

Administrative Services

WELCOME NEW EMPLOYEES



Emma Peraza, Custodian



Judith Tejada, Custodian



**Jose Roberto Alvarez,
Custodian**



Ahmad Siar, Police Officer

Measure B Projects



Aerial View of Miwok Aquatics and Fitness Center, Indian Valley Campus

The new Learning Resource Center is almost completely through the Design Development phase. Final engagement meetings with faculty, staff, and key community partners will occur over the next few weeks. The next and final phase of design, Construction Documents, will begin early December and conclude in spring 2022.

Design Development has been completed and the documents are being reviewed by staff for the Bolinas Field Lab. Input from faculty, staff, and the community has been incorporated into the current design.

Construction on 830 College Avenue continues to move along. Installation of windows and doors has been completed and final touch up painting is in progress. Furniture procurement is being finalized.

Miwok Aquatics and Fitness Center is drawing to a close. Punchlist completion is in progress and County health department approval and DSA approval for occupancy of the main building, warm-up pool and competition pool has been secured. The facility will begin to hold classes November 8th. The Dive Center construction is ongoing as the construction of the hydrotherapy spa continues and is slated to open by February 1, 2022.

Feel free to contact Isidro Farias, Director of Capital Projects, at ifarias@marin.edu should you have any questions or need more information about the Measure B projects.

Welcome New Employees
continued



Monica Rudolph,
Administrative Assistant

Facility Rentals



CVNL Event, Bill and Adele Jonas Center, Indian Valley Campus

We are pleased to announce that Monica Rudolph has transitioned from Capital Projects to Facility Rentals, to support the Miwok Aquatics and Fitness Center.

Calendar of Events

November 2	COM Men’s Basketball Home Opener	Gymnasium
November 6	Private Event	Jonas Center
November 6-7	SHAQ Water Polo Tournament	IVC Pool
November 10	Blood Drive	Jonas Center
	MCAL Cross Country	IVC
November 11	Veteran’s Day	COLLEGE CLOSED
November 13-14	TCA Swim meet	Miwok Aquatics and Fitness Center
November 16	COM Women’s Basketball Home Opener	Gymnasium
November 25-28	Thanksgiving Holiday	COLLEGE CLOSED
December 4	Private Event	Jonas Center
December 12	Rotary Holiday Brunch	Jonas Center



*How important
it is for us to
recognize and
celebrate our
heroes and
she-roes!*

– Maya Angelou

Fiscal Services Reminders

Insurance Requirements for Consultants

Please ensure all required certificates of insurance are endorsed to the District and are attached to the District Agreement for Services (AFS) before the hiring department signs.

Insurance requirements are listed on the AFS as follows:

- Workers Compensation (9a) is required if the consultant has employees but is not required if the consultant does not have employees
- Commercial or Comprehensive General Liability (9b) is always required
- Automobile Liability (9c) is required of anyone who drives a vehicle on campus
- General Liability and Automobile Liability (9d) should include the endorsements listed in numbers 1-4
- Professional liability (9e) is required if the consultant could say or do something that could cause harm (in general "harm" is monetary such as financial loss).