:10pm-9:00pm, KTD/HCI173

**SPCH 128** **3.0 Units**  
**Intercultural Communication**  
 This introductory course surveys the basic theories and research in the area of intercultural communication, focusing on the application of this knowledge in understanding and improving human interaction in both domestic and international contexts. Students learn to develop the skills necessary to achieve positive outcomes when communicating with others from diverse cultural, ethnic, racial, and social backgrounds. Transfer Credit: CSU/UC  
 10951 B Borenstein  
 Lec TR 11:10am-12:25pm, KTD/HCI173  
 10953 B Borenstein  
 Lec MW 12:40pm-1:55pm, KTD/HCI173  
**10954 B Borenstein**  
 Lec W 6:10pm-9:00pm, KTD/HCI173

**SPCH 132** **3.0 Units**  
**Argumentation and Persuasion**  
 Increase critical thinking abilities by using sound reasoning and persuasive techniques. Transfer Credit: CSU/UC  
 10955 P O'Keefe  
 Lec TR 12:40pm-1:55pm, KTD/HCI173

## STATISTICS

**STAT 115** **4.0 Units**  
**Introduction to Statistics**  
*Prerequisite: Math 103 or 103AB or 103XY or sufficient score on Math Assessment Test. Credit will be awarded for either Math 115 or STAT 115, but not both courses.*  
 An introduction to statistics for students in social science and business. Students will be instructed in the use of computer spreadsheet software to solve statistical and data analysis problems taken from the various social sciences and from business. The course covers descriptive statistics, probability, hypothesis testing, linear and multiple regression, correlation, sampling, statistical inference and time series analysis. Also see Mathematics 115. Please note that students may receive credit for STAT 115 or MATH 115, but not both courses. Transfer Credit: CSU/UC  
 11065 R Goodwin  
 Lec MW 2:10pm-4:00pm, KTD/BC102

## STUDY SKILLS

**STSK 161** **2.0 Units**  
**Seminar for Tutors**  
 This course teaches students to become effective peer tutors by completing online assignments and participating in training workshops. Students apply what they are learning by tutoring a minimum of two hours per week in a supervised setting. Transfer Credit: CSU  
 11569 B Reetz  
 Arr 2 hrs/wk, KTD/LC160

## WORK EXPERIENCE EDUCATION

**WE 298ABCD** **1-4 Units**  
**Occupational Work Experience**  
 Earn college credit while working, whether paid or volunteer! Learn new skills and improve job knowledge. Personalized learning objectives are developed in cooperation with work supervisors and college instructors. Students must be enrolled in a minimum of seven units, including Work Experience. Transfer Credit: CSU

**WE 298A** **1.0 Unit**  
**Occupational Work Experience A**  
*Prerequisite: Enrolled in 7 units and employed for 5hrs/wk.*  
**10928 M Staff**  
 Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
 Meets on: 1/24, 1/31, 2/07, 2/28, 3/13, 3/27, 4/24 and 5/15  
 10940 S Boyd  
 Internet Course, 5 hrs/wk TBA, KTD/IVC. Please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>.  
 Orientation on 1/24, 4pm-6pm, IVC, Bldg 16, Room 214 or 1/26, 4pm-6pm, KTD, FH 120.

**WE 298B** **2.0 Units**  
**Occupational Work Experience B**  
*Prerequisite: Enrolled in 7 units and employed for 10hrs/wk.*  
**11506 M Staff**  
 Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
 Meets on: 1/24, 1/31, 2/07, 2/28, 3/13, 3/27, 4/24 and 5/15.  
 10941 S Boyd  
 Internet Course, 10 hrs/wk TBA, KTD/IVC. Please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>.  
 Orientation on 1/24, 4pm-6pm, IVC, Bldg 16, Room 214 or 1/26, 4pm-6pm, KTD, FH 120.

**WE 298C** **3.0 Units**  
**Occupational Work Experience C**  
*Prerequisite: Enrolled in 7 units and employed for 15hrs/wk.*  
**10931 M Staff**  
 Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
 Meets on: 1/24, 1/31, 2/07, 2/28, 3/13, 3/27, 4/24 and 5/15.  
 10945 S Boyd  
 Internet Course, 15 hrs/wk TBA, KTD/IVC. Please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>.  
 Orientation on 1/24, 4pm-6pm, IVC, Bldg 16, Room 214 or 1/26, 4pm-6pm, KTD, FH 120.

**WE 298D 4.0 Units**  
**Occupational Work Experience D**

*Prerequisite: Enrolled in 7 units and employed for 20hrs/wk.*

**10933 M Staff**

Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
Meets on: 1/24, 1/31, 2/07, 2/28, 3/13,  
3/27, 4/24 and 5/15.

**10946 S Boyd**

Internet Course, 20 hrs/wk TBA, KTD/  
IVC. Please see the Distance Education  
listings online at <http://www.marin.edu/DE/online-courses.html>.  
Orientation on 1/24, 4pm-6pm, IVC,  
Bldg 16, Room 214 or 1/26, 4pm-6pm,  
KTD, FH 120.

**WE 299ABC 1-3 Units**  
**General Work Experience**

Earn college credit while at work by learning or improving job knowledge or skills. Any type of work is suitable for General Work Experience. Personalized learning objectives are developed in cooperation with work supervisors and college instructors. Students must be enrolled in a minimum of seven units, including Work Experience. Transfer Credit: CSU

**WE 299A 1.0 Unit**  
**General Work Experience A**

*Prerequisite: Enrolled in 7 units and employed for 5hrs/wk.*

**10936 M Staff**

Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
Meets on: 1/24, 1/31, 2/07, 2/28, 3/13,  
3/27, 4/24 and 5/15.

**10947 S Boyd**

Internet Course, 5 hrs/wk TBA, KTD/  
IVC. Please see the Distance Education  
listings online at <http://www.marin.edu/DE/online-courses.html>.  
Orientation on 1/24, 4pm-6pm, IVC,  
Bldg 16, Room 214 or 1/26, 4pm-6pm,  
KTD, FH 120.

**WE 299B 2.0 Units**  
**General Work Experience B**

*Prerequisite: Enrolled in 7 units and employed for 10hrs/wk.*

**10938 M Staff**

Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
Meets on: 1/24, 1/31, 2/07, 2/28, 3/13,  
3/27, 4/24 and 5/15.

**10948 S Boyd**

Internet Course, 10 hrs/wk TBA, KTD/  
IVC. Please see the Distance Education  
listings online at <http://www.marin.edu/DE/online-courses.html>.  
Orientation on 1/24, 4pm-6pm, IVC,  
Bldg 16, Room 214 or 1/26, 4pm-6pm,  
KTD, FH 120.

**WE 299C 3.0 Units**  
**General Work Experience C**

*Prerequisite: Enrolled in 7 units and employed for 15hrs/wk.*

**11145 M Staff**

Lec T 4:10pm-6:00pm, IVC/BLDG16/212  
Meets on: 1/24, 1/31, 2/07, 2/28, 3/13,  
3/27, 4/24 and 5/15.

**10949 S Boyd**

Internet Course, 15 hrs/wk TBA, KTD/  
IVC. Please see the Distance Education  
listings online at <http://www.marin.edu/DE/online-courses.html>.  
Orientation on 1/24, 4pm-6pm, IVC,  
Bldg 16, Room 214 or 1/26, 4pm-6pm,  
KTD, FH 120.

**Instructions for Distance  
Education courses are online at  
<http://www.marin.edu/DE/>**

## Distance Education

**You can take courses, using  
video or web-based formats.  
Online and hybrid (partially  
online and partially on-  
campus) courses are offered  
in COM's Moodle learning  
management system.**

### Innovative Education

#### The Latest Technology

College of Marin is using the latest technology to help you realize your educational goals. Now you can use your computer or television to get the courses you need to finish that certificate or degree.

Course descriptions for the Distance Education courses listed in this section may be found under their department headings on pages 20-85. Please see the Distance Education listings online at <http://www.marin.edu/DE/online-courses.html>

#### Beyond the Traditional Classroom

Our Distance Education program reaches beyond the traditional classroom in order to fill the educational and career needs

of people who are not being served by more conventional approaches. Distance Education courses provide an excellent alternative for students who are unable to attend classes during regular hours, or who would like to take additional units in a time-efficient manner.

#### High Academic Standards

All courses maintain the high academic standards of the college and most are transferable (see a counselor for details). College-level courses are available in a variety of convenient formats.

### Course Welcome Letters

Please go to <http://www.marin.edu/DE/online-courses.html> to find the Course Welcome Letters for individual Distance Education courses with specific details about mandatory course meetings, weekly access requirements, instructor's contact information, waiting lists, books and materials, log on instructions, and course policies.

For information about student services such as counseling, tutoring, financial aid, the Online Writing Center, and other student support services, go to the Student Services page at <http://www.marin.edu/DE/student.html>

### Internet Courses

If you have access to an Internet connection, you can take selected College of Marin courses anywhere, anytime. There are a limited number of slots for some Internet courses. Please see the FAQ page to learn more about taking online courses at <http://www.marin.edu/DE/faq.html>



College of Marin uses Moodle for its online course delivery. The Moodle Learning Management System (LMS) is praised for its user-friendly features and superior functionality. A full range of Distance Education courses are currently offered in Moodle.

Please see the Moodle FAQ page to learn more at <http://www.marin.edu/DE/faq.html>

## Video Courses

Students may purchase the complete set of History/Political Science courses from Intelcom. To place an order 24 hours a day, 7 days a week, visit the website at [www.intelcom.org](http://www.intelcom.org) and access the Student Store. Enrollments will remain open for the first two weeks of the semester.

## Student Support Services

Are you new to Distance Education? Please see "Tips for Being a Successful Online Learner" at <http://www.marin.edu/DE/tips.html>

Find answers to students' most frequently asked questions about online learning in Moodle at <http://www.marin.edu/DE/faq.html>

For information about student services such as counseling, tutoring, financial aid, the Online Writing Center, and other student support services, go to the Student Services page at <http://www.marin.edu/DE/student.html>

Instructions for Distance Education courses are online at <http://www.marin.edu/DE/>

## Internet Courses

**BUS 144** 3.0 Units  
**Business Communication**  
Advisory: ENGL 079.  
111091 B Wilson

**CHEM 105** 3.0 Units  
**Chemistry in the Human Environment**  
10357 E Dunmire

**CIS 110** 3.0 Units  
**Introduction to Computer Information Systems**  
11046 M Ransom

**DANC 108** 3.0 Units  
**Dance History: Dancing - The Pleasure, Power, and Art of Movement**  
11241 S Weldon  
11574 S Weldon

**EDUC 110** 3.0 Units  
**Introduction to Education**  
10208 S Boyd

**EDUC 111** 3.0 Units  
**Foundations of Teaching**  
11674 S Boyd

**ENGL 150** 3.0 Units  
**Reading and Composition (1A)**  
*Prerequisite: ENGL 120 or 120SL or English Placement Test or equivalent.*  
10347 E Sheofsky

**ENGL 151** 4.0 Units  
**Reading and Composition (1B)**  
*Prerequisite: ENGL 150 or equivalent.*  
10401 A Klinger  
10409 A Klinger

**HED 114** 3.0 Units  
**Introduction to Kinesiology**  
11602 K Smyth

**HED 115** 3.0 Units  
**Weight Control, Exercise and Nutrition**  
10020 K Smyth

**HED 119** 3.0 Units  
**Effective Teaching Strategies in Wellness and Fitness**  
*Advisory: HED 116 or PE 116.*  
11447 C Rogow

**HED 130** 3.0 Units  
**Contemporary Health**  
11603 K Smyth

**HED 140** 3.0 Units  
**Stress Management and Health**  
11446 C Rogow

**MATH 101** 3.0 Units  
**Elementary Algebra**  
*Prerequisite: Math 95 or 95B or 95Y or sufficient score on Math Assessment Test.*  
10273 I Roderick

**MATH 103** 5.0 Units  
*Intermediate Algebra* *Prerequisite: Math 101 or 101AB or 101XY or satisfactory score on Math Assessment Test.*  
10292 M Allen

**MATH 115** 4.0 Units  
**Probability and Statistics**  
*Prerequisite: Math 103 or 103AB or 103XY or satisfactory score on Math Assessment Test. Credit will be awarded for either Math 115 or Statistics 115, but not both courses.*  
10305 I Lansing

**MMST 101** 0.5 Unit  
**Orientation to Multimedia**  
11578 J Gonzalez

**MMST 131A** 3.0 Units  
**Web Design I**  
*Advisory: MMST 101.*  
11403 J Gonzalez

**MMST 131B** 3.0 Units  
**Web Design II**  
*Prerequisite: MMST 131A.*  
11404 J Gonzalez

**MMST 131C** 3.0 Units  
**Web Design III**  
*Prerequisite: MMST 131B.*  
11405 J Gonzalez

**MUS 106** 3.0 Units  
**Music Fundamentals**  
Advisory: Music 163.  
10032 L Noble Brown

**PHIL 110** 3.0 Units  
**Introduction to Philosophy**  
*Prerequisite: ENGL 98 or 98SL or English Placement Test or equivalent.*  
10427 J Marmysz  
10429 J Marmysz

**PE 114** 3.0 Units  
**Introduction to Kinesiology**  
11604 K Smyth

**PE 119** 3.0 Units  
**Effective Teaching Strategies in Wellness and Fitness**  
*Advisory: PE 116.*  
11448 C Rogow

**PE 120** 3.0 Units  
**Introduction to Sport and Exercise Psychology**  
11611 C Rogow

**PSY 114** 3.0 Units  
**The Psychology of Human Development: Lifespan**  
10622 Y Van Ecke  
11296 Y Van Ecke

**PSY 130** 3.0 Units  
**Introduction to Sport and Exercise Psychology**  
11570 C Rogow

**SPAN 101** 5.0 Units  
**Elementary Spanish I**  
Note: These classes are offered in a hybrid format, which is a combination of in-class meetings and Internet instruction.

10570 R Ostojic-Portello  
In-Class Lec T 12:40pm-2:30pm, KTD/LC 038  
Internet Lec 2 hrs/wk TBA  
Lab 3 hrs/wk TBA, KTD/LC 150

10578 R Ostojic-Portello  
In-Class Lec M 4:10pm-6:00pm, KTD/LC038  
Internet Lec 2 hrs/wk TBA  
Lab 3 hrs/wk TBA, KTD/LC 150

**SPAN 122** 3.0 Units  
**Spanish for Teachers**  
11595 C Copenhagen

**WE 298A\*** 1.0 Unit  
**Occupational Work Experience A**  
*Prerequisite: Enrolled in 7 units and employed for 5hrs/wk.*  
 10940 S Boyd

**WE 298B\*** 2.0 Units  
**Occupational Work Experience B**  
*Prerequisite: Enrolled in 7 units and employed for 10hrs/wk.*  
 10941 S Boyd

**WE 298C\*** 3.0 Units  
**Occupational Work Experience C**  
*Prerequisite: Enrolled in 7 units and employed for 15hrs/wk.*  
 10945 S Boyd

**WE 298D\*** 4.0 Units  
**Occupational Work Experience D**  
*Prerequisite: Enrolled in 7 units and employed for 20hrs/wk.*  
 10946 S Boyd

**WE 299A\*** 1.0 Unit  
**General Work Experience A**  
*Prerequisite: Enrolled in 7 units and employed for 5hrs/wk.*  
 10947 S Boyd

**WE 299B\*** 2.0 Units  
**General Work Experience B**  
*Prerequisite: Enrolled in 7 units and employed for 10hrs/wk.*  
 10948 S Boyd

**WE 299C\*** 3.0 Units  
**General Work Experience C**  
*Prerequisite: Enrolled in 7 units and employed for 15hrs/wk.*  
 10949 S Boyd

**\*Orientation meeting for all online Work Experience courses: Tues. January 24, 4pm-6pm, IVC Bldg 16 Room 214, or Thurs. January 26, 4pm-6pm, KTD FH120.**

## Video Courses

**HIST 100** 3.0 Units  
**Major Trends and Selected Topics in American History**  
 11458 H Fearnley  
 Orientation meeting date and time: 2/4/12, 9:30-10:30am, KTD/SC101

**POLS 101** 3.0 Units  
**Introduction to the Government of the United States**  
 10236 H Fearnley  
 Orientation meeting date and time: 2/4/12, 10:30-11:30am, KTD/SC101

## Noncredit Courses

### HIGH SCHOOL EQUIVALENCY PREPARATION/BASIC SKILLS

**ESBS 3010** 0.0 Unit  
**GED (General Educational Development) Preparation**

Do you need a high school diploma for a certain job? Qualification to enter a vocational program? A brush-up to start college? Do you want to show your parents (or kids) that you can do it, or to just feel better about yourself? If so, free help is available. This open-entry GED class lets you enroll at any time during the semester. Pretesting determines your skill levels. An individual study plan focuses on your needs and goals. Instructor assistance and guidance is available at all listed times. Self-paced improvement removes time pressure. Practice testing assures your readiness. The drop-in Learning Lab allows flexible scheduling.

