

COLLEGE OPERATIONS

COLLEGE OF MARIN NEWS

Quarterly Newsletter

Summer 2025



COM Volunteers, Spring Fling, Kentfield Campus

Message from the Vice President of Finance & Operations

As we celebrate our students' incredible achievements this graduation month, it's essential to acknowledge the tireless efforts of every department within Finance & Operations and to extend our deepest gratitude to our faculty and the entire college community. Your dedication, collaboration, and unwavering commitment have been pivotal in making this year a tremendous success for our students.

Our Information Technology team powered learning, enhanced connectivity, and implemented advanced cybersecurity measures to protect student data. Meanwhile, Facilities Planning, Maintenance & Operations ensured that every space on campus was clean, welcoming, and

ready for learning, playing a vital role in creating an environment conducive to academic success.

Looking forward, our Capital Projects team continues to build for the future, expanding educational opportunities with new construction and renovation projects designed to elevate the student experience. Fiscal Services has managed resources effectively, providing essential financial support that empowers our students to reach their goals.

Our Community Programs team has fostered strong campus connections through engaging events and initiatives, including Community Education and lifelong learning programs that empower learners of all ages to stay engaged and thrive.

Finally, the Campus Safety & Police

Department has remained vigilant, maintaining a safe and secure environment throughout the academic year.

We acknowledge there is always room for improvement in supporting and maintaining our operations and infrastructures. Please know that we are committed to receiving your valuable insights and using them to guide our everyday work.

Thank you all for your exceptional work, collaboration, and commitment to student success. Together, we are building a brighter, more inclusive future for our entire college community.

With deepest gratitude and warm wishes for a wonderful summer,

Eresa

Welcome New Staff



Teodoro Arbolante, Technology Support Specialist II

Meet Teodoro “Theo” Arbolante, a new technician in the IT department at the College of Marin. He loves to spend his time learning about technology, especially as it relates to computers.

When he isn’t tinkering with tech, Theo likes to exercise, going to the gym or out for a hike. He is excited to meet his new colleagues at COM, so please say hello if you see him!

Information Technology

Celebrating A Leader, Mentor, and Visionary

We thank and congratulate Dr. Patrick Ekoue-totou as he moves forward with a remarkable opportunity as the new Associate Vice Chancellor of Technology at the City College of San Francisco.

Patrick has been the driving force behind our College’s digital transformation for the past eleven years. With exceptional vision and unwavering dedication, he has led the IT department with brilliance, elevating our technological infrastructure and aligning IT initiatives with the College’s strategic goals. His legacy is one of innovation, mentorship, and unwavering commitment to excellence. While we will greatly miss his leadership, his impact will continue to resonate throughout our campuses. We celebrate Patrick on this incredible achievement and wish him success in his next chapter.

Stay tuned for more information on the search for his successor.



Dr. Patrick Ekoue-totou



Maintenance & Operations Staff, Spring Fling, Kentfield Campus

Welcome Back New Staff



Jeff Marcum, Maintenance Electrician

Maintenance & Operations

Custodial Department News

As we work through the recruitment process for a new Custodial Supervisor, we can use internal staff to work in an out of class capacity to assist in keeping departmental operations moving. You may have interacted with **Ricardo Montoya**, who has been a custodian with the college since 2019 and performed the out of class assignment in March and April. We greatly appreciate Ricardo's assistance over the last two months.

Custodian **Deivys Ortiz** started his turn in the rotation beginning May 12; we look forward to working with Deivys as he challenges himself and expands his knowledge base into the expanded role.

As we all know, May is one of the busiest months at the college, especially for our custodial team, so we truly appreciate the staff who are willing to step up and take on the added responsibilities.

As for May being a busy month, between internal college events and facility rentals the custodial and facilities teams are managing more than 50 events. This includes transportation and setting up of chairs, tables, and canopies, opening buildings, adjusting door schedules, and ensuring HVAC systems are programmed to operate, as well as the break down and returning to storage of all the listed items.

Please thank the teams when you see them for all their hard work both during their normal busy work hours and for their commitment to keep the events going after hours and on weekends.

Jeff Marcum has over 25 years of experience in the electrical trade and has worked here at College of Marin for almost 9 years. He is happy to be returning to COM, after leaving in 2022 when he and his wife decided to move to Spokane, Washington.

After 2 years in Washington, they moved back to help their parents. They loved their time in Washington and hope to return after retirement. They have 3 dogs, including 2 chihuahuas and one pit bull. Jeff spends his free time reading, woodworking, watching sports, and building Legos.



