

**MARIN COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2019 - 12**

WHEREAS, Board Policy 6150 states that the Board of Trustees will authorize and approve all authorized signatures, and

WHEREAS, authority to sign orders and other transactions on behalf of the Board is delegated to the Superintendent/President and other officers appointed by the Superintendent/President;

WHEREAS, the authorization to sign is based on the District's purchasing matrix as posted on the Fiscal Services Department website (attached);

WHEREAS, the authorization to sign enables the District to conduct normal business in a timely manner;

NOW, THEREFORE BE IT RESOLVED that signature authorization be approved for the individuals in the following positions for the 2019/2020 fiscal year;

Superintendent/President	All District Related Documents
Assistant Superintendent/Vice President of Administrative Services	Financial Transactions Loan Requests/Tax Revenue Anticipation Notes Contracts, Agreements, Leases Health and Welfare Benefits Associated Student Checks Signature Authority on behalf of Superintendent/President Advancement Transactions Resignations Other Documents As Assigned
Assistant Superintendent/Vice President for Student Learning and Success	Academic Transactions Academic Site/Clinical Agreements Advancement Transactions Associated Student Checks Resignations Other Documents As Assigned
Director of Human Resources	Labor Agreements Tentative Agreements
General Counsel	Labor Relations Tentative Agreements Other Documents As Assigned
Director, Fiscal Services	Financial Transactions Loan Requests/Tax Anticipation Notes Signature Authority on behalf of Asst. Superintendent/VP of Administrative Services

Director, Facilities Planning,
Maintenance and Operations

Building Maintenance Contracts
Elevator Contracts
Chemical Contracts
Hazardous Material Contracts
Landscaping Contracts
Supply Orders Relative

Senior Accountants

Financial Transactions

Dean, Enrollment Services

Financial Aid Transactions
Associated Student Checks

Buyer

Purchase Orders

The foregoing Resolution was adopted upon motion of Trustee O'BRIEN
seconded by Trustee TREANOR, at a regular meeting on this 18th day of
June, 2019, by the following vote:

AYES: 7
NOES: 0
ABSENT: 0
ABSTAIN: 0

STATE OF CALIFORNIA)
)
COUNTY OF MARIN)

I, David Wain Coon, Superintendent/President of the Marin Community College District of
Marin County, California, do hereby certify that the foregoing is a true and correct copy of a
Resolution adopted by said Board at a regular meeting thereof, held at its regular place of
meeting at the time and by the vote above stated.

David Wain Coon
Secretary to the Board of Trustees