Call 415.485.9363 (lab) 415.485.9445 (Michael Timmel) for further information.

10678 01/23-05/25 M Timmel  
 Lec 3 hrs/wk, KTD/LC120  
 MW 9:00am - 8:00pm; TR 9:00am - 4:00pm; F 9:00am - 2:00pm; Math help available on MW 9:00am - 3:00pm only.

**ESBS 3020** 0.0 Unit  
**Basic Skills**

This program offers free instruction to any adult wishing to improve pre-college skills such as reading comprehension, writing, math. Class structure is the same as the High School Equivalency Preparation learning lab described above.

10683 01/23-05/25 M Timmel  
 Lec 3 hrs/wk, KTD/LC120  
 MW 9:00am - 8:00pm; TR 9:00am - 4:00pm; F 9:00am - 2:00pm; Math help available on MW 9:00am - 3:00pm only.

## ENGLISH AS A SECOND LANGUAGE

The noncredit English as a Second Language Program offers free classes for beginning to intermediate level students. To register for Noncredit ESL classes, please contact the ESL Office, Harlan Center, Room 101, or call 415.485.9642.

New students must take a noncredit ESL placement test to assess their level before registering for classes. Registration will be completed after taking the placement test. Please visit Harlan Center Room 101 or call 415.485.9642 for more information and test dates. Note: Due to space limitations, students may only register for one class at their level.

Classes are held on both the Indian Valley and Kentfield campuses as well as at the following off-site locations:

Margaret Todd Senior Center (MTSC)  
 1560 Hill Road, Novato

Conservation Corps North Bay (CCNB)  
 27 Larkspur St., San Rafael

Whistlestop (WSTP)  
 930 Tamalpais Ave., San Rafael

### ESL VOCATIONAL

**ESLV 001** 0.0 Unit  
**ESL for Hotel and Restaurant Workers**  
*Advisory - ESLN 20 and above*

This course will emphasize English as Second Language for those who are in the hotel and restaurant fields and those who are seeking positions in these fields.

11516 01/21-05/19 K Bradley  
 Lec S 9:00am-12:00pm, KTD/PV7

**11717 01/24-05/15 K Bradley**  
 Lec T 6:10pm-9:00pm, KTD/LC036

**11718 01/25-05/16 K Bradley**  
 Lec W 6:10pm-9:00pm, KTD/TB119

**ESLV 003** 0.0 Unit  
**Communication Skills for Healthcare Workers**  
*Advisory - ESLN 20 or above*

Designed for health care workers and others interested in health care fields, this course will focus on language skills necessary to function in a medical/dental environment. Emphasis on social and cultural skills for successful interaction with patients and co-workers.

11518 01/24-03/15 N Hilty  
 Lec TW 8:10am-11:00am, KTD/HC127

11719 03/20-05/17 M Russell  
 Lec MR 6:10pm-9:00pm, KTD/HC161

## NONCREDIT ENGLISH AS A SECOND LANGUAGE-NONCREDIT

**ESLV 004 0.0 Unit****English for Childcare A***Advisory - ESLN 20, 25 or 30*

This class is for high beginning English language learners who as parents, babysitters and childcare workers need to be able to communicate with young children, co-workers and parents.

11519 01/21-03/17 A Singer  
Lec S 9:00am-12:00pm, KTD/PV1

**ESLV 005 0.0 Unit****English for Childcare B***Advisory - ESLN 35 and above*

This class is for low intermediate English language learners who as parents, babysitters and childcare workers need to be able to communicate with young children, co-workers and parents.

11520 03/24-05/19 A Singer  
Lec S 9:00am-12:00pm, KTD/PV1

**ESLV 006 0.0 Unit****ESL-ECE Bridge Class A***Advisory - ESL levels 40 - 60*

This course is designed to prepare students interested in the Early Childhood Education Program for classes which are only offered in English. Note: It is intended as a supplement (not a replacement) to the regular credit ESL program.

11521 01/21-05/19 V Numaguchi  
Lec S 9:00am-12:00pm, KTD/OH101

**ESLV 007 0.0 Unit****ESL-ECE Bridge Class B***Advisory - ESL levels 50 - 70*

This is the second level course to prepare students interested in the Early Childhood Education Program for classes which are only offered in English. Note: It is intended as a supplement (not a replacement) to the regular credit ESL program.

11522 01/25-05/16 M Staff  
Lec W 6:10pm-9:00pm, IVC/  
BLDG03/251

**ENGLISH AS A SECOND LANGUAGE-NONCREDIT****ESLN 010 0.0 Unit****Beginning ESL***Advisory: NC ESL Placement Test or teacher recommendation.*

This course will introduce beginning English learners to basic everyday English vocabulary, expressions and instructions to describe everyday actions, needs and abilities.

10490 01/23-05/25 L Burnett  
Lec MW 8:10am-10:45am, KTD/HCI170  
Lec TR 8:10am-10:45am, KTD/TB119

**10491 01/23-05/17 J McMillan**

Lec MTWR 6:10pm-8:45pm, KTD/  
OH102

**10493 01/23-05/16 L Escobar**

Lec MW 6:10pm-9:00pm, KTD/PV1

**10495 01/24-05/17 A Singer**

Lec TR 6:10pm-9:00pm, KTD/PV1

**10499 01/23-05/16 M Shea**

Lec MW 6:10pm-8:25pm, IVC/  
BLDG03/252

**10501 01/24-05/17 C Dutton**

Lec TR 6:30pm-8:30pm, OFF/CCNBC

**10502 01/23-05/16 I Saligman**

Lec MW 2:00pm-4:00pm, OFF/WSTPA

10496 01/21-05/19 L Escobar

Lec S 9:00am-12:50pm, KTD/HCI127

10497 01/21-05/19 N Jacunski

Lec S 9:00am-12:50pm, KTD/HCI129

**ESLN 020 0.0 Unit****High Beginning ESL A***Advisory: NC ESL Placement Test or teacher recommendation.*

In this high beginning ESL course, students will learn to ask for and give basic information about yesterday, today and tomorrow and to express basic likes, wants, needs, abilities and obligations in conversation and in written form.

10503 01/23-05/17 K Hayne  
Lec MTWR 8:10am-10:45am, KTD/  
SC133

**10504 01/23-05/17 C Schiff**

Lec MTWR 6:10pm-8:45pm, KTD/  
OH104

**10505 01/23-05/17 F Fahouris**

Lec MWR 6:10pm-9:00pm, KTD/PE092

**10506 01/23-05/16 M Staff**

Lec MW 6:10pm-9:00pm, KTD/LC036

**10507 01/24-05/17 M Kaufmann**

Lec TR 6:10pm-9:00pm, KTD/OH101

**10510 01/23-05/16 S Reilly**

Lec MW 6:10pm-8:25pm, IVC/  
BLDG16/212

**10512 01/23-05/16 N Jacunski**

Lec MW 6:30pm-8:30pm, OFF/CCNBC

10513 01/24-05/17 B Roberts

Lec TWR 2:30pm-4:30pm, OFF/MTSC/  
CONF

10514 01/23-05/16 H Eskildsen

Lec MW 2:00pm-4:00pm, OFF/WSTPB

10508 01/21-05/19 K Hayne

Lec S 9:00am-12:50pm, KTD/OH103

10509 01/21-05/19 D Quinn

Lec S 9:00am-12:50pm, KTD/HCI126

**ESLN 025 0.0 Unit****High Beginning ESL B***Advisory: NC ESL Placement Test or teacher recommendation.*

In the second part of high beginning ESL, students will practice expressing basic likes, wants, needs, abilities and obligations and talking about yesterday, today and tomorrow. They will also begin to negotiate and interact on the telephone, at work and in the community.

**10515 01/23-05/16 S Chan**

Lec MW 6:10pm-9:00pm, KTD/PV5A

**11287 01/24-05/17 C Tudor**

Lec TR 6:10pm-9:00pm, KTD/PV5B

10516 01/21-05/19 K Privitt

Lec S 9:00am-12:50pm, KTD/HCI173

**ESLN 030 0.0 Unit****Low Intermediate ESL A***Advisory: NC ESL Placement Test or teacher recommendation.*

ESLN 030 students know everyday survival English, but want to learn to talk about their experiences in life and at work. They learn to describe how their lives were before they came to this country. The focus is on learning more verbs and verb forms.

10517 01/23-05/25 H Eskildsen

Lec MTWR 8:10am-11:00am, KTD/PV1

**10519 01/23-05/17 K Privitt**

Lec MTWR 6:10pm-8:45pm, KTD/  
OH107

**10520 01/23-05/25 R Beal**

Lec MW 6:10pm-9:00pm, KTD/HCI170

**10521 01/24-05/17 P Seery**

Lec TR 6:10pm-9:00pm, KTD/HCI172

**11431 01/24-05/17 P Johnson**

Lec TR 6:10pm-8:30pm, IVC/  
BLDG03/154

10522 01/21-05/19 M Levin

Lec S 9:00am-12:50pm, KTD/HCI166

10523 01/23-05/16 L Burnett

Lec MW 2:00pm-4:00pm, OFF/WSTPC

**ESLN 035 0.0 Unit****Low Intermediate ESL B***Advisory: NC ESL Placement Test or teacher recommendation.*

ESLN 035 is the second part of the low intermediate level. Students will review and build upon basic English skills and survival

skills covered in Levels 010-030. They may read and discuss short adapted fiction or nonfiction in class and write about personal abilities and experiences.

10524 01/23-05/17 E Rivera  
Lec MWR 8:10am-11:00am, KTD/PV5B

**11432 01/23-05/16 D Leung**  
Lec MW 6:10pm-9:00pm, KTD/PV5B

**10525 01/24-05/17 R Beal**  
Lec TR 6:10pm-9:00pm, KTD/PV7

10526 01/21-05/19 M Sukoski  
Lec S 9:00am-12:50pm, KTD/OH106

### **ESLN 040 0.0 Unit** **Credit ESL Preparation Course**

*Advisory: NC ESL Placement Test or teacher recommendation.*

Students in ESLN 040 will continue to develop their intensive and extensive reading skills, make oral presentations and use an English dictionary, the library and the internet for simple research projects. In preparation for transitioning to credit ESL, regular attendance, homework and group participation are strongly encouraged.

11294 01/23-05/17 H Middleton  
Lec TR 8:10am-11:00am, KTD/PV5A  
Lec W 8:10am-11:00am, KTD/PE092

10527 01/24-05/17 H Casper  
Lec TWR 8:10am-11:00am, KTD/PV3

**10528 01/23-05/25 S McKinnon**  
Lec MW 6:10pm-9:00pm, KTD/BC101  
Lec R 6:10pm-9:00pm, KTD/TB101

**10529 01/23-05/17 G Cooper**  
Lec MTR 6:10pm-9:00pm, KTD/TB119

10530 01/21-05/19 M Russell  
Lec S 9:00am-12:50pm, KTD/OH105

10531 01/21-05/19 S Chan  
Lec S 9:00am-12:50pm, KTD/HCI71

### **ESLN NCLAB 0.0 Unit** **ESL Noncredit Lab**

*Advisory: ESL Placement Test.*

The ESL Lab is a self-paced, individualized, open-entry/open-exit course. Students will be able to use ESL software, audio tapes, videos and reading material to develop their skills in English.

10536 01/23-05/22 S Carlson

Lab MT, OFF/CCNB  
Open Mondays and Tuesdays 10am-2pm.

**10538 01/23-05/22 J Molloy**  
Lab MT, OFF/CCNB  
Open Mondays and Tuesdays 5:30-7:30pm

### **ESLN PRON 0.0 Unit**

#### **Noncredit ESL Pronunciation**

*Advisory: ESL Placement Test.*

This course will provide Noncredit ESL students from ESLN Levels 020-040 with practice in English pronunciation. The primary goal will be to help ESL students to be understood when they are speaking English.

10533 01/23-05/16 H Eskildsen  
Lec MW 11:10am-12:00pm, KTD/PV1

11575 01/24-05/17 H Eskildsen  
Lec TR 11:10am-12:00pm, KTD/PV1

**10532 01/24-05/15 N Hilty**  
**Lec T 6:10pm-8:00pm, KTD/PV3**

**10534 01/25-05/16 N Hilty**  
Lec W 6:10pm-8:00pm, KTD/PV3

## **NURSING EDUCATION REVIEW COURSES**

### **VOCN 6010 0.0 Unit** **Review of Nursing Care and Skills for RN Students**

This course offers the RN student additional practice in the clinical/laboratory setting. It is designed to provide remediation in topics ranging from assessment, nursing care

planning, documentation, communication, medication administration, nursing skills, and organization to critical thinking and clinical decision making. Students are recommended to this course by their clinical instructor.

11135 01/23-05/25 P Hemphill  
Arr 3 hrs/wk, KTD/TBA  
Students must be enrolled in RN Program.

### **VOCN 6015 0.0 Unit** **Successful RN Preceptor Course**

This course is designed for staff nurses who are working with students to become effective preceptors. Course outcomes include demonstrating the preceptor role and responsibilities, effective communication strategies, teaching learning, clinical supervision as well as advisement and evaluation. Provider approved by the California Board of Registered Nursing: Provider # 00724 for 8 contact hours.

**11195 05/25-05/25 J Ruddle**  
Lec F 9:00am-5:00pm, OFF/HOSP/TBA

### **VOCN 6020 0.0 Unit** **Test of Essential Academic Skills Preparation Course**

The course will introduce the TEAS test plan, describe content areas and discuss test taking skills. The last meeting will include a post assessment test, grading of test and how to register for the TEAS.

11116 03/02-04/06 J Coombes  
Lec F 1:10pm-4:00pm\*, KTD/FH120  
Meets 6 Fridays from 03/02-04/06.  
\*Classes from 3/09-3/30 end at 3 PM.

# Academic Information

## Catalog

Although this schedule contains a summary of important policies and procedures, students are encouraged to review the college catalog. The current catalog is available online at [www.marin.edu](http://www.marin.edu).

## Graduation Deadlines

### Apply for Spring 2012

### Degree/Certificate

### February 6 – March 16

Students who have met the degree/certificate requirements, and have filed an Application for Graduation by the deadline date, will be eligible to receive an Associate in Arts/Science Degree or a Certificate of Achievement. Information is available in the Counseling Office.

## Prerequisites, Corequisites and Advisories

### Prerequisite

A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a particular course or program.

The college requires students to complete prerequisite courses with a grade of C, P, or higher prior to registering in the course requiring the prerequisites. Examples of courses which may require prerequisites:

- Courses for which specific prerequisites have been justified by content review, the appropriate level of scrutiny and any other validation procedures required by law (Title 5, 55201 a-f).
- Sequential courses in a degree-applicable program.
- Courses requiring a prerequisite to transfer to a four-year college.
- Courses requiring preparation to protect health and safety.
- Technical or vocational courses or programs that require special preparation.

### Prerequisite Equivalency/Challenges

Some prerequisites may be satisfied by equivalent course work from an accredited college/university other than College of Marin.

Students have the right to challenge prerequisites on certain, specified grounds and following necessary procedures. See <http://www.marin.edu/admissions/prerequisites/> for detailed information regarding the Prerequisite Equivalency/Challenge process.

### Prerequisite Equivalency/Challenge Deadline

The deadline to submit the Prerequisite Equivalency/Challenge Form and supporting documentation is Friday, January 13, 2012 for regular term length classes, and (five working days) prior to the start date for short-term classes.

### Corequisite

A corequisite is a condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course. Courses which may require corequisites include: courses that are part of a closely related lecture-laboratory pairing requiring concurrent enrollment.

### Advisory

An advisory is a condition of enrollment that a student is advised, but not required, to meet before or in conjunction with enrollment in a course or educational program.

### Other Limitations

Other limitations on enrollment may include:

- Courses that require public performance or competition.
- Blocks of courses for which enrollment is limited in order to create a cohort of students.

## Probation and Dismissal

### Standards For Probation

A student shall be placed on academic probation if he or she has attempted a minimum of 12 semester units of work and has a grade point average of less than C (2.0).

A student shall be placed on progress probation if he or she has enrolled in at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of W, I, NC and

NP were recorded reaches or exceeds 50 percent.

### Standards for Removal of Probation

A student who is placed on academic probation shall be removed from probation when the student's accumulative grade point average is 2.0 or better. A student on progress probation shall be removed from probation when the percentage of units in the categories of W, I, NC, or NP drops below 50 percent.

### Standards for Dismissal

A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 1.75 in all units attempted in each of three consecutive semesters.

A student who is on progress probation shall be subject to dismissal if the cumulative percentage of units in which the student has been enrolled for which entries of W, I, NC, or NP are recorded in at least three consecutive semesters reaches or exceeds 50 percent.

A student who is subject to dismissal may submit a written appeal to the Dean of Enrollment Services. Dismissal may be postponed and the student continued on probation if the student completes a petition that provides evidence of extenuating circumstances and/or that shows significant improvement in academic achievement.