Miwok Aquatic and Fitness Center, Indian Valley Campus

Summer Swim— Beat the Heat!

Cool off this summer with Summer Swim at the **Miwok Pool**, **Monday through Thursday** open from **11:30 AM to 4:00 PM** from **June 16 to August 15**.

Community Programs will also be introducing a **staff day pass** to provide employees a discounted rate for pool use. More details coming soon!

Stay Connected!

Come follow along with us on our social channels.

Instagram:
[@CommunityProgramsCOM](https://www.instagram.com/CommunityProgramsCOM)

Facebook:
[facebook.com/CommunityProgramsCOM](https://www.facebook.com/CommunityProgramsCOM)

Let's build community together—online and in person!

Community Programs

Community Education and Programs are Thriving!

Community Education continues to grow as we offer more opportunities for lifelong learning, creative expression, and skill-building. From art and fitness to professional development and personal enrichment, our programs are designed for learners of all ages and stages.

Summer Enrollment Kicked Off May 13!

Get ready—Community Education Summer 2025 enrollment opened on **Monday, May 13!** Whether you're trying something new or returning to a favorite course, now's the time to jump in. You can learn more here:

<https://www1.marin.edu/communityed>

Coming Soon: ActiveNet Launch

We're launching **ActiveNet**, Community Education's new registration system, for the Summer 2025 session. This upgrade will make signing up for classes faster and more user-friendly.

REGISTRATION 9AM MAY 13, 2025

MARINCOMMUNITYED.COM

COMMUNITY EDUCATION & PROGRAMS

MARIN COLLEGE OF MARIN

SUMMER

JUNE 16–JULY 26

Sunset Aqua Yogilates

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Beach Volleyball Basics

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Natalie Barzegar at her Retirement Gathering, Indian Valley Campus

Happy Retirement to Natalie Barzegar!

After over 28 years of dedicated service, Natalie Barzegar officially retired from College of Marin on May 2. A Retirement Gathering was held on Thursday, April 24, where colleagues came together to celebrate her remarkable career (and enjoy some great potluck dishes!).

Natalie has been a cornerstone of the Financial Aid and Fiscal teams, known for her knowledge, steadiness, and commitment. Her contributions to Accounts Receivable and Bank Reconciliations have been invaluable, and her legacy will be deeply missed.

Interim Financial Aid Support

Sam Jackson has taken on a key role in ensuring continuity of Financial Aid operations.

Staff Accountant Recruitment is underway.

Fiscal Services

Thank You for Supporting the Interim Annual Audit!

A big thank you to everyone for your timely responses and cooperation during the interim annual audit. Your efforts have been essential in ensuring a smooth process. Looking ahead, the final annual audit is approaching after our year-end process is completed. Additional requests will be forthcoming. We appreciate your continued promptness in responding to the auditor's requests. As always, Fiscal Services is here to assist – don't hesitate to reach out for support!

KEY 2025/26 BUDGET AND YEAR-END DATES:

- May 23 - Last day to submit purchase requisitions and related approvals.
- May 30 - Purchasing cards will be placed on hold for FY24/25 and will re-open on July 1st for the new 25/26 fiscal year.
- June 23 - All check requests for FY24/25 expenditures due to Accounts Payable.
- June 25 - June timecards due to Payroll. Include scheduled work hours through 6/30/25. June 30 - All purchases must be received, and services rendered for the FY24/25 budget.
- July 8 - All approved FY24/25 travel claims for reimbursement are due to Accounts Payable.
- July 16 - All FY24/25 expenditure transfer requests or allocation corrections are due to Fiscal Services.
- July 16 - Accounts Payable Deadline. All invoices due for final check run for FY24/25. All invoices must be paid to be included in FY23/24 budget. They will be charged against the department's FY25/26 budget if not paid.
- July 24 - July timecards due to Payroll. Include corrections for 6/27-6/30 hours scheduled but not worked.

National Peace Officers Memorial Day

May 15 was established by a joint resolution of Congress in 1962 as National Peace Officers Memorial Day. On this day, we recognize and honor those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

On May 15, Officer Paul Stewart and Chief Aguilar represented the College of Marin Police Department at the flag ceremony held at the Marin County Sheriff's Office. Law enforcement officers and other first responders from throughout Marin County gathered to participate in this solemn ceremony. At the end, our officers had a chance to meet Kerit, the first responder therapy dog!



Officer Paul Stewart and Chief Raul Aguilar with Kerit

Safety Suggestion Box

Report a safety suggestion, concern, or question anonymously [here](#).