### Readmission after Dismissal

#### Deadline Date: February 3, 2012

In order to be considered for readmission, dismissed students must:

1. Meet with a counselor and complete or update a Student Educational Plan (SEP) and submit the SEP with their Petition to Return to the Dean of Enrollment Services.
2. File a Petition to Return no later than the February 3, 2012, deadline date. (Forms available online or at the Office of Admissions and Records). Students who fail to petition by the deadline or fail to show for their appointments will be denied and dropped from their classes.
3. Readmitted students may not be enrolled in more than 12 units. (Students may be limited to fewer units and other restrictions may also be imposed.)

## Honor List

Students will be placed on a term honor list when their semester GPA is 3.0 or higher. These students may not be on probation or have any I, NP, or F grades, and must be enrolled in 12 units of letter-graded classes at the college.

## Grading

### In Progress Grades

An IP grade is only assigned for open-entry/open-exit classes or classes that span two terms. Students who receive an IP grade must re-enroll in the subsequent term or they will receive the alternative grade assigned by the instructor. The enrollment fee will be charged for re-enrollment.

### Incomplete Grades

Students who received an Incomplete grade may not re-enroll in the same course until the incomplete work is completed and/or a final grade is posted to the student's academic record.

## Pass/No Pass Option

In those courses which permit a student to be evaluated either on a P/NP or a letter graded basis, a student must select the P/NP option no later than 30 percent of the class. The option can be selected online during the registration period. After classes begin, students must submit a Change of Grading Option form to the Office of Admissions and Records. The option cannot be changed after the deadline date. To receive a pass grade, course work must be C level or higher.

**Note:** Some colleges/universities will not grant transfer credit for courses with pass/no pass grades.

### Midterm and Final Grades

Midterm and final grades will be available online at [mycom.marin.edu](http://mycom.marin.edu). Check the calendar on page 3 for dates.

## Transcripts

Please order your transcripts early to avoid any delays during peak periods. Students may receive two copies of their transcripts for free. Additional copies are \$6 per copy. Rush transcripts are \$15 per copy. Transcript requests may be faxed. See: [www.marin.edu/admissions/transcript.htm](http://www.marin.edu/admissions/transcript.htm) for detailed instructions.

## Student Appeals and Grievances

Appeals and Grievances in the following areas should be directed to the Dean of Enrollment Services: academic progress, academic dismissal, admissions, attendance, financial aid, graduation, fee payment, refunds, California residency determination, and student records.

Grade appeals and grievances must be directed to the appropriate department and/or academic dean. Guidelines for filing an academic grievance, a student complaint against another student, cases of sexual harassment/discrimination, and unsafe assignments should be directed to the Dean of Student Development and Special Programs.

Please refer to the current college catalog for more detailed information.



# Graduation/ Transfer Information

## Transfer Admission Support

As a means to support transfer admissions, College of Marin participates in guaranteed admissions to specific University of California campuses, California State Universities, and private universities. College of Marin also offers cross enrollment at UC Berkeley to qualified students. Contact the COM Counseling Office for more information. In addition, the Counseling Department works with the Transfer Center, staffed for the purpose of helping students research transfer and admissions requirements.

## A.A./A.S. Graduation Requirements

The Associate in Arts (A.A.) degree or Associate in Science (A.S.) degree will be awarded to any student upon satisfactory completion of all of the following seven requirements:

- Units**—The Associate in Arts (A.A.) degree and the Associate in Science (A.S.) degree require a minimum of 60 lower division units to include all the requirements indicated below and any additional elective units needed to satisfy the 60 unit minimum. Courses numbered 0-99 are not applicable to the Associate degree.
- Major Requirement**—At least 18 units must be taken in a single discipline or related disciplines as indicated in the COM Catalog.
- Scholarship**—An overall grade point average (G.P.A.) of 2.0 (C average) in all degree-applicable courses (numbered 100 and above) taken at COM and in all acceptable lower division courses transferred from other colleges.
- Residence**—Successfully complete at least 12 units in the major requirements at COM.
- Mathematics Proficiency**—One of the following options:
  - A satisfactory score on the Math Assessment Test, i.e. eligibility for a level beyond Intermediate Algebra (103), such as Math 104, 110, 115, 121, or 123 or
  - Completion of Intermediate Algebra (Math 103 or Math 103A plus 103B or Math 103X plus 103Y) with a grade of C or higher.
- General Education**—A minimum of 19 units of general education is required for the A.A. or A.S. degree. See the following general education categories and course listings.

**7. Application for Graduation**—It is the student's responsibility to submit an Application for Graduation by making an appointment with a counselor in the Counseling Department. All official transcripts from other colleges must be available in the Counseling Office by the application deadline date. All petitions and waivers must be attached to the application form by the deadline date.

## General Education Courses

Please note that one of the general education courses must be a cross-cultural studies course. Most cross-cultural studies courses will satisfy the Cross-Cultural Studies Requirement and one other general education requirement. If a cross-cultural studies course is not found in another general education category, then additional units of general education are needed to meet the A.A. or A.S. degree.

### A. Natural Sciences

*Three units minimum—select one course.*

Anthropology 101, 101L  
Astronomy 101, 105\*\*, 117F++, 117L++  
Biology 100, 101, 105\*\*, 107+, 108A, 109, 110, 110L, 112A, 112B, 112C (please note: Biology 112ABC replace Biology 115 and 116), 115, 116, 120, 138\*, 159, 162, 169A, 169B, 224, 235, 240  
Chemistry 105, 105L, 110, 114, 131  
Geography 101, 101L, 109, 112  
Geology 103, 105\*\*, 109, 110, 114, 120, 120L, 121, 138\*  
Physical Education 107+  
Physics 108A, 110, 207A

*Geography 109 may be used to satisfy Category A or Category B, but not both.*

++, \*\*, \*: *Natural Science credit is awarded for only one course in the groups listed above:*

### B. Social and Behavioral Sciences

*Three units minimum—select one course.*

Anthropology 102, 103, 110, 204, 215  
Behavioral Science 103  
Biology 251  
Business 101  
Early Childhood Education 110, 112  
Economics 101, 102  
Ethnic Studies 110, 111, 112, 121, 151, 154, 242  
Geography 102, 109  
History 100, 101, 102, 103, 109, 110, 111, 112, 117, 118, 206, 211, 214, 215, 216, 238  
Political Science 100, 101, 102, 103, 104, 201, 203, 210, 211, 220  
Psychology 110, 111, 112, 114, 116, 140, 145, 204, 205, 230, 251  
Sociology 110, 112, 114, 140, 205, 230, 250,

*The following courses may be used to satisfy Category B or Category F, but not both: Ethnic Studies 111, 112, 121, 151; History 100, 117, 118; Political Science 100, 101.*

*Geography 109 may be used to satisfy Category A or Category B, but not both.*

*Psychology 205 and Sociology 205 may be used to satisfy Category B or Category E, but not both.*

*Social and Behavioral Science credit is awarded for only one course in each of the following sets:*

*Biology 251 or Psychology 251  
History 211 or Political Science 211  
Psychology 111 or Psychology 116  
Psychology 112 or Psychology 114  
Psychology 140 or Sociology 140  
Psychology 205 or Sociology 205  
Psychology 230 or Sociology 230*

### C. Humanities

*Three units minimum—select one course.*

American Sign Language 101, 102, 110, 203, 204  
Architecture 100, 101, 102, 131  
Art 101, 102, 103, 104, 105, 106, 107, 108, 110  
Biology 145  
Chinese 101, 102  
Communications 108 (3 units), 109A, 109B, 110, 160  
Dance 108  
Drama 110, 116, 117, 119  
English 151, 208, 212, 214, 218, 219, 220, 221A, 221B, 222, 223, 224, 225, 230, 235, 237, 240, 242  
Ethnic Studies 154  
French 101, 102, 108A, 108B, 203, 204, 225, 226  
Geology 145  
Humanities 100A, 100B, 107, 108, 109A, 109B, 114, 118, 125, 242  
Italian 101, 102, 108 (3 units), 203, 204, 225, 226, 228  
Japanese 101, 102, 108 (3 units), 203, 204  
Journalism 110, 160  
Music 101, 102, 105, 106  
Philosophy 110, 111, 112, 117  
Spanish 101, 102, 203, 203HB, 204, 225, 226, 228A, 228B, 228C, 230A, 230B, 230C  
Speech 128, 140, 141

*English 151 may be used to satisfy Category C or Category E, but not both:*

*Humanities credit is awarded for only one course in each of the following sets:*

*Art 108 or Humanities 108  
Biology 145 or Geology 145  
Communications 109A or Humanities 109A  
Communications 109B or Humanities 109B  
Communications 110 or Journalism 110  
Communications 160 or Journalism 160  
English 242 or Humanities 242*

*Speech 128 may be used to satisfy Category C or Category E, but not both.*

*Ethnic Studies 154 may be used to satisfy Category C or Category B, but not both.*

### D. Composition, Written

*Three units minimum.*

English 150 is required for the Associate degree, and must be completed with a grade of "C" or higher.

## E. Communication and Analytical Thinking

Three units minimum—select one course.

Computer Information Systems 215  
Computer Science 130, 135, 160, 200, 220, 232, 235  
English 130, 151, 155  
Mathematics 103, 103A and 103B, 103X and 103Y, 104, 104X and 104Y, 105, 109, 110, 114, 115, 116, 121, 122, 123, 124, 190  
Philosophy 112  
Psychology 205  
Sociology 205  
Speech 110, 120, 122, 128, 130, 132  
Statistics 115

English 151 may be used to satisfy Category C or Category E, but not both.

Psychology 205 and Sociology 205 may be used to satisfy Category B or Category E, but not both. Credit is awarded for only one course.

Speech 128 may be used to satisfy Category C or Category E, but not both.

## F. American Institutions

Three units minimum—select one course.

Ethnic Studies 111, 112, 121, 151  
History 100, 117, 118, 211  
Political Science 100, 101, 211

All courses listed in Area F may be used to satisfy Area B or Area F, but not both.

## G. Cross-Cultural Studies

Three units minimum—select one course.

Cross-cultural studies courses which are listed in other general education categories will satisfy both the Cross-Cultural Studies Requirement and the requirement of one other category.

American Sign Language 110  
Anthropology 204, 215  
Art 108  
Communications 160  
English 235, 237  
Ethnic Studies 110, 111, 112, 121, 151, 154  
History 109, 211  
Humanities 108  
Journalism 160  
Music 105  
Political Science 211  
Speech 128

## H. Physical Activity

One unit minimum—select one course.

This requirement may be satisfied by degree-applicable activity courses in physical education or dance.

## California State University General Education Pattern

Students should be aware that this list is subject to change and does not apply to the University of California System.

## CSU General Education Certification

Approximately 124 semester units are required for a baccalaureate degree at a California State University, of which 48 units must be in general education within a prescribed pattern. **Thirty-nine units may be completed and certified in whole or in part at College of Marin.** The remaining nine units must be taken as upper

division courses after transfer to the four year university.

Community colleges may certify no more than 30 units of general education from Subject Areas B, C, and D combined. The remaining units may be taken from Areas A and/or E.

Completion of 39 units of general education for the California State University System is not a requirement for admission. Students must make a request for certification prior to attending California State University by completing two forms: 1. Request for Transcripts; 2. Request for General Education Certification.

## CSU United States History, Constitution, and American Ideals Requirement

In addition to general education, state universities and colleges also require United States History, and Constitution and American Ideals for graduation. Courses at College of Marin that fulfill the two-course requirement are:

1. One course in United States History to be chosen from the following: Ethnic Studies 111 or 112 or 121 or 151; History 100 or 117 or 118.
2. One course in Constitution and American Ideals to be chosen from the following: Political Science 100 or 101.

## AREA A—COMMUNICATION IN THE ENGLISH LANGUAGE AND CRITICAL THINKING

Nine semester or 12-15 quarter units required with at least one course each from A1, A2 and A3  
Speech 132 may be used for A1 or A3, but not both.

### A1—Oral Communication

Speech 110, 120, 122, 130, 132

### A2—Written Communication

English 150

### A3—Critical Thinking

English 130, 151, 155  
Philosophy 112  
Speech 132

## AREA B—SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING

Nine semester or 12-15 quarter units required with at least one course each from B1, B2 (at least one to contain a laboratory component identified in B3; laboratory courses are marked by an asterisk) and B4.

Astronomy 105, Biology 105, or Geology 105 may be used in B1 or B2, but not both. Credit is given for only one course in each of the following sets:  
Astronomy 105, Biology 105 or Geology 105  
Biology 107 or Physical Education 107  
Biology 138 or Geology 138  
Biology 160 or Environmental Landscaping 160  
Computer Science 117 or Math 117

### B1—Physical Sciences

Astronomy 101, 105, 117F\*, 117L\*  
Biology 105, 138\*, 160  
Chemistry 105, 105L\*, 110\*, 114\*, 115\*, 131\*, 132\*, 132E, 231\*, 232\*, 232E  
Environmental Landscaping 160  
Geography 101, 101L\*, 112  
Geology 103, 105, 109, 110, 120, 120L\*, 121\*, 138\*, 201\*  
Physics 108A\*, 108AC, 108B\*, 108BC, 110, 207A\*, 207B\*, 207C\*

## B2—Life Science (Biological)

Anthropology 101, 101L\*  
Astronomy 105  
Biology 105, 107, 109, 110, 110L\*, 112A\*, 112B\*, 112C\*, 115\*, 116\*, 120\*, 138\*, 162\*, 224\*, 235\*, 240\*  
Geology 105, 138\*  
Physical Education 107

## B3—Laboratory Activity

Laboratory courses marked with an asterisk (\*) are included in B1 and B2 and will satisfy B3.

## B4—Mathematics/Quantitative Reasoning

Computer Science 117  
Math 104 or 104XY, 105, 109, 110, 114, 115, 116, 117, 121, 122, 123, 124, 223, 224  
Statistics 115

## Area C—Arts and Humanities

9 semester or 12-15 quarter units required with at least one course each in C1 or C2.

Credit is given for only one course in each of the following sets:

Art 108 or Humanities 108  
Communications 109A or Humanities 109A  
Communications 109B or Humanities 109B  
Humanities 114 or Humanities 118  
English 242, Humanities 242  
American Sign Language 110 may be used for C-2 or D-1, but not both.

## C1—Arts (Art, Dance, Music, Theatre)

Architecture 100, 101, 102  
Art 101, 102, 103, 104, 105, 106, 107, 108, 110, 112, 113, 114, 116, 118, 130, 134, 140, 144, 146, 148, 152, 165, 170, 180, 185, 190  
Communications 109A, 109B  
Dance 108, 119, 121, 122, 126, 130A, 130B, 132, 135  
Drama 110, 130, 150, 160, 161, 245, 260  
Humanities 108, 109A, 109B  
Music 101, 102, 105, 106

## C2—Humanities (Literature, Philosophy, and Foreign Language)

American Sign Language 101, 102, 110, 203  
Chinese 101, 102  
Drama 116, 117  
English 208, 212, 214, 218, 219, 220, 221A, 221B, 222, 223, 224, 225, 230, 235, 237, 240, 242  
Ethnic Studies 154  
French 101, 102, 108A, 108B, 203, 204, 225, 226  
Humanities 100A, 100B, 107, 114, 118, 125, 242  
Italian 101, 102, 203, 204, 225, 226  
Japanese 101, 102, 203, 204  
Philosophy 110, 111, 117  
Spanish 101, 102, 203, 203HB, 204, 225, 226, 228B, 228C, 230A, 230B, 230C  
Speech 140, 141

**AREA D—SOCIAL SCIENCES**

Nine semester or 12-15 quarter units required with courses to be selected from at least two disciplines

Credit is given in Area D or Area E, but not both for the following courses:

Behavioral Science 103, 114; Biology 108A; Psychology 110, 111, 112, 114, 140, 145; Sociology 140

Credit is given for only one course in each of the following sets:

Behavioral Science 103 or Biology 108A

Biology 251 or Psychology 251

Communications 110 or Journalism 110

Communications 160 or Journalism 160

History 211 or Political Science 211

Psychology 111 or Psychology 116

Psychology 140 or Sociology 140

Psychology 205 or Sociology 205

Psychology 230 or Sociology 230

See catalog description for Psychology 112 credit limitation.

Courses listed in multiple groups in Area D may not be certified in more than one group.

American Sign Language 110 may be used for D-1 or C-2, but not for both.

Communications 160/Journalism 160 may be used for D-3 or D-4, but not both.

Ethnic Studies 111, 112, 121, 151 may be used for D-3 or D-6, but not both.

History 211/Political Science 211 may be used for D-4 or D-6 or D-8, but not all three areas.

**D0—Sociology and Criminology**

Administration of Justice 204

Sociology 110, 112, 184, 205, 250

**D1—Anthropology and Archeology**

American Sign Language 110

Anthropology 102, 103, 110, 204, 208, 215

**D2—Economics**

Economics 101, 102

**D3—Ethnic Studies**

Communications 160

Ethnic Studies 110, 111, 112, 121, 151

Journalism 160

**D4—Gender Studies**

Communications 160

History 211

Journalism 160

Political Science 211

**D5—Geography**

Geography 102, 109

**D6—History**

Ethnic Studies 111, 112, 121, 151

History 100, 101, 102, 109, 110, 111, 112, 117, 118, 206, 211, 214, 215, 216, 238

Political Science 211

**D7—Interdisciplinary Social or Behavioral Science**

Behavioral Science 103, 114

Biology 108A

Business 101

Communications 110

Early Childhood Education 110, 112

Ethnic Studies 242

Journalism 110

Political Science 201

Psychology 140, 230

Sociology 114, 140, 230

Speech 128

**D8—Political Science, Government, and Legal Institutions**

History 211

Political Science 100, 101, 102, 103, 104, 117, 210, 211, 220

**D9—Psychology**

Biology 251

Psychology 110, 111, 112, 114, 116, 145, 204, 205, 251

Sociology 205

**AREA E—LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT**

*3 semester or 4-5 quarter units*

Credit is given in Area D or Area E, but not both for the following courses: Behavioral Science 103, Behavioral Science 114, Biology 108A,

Psychology 110, 111, 112, 114, 140, 145, Sociology 140.

Credit is given for only one course in each of the following sets:

Behavioral Science 103 or Biology 108A

Psychology 140 or Sociology 140

See catalog description for Psychology 114 credit limitation.

Behavioral Science 103, 114

Biology 100, 108A

Counseling 130

Dance 119, 121, 122, 126, 132, 135

Health Education 112, 130

Psychology 110, 111, 112, 114, 140, 145

Sociology 140

**Transfer Curriculum for the University of California and California State University**

The Intersegmental General Education Transfer Curriculum (IGETC) is a program that College of Marin transfer students can use to fulfill lower division general education requirements at both the University of California and the California State University. There are other options that fulfill general education requirements, but none of the options cover both the University of California and California State University.

The IGETC will permit a student to transfer from College of Marin to a campus in either the University of California or the California State University System without the need, after transfer, to take additional courses to satisfy campus lower division general education requirements. The IGETC is not an admission requirement to the University of California or California State University. Existing campus specific admission requirements for transfer students remain unchanged.

It is not advisable for all transfer students to follow the IGETC. The IGETC is not recommended for students planning to major in Engineering, Biological or Physical Sciences, or majors that require extensive lower division preparation. Contact a College of Marin counselor for further information regarding University of California or California State University schools where completion of the IGETC is not recommended.

**IGETC Certification**

All course work applicable to the IGETC must be completed and certified in its entirety prior to transfer in order to be accepted by the University of California or California State University. Certification indicates that all lower division general education requirements for the University of California or California State University have been met. Courses certified for IGETC must be completed with a grade of "C" or higher. It shall be the student's responsibility to request certification when requesting the last transcript from College of Marin prior to entering the University of California or California State University system. Students should contact the Counseling department to initiate IGETC certification.

In addition to the course requirements for each subject area, full certification for California State University must include completion of the Oral Communication Requirement. For the University of California, Oral Communication is not required, but the certification must include satisfactory completion of a Language Other Than English Requirement.

Courses taken at other institutions may be used to fulfill the IGETC. Students should be aware, however, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed.

Completion of the IGETC program will be certified by the last community college that the student attends. As a general rule, IGETC can be certified for California community college transfer students who have completed transfer units at a University of California, California State University, or independent college provided that the student has completed most of the transfer units at one or more California community colleges.

**Advanced Placement Test**

Advanced Placement Test (APT) scores can be used to satisfy certain areas under IGETC. Please see the AP Chart listed in the current 2011-2012 catalog. Contact a College of Marin counselor for further information regarding use of AP test scores.

**IGETC Program**

Students should be aware that this course list is subject to change.

**Symbols:**

- (+) Indicates that either the University of California or the California State University or both will limit transfer credit. Please refer to Courses from College of Marin Acceptable at the University of California (All Campuses) in the catalog, or consult a counselor.
- (\*) Courses listed in multiple areas shall not be certified in more than one area except for courses in Language Other Than English, which can be certified in both areas 3B and 6A.
- (o) Note: Courses approved for Fall 91 may be taken prior to Fall 91. Courses approved for Fall 92 or later may not be taken prior to Fall 92.

**AREA 1—ENGLISH COMMUNICATION**

Students transferring to the University of California must complete one course from Group A and one course from Group B. Students transferring to the California State University must complete one course each from Groups A, B, and C.

**Group A—English Composition**

English 150

**Group B—Critical Thinking/English Composition**

English 151, 155\*

**Group C—Oral Communication (CSU Requirement Only)**

Speech 110, 120, 122, 130, 132\*

**AREA 2—MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING**

Three semester units—select one course.

Computer Science 117  
Math 105, 109, 114, 115+, 116, 117, 121+, 122+, 123+, 124+, 223, 224  
Statistics 115+

**AREA 3—ARTS AND HUMANITIES**

Nine semester units—select three courses. Include at least one course from Group A and one course from Group B.

**Group A—Arts**

Architecture 100+, 101+, 102+  
Art 101, 102, 103, 104, 105, 106, 107, 108+, 110  
Communications 109A, 109B  
Dance 108  
Drama 110  
Humanities 108+, 109A, 109B  
Music 101, 102, 105

**Group B—Humanities**

American Sign Language 102\*, 203  
Chinese 102\*  
Drama 116, 117  
English 208, 212, 214, 218, 220, 221A, 221B, 222, 223, 224, 225, 230, 235, 237, 240, 242+  
Ethnic Studies 154  
French 102\*, 108A, 108B, 203\*, 204\*, 225\*, 226\*  
Humanities 100A, 100B, 107, 114+, 118+, 125, 242+  
Italian 102\*, 203\*, 204\*, 225\*, 226\*  
Japanese 102\*, 203, 204  
Philosophy 110, 111, 117  
Spanish 102\*, 203\*, 203HB\*, 204\*, 225\*, 226\*, 228C, 230A, 230B, 230C  
Speech 128

**AREA 4—SOCIAL AND BEHAVIORAL SCIENCES**

Nine semester units—select three courses. Courses must be selected from at least two disciplines.

Anthropology 102+, 103+, 110, 204, 208, 215+  
Behavioral Science 103+  
Biology 108A+, 251  
Communications 110\*, 160\*  
Early Childhood Education 110  
Economics 101, 102  
Ethnic Studies 110, 111, 112, 121, 151, 242  
Geography 102, 109  
History 100+, 101, 102, 109, 110, 111, 112, 117+, 118+, 206, 211, 214, 215, 216, 238  
Journalism 110\*, 160\*  
Political Science 100+, 101+, 102, 103, 104, 201, 210, 211, 220  
Psychology 110, 111+, 112+, 114+, 116+, 140+, 204, 205+, 230+, 251  
Sociology 110, 112, 114, 140+, 205+, 230+  
Speech 128

**AREA 5—PHYSICAL AND BIOLOGICAL SCIENCES**

Seven to nine semester units—select one course from Group A and one course from Group B. At least one of the courses selected must include a laboratory. Courses that are labs or have a lab component are underlined.

**Group A—Physical Sciences**

Astronomy 101, 105+, 117E, 117L  
Biology 105+, 138+, 160  
Chemistry 105+, 105L, 114+, 115+, 131, 132+, 132E+, 231, 232+  
Environmental Landscaping 160  
Geography 101, 101L, 112  
Geology 103, 105+, 109, 110+, 114, 120+, 120L, 121, 138+, 201  
Physics 108A+, 110+, 207A+

**Group B—Biological Sciences**

Anthropology 101, 101L  
Biology 107+, 109, 110+, 110L+, 112A, 112B, 112C, 115, 116, 120, 138+, 162, 224, 235, 240  
Geology 138+\*  
Physical Education 107+

**Language Other Than English**

University of California Requirement only

May be met by one of the following:

- Two years of one language other than English in high school with a grade of C or higher.
- Completion of one of the following courses:  
American Sign Language 101, 102\*, 203, 204;  
Chinese 101, 102\*, 203\*, 204\*, 225\*, 226\*;  
Italian 101, 102\*, 203\*, 204\*, 225\*, 226\*;  
Japanese 101, 102\*, 203, 204;  
Spanish 101, 102\*, 203\*, 203HB\*, 204\*, 225\*, 226\*, 230A, 230B, 230C.

**California State University Graduation Requirement****In United States History, Constitution, and American Ideals**

This is not a part of the IGETC, but may be completed prior to transfer.

Select one course from Group A and one course from Group B.

**Group A—United States History**

Ethnic Studies 111\*, 112\*, 121, 151\*  
History 100+\*, 117+\*, 118+\*

**Group B—Constitution and American Ideals**

Political Science 100+\*, 101+\*

**Transfer Admission Guarantee (TAG) is available for the University of California at Davis, Irvine, Merced, Riverside, San Diego, Santa Barbara, and Santa Cruz.**

Make a planning appointment with a College of Marin counselor now! Call 415.485.9432. TAG information is online at: [http://uctransfer.universityofcalifornia.edu/transfer\\_admis\\_guar.html](http://uctransfer.universityofcalifornia.edu/transfer_admis_guar.html).

# Student Activities Program

## Meet new people, share ideas, have fun

Beyond the classroom, the college encourages students to initiate and join in activities and programs which develop leadership ability, interpersonal skills, and community involvement.

Through involvement with student associations or college clubs, you can participate in a hands-on curriculum designed for your personal and professional development. Learn how to run effective meetings, work successfully with others, manage your time and commitments, assume or delegate responsibility, turn conflict into cooperation, gain self-confidence, and much more.

If you wish to take advantage of this unique aspect of the college curriculum, contact your student association or the Student Affairs Office for more information about the following programs and activities.

Student Associations  
 ASCOM  
 ASCOM appointments to College Governance committees  
 Clubs/Organizations  
 InterClub Council  
 Student Association Ev

## ASCOM Student I.D. Card

Your student I.D. card entitles you to discounts from many local business, arts, and entertainment groups. Call 415.485.9390 for more details and updates. \$10 for the first I.D. card; \$5 to renew.

## VOTER REGISTRATION

*College of Marin students are encouraged to exercise their constitutional right to vote. Voter registration materials are available in the Offices of Admissions and Records or by calling the toll-free voter registration hot line. 1.800.345.VOTE.*

## Associated Students College of Marin (ASCOM)

Kentfield Campus:  
 Student Services Bldg. 241  
 Indian Valley Campus:  
 Building 27 Rooms 119/120  
 415.485.9390

## Office of Student Affairs

Kentfield Campus:  
 Student Services Bldg. 250  
 Indian Valley Campus:  
 Building 27 Rooms 119/120  
 415.485.9376

## Emeritus Students College of Marin (ESCOM)

Kentfield Campus:  
 Student Services Bldg. 146  
 415.485.9652  
 Indian Valley Campus:  
 Administrative Center 140  
 415.457.8322

## List or find services on Information Boards

### Sponsored by the Associated Students

For information to post or for posting approval, contact the Student Affairs Office, KTD/SS Center 250, 415.485.9376.

### On the Kentfield Campus

Student/Faculty Events Board  
 Club News Board

## Expand your educational horizons!

### Check out the clubs and activities happening at College of Marin

Clubs reflect a wide diversity of interests and focuses for student activity, involvement, and development. They provide a forum for learning beyond the classroom, and hands-on experience for gaining interpersonal and professional skills. Students at College of Marin have the opportunity to join existing clubs or create new clubs in order to explore a particular area of interest. For more information about clubs or student government, contact the Office of Student Affairs at 415.485.9376 or the ASCOM office on the Kentfield Campus at 415.485.9390.

## Student Clubs and Organizations

The following is a list of organizations at College of Marin.

Accessibility Rights Club  
 Alpha Gamma Sigma Honor Society  
 Artist Honor Society  
 Association of Peer Tutoring  
 Black Student Union  
 Break Dance Club  
 Breast Cancer Awareness Club  
 Campus Greens  
 Car Club - IVC  
 Chess Club  
 Cinema League Film Enthusiasts  
 Club Exposed: Photography  
 Club Metals: Jewelry  
 Club Mud: Ceramics  
 COMET: Journalism Club, Echo Times  
 COM Legal Awareness Center  
 Computer Network Club  
 Dancer's Guild  
 Debate Club  
 Dharma Farm Club  
 Drama Club  
 Environmental Action Club  
 Inky Fingers: Printmakers Club  
 International Society  
 Internet Radio Club  
 Land Sustainability Club  
 Latino Student Union (LSU)  
 Life Drawing  
 Marin Art and Music Alliance (MAMA)  
 Meditation Club  
 Model UN Club  
 Mountain & Road Cycling Club  
 Muslim Student Association  
 Phi Theta Kappa Honor Society  
 Rainbow Alliance: Gay/Lesbian Support  
 Readers and Writers Club  
 R.O.A.R.: Christian Campus Fellowship  
 Rock Climbing Club  
 Sailing Club  
 Sculpture Club  
 Spanish Club: Tertulia  
 Student Art Association  
 Student Nurses Association  
 Students for Social Responsibility  
 Transfer Club  
 Veteran's Club

# Directory of Student Services

## Admissions and Records Offices

admissions@marin.edu

### Kentfield Campus

SS Center 254; 415.457.8811, ext. 8822

Open: M,T,F 8 am–4:30 pm

W,R 8 am–6 pm

Closed: at noon 3rd Friday of month (non peak only)

### Indian Valley Campus

Bldg. 27 Rm. 109; 415.457.8811, ext. 8822

Open: M,T 8 am–6 pm

W,R,F 8 am–4:30 pm

Closed: at noon 3rd Friday of month (non peak only)

See Important Dates on page 3 for holidays. Check: [www.marin.edu/admissions](http://www.marin.edu/admissions) for expanded hours during registration and other Admissions information.

Contact Admissions and Records for information regarding admission, registration, academic records, verifications, transcripts, class adds/drops, student petitions, name/address/SS number changes, and refunds.

**It is the student's responsibility to keep the college informed of changes in address and/or telephone number(s).**

Go online at [www.mycom.marin.edu](http://www.mycom.marin.edu) to make changes or fill out a change form and submit it to the Admissions Office.

## Assessment and Testing Offices

### Kentfield Campus

SS Bldg. Rm. 238; 415.485.9469

Open: M–R, 9 am–noon and 1 pm–4 pm;

May be available other hours by appointment.

The Testing Office provides assessment testing for placement in Math, English, Chemistry, and ESL.

See [www.marin.edu/student\\_services/AssessmentAndTesting/](http://www.marin.edu/student_services/AssessmentAndTesting/) for monthly placement test schedules and other information.

Testing is by appointment only and picture identification is required.

## Bookstore

### Kentfield Campus

LC, First Floor; 415.485.9394

Open M–R 8 am–7 pm, F 8 am–3 pm (or as posted).

Textbooks, supplies, art materials, snacks, college clothing and memorabilia are sold in the Bookstore. As an added convenience, students are able to rent course materials in the store and on the store website. To order books online, follow this link: <http://marin.bncollege.com>.

### Indian Valley Campus

Bldg. 17, Rm. 104 (call for hours); 415.485.9394

## CalWORKs

### Kentfield Campus

LC 160, 415.485.9605

Open: M–F 9 am–4:30 pm

### Indian Valley Campus

Open: 2nd and 4th T, 3–6 pm, Bldg. 27, Rm. 104

College of Marin, in partnership with the county, provides education and support services to students who are participants in the CalWORKs program. To participate, one must be identified and referred by the Marin County CalWORKs office. Services may include educational programs, internship opportunities, books, and parking vouchers, and are intended to support student success and entry in the workforce.

## Campus Police Services

### Lost and Found

#### Kentfield Campus

TB–1; 415.485.9455

#### Indian Valley Campus

C3 104; 415.883.3179

#### In case of emergency dial 911

At either campus, if you wish to have an officer contact you, call dispatcher at 415.485.9696.

The College Board of Trustees and the Administration are committed to maintaining a safe campus environment. Professional and highly trained police officers are employed to patrol our campuses 24 hours each day. They provide crime prevention education, respond to medical emergencies, and all other incidents

requiring police assistance.

The department also sponsors a Police Cadet Program to assist with traffic related matters and to provide concerned students with an escort to and from the parking lots when available. These services can be arranged by contacting the Police Department at 415.485.9455.

## Parking Information

Parking permits are required at all times, including evenings (except Saturdays, Sundays, and school holidays). Be sure to read the signs at the entrances to parking lots. The signs explain what type of permit is allowed in the lot (staff or student), and include any additional parking regulations. For student parking lot locations, see the campus maps.

Daily permits and term permits are valid at either campus. All California Vehicle Codes can be enforced in campus parking lots. Obey all signs and markings. All vehicles improperly parked will be cited, and may be towed.

### Daily Parking Permits

You may purchase a daily parking permit from dispensers located in several student parking lots. In the event of a dispenser malfunction, you must purchase a daily permit from a different machine. Please report all malfunctions to the campus police at 415.485.9696. Daily permits are \$3 (subject to change). Daily permits must be visible on the driver side of the vehicle dashboard.