Chief of Police Raul Aguilar and Officer Thomas Schneider, at Officer Schneider's Swearing In Ceremony, Kentfield Campus

Campus Safety and Police Department

Denim Day

April is sexual assault awareness month and on "Denim Day" COM PD officers tabled along with Community Violence Solutions to bring awareness to this sensitive topic. Officers engaged with students, answered questions and offered resources. We also shared snacks and drinks! If you would like to know more about "Denim Day" and the work of Community Violence Solutions, visit: CVSolutions.org

Officer Schneider was accompanied by his family, team members and College of Marin executive team.

Swearing In of Officer Thomas Schneider

On May 2, Chief Aguilar administered the Oath of Office to our newest police officer, Officer Thomas Schneider. Every police officer in California is required to take an oath or affirmation to the Constitution of the United States and the State of California.



Denim Day Display, Kentfield Campus



Center for Student Success, Kentfield Campus

Capital Projects

Center for Student Success

We are pleased to share several key milestones and ongoing activities that have contributed to the project's successful progress. Here's an update on the work completed and what is currently underway:

- Installation of skylight glazing in progress
- Installation of elevator in progress
- Installation Level 1 ceiling grid in progress
- Continued installation of curtain wall/window system
- Continued installation of MEP (Mechanical, Electrical, and Plumbing) equipment

Two major efforts continue to take center stage this quarter: furnishing the interior and planning for the move-in. In collaboration with the District Furniture Committee, we've carefully reviewed and selected furniture that strikes a balance between comfort, practicality, and style—always with the future occupants in mind. At the same time, we're building a transition plan that will allow us to move in without disrupting vital student services, ensuring the building is not only ready, but ready to support its community from day one.

Bolinas Field Station

The notice of completion went to the Board of Trustees in May and this will officially close out the construction of the building.

Other Approved Projects

Performing Arts Fire Curtain Replacement

Fire curtain replacement at the theater stage.

Construction bids were received and an update went to the Board of Trustees in May regarding progress.

Other Approved Projects (cont.)

PE Complex Renovations

Replacement of existing non-compliant bleachers, removal, repair, and replacement of existing pool deck and plaster and other associated ADA updates.

Construction contract was awarded at the May Board meeting and construction will begin June 1.

Baseball Field Safety Upgrades

Safety concerns from errant baseballs impacting faculty, staff and students at Grant Grover School, adjacent to the outfield of the baseball stadium, were brought to the attention of the District. In response to those concerns, a mutually agreeable solution was identified. Design on that solution will begin in the coming month.

Fine Arts Building HVAC Recommissioning and Repairs

A vendor performed an assessment and provided recommendations regarding the multiple issues that are happening. Room 301 is receiving pricing quotes for the HVAC replacement.

Contact Us

Give us a call for more information about our services:

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Capital Projects

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Upcoming Events

COM and Public Events Through July 24*

Date	Event	Location
May 14	Umoja Graduation	PA Courtyard
May 16, 17, 18	Drama: She Kills Monsters	Studio Theatre
May 17	COM Symphonic Wind Ensemble	James Dunn Theatre
May 20	ESCOM Connections Event	Bill and Adele Jonas Center
May 21	Faculty and Staff Appreciation Lunch	PA Courtyard
May 21	COM Advanced Voice Class Recital	Lefort Recital Hall
May 22	Puente Ceremony	AC Quad
May 22	COM Beginning Voice Class Recital	Lefort Recital Hall
May 22	Nursing Pinning	James Dunn Theatre
May 23	98th Commencement & Transfer Ceremony	Pieper Field
May 23–24	Plant Sale	IVC Organic Farm
May 26	Memorial Day	College Closed
May 30–31	Plant Sale	IVC Organic Farm
June 6-8	MCSA Water Polo Event	Miwok Center
June 16	First Day of Summer Session	
June 16–Aug. 15	Community Summer Swim	Miwok Center
June 18	Dental Graduation	Bill and Adele Jonas Center
June 18–22	USA Diving Zones	Miwok Center
June 19	Juneteenth National Freedom Day	College Closed
June 29	Marin Swim League Championships	Miwok Center
July 4	Fourth of July	College Closed
July 5	Farm Stand Begins (Saturdays)	IVC Organic Farm
July 11–13	PAC Masters Swim Championships	Miwok Center
July 17-20	Speedo Sectionals	Miwok Center
July 24	Novato Speaker Series	Bill and Adele Jonas Center

*We apologize for any events we have inadvertently omitted. This is a list of College of Marin and public events on our campuses submitted to Community Programs. Private events are not listed and may occur any day of the week.