### Term Parking Permits

A term permit is much more convenient, and will save money compared to a daily permit. Purchase a term permit for \$40/\$25 for summer (subject to change) online at [www.marin.edu](http://www.marin.edu) (plus a nominal processing fee) or at the Admissions Office. Proof of enrollment and valid identification are required (only one permit per person). Term permits must be attached inside the vehicle on the lower left corner of the front windshield. Lost or stolen permits are not replaced. Please see page 9 for the Parking Permit Refund Policy.

### Disabled Students Parking

No parking permits are required for disabled students. A disabled placard or license plate issued by the State of California Department of Motor Vehicles must be displayed.

### Financial Aid Students Parking

Students receiving Financial Aid are permitted to purchase parking permits at half price.

**Note:** Due to construction, parking lot closures are in effect on the Kentfield

Campus. Please refer to the Kentfield Campus map for lot closure information. We appreciate your patience.

## Child Development Program

The College of Marin Child Development Program provides high quality early education for the infants, toddlers, and preschool age children of COM students, with priority going to low-income student families. Centers are located on the Kentfield and Indian Valley Campuses. The centers provide child care during fall and spring semesters and are open M–R, 7:45am–5pm, and on F, 7:45am–1pm.

The Infant Toddler and Preschool Centers serve as demonstration classrooms that provide child observation, research and practicum opportunities, student teacher training, and work study jobs for COM students who are taking courses in Early Childhood Education, Pediatric Nursing, Child Psychology/Human Development, Behavioral Science, and related fields.

### Infant Toddler Center

IVC Early Head Start Infant Toddler Center: Bldg. 12; 415.457.8811, ext. 8171

The Early Head Start Center on the Indian Valley Campus provides infant/toddler care to student families with children ages birth to three years. There is no cost to eligible families.

To apply, please call Marin Head Start at 415.883.3791 or visit <http://www.camarin.org/headstart.html> to download an application. Please be sure to indicate on the application that you are applying for the IVC Early Head Start Center.

### Preschool Centers

Kentfield Children's Center: AC 40, downstairs, 415.485.9468

Indian Valley Children's Center: Bldg. 12, 415.457.8811, ext. 8170

The COM Children's Centers are California State Preschool Programs and provide part- and full-day preschool on both the Kentfield and Indian Valley Campuses for the preschool age children of COM students. A limited number of full-cost slots are available for COM faculty and staff.

Eligibility for enrollment in the Preschool Centers is based on several factors:

1. Child's Age: Children must be three years of age by December 2 of the academic year to be eligible for enrollment.
2. Family need for child care—COM employee or COM student status: At least

one parent must be either an employee of COM or a COM student. Student parents must be enrolled in at least 6 credit units or at least 9 hours of non-credit ESL each semester. All courses must lead to a vocational or educational goal, such as an associate degree, a skills certificate, or transfer to a four-year university. COM student-parents must make academic progress every semester to continue to be eligible for child care services.

3. Family Income: Child care fees are based on family income and may be subsidized or full cost:
  - a. Subsidized fees: Fees for eligible student families are subsidized by the California Department of Education and 10,000 Degrees (formerly Marin Education Fund) and are on a sliding scale that ranges from no cost to full cost, depending on family income and family size. Priority for subsidized child care goes to the lowest income student families.
  - b. Full cost fees: COM students whose incomes exceed state guidelines for subsidized care pay full cost fees, as do faculty and staff.

The Children's Centers offer a play based preschool curriculum that supports children's cognitive, social-emotional, and physical development. The children enjoy age-appropriate learning activities and projects that support their developing ideas and interests. Activities include creative arts and music, dramatic play, blocks, games, early literacy, sand and water play, math and science explorations, and large motor play, such as climbing and tricycle riding. Children enjoy a nutritious breakfast, lunch, and afternoon snack each day. Meals are cooked on site and served family style, with teachers joining children at the table for conversation and community building. The program offers parent education and partners with a variety of community-based agencies, such as the Early Childhood Mental Health Program, Parent Services Project, and Raising A Reader, whose services support family success and children's healthy development.

Please see the Child Development Program website to download a Preliminary Application for the Preschool Center: [http://www.marin.edu/student\\_services/child\\_care.htm](http://www.marin.edu/student_services/child_care.htm).

For more information, please call the Child Development Program Office at 415.457.8811, ext. 8221.

## Counseling Services

### Appointment Desk Hours

Open: M–F, 9am–4pm, KTD, SS 212

Call 415.485.9432 or 415.485.9430

E-mail: [kate.dodele@marin.edu](mailto:kate.dodele@marin.edu)

### IVC Location

Bldg. 27 Rms. 105/106

(Closed 1st and 3rd Thursdays

11am–12:30pm during spring and fall semester.)

**Note:** Counseling Services are available for both Kentfield and Indian Valley Campuses.

**Note:** Counselors' hours and schedules vary throughout the year.

If you need help in planning your educational goals, you are urged to make an appointment with a counselor.

There are also a limited number of counselors available on a drop-in basis. These drop-in sessions are designed to be brief and should not be viewed as full counseling sessions. Please check at the KTD Counseling Services Office for the current drop-in schedule.

## Disabled Students Programs and Services (DSPS)

### Kentfield Campus

LC 115; 415.485.9406

Open: M–F 8:30am–4:30pm

Evenings by appointment.

### Indian Valley Campus

Open: W 1–5pm, Bldg. 17, Rm. 106

The Disabled Students Program provides services for students with learning, physical, communicative, and psychological disabilities. Services include academic, vocational, career, and personal counseling as well as diagnostic testing/remediation for the learning disabled. The program also offers accommodations such as readers, note-takers, and interpreters, and provides adaptive equipment loan, and special classes. Please call for information on

## Intensive English Program Class Schedule

Classes taught in Novato, California

Welcome au pairs, residents, and F-1 Students!

The Intensive English Program is an international community of English language learners located at the beautiful, naturally landscaped Indian Valley Campus in Novato, California. Small classes, excellent instructors, and fun, but rigorous coursework are key to our 30 years of success in Marin County. Come learn English with us at our wonderful Indian Valley Campus!

For information about classes, please call 415.883.2211, ext 8579, or write sara.oser@marin.edu. Visit our website at [www.marin.edu/iep](http://www.marin.edu/iep) or [www.marin.edu](http://www.marin.edu) and click on "Intensive English Program." Program schedule is subject to change.

Time	Tuesday	Wednesday	Thursday	Friday
9:10 am – 11:35 am	Speaking / Listening / Pronunciation	Grammar for Oral and Written Communication	Speaking / Listening / Pronunciation	Grammar for Oral and Written Communication
Lunch 11:35 am – 12:30 pm	Lunch 11:35 am – 12:30 pm	Lunch 11:35 am – 12:30 pm	Lunch 11:35 am – 12:30 pm	Lunch 11:35 am – 12:30 pm
12:30 pm – 2:45 pm	Writing with Reading	Idioms and TOEFL Preparation	Writing with Reading	Idioms and TOEFL Preparation

### 16-Week Course January 24 - May 18, 2012

Course Name	Course Fee
IEP 20 hours	\$2500 F-1 Students
IEP 20 hours	\$2325
IEP 15 hours	\$1925
IEP 10 hours	\$1425
IEP 5 hours	\$775

- I-20s available for F-1 students and F-1 transfers. Contact [paulette.foster@marin.edu](mailto:paulette.foster@marin.edu)
- TOEFL IBT/Institutional Prep and Testing
- Au pairs and professionals welcome!
- Non F-1 students-including au pairs-choose from one 16-week course or two 8-week courses.

### 8-Week Course Session A January 24 - March 16, 2012

Course Name	Course Fee
IEP 20 hours	\$1175
IEP 15 hours	\$975
IEP 10 hours	\$725
IEP 5 hours	\$375

### 8-Week Course Session B March 20 - May 18, 2012

Course Name	Course Fee
IEP 20 hours	\$1175
IEP 15 hours	\$975
IEP 10 hours	\$725
IEP 5 hours	\$375

Adapted Physical Education, Study Skills, and other special classes, as well as services at the Indian Valley Campus.

## English as a Second Language (ESL)

For more than twenty years, College of Marin has addressed the needs of English learners through its high-quality English as a Second Language (ESL) Programs. The college has helped countless Marin residents and international students from more than 50 countries fulfill their educational, career, and personal goals.

College of Marin offers three ESL programs depending on students' academic goals and language levels:

- 1. Noncredit ESL**—This program provides free morning, evening, and Saturday ESL and Vocational ESL classes, on and off the Kentfield Campus, for students at beginning to low intermediate levels of English. Classes are open-entry/open-exit throughout the semester. Students must take a placement test before enrolling (see page 7). For more information, see pages 88–89 of this schedule. For more information on classes or registration call 415.485.9642.
- 2. Credit ESL**—These academic English courses are for intermediate to advanced English speakers. Prior to enrollment, students have their English level assessed to provide them with information to make informed decisions when enrolling in credit ESL courses (see page 7). For more information see pages 56–58 of this schedule or call 415.485.9642.
- 3. Intensive English Program (IEP)**—This program is fee-based with high quality classes in academic English on the Indian Valley Campus for international students and others who already live in the U.S. and desire to improve their English skills for college, work, or general communication. Full program meets Tuesday through Friday, 9 am to 2:45 pm. Part-time programs are also available. Tuition (from \$375 up, depending on program) is payable before classes start. F-1 students apply

by November 15, 2011. For more information, call 415.883.2211 ext. 8579.

## Extended Opportunity Programs and Services (EOPS)

### Kentfield Campus

LC 160; 415.485.9605

Open: M–F 9am–4:30pm

### Indian Valley Campus

Open: 2nd and 4th T, 3–6pm, Bldg. 27, Rm 104

EOPS offers assistance to students who meet the EOPS state guidelines for eligibility. Support services may include counseling (academic, personal, and career to assist EOPS students in planning their educational or career goals), tutoring, book grants, and peer advisement.

CARE is an additional support program for EOPS eligible students who are also TANF/CalWORKs parents. For students who qualify for CARE, CARE grants may be available for books, transportation, and childcare.

## Financial Aid Offices

### Kentfield Campus

SS Bldg. Room 236; 415.485.9409

Open: M–R 9am–4pm, F 9am–noon

### Indian Valley Campus

Bldg. 27 Room 107; 415.457.8811, ext. 8118

Open: M–R 9:30am–3pm

Students enrolled in degree, transfer, or certificate programs may apply for financial aid. Assistance for school and living expenses is available through a variety of federal and state loans, grants, and work programs awarded to students who meet eligibility and financial need requirements.

### Application Procedures

Students must file a Federal Student Aid Application (Free Application for Federal Student Aid). Some programs (10,000 Degrees Grants, Cal Grants, and loan programs) may have additional application forms. Once the initial form is filed, the Financial Aid Office may request additional forms and verifying documentation. Applications are available from the Financial Aid Office or online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Forms for the next academic year are available in January. Some programs have a March 1 deadline. Information on the application procedure is available from the Financial Aid Office.

### Application Deadline

Applications are still being accepted for this term. Apply for spring 2012 and fall 2012 online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

### Cooperative Agencies Resources for Education

## CARE

Are you a single head of household with a child under 14?

Are you enrolled in 12 or more units?

Are you TANF/CalWORKs?

Do you need help with your education costs?

Call EOPS at 415.485.9605 or come to LC 160 on the Kentfield Campus

## Food Service

### Kentfield Campus Cafeteria

SS Bldg; 415.456.7661

Open: M–R 7:30am–7pm; F 7:30am–1pm  
(Hours subject to change)  
The Student Services Center also has vending machines.

### Indian Valley Campus

Vending Services

Food/drink vending machines are available in Bldg. 27 Rm. 121; drink/snack vending machines are available in Bldg. 3 Rm. 150, and a drink vending machine is located at the pool.

## Health Center

### Kentfield Campus

HS, Parking Lot 6; 415.485.9458

Open: M–R 8:30am–4pm; F 8am–noon

### Indian Valley Campus

Open: M 9am–noon,  
R 4pm–7pm, Bldg. 9 Rm. 121

Please call for hours and location.

The Student Health Center is available to all currently registered students during the semester. We provide first aid, health education, care and treatment for short-term medical concerns, OTC and some prescription medications, immunizations, TB testing, voluntary insurance plans, physical exams for COM academic programs and college entrance, flu shots,

physician appointments, and more. Personal counseling is available through our Counseling Department by calling 415.485.9432 for an appointment.

## Job Placement/Housing Center

### Kentfield Campus

SS Bldg. Rm. 206; 415.485.9410

Fax 415.457.3896

[job.placement@marin.edu](mailto:job.placement@marin.edu)

[www.marin-csm.symplicity.com](http://www.marin-csm.symplicity.com)

### Office hours for job referrals:

Open: M–F 10:30am–4pm

The Kentfield Campus Job Placement Center helps students, alumni, and community members find employment by maintaining and establishing relationships with Bay Area businesses and the community. A variety of positions including internships are always available in a wide range of fields.

In addition to our campus source binders, job fairs, and bulletin boards, students may access job leads electronically through our free online system, [www.marin-csm.symplicity.com](http://www.marin-csm.symplicity.com). The Job Placement Center also maintains off campus housing information.

## Libraries

### Kentfield Campus

LRC Second Floor; 415.485.9756

[www.marin.edu/lrc](http://www.marin.edu/lrc)

Open: M–R 8am–9pm; F 8am–4pm

**Note:** The Library is closed to patrons during winter break (12/23/11 through 1/23/12). During these times, however, staff may be available for limited hours to process fines and fees. Please call 415.485.9656 to make arrangements.

Registered students and community members may apply at the Library Loan Desk for a free library card which enables cardholders to check out circulating materials and use databases from off-campus. Students enrolled at either campus may borrow books and other materials from the Kentfield Library. IVC students are encouraged to contact the Kentfield Library Reference Desk with any questions related to their research needs at 415.485.9475.

The Library has over 100,000 books available for circulation. Some books and course materials are placed behind the Loan Desk on reserve for limited circulation. Hundreds of magazines, newspapers, and journals are also available in hard copy, as well as electronically.

Wireless access is available in the

Library and in other areas of the Learning Resources Center. There are more than 20 computers in the library for limited use by students and visitors. These computers provide access to the online catalog for books, to databases, and to the Internet. Library databases make available—even from off-campus—a variety of reference resources as well as full-text articles from magazines, journals, and newspapers. To access resources visit [www.marin.edu/lrc](http://www.marin.edu/lrc).

Students interested in learning more effective research methods should consider enrolling in Library 110, a self-directed, research skills course (one UC transferable unit).

For more information visit the Library's home page at [www.marin.edu/lrc](http://www.marin.edu/lrc).

### Indian Valley Campus

Bldg. 27 Rm. 124; For all library related questions call 415.485.9475.

## Media Center/Language Lab

### Kentfield Campus

LC 120 Second Floor; 415.485.9645  
Open: M–R 8am–9pm; F 8am–4pm

The Media Center/Language Lab is a listening and viewing area where students have access to a variety of media materials, including CDs for modern language courses as well as DVDs and videocassettes for media courses. Also available for student use are IBM compatible computers with CD-ROM burners, and two Mac G5s. These computers have software installed on them to meet course needs. A printer is available for student use.

## Outreach and School Relations

### Kentfield Campus

SS Bldg Room 232; 415.485.9663  
Open: M–F, 8am–4:30pm  
(W open until 6pm)  
[www.marin.edu/departments/outreach/](http://www.marin.edu/departments/outreach/)

### Indian Valley Campus

Bldg. 17 Rm. 106  
Open: F 9am–4pm

The Office of Outreach and School Relations works to develop and nurture contacts with public high schools in and outside of Marin County; establish contacts with community based organizations serving prospective COM students; network with elementary and middle schools in Marin County to develop a pipeline of information and support for prospective students and their parents; sustain the Student Ambassador program as a primary recruitment tool for COM; develop and

produce events that highlight college programs and opportunities for potential students; serve as a community public relations agent for COM; assess needs in the community and bring detailed reports to COM administration for review and possible action for new program development; facilitate recruitment and retention programs for underserved students; and provide educational presentations to the community on issues of higher education access, financial aid/scholarships, advocacy, immigration, cultural sensitivity, college life, careers, and more.

In support of COM's enrollment management goals, the Office of Outreach and School Relations strategically develops, implements and assesses workshops, presentations, and events for high school students, their parents, and community based organizations who serve high school aged clients, as well as students attending high school diploma and GED programs.

## Phi Theta Kappa Honor Society

Phi Theta Kappa is the world's oldest, largest, and most prestigious association of community college honor students. Phi Theta Kappa provides many academic and personal services to support student success, including scholarships. For more information about becoming a member, please contact the Student Affairs office at 415.485.9376 or visit [www.ptk.org](http://www.ptk.org).

## Student Affairs Office

### Kentfield Campus

SS Bldg. Rm. 250; 415.485.9376  
Open: M–F 8am–4pm; W 8am–6pm

### Indian Valley Campus

Open: M (1st and 3rd of month) 3–6pm,  
W (2nd and 4th of month) 9am–12noon,  
Bldg. 27 Rms. 119/120

A complete description of student clubs and activities is listed separately in this schedule on page 96.

## Transfer/Career Center

### Kentfield Campus

SS Bldg. Rm. 202; 415.485.9671

Call or view website [www.marin.edu/student\\_services/transfer.htm](http://www.marin.edu/student_services/transfer.htm) for current hours.

The Transfer/Career Center provides information and counseling support to all students intending to transfer to a four-year college or university and those interested in investigating career options. An extensive library of college catalogs is

maintained, as well as computerized career information. No appointment is needed.

## Tutoring and Learning Center (TLC)

### Kentfield Campus

LC 160; 415.485.9620  
Open: M–F 9am–4:30pm and  
one evening TBA

### Indian Valley Campus

Bldg. 17, 8am–7pm. Hours for specific subjects posted on website for both campuses.

The Tutoring and Learning Center (TLC) offers FREE drop-in peer tutoring for currently enrolled COM students in a wide range of academic subjects. All tutoring sessions are small groups and the schedules are posted in the TLC. This service provides support and encouragement for students to reach their educational goals.

## Veterans Office

### Indian Valley Campus

Bldg. 27; East Hall 109, 415.457.8811,  
ext. 8822

College of Marin is approved as an educational facility for veterans and their dependents.

- Eligible new and returning veterans/dependents are required to complete the Veteran Application Packet (available from the Office of Admissions and Records). The completed packet must be submitted to the Designated School Official (DSO) in the Office of Admissions and Records.
- New and returning veterans/dependents are required to make an appointment with the College of Marin designated veteran counselor. Students must declare a College of Marin, VA-approved educational objective prior to VA certification.
- Each term, continuing veterans/dependents are required to submit a Veteran Benefit Card to the DSO in the Office of Admissions and Records. If the veteran's/dependent's original educational objective changes, the student is required to meet with the College of Marin designated veteran counselor to report the new objective prior to VA certification.

## U.S. Department of Veterans Affairs Contact Information:

[www.gibill.va.gov](http://www.gibill.va.gov)  
VA Education: 1.888.442.4551  
Other VA Benefits: 1.800.827.1000  
TTD: 1.800.829.4833

# Oportunidades Educativas

College of Marin fue fundado en 1926 y ofrece a los estudiantes la oportunidad de obtener el título de Asociado en Artes (AA), de transferir créditos académicos a las Universidades de California (UC) o a las Universidades Estatales de California (CSU) y también a cualquier otra universidad. El colegio ofrece certificados vocacionales en varios programas. College of Marin está dispuesto a servir a todos los habitantes que viven en el distrito del colegio.

## Matrícula abierta para todos

### Discriminación positiva

De conformidad con el Título IX de las Enmiendas de Educación de 1972, la Ley de Igualdad de Oportunidades en el Empleo de 1972 (Título VII de la Ley de Derechos Civiles de 1964 como ha sido enmendada), la Ley de Derechos de 1991 y el Apartado 504 de la Ley de Rehabilitación de 1974 y la Ley de Americanos con Discapacidades, es norma del Marin Community College District no discriminar contra ninguna persona basándose en su raza, color, religión, edad, sexo, ascendencia, orientación sexual, nacionalidad de origen, estado civil, afección (cáncer), discapacidad física o mental, o condición de veterano de la era de Vietnam en todos sus programas y actividades educativas y de empleo, sus normas, prácticas y procedimientos. Los estudiantes tienen derecho a presentar una queja interna o una queja a la Oficina de Derechos Civiles.

College of Marin, de conformidad con la Ley de Igualdad de Revelación en Deportes, ofrece información concerniente al funcionamiento de su programa intercolegial de deportes. En la Oficina de Ingresos y Expedientes, en la Biblioteca y en el Departamento de Deportes está disponible un informe completo para la consideración del público.

La norma 5.004 de College of Marin prohíbe el acoso verbal, físico, visual y sexual de cualquier solicitante, empleado o estudiante por cualquier empleado del Distrito en base a cualquier categoría o

combinación de categorías discriminatorias prohibidas por ley estatal o federal. Quienes no sean empleados, mientras estén en propiedad del distrito, se espera que sigan estas recomendaciones. Es además norma de este Distrito asegurar igualdad de oportunidades en todos sus programas y en todos los aspectos de sus empleos. La falta de dominio del idioma inglés no será obstáculo para la admisión y participación en los programas de educación vocacional.

### Pueden producirse cambios sin previo aviso

Las normas, directrices, disposiciones, procedimientos, honorarios, cursos, horarios y servicios de los estudiantes descritos en esta publicación están sujetos a cambio en cualquier momento sin previo aviso. El Colegio se reserva el derecho de modificar los honorarios, declaraciones y procedimientos contenidos en la presente. Los honorarios y procedimientos están sujetos a cambio en cualquier momento por la Legislatura Estatal y el Consejo de Administración. Es responsabilidad de los estudiantes cumplir con los requisitos del Colegio y mantenerse informados de los mismos. Cuando se produzcan cambios, los mismos estarán incluidos en la siguiente publicación habitual del Catálogo u Horario de Clases, o anunciados en Internet en [www.marin.edu](http://www.marin.edu). Clases pueden ser canceladas por insuficiente matriculación a discreción del College.

## Contactos

### Coordinador de ADA / Oportunidades Equitativas de Empleo

#### Linda Beam

Decano Ejecutivo, Recursos Humanos (o designado)  
Centro Administrativo, Campus Kentfield  
415.485.9504

### Coordinador de Título IX / Sección 504 (Discapacidad)

#### Arnulfo Cedillo

Director de Asuntos Estudiantiles  
Centro SS, Aula 251, Campus Kentfield  
415.485.9375

### Coordinador de Género y Equidad

#### David Cook

Director Ayuda Financiera  
Centro SS, Aula 263, Campus Kentfield  
415.485.9405

## Política de matrícula abierta

Es norma del College of Marin que a menos que sea específicamente exento por ley, todos los cursos, o parte de un curso o clase, cuya asistencia deba ser comunicada para ayuda estatal, estarán completamente abiertos para matrícula y participación de cualquier persona que haya sido admitida al Colegio y que reúna los requisitos esenciales según se hayan establecido con arreglo al Capítulo II, División 2, Parte VI, Título 5 del Código de California.

### Números de Teléfono Importantes

#### Solicite una persona que hable español

Ingresos y Expedientes: 415.457.8811, ext. 7722

Orientación con un Consejero Académico: 415.485.9432

Inglés como Segunda Lengua (ESL): 415.485.9642

Policía (emergencia): 911

# Formas de Costear la Educación Universitaria

### Ayuda financiera para estudiantes

Todos los estudiantes matriculados y aquellos que deseen matricularse en un programa académico o vocacional del College of Marin pueden solicitar ayuda financiera. Los estudiantes que reúnen los requisitos económicos, así como otras condiciones, reciben fondos que provienen de varios programas federales, estatales y de la propia comunidad, que ayudan a cubrir el costo de los estudios y los gastos necesarios para vivir. El College of Marin ofrece a los estudiantes fondos de los siguientes programas.

### Plazos para la presentación de solicitudes 1 de marzo

Los estudiantes que soliciten subvenciones de Cal Grants y becas del Marin Education Fund y College of Marin Foundation necesitan presentar la solicitud de ayuda estudiantil federal (llamada Federal Student Aid Application) y formularios suplementarios antes del 1 de marzo para el año escolar 2012-13.

## Programas de ayuda financiera

### Subvenciones y becas

Becas Federales Pell: Conceden entre \$400 y \$5350 por año, según el caso individual

Becas SEOG (Federal Supplemental Educational Opportunity Grants): Subvenciones de entre \$400 y \$2.000 para los estudiantes más necesitados económicamente, que además califiquen para Pell Grants

Becas EOPS (Extended Opportunity Programs and Services Grants): Este programa proporciona fondos para libros así como servicios de orientación para aquellos estudiantes que califiquen. (Para mayor información, ver la páginas 10 and 100.)

Becas BOGG (Board of Governors Fee Waivers): Los residentes de California que se califiquen no tienen que pagar la matriculación. Ver información adicional en la página 8 y, para su conveniencia, hay un formulario BOGW en la página 11.

Cal Grants: El estado de California concede subvenciones que oscilan entre \$530 y \$1.550 por año a estudiantes que califiquen.

Becas MEF (Marin Education Fund Grants): Los residentes del Condado de Marin pueden solicitar subvenciones MEF, que conceden entre \$400 y \$4.000 por año. Para más información llame al 415.459.4240.

Becas College of Marin Foundation: La fundación benéfica del College of Marin recauda fondos dentro de la propia comunidad para conceder becas a estudiantes que reúnan los requisitos académicos y económicos. Las becas oscilan entre \$250 y \$1.000 por año y están disponibles tanto para los estudiantes que se transfieran a una institución de cuatro años de estudios como para los que prosigan en el College of Marin. Para más información llame al 415.485.9382.

### Préstamos federales para estudiantes

#### Los préstamos para estudiantes se tienen que reembolsar.

Antes de considerar un préstamo estudiantil, es importante haber planeado una estrategia financiera para la carrera universitaria, que tome en cuenta el monto total de la deuda que el individuo podrá ser capaz de afrontar cuando termine de estudiar.

Préstamos para estudiantes Stafford con subsidios (Subsidized Stafford Student loans): Los estudiantes que reúnen los requisitos de necesidad económica pueden pedir prestado hasta \$3.500 para el primer año de estudios y hasta \$4.500 para el segundo. La tasa de interés es variable. El reembolso del capital y el interés se posterga hasta que hayan transcurrido seis meses a partir del último día de matriculación como estudiante a medio tiempo (o más) en un programa educativo.

Préstamos para estudiantes Stafford sin subsidios (Unsubsidized Stafford Student loans): Los estudiantes que no reúnen los requisitos de necesidad económica para un Préstamo Stafford sin subsidios, o que necesiten otros préstamos adicionales, pueden pedir prestada toda o parte de la cantidad que necesiten a través del Programa de préstamos para estudiantes Stafford sin subsidios, hasta \$6.000 por año. El interés es pagadero desde que se recibe el préstamo. El reembolso del capital se posterga hasta que hayan transcurrido seis meses después del último día de matriculación como estudiante a medio tiempo (como mínimo) en un programa educativo.

## Programas de trabajo

Programa federal de trabajo combinado con estudios universitarios: Hay fondos federales para proporcionar un número limitado de trabajos a tiempo parcial dentro de los campus de la universidad para estudiantes que califiquen, así como algunos trabajos fuera de la universidad. Los estudiantes trabajan hasta 25 horas por semana durante el año lectivo y a tiempo completo durante el verano.

Oficina de colocaciones (Job Placement Office): Esta oficina ofrece a los estudiantes información sobre una gran variedad de empleos disponibles a través de toda la comunidad.

Experiencia laboral (Work Experience): Los estudiantes se pueden matricular en una clase llamada "Work Experience" para obtener crédito lectivo por el trabajo que desempeñen durante el mismo semestre.

### Ayuda financiera adicional

Préstamos de emergencia del College of Marin: ASCOM y College of Marin Foundation han provisto fondos para el programa de préstamos de emergencia. Hay disponibles préstamos por treinta días de hasta \$100.

Subsidio para estacionamiento: Los estudiantes que califiquen para ayuda financiera califican además para un descuento del 50% en las tarifas de estacionamiento.

### Procedimiento para presentar la solicitud

El estudiante tiene que presentar una solicitud (Free Application for Federal Student Aid). Ciertos programas, por ejemplo MEG, las becas de la fundación benéfica, las Cal Grants y los programas de préstamos) pueden tener formularios de solicitud adicionales. Una vez que se haya presentado la solicitud, la Oficina de Ayuda Financiera (Financial Aid Office) solicitará los formularios adicionales y la documentación de prueba. Los formularios de solicitud están disponibles en la Oficina de Ayuda Financiera. Los formularios para el año lectivo siguiente se pueden pedir en enero.

## Información adicional

Para formularios de solicitud e información adicional, comuníquese con la Oficina de Ayuda Financiera de los campus de Kentfield o de Indian Valley.

## Crédito de impuesto

Para información sobre crédito de impuesto vea la página 8.

# College Policies

## Philosophy

The Marin Community College District has long recognized that an academic community is harmed in many ways by the abuse of alcohol and the use of other drugs. This high risk behavior is exemplified by decreased productivity of members of the community, serious health problems, strained social interactions as well as forms of vandalism. The process of education and learning are especially impaired by alcohol abuse and the use of illicit drugs.

College of Marin subscribes to the basic philosophy of the Network of Colleges and Universities Committed to the Elimination of Drug and Alcohol Abuse, which states:

- The institutional establishment enforces clear policies that promote an educational environment free from the abuse of alcohol and other drugs.
- The institution will provide education for its members for the purpose of preventing alcohol and other drug abuse as well as educating them about the use of legal drugs in ways that are not harmful to self or others.
- College of Marin will create an environment that promotes and reinforces healthy responsible living; respect for community laws; campus standards and regulations; the individual's responsibility within the community; and the intellectual, social, emotional, spiritual or ethical, and physical well being of its community members.
- Referral to services for drug and alcohol treatment can be made by the Health Center or Counseling Office.

The foundation of the philosophy concerning alcohol and drug abuse for College of Marin is the firm commitment to an educational program which provides the adequate information and referral to help all members of the academic community to make informed and responsible decisions concerning the use of any controlled substance.

The institution is committed to a healthy environment for learning and living.

## Smoking Policy

In order to provide a safe learning and working environment for students and employees, smoking is prohibited in all indoor locations and within 25 feet of any building, including covered walkways, courtyards, ramps, or entrances to buildings. Violation of this policy could lead to disciplinary action under applicable disciplinary procedures. For a complete copy of the Smoking Policy and Guidelines, or a copy of the Student Discipline Procedure, contact the Director of Student Affairs and Health Center, Rm SS 251. Phone 415.485.9375.

## Drug and Alcohol Policy—Employees

It is the policy of the Marin Community College District to maintain a drug and alcohol-free workplace for employees.

- The unlawful manufacture, distribution, dispensing, possession or use of controlled substances or alcoholic beverages are prohibited on any District property. The term "controlled substance" is defined in Health and Safety Code 11007. An exception to the above is when alcoholic beverages are produced in connection with an authorized class.

## Drug and Alcohol Policy—Students

College of Marin does not permit or condone the consumption of alcoholic beverages by any individual. All local, state, and federal laws concerning the possession or use of any controlled substance are enforced. The institution is committed to a healthy environment for learning and living.

Students are specifically reminded that they are guided by the Student Conduct Policy which states the following to be incompatible with an institution of higher education:

- The use, possession, sale, or distribution of narcotics or other dangerous or illegal drugs (as defined in California statutes) on college property or at any function sponsored or supervised by the college.
- The possession or use of alcoholic beverages on college property, or at any function sponsored or supervised by the college, with the exception of when alcoholic beverages are produced in connection with an authorized class.

## Legal Sanctions—Illicit

### Drugs and Alcohol

Students and employees are reminded that state, and federal laws provide for a variety of legal sanctions and penalties for the unlawful possession, or distribution of illicit drugs and alcohol. These sanctions include but are not limited to incarceration and monetary fines. All reports of suspected violations will be thoroughly investigated and prosecuted to the full extent of the law.

Further information on these state and federal statutes will be maintained in the College Police Department and the Office of Student Services. Copies will be made available to students and employees.

## Equal Opportunity

The Marin Community College District is committed by policy not to discriminate on the basis of, or the perception of any one or more of the foregoing characteristics: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, or veteran status in any of its educational and employment programs and activities, its policies, practices and procedures.

Students who believe that this policy has been violated have the right to file an internal complaint or a complaint with the Office of Civil Rights.

The Marin Community College District makes every attempt to stay in compliance with the requirements of Title IX of the 1972 Education Amendments, the Equal Employment Opportunity Act of 1972 (Title VII of the Civil Rights Act of 1964 as amended), the Civil Rights Act of 1991, and Section 504 of the Rehabilitation Act of 1974, the Americans with Disabilities Act, the California Fair Employment and Housing Act of 1980, the California Fair Employment and Housing Commission Rules and Regulations, and the Vietnam Veteran's Readjustment Act of 1974.

College of Marin, under the Equity in Athletics Disclosure Act of 1994, provides information concerning the operation of its intercollegiate athletics program. A completed report is available in the Admissions and Records Office, the Library, and the Athletic Department for public review.

College of Marin Board Policy 3430 prohibits verbal, physical, visual, and sexual harassment of any applicant, employee, or student by any District

employee on the basis of any category or combination of discriminatory categories prohibited by state or federal law. Nonemployees while on the District property are also expected to follow these guidelines.

It is further the policy of this District to ensure equal opportunity in all of its programs and in all aspects of employment. The lack of English skills will not be a barrier to admission to and participation in vocational education programs.

## Contacts

### Equal Opportunity Employment/A.D.A. Compliance Officer

#### Linda Beam

Executive Dean, Human Resources (or Designee)  
Administrative Center, Kentfield Campus  
415.485.9504

### Title IX/Section 504 (Disability) Coordinator—Director of Student Affairs

#### Arnulfo Cedillo

SS Center, Rm. 251, Kentfield Campus  
415.485.9375

### Gender, Equity Coordinator

#### David Cook

Director of Financial Aid  
SS Center, Rm. 263, Kentfield Campus  
415.485.9409

## Open Enrollment Policy

It is the policy of College of Marin that every course section or class, for which attendance is reported for state aid, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, Part VI., Title V of the California Code.

### Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. College of Marin crime statistics and additional information about crime awareness can be found on the college website at <http://www.marin.edu/police/CrimeAwareness-CleryInfo.htm>.

### Changes May Occur Without Notice

College of Marin has made every reasonable effort to determine that information stated in its publication is accurate, but the college reserves the right to alter fees, statements, and procedures contained herein without notice. Fees and procedures are subject to change at anytime by the State Legislature and the College Board of Trustees. It is the student's responsibility to meet and remain informed of college requirements. When changes occur, they will be printed in the next regular publication of the catalog or schedule, or posted online at [www.marin.edu](http://www.marin.edu). Classes may be cancelled for insufficient enrollment at the discretion of the college.

# Directory of Phone and Office Numbers

## Kentfield Campus (KTD)

Inside calls to Kentfield Campus from IVC or KTD campus, dial 7 plus the last three digits of the direct number. When calling from outside the campus dial the switchboard at 415.457.8811 or the direct number as listed below.

Admissions and Records, SS 254	457.8811, ext. 8822
Alumni Association	485.9686
Assessment and Testing, SS 238	485.9469
Associated Students: ASCOM, SS 241	485.9390
ESCOM, SS 146	485.9652
Behavioral Sciences Office, FH 101	485.9630
Biology/Geology Office, SC 137	485.9510
Bookstore, LC 1st floor	485.9394
Business and Information Systems Office, FH 101	485.9610
Cafeteria, SS 1st floor	456.7661
CalWORKs, LC 160	485.9605
Children's Center, AC 40	485.9468
Child Development Program Director, LC 170	457.8811 ext. 7132
Communications Office, HC 125	485.9348
Counseling, SS 212	485.9432
Executive Dean, Human Resources, and Labor Relations, AC 107	485.9504
Dean of Arts and Humanities, HC 220	485.9655
Dean of Enrollment Services, SS 252	485.9414
Dean of Math and Sciences, TB 120	485.9507
Dean of Student Development and Special Services, SS 258	485.9618
Director of Financial Aid, SS 235	485.9405

Director of Student Affairs and Health Center, SS 251	485.9375
Disabled Students Program (DSPS), LC 115	485.9406
Echo Times Newspaper, LC 36	485.9690
Emeritus College, SS 145	485.9368
English as a Second Language (ESL), HC 101	485.9642
English/Humanities Office, HC 125	485.9348
Extended Opportunity Programs and Services (EOPS), LC 160	485.9605
Equal Opportunity/Compliance Officer	485.9504
Financial Aid Office, SS 236	485.9409
Fine/Visual Arts Office, FA 102	485.9480
Health Services, HS, Lot 6	485.9458
Health Sciences Office, HC 111	485.9319
Human Resources	485.9340
Humanities, HC 125	485.9348
Job Placement, SS 206	485.9410
Library, LC 2nd floor	485.9756
Lost and Found, TB 105	485.9455
Math Office, SC 137	485.9510
Media Center/Language Lab, LC 127	485.9645
Modern Languages Office, HC 125	485.9348
Outreach/School Relations, SS 232	485.9663
Parking Permit Purchase—Admissions and Records	SS 254
Performing Arts Office, FA 77	485.9460
PE/Athletics Office	485.9580
Physical Sciences Office, SC 137	485.9510
Police, Campus, TB 105	485.9455
Social Sciences Office, FH 101	485.9630
Student Affairs, SS 250	485.9376
Student Ambassadors, SS 232	457.8811, ext.7860
Swimming Pool, IVC	457.8811, ext.8260
Transfer/Career Center, SS 202	485.9671
Tutoring and Learning Center, (TLC), LC 160	485.9620
Veterans Office, SS 202	485.9544

## Indian Valley Campus (IVC)

For calls to IVC from outside the IVC or Kentfield Campus dial 415.457.8811 plus the extension.

Admissions and Records, Bldg 27, East Hall 109	ext. 8822
Assessment and Testing Office, KTD/SS 238	485.9469
Bookstore, KTD	485.9394
Career Education Office	ext. 8200
Children's Center, Bldg. 12	ext. 8170
Early Head Start Infant Toddler Center, Bldg. 12	ext. 8171
Child Development Program Office, Bldg. 8 Rm. 136	ext. 8221
Director, Bldg. 8 Rm. 136	ext. 8222
College Operations	884.3100/884.3101
Counseling, Appointments, KTD/SS 212	485.9432
Dean of Workforce Development College and Community Partnerships	ext. 8506
Disabled Students Program (DSPS), KTD/LC 115	485.9406
Echo Times Newspaper KTD/LC 36	485.9690
Emeritus Center, AS 140	ext. 8322
Emeritus College KTD/SS 148	485.9368
English Skills Lab, Bldg 17	ext. 8326
Financial Aid, Bldg 27, Rm 107	884.3118
Fiscal Services, AS 102	884.3160
Health Center	485.9458
Intensive English Program, Bldg. 3	883.2211, ext. 8579
Job Placement, KTD/SS 206	485.9410
Lost and Found/Campus Police, C-3 104	ext. 8154 or 883.3179
Math Lab, Bldg 17	ext. 8510
Media Services IVC	485.9606
Police, Campus, C3 104	ext. 8154 or 883.3179
Swimming Pool	457.8811, ext. 8260
Transfer/Career Center, KTD/SS 202	485.9671
Veterans Office, Bldg 27/109	ext. 8822

# Kentfield Campus Map and Directory

College of Marin  
Kentfield Campus  
835 College Avenue  
Kentfield, CA 94904

Emergency: Dial 911  
Urgent: 415.485.9696  
Kentfield Police Business: 415.485.9455

## Spring 2012 Parking Notice

While our campus is under construction, parking lots 4 and 16 are closed this semester. Lots 12 and 15 typically have spaces available, and lot 13 remains a free lot. We appreciate your patience during our construction.

## Parking

Vehicles on campus are subject to parking and traffic regulations by the Board of Trustees, Marin Community College District. All cars must have a parking sticker, or display a daily parking permit which may be purchased from the parking ticket dispensers located in parking lots.

## Motorcycle and handicap parking are available with no fee.

Parking permits are required at all times, except Saturdays, Sundays, and school holidays, and in Lot 13.

### AC

Administrative Center  
Children's Center

### BC\*

Business and Management Center

### FA\*

Fine Arts (new building)

### FH\*

Fusselman Hall  
Behavioral and Social Sciences

### HC\*

Harlan Center  
ESL Program/College Skills Office  
Humanities  
Health Sciences

### HS

Health Services

### LC\*

Learning Resources Center  
Library  
Bookstore  
Disabled Students

### CY

Maintenance Offices

### MS3\*

Dance Center

### OH\*

Olney Hall and Auditorium

### PE\*

Physical Education Center  
Gymnasium  
Pools

### PA\*

Performing Arts (formerly Fine Arts)  
Box Office  
Theatres  
Art Gallery

### Portable Village (PV)\*

Modernization Office/Classrooms

### SC\*

Science Center  
Mathematics  
Life/Earth/Physical Sciences

### SS

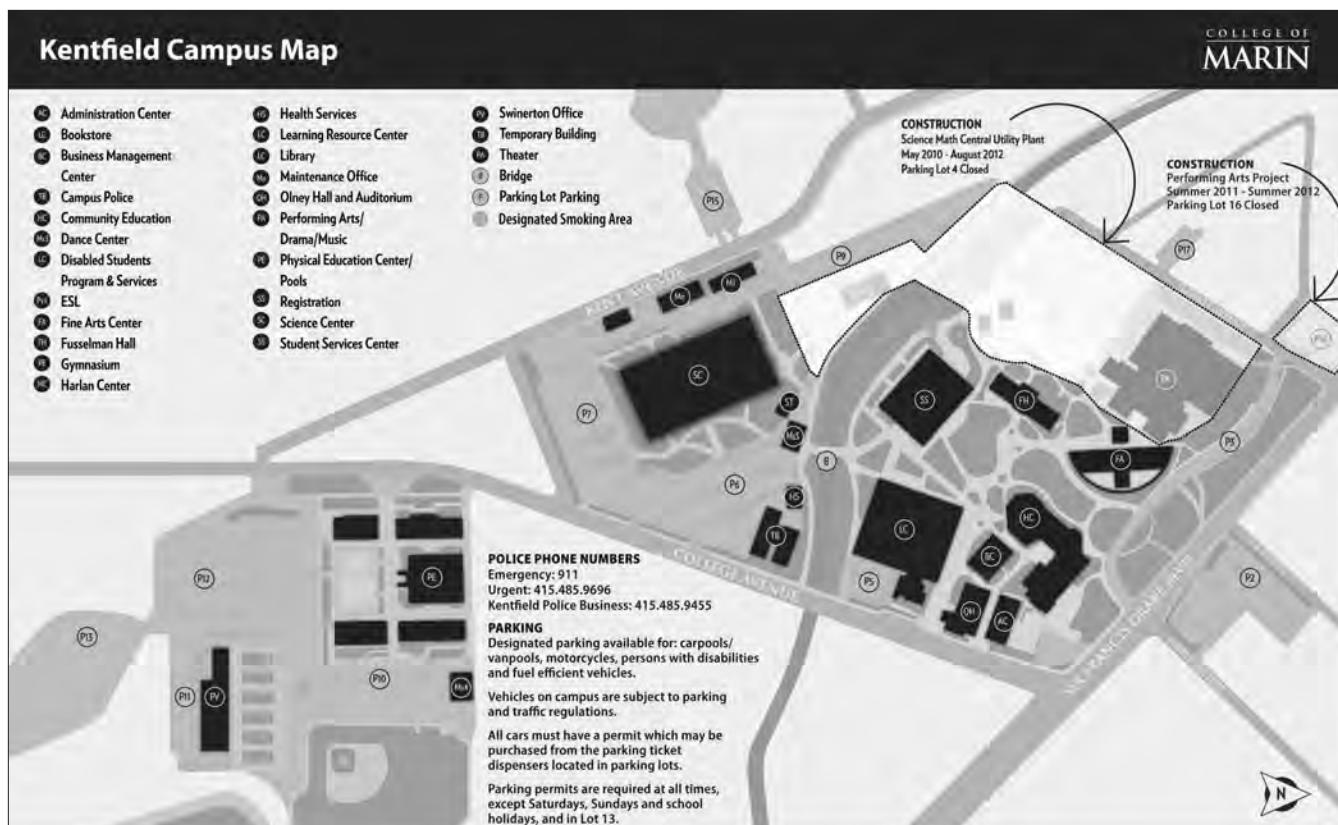
Student Services Center  
Registration  
Cafeteria  
Emeritus/Community Services

### TB-1 (TB)\*

Temporary Building  
Campus Police  
Marin County Sheriff Substation

\*Building contains classrooms

**Note:** The old Fine Arts building is now the Performing Arts building, and is designated as PA in the schedule (examples: PA 120, PA 150). The new Fine Arts building is designated as FA (examples: FA 201, FA 301).



# Indian Valley Campus Map and Directory

College of Marin  
Indian Valley Campus  
1800 Ignacio Blvd.  
Novato, CA 94949

Emergency: Dial 911  
Urgent: 415.485.9696  
IVC Police Business Phone: 415.883.3179

## Parking

Vehicles on campus are subject to parking and traffic regulations by the Board of Trustees, Marin Community College District. All cars must have a parking sticker, or display a daily parking permit, which may be purchased from the parking ticket dispenser.

**Motorcycle and handicap parking are available with no fee.**

Parking permits are required at all times, except Saturdays, Sundays, and school holidays.

## BUILDING 27 (New Main Building)

First Floor: Student Services (Rooms 103–109), Admissions, Financial Aid, Counseling, EMT (Room 112), General Classrooms (Rooms 116, 118), Food/Drink Vending Machines (Room 121), Library (Room 124), Computer Classroom (Room 125), Multimedia (Rooms 129–131)

Second Floor: Medical Assisting (Room 219), Dental Assisting (Rooms 220, 224), Court Reporting/General Classrooms (Rooms 228, 229, 233)

## BUILDINGS 1 – 7 (Formerly POMO)

1. Transportation Technology Auto Collision Repair Lab
2. Transportation Technology Auto Technology Lab
3. General Classrooms/Labs/Offices/Drink/Snack Vending Machines (Rooms 150–154, 250–263)  
Intensive English Program (Room 259)
4. Machine and Metals Technology (Rooms 160–175)
5. Simulation Center (Rooms 180–189)
6. General Classrooms/Labs/Offices (Rooms 100–119, 200–218)
7. General Classrooms, Offices, and Computer Labs (Rooms 190–199)

## BUILDINGS 8 – 12

### (Formerly ADMINISTRATIVE SERVICES)

8. Fiscal Services/Workforce Development
9. Fiscal Services, College Operations
10. Emeritus Meeting Room/Modernization Office.

11. Information Systems Center
12. Child Development Program: Classroom, Children's Center, and Early Head Start Infant Toddler Center

## BUILDINGS 13 – 16 (Formerly MIWOK)

13. Offices/General Classrooms (Rooms 120–122, 226)
14. A+ Computer Lab (Room 140)  
CIS Computer Lab (Room 144)
15. Conference Center/Lecture/Board Meetings (Room 181)  
Dance (Room 170)
16. Classrooms/Offices/Env. Landscape/Center for Sustainable Horticulture (Rooms 101–117, 202–217)

## BUILDING 17

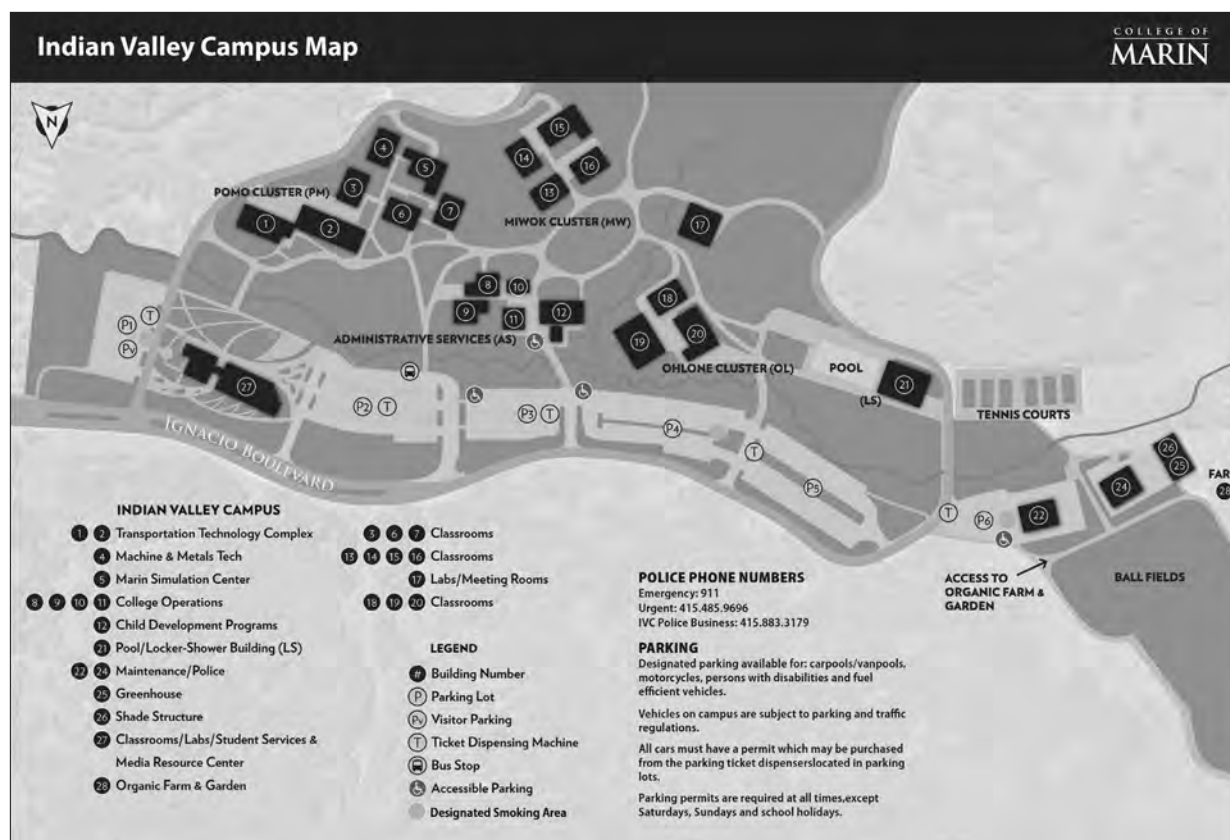
17. Building 17: Career Study Center; Math and English Labs

## BUILDINGS 18 – 20 (Formerly OHLONE)

18. Offline
19. Offline
20. Activity Classroom (Room 106)
21. Pool/Shower-Locker Bldg/  
Drink Vending Machine
22. Campus Police/Corporation Yard
23. Maintenance
24. ORGANIC FARM
25. Greenhouse
26. Shade Structure

## REST ROOMS:

Buildings 5, 6, 9, 11, 13, 15, 17, 19, 20, 27



# Driving Directions

## Directions from Highway 101

**To Kentfield Campus**  
**835 College Avenue**  
**Kentfield, CA 94904**

From Highway 101, take the San Anselmo exit (northbound) or the Sir Francis Drake Blvd. exit (southbound) and follow Sir Francis Drake Blvd. to College Ave. (seventh stoplight). For the Physical Education Complex, Portable Village, the Science Center, the Learning Resources Center (library) and the Student Services Center (Admissions and Records), turn left on College Ave. For Harlan Center, stay on Sir Francis Drake Blvd., crossing the College Ave. intersection, and turn right on Maple Ave. to parking lot. For the Fine Arts Building and Fusselman Hall, stay on Sir Francis Drake Blvd., turning left on Laurel Ave. Park in college parking lots.

**Please reference online campus maps for parking lot closures due to construction.**

**To Indian Valley Campus**  
**1800 Ignacio Blvd.**  
**Novato, CA 94949**

From Highway 101, take Ignacio Blvd. exit and continue on Ignacio Blvd. west (approx. two miles) to the Indian Valley Campus. For Building 27, Trans Tech and Pomo Cluster park in Lots 1 and 2; for Fiscal Services, Miwok Cluster and Building 17, park in Lots 3 and 4; for Ohlone Cluster, the pool and the Organic Farm, park Lots 5 and 6.

### Public Transportation Directions

Golden Gate Transit (GGT) provides bus service to Sonoma, Marin, and San Francisco Counties. For more detailed information than that given below, visit the GGT web site at [www.goldengate.org](http://www.goldengate.org), call 415.455.2000 (Marin County), 707.541.2000 (Sonoma County), or 415.923.2000 (San Francisco),

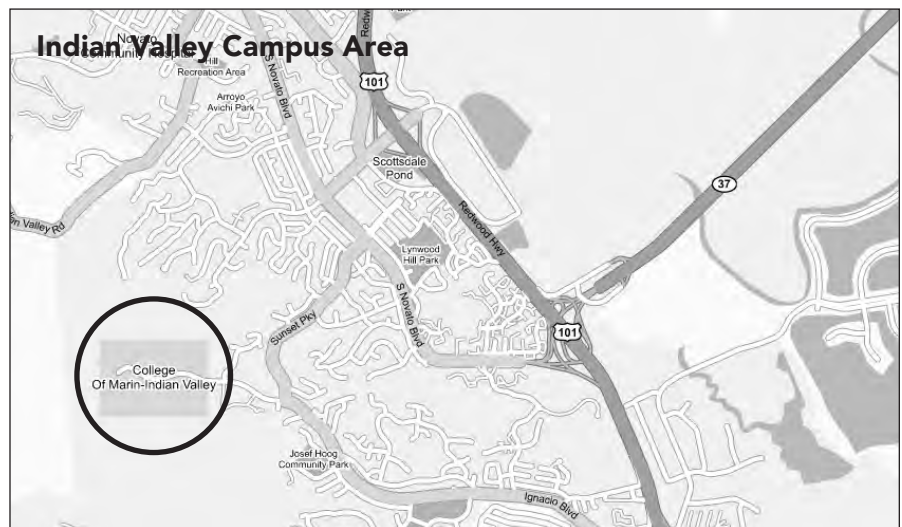
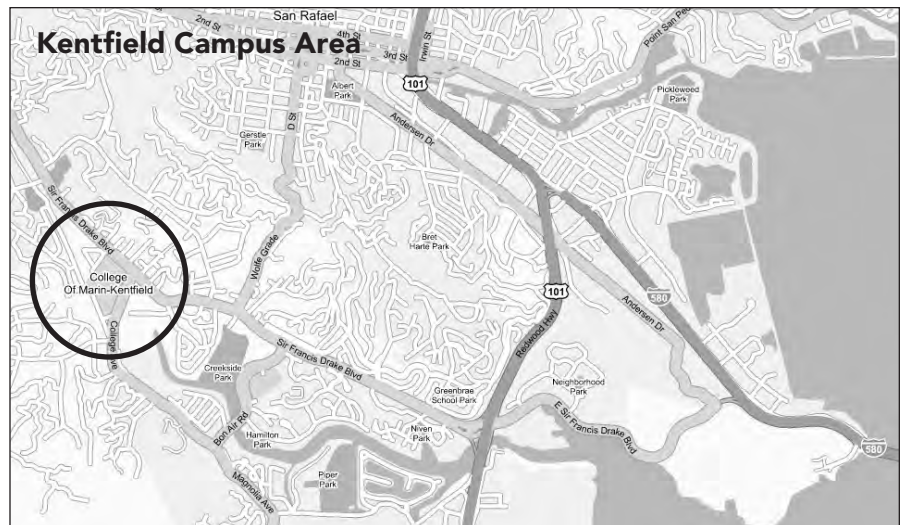
You may also pick up a copy of their Transit Guide and Map from any GGT bus.

### To Kentfield Campus

The Kentfield campus of College of Marin is served by GGT Routes 18, 22, 24, and 29.

### To Indian Valley Campus

The Indian Valley Campus is served by GGT Route 51.



# Parking Information

Parking permits are required at all times, including evenings (except Saturdays, Sundays, and school holidays). Be sure to read the signs at the entrances to parking lots. The signs explain what type of permit is allowed in the lot (staff or student), and include any additional parking regulations. For student parking lot locations, see the campus maps.

Daily permits and semester permits are valid at either campus. All California Vehicle Codes can be enforced in campus parking lots. Obey all signs and markings. All vehicles improperly parked will be cited, and may be towed.

## Daily Parking Permits

You may purchase a daily parking permit from dispensers located in several student parking lots. In the event of a dispenser malfunction, you must purchase a daily permit from a different machine. Please report all malfunctions to the Campus Police at 415.485.9696. The cost for a daily permit is \$3 (subject to change). Daily permits must be visible on the driver side of the vehicle dashboard.

## Term Parking Permits

A term permit is much more convenient, and will save you money, compared to a daily permit. The term permit may be purchased for \$40 (subject to change) at the Offices of Admissions and Records. Proof of enrollment and valid identification are required (only one permit per person). Summer semester permits are \$20 (subject to change). Term permits must be attached inside the vehicle on the lower left corner of the front windshield. Lost or stolen permits are not replaced. Please see page 9 for the Parking Permit Refund Policy.

## NEW for Spring 2012 Parking Permits Available for Purchase Online

College of Marin is pleased to announce the option of purchasing term parking permits online via the MyCOM Portal starting spring 2012. This option will be offered through Parking Plus and a nominal handling fee will be charged.

## Disabled Students Parking

No parking permits are required for disabled students. A disabled placard or license plate issued by the State of California Department of Motor Vehicles must be displayed.

## Financial Aid Students Parking

Students receiving Financial Aid are permitted to purchase parking permits at half price.

**IMPORTANT NOTE: Due to construction, parking closures are in effect on the Kentfield Campus. Please refer to the Kentfield Campus map for lot closures. We appreciate your patience.**

## Go online for parking



**THREE EASY STEPS to get your parking decal.**

1. Order Parking Decal Online
2. Print Receipt
3. Put it on your dashboard until the real permit arrives

**NO HASSLES. NO LINES. NO TICKET!**

# About College of Marin

## Mission Statement

College of Marin's commitment to educational excellence is rooted in our mission to provide excellent educational opportunities for all members of our diverse community by offering:

- preparation for transfer to four-year schools and universities;
- workforce education;
- basic skills improvement/English as a Second Language;
- intellectual and physical development and lifelong learning; and
- cultural enrichment.

College of Marin is committed to responding to community needs by offering student-centered programs and services in a supportive, innovative learning environment with a strong foundation of sustainability, which will instill environmental sensitivity in our students. Approved at April 20, 2010 Board Meeting

## Our Vision

College of Marin will be a premier educational and cultural center that provides programs of the highest caliber to meet the needs of an increasingly interconnected global society. Our vision will be guided by our values.

## Accreditation

College of Marin is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Novato, CA 94949, 415.506.0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education.

## Our Legacy

College of Marin has been providing exceptional educational opportunities since 1926. The college has earned a reputation as a quality educational institution that provides a pathway for achievement and success for students of all ages and backgrounds.

## Enrollment

College of Marin serves approximately 10,000 credit and noncredit students each semester.

Regular Class Start Time	Days	Final Examination		Date
8:10 AM	MW; M, W, Daily	8:10-11:00 AM	Monday	05/21/12
11:10 AM	MW; M, W, Daily	11:10-2:00 PM	Monday	05/21/12
2:10 PM	MW; M, W, Daily	2:10-5:00 PM	Monday	05/21/12
9:40 AM	MW; M, W, Daily	8:10-11:00 AM	Wednesday	05/23/12
12:40 PM	MW; M, W, Daily	11:10-2:00 PM	Wednesday	05/23/12
3:40/4:10/4:40 PM	MW; M, W, Daily	2:10-5:00 PM	Wednesday	05/23/12
8:10 AM	TR,T,R	8:10-11:00 AM	Tuesday	05/22/12
11:10 AM	TR,T,R	11:10-2:00 PM	Tuesday	05/22/12
2:10 PM	TR,T,R	2:10-5:00 PM	Tuesday	05/22/12
9:40 AM	TR,T,R	8:10-11:00 AM	Thursday	05/24/12
12:40 PM	TR,T,R	11:10-2:00 PM	Thursday	05/24/12
3:40/4:10/4:40 PM	TR,T,R	2:10-5:00 PM	Thursday	05/24/12
8:10 AM	MWF	8:10-11:00 AM	Monday	05/21/12
9:10 AM	MWF	8:10-11:00 AM	Wednesday	05/23/12
10:10 AM	MWF	8:10-11:00 AM	Friday	05/25/12
11:10 AM	MWF	11:10-2:00 PM	Monday	05/21/12
12:10 AM	MWF	11:10-2:00 PM	Wednesday	05/23/12
1:10 PM	MWF	11:10-2:00 PM	Friday	05/25/12
All others		2:10-5:00 PM	Friday	05/25/12

## Evening/Weekend Classes

Final examinations for all evening, Saturday, and Sunday classes will be given during the last class meeting for short-term courses, and for full-term courses as follows:

Regular Class Start Time	Days
M, MW, Daily	05/21/12
T, TR	05/22/12
W	05/23/12
R	05/24/12
Friday	05/25/12
Saturday	05/19/12

**Note:** When a course consists of a lecture and laboratory, the final examination is scheduled according to the time of the lecture. If your class meets at a time other than those listed, please check with your instructor for further information regarding your final examination. If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class. Examinations start promptly at hours indicated and are held in the same room in which the class regularly meets.



## 10 Reasons to Attend College of Marin

1. Transfer to a Four-Year University
2. Workforce Preparation and Job Training
3. Affordable Enrollment Fees
4. University-Caliber Faculty
5. Personal Attention and Small Class Size
6. Excellent Counseling and Support Services
7. Close to Home
8. Financial Aid is Available
9. Student Life: Clubs, Sports, and Activities
10. Open Enrollment

**For more information visit [www.marin.edu](http://www.marin.edu), or make an appointment with a counselor by calling 415.485.9432.**

# Special Report to the COMMunity: Building Our Future

During the November 2004 election, Marin County supported College of Marin's Measure C. The \$249.5 million bond for facilities maintenance, job training, and safety passed with more than 60 percent of the vote, easily surpassing the required 55 percent. Since 2004 College of Marin has completed four major facilities projects and a variety of infrastructure projects that have improved the quality of classrooms and provided access to state-of-the-art technology and facilities for thousands of students. In addition, sustainable building practices using renewable energy has allowed the college to reduce its carbon footprint, save energy, and receive substantial PG&E rebates. In 2011, College of Marin received special recognition for its energy saving practices at the Solar Leaders Circle Awards Dinner. According to PG&E, in 2010 alone the college reduced its energy use and carbon footprint by over 565,000 kilowatt-hours, for which it received \$206,453 in PG&E rebates. **More information online at <http://www.marin.edu/MeasureC/index.htm>.**



## Buildings Are In Progress

### Science, Math, and Nursing Complex at the Kentfield Campus

The new 77,000-square-foot, three-story home of the Science, Math, and Nursing programs and the campus IT department is on schedule for completion in spring 2012. The project, which includes laboratories, observatory classrooms, and faculty offices, will be surrounded by themed gardens, courtyards, and outdoor teaching facilities. It is being built to meet or surpass LEED® Gold Certification standards.

### Performing Arts Building at the Kentfield Campus

Rising in place of the recently demolished old visual arts building is the new Performing Arts Project, which involves the modernization of the existing performing arts facility, and a new dance addition and art gallery. Facility upgrades include a makeover for the theater and lobby, classrooms, offices, and music studios. Roofs and walls will be repaired and outdated equipment will be replaced. A courtyard to celebrate the visual arts and a new outdoor performing space will complete the project.

### Child Study Center Larkspur Annex

A new Child Study Center is planned at the Larkspur annex site on Magnolia Avenue and will include two preschool classrooms, an adult classroom and outdoor play space alongside the Larkspur Creek. The center will act as a learning lab for COM's popular Early Childhood Education Program while also providing high quality child care services. The project, scheduled to open in the spring of 2013, will feature well designed prefabricated structures that will ensure compliance with environmental building standards.



## Completed Projects

### Irwin P. Diamond Physical Education Center at the Kentfield Campus (LEED® Gold)

The four-building Irwin P. Diamond Physical Education Center and pool, originally constructed in 1965, was the first major facilities project completed in the Measure C Bond Modernization Program and it underwent a complete renovation. The 44,000 square-foot facility makeover includes the pool area, locker rooms, team rooms, and indoor and outdoor classrooms. A new gym floor and scoreboard were installed. Natural lighting, efficient heating and air circulation systems, as well as solar panels for heating the pool and energy-producing photovoltaic umbrellas (carports) in the parking lot, are just some of the innovative design ideas incorporated into the project. The new complex opened in fall 2009 and

achieved LEED® Gold Certification for its use of sustainable building practices.

### PE Complex Track

The community was passionate about the college rebuilding its popular outdoor track. When the track reopens in December 2011, athletes will enjoy a resurfaced track of "Poly-pour" a long lasting, high performance material that is used at many colleges and universities, including the Stanford University track.

### Transportation Technology Complex at the Indian Valley Campus (LEED® Silver)

The Transportation Technology Complex, originally built in the 1970s, experienced a transformation that includes a newly constructed steel-framed "link" building (with an exterior terrace and ramp) between the existing auto technology and collision repair buildings. Interiors have been completely refurbished including new state-of-the-art equipment, data, electrical, mechanical, and plumbing. The building was completed in spring 2010 and has received LEED® Silver Certification.

### The Main Building Complex at the Indian Valley Campus (LEED® Gold)

The Main Building Complex includes a new two-story general purpose building and surrounding landscape beautification. The new building, with a spacious entryway and areas for outdoor seating, incorporates abundant natural lighting and efficient heating and air circulation systems wholly supported by a new geothermal field. The building houses a variety of workforce development programs in medical and dental assisting, court reporting, and computer technology, among others. The building, completed in spring 2011, achieved LEED® Gold Certification.

### Fine Arts Building at the Kentfield Campus

The new facility opened its doors in spring 2011 and includes a three-story, 22,500 square-foot building that takes advantage of uninterrupted views to Mt. Tamalpais. The structure's narrow width has been designed to operate on natural ventilation during the temperate season, improving indoor air quality. The landscaping around the building is drought-tolerant. The Fine Arts Building has been built in compliance with LEED® Silver Certification.

MARIN COMMUNITY  
COLLEGE DISTRICT  
835 COLLEGE AVENUE  
KENTFIELD CA 94904-2590

NON-PROFIT  
U.S. POSTAGE  
PAID  
MARIN COMMUNITY  
COLLEGE DISTRICT  
ECRWSS

RESIDENTIAL CUSTOMER

# Featured Classes



## **Political Science, Understanding Globalization, page 81**

This interdisciplinary course explores the economic, political, and social aspects of globalization. The focus is upon what the individual needs to know and understand to be an effective participant in our rapidly changing global world. Transfer Credit: CSU/UC

## **History of Africa, page 63**

A historical, social, and political survey of the African continent from its early geographical and anthropological background to contemporary developments in the 21st century. Transfer Credit: CSU/UC

## **Electric Vehicle Conversion and Hybrid Maintenance, page 29**

This course will provide an overview of the electric vehicle and teach the basic steps to convert a gasoline engine vehicle to an electrically powered vehicle. The emphasis is on a practical, affordable conversion using existing components. Additional state of the art designs and components will be studied. Transfer Credit: CSU

COLLEGE OF  
**MARIN**

[www.marin.edu](http://www.marin.edu)

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